Santa Barbara Internship Opportunities
Revised October 2013

ARCHITECTURAL FOUNDATION OF SANTA BARBARA
Contact: Nancy Clare Caponi, Executive Director 965-6307
info@afsb.org
229 E. Victoria Street, Santa Barbara, 93101
Assist with the gallery, publicity, press releases, and children’s programs
Contact Ms. Caponi for an interview (resume required).

AMERICAN INSTITUTE OF ARCHITECTS
Contact: Kathy Guidry, Executive Director 966-4198
kathyguidry@aiasb.com
229 E. Victoria Street, Santa Barbara, 93101
Internships involve assisting the Executive Director with planning and carrying out events, graphics work on announcements and fliers, contact with members and potential new members via website and email updates, etc. Ms. Guidry’s hours are 9-1 Monday thru Thursday and can work with whatever hours a student needs. One of the benefits is meeting and interacting with the members of the organization.

CASADEL HERRERO FOUNDATION
Contact: Susannah Gordon 565-5653
tours@casadelherrero.com
www.casadelherrero.com
1387 East Valley Road, Montecito, 93108
They need administrative (telephone answering/archival filing) and organizational projects assistance up to about 6 hours per week (also a possible need for an intern skilled in social networking to help with promotion of the Casa) there is also the possibility of helping with gardening, the greenhouse, composting, or work in the orchard.

FINE ART CONSERVATION LABORATORIES, INC
Contact: Francesca Ruggeri, Office Manager, 564-3438
francescafacl81@yahoo.com
www.fineartconservtionlab.com
907 Philinda Ave, Santa Barbara, 93103
Interns usually work 15 hours per week assisting in the office, in some instances there is the opportunity to assist with conservation duties.

MUSEUM OF CONTEMPORARY ART SANTA BARBARA
Go to www.mcasantabarbara.org; click on About; Employment; scroll down and complete the Intern Application Form
653 Paseo Nuevo, Santa Barbara, 93101
SANTA BARBARA MUSEUM OF ART
Contact: for all departments, apply through Human Resources via www.sbma.net click on General Information -> Career Opportunities
Margot Dement, 884-6440
1130 State Street
Internships vary, most require office or computer skills. Please indicate if you are interested in a particular curatorial area, i.e. photography, Asian art, etc.

THE ARTS FUND
Contact: Catherine Gee, 965-7321 for an interview
info@artsfundsb.org
www.artsfundsb.org
205C Santa Barbara Street, Santa Barbara, 93101
The formal mission of The Arts Fund is to create, fund and administer programs and projects that foster the arts for the people of Santa Barbara County; to act as a catalyst which maximizes the effectiveness of arts resources; and to nurture collaborative relationships with other arts organizations.
Interns will gain experience in arts administration, art gallery management, and nonprofit administration. Specific projects can be tailored to meet the student’s interests in many areas including, but not limited to marketing, community relations, educational outreach, events management, fund raising, grant writing and development).

SANTA BARBARA CITY COLLEGE SCHALL CAREER CENTER
Contact: Log into Pipeline -> Life tab -> Student Jobs -> register/log in -> Jobs and Internships tab (Jobs & Internships for SBCC Students).

SANTA BARBARA MARITIME MUSEUM
Contact: Lindsay Sullivan, 962-8404 x109
Education2011@sbmm.org
113 Harbor Way, Santa Barbara, 93109
They are in the process of implementing an internship program which will entail working with artifacts from the Museum’s collection. An existing volunteer program is also available – for more volunteer information and an application go to www.sbmm.org and under the Support the Museum tab click on Volunteer.

SANTA BARBARA MISSION ARCHIVE LIBRARY
Contact: Director Monica Orozco, director@sbmal.org or 682-4713
2201 Laguna Street, Santa Barbara, 93015
The Mission is the repository for all the California Missions and is cataloging all its archival materials. Assistance is need with organizing, scanning, cataloging, storing and researching the archive’s holdings.
SULLIVAN GOSS
Contact: Nathan Vonk
805-730-1460
7 East Anapamu Street, Santa Barbara
The Gallery’s requirement is that interns be able to report for a minimum eight hour day. The work involves art historical research for monographs, catalogue raisonne entries, digital photography and photoshop and use of advanced internet data systems as well as possible assistance in exhibition installation, didactic preparation and web page construction for monographs on the Sullivan Goss website.

CHECKLIST FOR ALL INTERNSHIP INTERVIEWS:

- resume
- business attire
- thank you sent after interview