

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

ADOPTED BUDGET

for the Fiscal Year

JULY 1, 2016 - JUNE 30, 2017

Dr. Anthony Beebe
President

BOARD OF TRUSTEES

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The College would like to acknowledge the continued support of the SBCC Foundation.

*as of September 1, 2016

<u>Presented To:</u>	<u>Date Presented:</u>
Board of Trustees	8/25/2016
Board of Trustees	9/8/2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET**

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SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
General Fund
(Includes Unrestricted & Restricted Funds)

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Federal	\$3,845,427	\$2,767,725	\$3,836,213	\$1,068,488	39%
State	\$65,371,498	\$67,420,896	\$58,186,666	(\$9,234,230)	(14%)
Local	\$56,438,299	\$57,358,861	\$54,412,999	(\$2,945,862)	(5%)
Total Revenues	\$125,655,224	\$127,547,482	\$116,435,878	(\$11,111,604)	(9%)
EXPENDITURES					
Academic Salaries	\$48,578,777	\$46,280,671	\$48,664,501	\$2,383,830	5%
Classified and Other Nonacademic Salaries	\$25,247,847	\$25,158,506	\$25,043,586	(\$114,920)	(0%)
Employee Benefits	\$19,293,765	\$18,827,620	\$20,851,852	\$2,024,233	11%
Supplies & Materials	\$3,036,913	\$2,676,602	\$3,003,336	\$326,733	12%
Other Operating Expenses and Services	\$16,122,697	\$15,794,019	\$14,957,102	(\$836,917)	(5%)
Capital Outlay	\$552,911	\$773,938	\$1,160,895	\$386,957	50%
Other Outgo	\$1,088,673	\$895,167	\$973,679	\$78,511	9%
Total Expenditures	\$113,921,583	\$110,406,524	\$114,654,952	\$4,248,428	4%
Excess of Revenues over (under) Expenditures	\$11,733,641	\$17,140,958	\$1,780,926	(\$15,360,032)	(90%)
Other Financing Sources (Uses)					
Intrafund Transfers - In	\$87,892	\$148,266	\$78,998	(\$69,269)	(47%)
Intrafund Transfers - Out	\$87,892	\$148,267	\$78,998	(\$69,269)	(47%)
Interfund Transfers - In	\$0	\$108,947	\$0	(\$108,947)	(100%)
Interfund Transfers - Out	\$19,309,486	\$19,320,468	\$4,054,845	(\$15,265,623)	(79%)
Total Other Financing Sources (Uses)	(\$19,309,486)	(\$19,211,521)	(\$4,054,845)	\$15,156,676	(79%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$7,575,846)	(\$2,070,563)	(\$2,273,919)	(\$203,356)	10%
Beginning Fund Balance	\$31,460,391	\$31,460,391	\$29,389,828		
Ending Fund Balance	\$23,884,546	\$29,389,828	\$27,115,907		

*as of September 1, 2016

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
General Fund - Unrestricted

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	Variance %
REVENUES					
State	\$52,976,432	\$54,141,447	\$44,527,435	(\$9,614,012)	(18%)
Local	\$54,618,987	\$56,268,043	\$52,429,908	(\$3,838,135)	(7%)
Total Revenues	\$107,595,419	\$110,409,489	\$96,957,343	(\$13,452,147)	(12%)
EXPENDITURES					
Academic Salaries	\$44,422,054	\$43,168,573	\$43,481,959	\$313,386	1%
Classified and Other Nonacademic Salaries	\$21,185,273	\$21,339,619	\$20,870,140	(\$469,479)	(2%)
Employee Benefits	\$17,514,887	\$17,101,362	\$18,556,563	\$1,455,201	9%
Supplies & Materials	\$2,480,803	\$2,267,893	\$2,157,395	(\$110,498)	(5%)
Other Operating Expenses and Services	\$10,079,106	\$9,271,105	\$9,881,598	\$610,493	7%
Capital Outlay	\$251,158	\$262,074	\$291,370	\$29,296	11%
Other Outgo	\$16,389	\$6,171	\$16,389	\$10,218	166%
Total Expenditures	\$95,949,671	\$83,416,798	\$95,255,415	\$1,838,616	2%
Excess of Revenues over (under) Expenditures	\$11,645,748	\$16,992,691	\$1,701,928	(\$15,290,763)	(90%)
Other Financing Sources (Uses)					
Intrafund Transfers - In	\$87,892	\$148,266	\$78,998	(\$69,269)	(47%)
Intrafund Transfers - Out	\$0	\$0	\$0	\$0	0%
Interfund Transfers - In	\$0	\$108,947	\$0	(\$108,947)	(100%)
Interfund Transfers - Out	\$19,309,486	\$19,320,468	\$4,054,845	(\$15,265,623)	(79%)
Total Other Financing Sources (Uses)	(\$19,221,594)	(\$19,063,255)	(\$3,975,847)	\$15,087,407	(79%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$7,575,846)	(\$2,070,563)	(\$2,273,919)	(\$203,956)	10%
Beginning Fund Balance	\$31,460,391	\$31,460,391	\$29,389,828		
Ending Fund Balance	\$23,884,545	\$29,389,828	\$27,115,908		

Transfer Out Amounts:
 \$200,000 Children's Center
 \$54,845 Energy loan repayments
 \$25,000 Athletics
 \$3,775,000 Construction

*as of September 1, 2016

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
General Fund - Restricted

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Federal	\$3,845,427	\$2,767,725	\$3,836,213	\$1,068,488	39%
State	\$12,395,066	\$13,279,449	\$13,659,231	\$379,782	3%
Local	\$1,819,312	\$1,090,818	\$1,983,091	\$892,273	82%
Total Revenues	\$18,059,805	\$17,137,993	\$19,478,535	\$2,340,543	14%
EXPENDITURES					
Academic Salaries	\$4,156,723	\$3,112,098	\$5,182,542	\$2,070,444	67%
Classified and Other Nonacademic Salaries	\$4,062,574	\$3,818,887	\$4,173,446	\$354,559	9%
Employee Benefits	\$1,778,878	\$1,726,258	\$2,295,290	\$569,032	33%
Supplies & Materials	\$556,110	\$408,709	\$845,941	\$437,232	107%
Other Operating Expenses and Services	\$6,043,590	\$6,522,914	\$5,075,504	(\$1,447,410)	(22%)
Capital Outlay	\$301,753	\$511,864	\$869,525	\$357,661	70%
Other Outgo	\$1,072,284	\$888,996	\$957,290	\$68,294	8%
Total Expenditures	\$17,971,912	\$16,989,726	\$19,399,537	\$2,409,811	14%
Excess of Revenues over (under) Expenditures	\$87,892	\$148,267	\$78,998	(\$69,269)	(47%)
Other Financing Sources (Uses)					
Intrafund Transfers - In	\$0	\$0	\$0	\$0	0%
Intrafund Transfers - Out	\$87,892	\$148,267	\$78,998	(\$69,269)	(47%)
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	(\$87,892)	(\$148,267)	(\$78,998)	\$69,269	(47%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$0	\$0	\$0	
Beginning Fund Balance*	\$0	\$0	\$0		
Ending Fund Balance	\$0	\$0	\$0		

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
General Fund
Fund Balance**

	June 30, 2015 Actual Ending Balance	June 30, 2016 Unaudited Actual Ending Balance	June 30, 2017 Adopted Budget Ending Balance
Fund Balance	\$0	\$0	\$0
Reserved for Restricted Purpose			
Designated:			
State Mandated Contingency (5%)	\$4,646,500	\$4,670,840	\$4,762,771
Banked TLUs	\$1,464,483	\$1,515,477	\$1,515,477
General Apportionment Deferral	\$0	\$0	\$0
Additional Reserve required to meet 15% principle	\$13,939,500	\$14,012,520	\$14,288,312
Total Designated	<u>\$20,050,484</u>	<u>\$20,198,837</u>	<u>\$20,566,560</u>
Undesignated	\$11,409,907	\$9,190,991	\$6,549,348
Total Fund Balance	<u>\$31,460,391</u>	<u>\$29,389,828</u>	<u>\$27,115,908</u>
% Designated Ending Balance/Expenditures	21.6%	21.6%	21.6%
% Total Ending Balance/Expenditures	33.9%	31.5%	28.5%

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
General Fund
Interfund Transfers**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
INTERFUND TRANSFERS - OUT					
To Construction- District Projects Fund	\$2,283,786	\$2,283,786	\$669,845	(\$1,613,941)	(71%)
To Construction- West Campus Replacement	\$0	\$0	\$2,800,000	\$2,800,000	0%
To Construction- Campus Center Replacement	\$11,800,000	\$11,800,000	\$0	(\$11,800,000)	n/a
To Construction- Swing Space	\$1,500,000	\$1,500,000	\$0	(\$1,500,000)	n/a
To Construction- Facility Master Plan	\$800,000	\$800,000	\$360,000	(\$440,000)	(55%)
To Equipment Fund	\$2,700,700	\$2,700,700	\$0	(\$2,700,700)	n/a
To Athletics - Trust	\$25,000	\$26,414	\$25,000	(\$1,414)	(5%)
To Study Abroad - Trust	\$0	\$9,568	\$0	(\$9,568)	n/a
To Children's Center Fund	\$200,000	\$200,000	\$200,000	\$0	0%
Total	\$19,109,486	\$19,320,468	\$4,054,845	(\$15,265,623)	(79%)

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Fiduciary Funds**

	Fund 71	Fund 72	Fund 74	Fund 75	Fund 79	Fund 81	Fund 77	TOTAL
	Associated Students	Student Representation Fee	Financial Aid	Scholarship	Special Trust & Co-curricular	Student Clubs	CLL Trusts	
REVENUES								
Federal	\$0	\$0	\$31,500,000	\$0	\$0	\$0	\$0	\$31,500,000
State	\$0	\$0	\$750,000	\$0	\$0	\$0	\$0	\$750,000
Local	\$4,500	\$38,000	\$0	\$1,100,000	\$950,000	\$45,000	\$50,000	\$2,187,500
Total Revenues	\$4,500	\$38,000	\$32,250,000	\$1,100,000	\$950,000	\$45,000	\$50,000	\$34,437,500
EXPENDITURES								
Academic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Operating Expenses and Services	\$7,500	\$25,000	\$0	\$0	\$950,000	\$38,000	\$100,000	\$1,120,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Outgo	\$0	\$0	\$32,250,000	\$1,100,000	\$0	\$0	\$0	\$33,350,000
Total Expenditures	\$7,500	\$25,000	\$32,250,000	\$1,100,000	\$950,000	\$38,000	\$100,000	\$34,470,500
Excess of Revenues over (under) Expenditures	(\$3,000)	\$13,000	\$0	\$0	\$0	\$7,000	(\$50,000)	(\$33,000)
Other Financing Sources (Uses)								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$77,450	\$0	\$0	\$77,450
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$120,871	\$120,871
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$77,450	\$0	(\$120,871)	(\$43,421)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$3,000)	\$13,000	\$0	\$0	\$77,450	\$7,000	(\$170,871)	(\$75,421)
Beginning Fund Balance	\$20,552	\$114,120	\$207,590	\$130,269	\$1,268,476	\$68,950	\$1,188,371	\$2,998,329
Ending Fund Balance	\$17,552	\$127,120	\$207,590	\$130,269	\$1,345,926	\$75,950	\$1,017,500	\$2,921,908

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Campus Store Fund**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Local	\$6,190,000	\$5,193,582	\$5,000,000	(\$193,582)	(4%)
Total Revenues	\$6,190,000	\$5,193,582	\$5,000,000	(\$193,582)	(3%)
EXPENDITURES					
Classified and Other Nonacademic Salaries	\$814,551	\$838,981	\$721,870	(\$117,111)	(14%)
Employee Benefits	\$358,074	\$324,586	\$341,442	\$16,856	5%
Supplies & Materials	\$4,300,000	\$3,503,952	\$3,278,860	(\$225,092)	(6%)
Other Operating Expenses and Services	\$500,000	\$413,866	\$450,000	\$36,134	9%
Capital Outlay	\$120,000	\$0	\$3,540,000	\$3,540,000	100%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$6,092,625	\$5,081,385	\$8,332,172	\$3,250,787	64%
Excess of Revenues over (under) Expenditures	\$97,375	\$112,197	(\$3,332,172)	(\$3,444,369)	(3,070%)
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	n/a
Interfund Transfers - Out	\$48,688	\$48,688	\$0	(\$48,688)	n/a
Total Other Financing Sources (Uses)	\$48,688	\$48,688	\$0	(\$48,688)	(100%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$48,687	\$63,509	(\$3,332,172)	(\$3,493,057)	(7,175%)
Beginning Fund Balance	\$6,332,631	\$6,332,631	\$6,396,140		
Ending Fund Balance	\$6,381,318	\$6,396,140	\$3,063,968		

- \$3.5M remodel costs less \$500K loan from Construction Fund in 15-16
- Campus Store P&L projecting to break even in 2016-17
- No funds available to be transferred to the college (ie. Co-curricular and Foundation)

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Food Service Fund**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	Variance %
REVENUES					
Federal	\$0	\$5,473	\$0	(\$5,473)	n/a
Local	\$3,950,100	\$3,860,317	\$3,440,300	(\$420,017)	(11%)
Total Revenues	<u>\$3,950,100</u>	<u>\$3,865,790</u>	<u>\$3,440,300</u>	<u>(\$425,490)</u>	<u>(11%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$1,344,491	\$1,381,342	\$1,180,778	(\$200,564)	(15%)
Employee Benefits	\$257,637	\$313,395	\$308,545	(\$4,850)	(2%)
Supplies & Materials	\$1,855,500	\$1,942,651	\$1,706,400	(\$236,251)	(13%)
Other Operating Expenses and Services	\$333,100	\$275,065	\$291,400	\$16,335	5%
Capital Outlay	\$57,250	\$51,909	\$72,300	\$20,391	36%
Other Outgo	\$0	\$0	\$80,000	\$80,000	100%
Total Expenditures	<u>\$3,847,978</u>	<u>\$3,964,362</u>	<u>\$3,639,422</u>	<u>(\$324,939)</u>	<u>(8%)</u>
Excess of Revenues over (under) Expenditures	<u>\$102,122</u>	<u>(\$98,572)</u>	<u>(\$199,122)</u>	<u>(\$100,551)</u>	<u>(98%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$18,344	\$0	(\$18,344)	n/a
Interfund Transfers - Out	\$8,000	\$30,532	\$950	(\$29,582)	(370%)
Total Other Financing Sources (Uses)	<u>(\$8,000)</u>	<u>(\$12,188)</u>	<u>(\$950)</u>	<u>(\$11,238)</u>	<u>140%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$94,122</u>	<u>(\$110,759)</u>	<u>(\$200,072)</u>	<u>(\$89,313)</u>	<u>(95%)</u>
Beginning Fund Balance	<u>\$343,108</u>	<u>\$343,108</u>	<u>\$232,349</u>		
Ending Fund Balance	<u>\$437,230</u>	<u>\$232,349</u>	<u>\$32,277</u>		

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Satellite Services Fund**

	2015-16 Adopted Budget	2015-16* Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Local	\$0	\$98,407	\$510,000	\$411,593	418%
Total Revenues	\$0	\$98,407	\$510,000	\$411,593	418%
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$43,086	\$175,000	\$131,914	306%
Employee Benefits	\$0	\$13,901	\$36,000	\$22,099	159%
Supplies & Materials	\$0	\$40,040	\$262,500	\$222,460	556%
Other Operating Expenses and Services	\$0	\$4,051	\$15,000	\$10,949	270%
Capital Outlay	\$0	\$0	\$1,500	\$1,500	n/a
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$0	\$101,078	\$490,000	\$388,922	100%
Excess of Revenues over (under) Expenditures	\$0	(\$2,671)	\$20,000	\$22,671	(849%)
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$20,000	\$0	(\$20,000)	n/a
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$0	\$20,000	\$0	\$20,000	100%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$17,329	\$20,000	\$2,671	13%
Beginning Fund Balance	\$0	\$0	\$17,329		
Ending Fund Balance	\$0	\$17,329	\$37,329		

*15-16 was partial year

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Fleet Services Fund**

	2015-16 Adopted Budget	2015-16* Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Local	\$0	\$43,794	\$35,000	(\$8,794)	(20%)
Total Revenues	\$0	\$43,794	\$35,000	(\$8,794)	(20%)
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$929	\$0	(\$929)	n/a
Employee Benefits	\$0	\$87	\$0	(\$87)	n/a
Supplies & Materials	\$0	\$401	\$1,000	\$599	149%
Other Operating Expenses and Services	\$0	\$1,083	\$21,665	\$20,582	n/a
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$0	\$2,501	\$22,665	\$20,164	806%
Excess of Revenues over (under) Expenditures	\$0	\$41,293	\$12,335	(\$28,958)	(70%)
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	0%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$41,293	\$12,335	(\$28,958)	(23.5%)
Beginning Fund Balance	\$0	\$0	\$41,293		
Ending Fund Balance	\$0	\$41,293	\$53,628		

*15-16 was partial year

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Center for Lifelong Learning**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Local	\$2,099,942	\$1,748,254	\$2,007,906	\$259,652	15%
Total Revenues	<u>\$2,099,942</u>	<u>\$1,748,254</u>	<u>\$2,007,906</u>	<u>\$259,652</u>	<u>15%</u>
EXPENDITURES					
Academic Salaries	\$938,475	\$763,623	\$889,133	\$125,510	16%
Classified and Other Nonacademic Salaries	\$476,580	\$498,470	\$488,893	(\$9,577)	(2%)
Employee Benefits	\$270,787	\$230,052	\$248,567	\$18,515	8%
Supplies & Materials	\$176,100	\$175,204	\$153,100	(\$22,104)	(13%)
Other Operating Expenses and Services	\$268,000	\$306,212	\$340,084	\$33,872	11%
Capital Outlay	\$5,000	\$27,761	\$9,000	(\$18,761)	(68%)
Other Outgo	\$0	\$0	\$0	\$0	n/a
Total Expenditures	<u>\$2,134,942</u>	<u>\$2,001,321</u>	<u>\$2,128,777</u>	<u>\$127,456</u>	<u>6%</u>
Excess of Revenues over (under) Expenditures	<u>(\$35,000)</u>	<u>(\$253,067)</u>	<u>(\$120,871)</u>	<u>\$132,196</u>	<u>(52%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$90,000	\$125,203	\$120,871	\$30,871	25%
Interfund Transfers - Out	\$55,000	\$0	\$0	\$0	n/a
Total Other Financing Sources (Uses)	<u>\$35,000</u>	<u>\$125,203</u>	<u>\$120,871</u>	<u>(\$30,871)</u>	<u>(25%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	(\$127,863)	\$0	\$127,863	
Beginning Fund Balance	\$127,863	\$127,863	\$0		
Ending Fund Balance	<u>\$127,863</u>	<u>\$0</u>	<u>\$0</u>		

*as of September 1, 2016

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Children's Center Fund

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	Variance %
REVENUES					
Federal	\$40,958	\$18,931	\$30,000	\$11,069	58%
State	\$100,000	\$80,039	\$100,000	\$19,961	25%
Local	\$354,013	\$328,379	\$355,000	\$26,621	8%
Total Revenues	\$494,971	\$427,348	\$485,000	(\$67,623)	(14%)
EXPENDITURES					
Academic Salaries	\$175,919	\$195,974	\$186,235	(\$9,739)	(5%)
Classified and Other Nonacademic Salaries	\$312,252	\$310,177	\$295,573	(\$14,604)	(5%)
Employee Benefits	\$193,800	\$205,783	\$222,063	\$16,280	8%
Supplies & Materials	\$13,000	\$14,284	\$13,000	(\$1,284)	(9%)
Other Operating Expenses and Services	\$0	\$584	\$0	(\$584)	n/a
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$694,971	\$726,802	\$716,871	\$31,831	4%
Excess of Revenues over (under) Expenditures	(\$200,000)	(\$299,454)	(\$231,871)	\$67,582	(23%)
Other Financing Sources (Uses)					
Interfund Transfers - In	\$200,000	\$200,000	\$200,000	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$200,000	\$200,000	\$200,000	\$0	0%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	(\$99,454)	(\$31,871)	(\$99,454)	
Beginning Fund Balance	\$131,427	\$131,427	\$31,974		
Ending Fund Balance	\$131,427	\$31,974	\$102		

*as of September 1, 2016

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Other Special Revenue Funds*
**Formerly included in Restricted General Fund*

	Community Education Center	Health Fees	Lottery	Marine Diving Tech	Parking & Transportation Program	Contract Education for PDC	NR EMT	School of Culinary Arts Venues	Rental of Facilities	TOTAL
REVENUES										
Federal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State	\$0	\$0	\$480,000	\$0	\$0	\$0	\$0	\$0	\$0	\$480,000
Local	\$60,349	\$826,680	\$0	\$0	\$820,000	\$26,328	\$13,300	\$474,950	\$300,000	\$2,521,607
Total Revenues	\$60,349	\$826,680	\$480,000	\$0	\$820,000	\$26,328	\$13,300	\$474,950	\$300,000	\$3,001,607
EXPENDITURES										
Academic Salaries	\$0	\$150,469	\$0	\$0	\$0	\$11,600	\$0	\$0	\$0	\$162,069
Classified and Other Nonacademic Salaries	\$50,066	\$349,199	\$0	\$0	\$335,000	\$5,244	\$6,453	\$94,390	\$135,000	\$975,352
Employee Benefits	\$4,762	\$162,012	\$0	\$0	\$105,000	\$1,234	\$607	\$8,910	\$40,000	\$322,525
Supplies & Materials	\$5,521	\$46,500	\$256,597	\$0	\$27,000	\$1,000	\$2,200	\$339,620	\$10,000	\$688,438
Other Operating Expenses and Services	\$0	\$68,500	\$120,038	\$0	\$300,000	\$4,750	\$9,260	\$28,400	\$20,000	\$550,948
Capital Outlay	\$0	\$50,000	\$103,365	\$0	\$53,000	\$2,500	\$0	\$0	\$58,500	\$267,365
Other Outgo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$60,349	\$826,680	\$480,000	\$0	\$820,000	\$26,328	\$18,520	\$471,320	\$263,500	\$2,966,697
Excess of Revenues over (under) Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	(\$5,220)	\$3,630	\$36,500	\$34,910
Other Financing Sources (Uses)										
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,630	\$36,500	\$40,130
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$3,630)	(\$36,500)	(\$40,130)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$0	\$0	\$0	\$0	\$0	(\$5,220)	\$0	\$0	(\$5,220)
Beginning Fund Balance	\$17,389	\$274,695	\$983,516	\$13,106	\$0	\$21,383	\$9,465	\$0	\$0	\$1,319,554
Ending Fund Balance	\$17,389	\$274,695	\$983,516	\$13,106	\$0	\$21,383	\$4,245	\$0	\$0	\$1,314,334

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Insurance Fund**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Local	\$0	\$2,173	\$5,000	\$2,827	57%
Total Revenues	<u>\$0</u>	<u>\$2,173</u>	<u>\$5,000</u>	<u>\$2,827</u>	<u>57%</u>
EXPENDITURES					
Other Operating Expenses and Services	\$42,000	\$50,860	\$50,000	(\$860)	(2%)
Capital Outlay	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$42,000</u>	<u>\$50,860</u>	<u>\$50,000</u>	<u>(\$860)</u>	<u>(2%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$42,000)</u>	<u>(\$48,687)</u>	<u>(\$45,000)</u>	<u>\$3,687</u>	<u>(8%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$42,000)</u>	<u>(\$48,687)</u>	<u>(\$45,000)</u>	<u>\$3,687</u>	<u>(8%)</u>
Beginning Fund Balance		<u>\$0</u>	<u>(\$48,687)</u>		
Ending Fund Balance	<u>(\$42,000)</u>	<u>(\$48,687)</u>	<u>(\$93,687)</u>		

*as of September 1, 2016

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Bond Interest & Redemption Fund

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
Property Taxes	\$3,914,035	\$5,806,297	\$3,914,035	(\$1,892,262)	(48%)
Local	<u>\$21,313</u>	<u>\$16,254</u>	<u>\$21,313</u>	<u>\$5,059</u>	<u>24%</u>
Total Revenues	<u>\$3,935,348</u>	<u>\$5,822,550</u>	<u>\$3,935,348</u>	<u>(\$1,887,202)</u>	<u>(48%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo -Debt principal	\$1,740,000	\$1,779,031	\$1,780,000	\$969	0%
Other Outgo -Debt interest	<u>\$2,809,338</u>	<u>\$2,810,000</u>	<u>\$2,810,000</u>	<u>\$0</u>	<u>0%</u>
Total Expenditures	<u>\$4,549,338</u>	<u>\$4,589,031</u>	<u>\$4,590,000</u>	<u>\$969</u>	<u>0%</u>
Excess of Revenues over (under) Expenditures	<u>(\$613,990)</u>	<u>\$1,233,520</u>	<u>(\$654,651)</u>	<u>(\$1,888,171)</u>	<u>288%</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$613,990)</u>	<u>\$1,233,520</u>	<u>(\$654,651)</u>	<u>(\$1,888,171)</u>	<u>288%</u>
Beginning Fund Balance	<u>\$7,256,649</u>	<u>\$6,642,659</u>	<u>\$7,876,179</u>		
Ending Fund Balance	<u>\$6,642,659</u>	<u>\$7,876,179</u>	<u>\$7,221,528</u>		

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Measure V Bond Fund**

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-17	Total
	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Unaudited	Adopted	
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Budget	
REVENUES										
Bond Proceeds	\$47,000,000	\$0	\$0	\$0	\$15,000,000	\$0	\$0	\$15,229,076	\$0	\$77,229,076
Local	\$466,269	\$483,738	\$223,992	\$79,681	\$26,838	\$33,459	\$10,559	\$62,703	\$0	\$1,387,240
Total Revenues	\$47,466,269	\$483,738	\$223,992	\$79,681	\$15,026,838	\$33,459	\$10,559	\$15,291,779	\$0	\$78,616,316
EXPENDITURES										
Academic Salaries	\$7,837	\$0	\$22,687	\$18,335	\$42,616	\$34,841	\$29,694	\$0	\$0	\$156,010
Classified and Other Nonacademic Salaries	\$18,238	\$0	\$0	\$50,868	\$10,100	\$15,678	\$6,337	\$0	\$0	\$101,220
Employee Benefits	\$402	\$0	\$2,765	\$3,911	\$5,646	\$4,527	\$3,742	\$0	\$0	\$20,992
Supplies and Materials	\$4,614	\$62	\$2,755	\$1,410	\$2,314	\$871	\$2,276	\$876	\$1,000	\$15,178
Other Operating Expenses and Services	\$101,523	\$41,846	\$144,056	\$234,391	\$72,046	\$110,580	\$51,850	\$98,628	\$100,000	\$854,921
Capital Outlay	\$4,135,519	\$8,338,687	\$14,621,923	\$10,874,440	\$9,396,398	\$9,118,011	\$3,140,739	\$4,669,507	\$12,647,919	\$64,295,225
Other Outgo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$4,268,133	\$8,380,595	\$14,794,186	\$11,183,355	\$9,529,120	\$9,284,508	\$3,234,638	\$4,769,011	\$12,748,919	\$65,443,546
Excess of Revenues over (under) Expenditures	\$43,198,136	(\$7,896,857)	(\$14,570,194)	(\$11,103,674)	\$5,497,718	(\$9,251,048)	(\$3,224,079)	\$10,522,768	(\$12,748,919)	\$13,172,770
Other Financing Sources (Uses)										
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$43,198,136	(\$7,896,857)	(\$14,570,194)	(\$11,103,674)	\$5,497,718	(\$9,251,048)	(\$3,224,079)	\$10,522,768	(\$12,748,919)	\$13,172,770
Beginning Fund Balance	\$0	\$43,198,136	\$35,301,279	\$20,731,085	\$9,627,411	\$15,125,129	\$5,874,080	\$2,650,002	\$13,172,770	\$13,172,770
Ending Fund Balance	\$43,198,136	\$35,301,279	\$20,731,085	\$9,627,411	\$15,125,129	\$5,874,080	\$2,650,002	\$13,172,770	\$423,851	\$423,851

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Construction - District Projects Fund**

State Revenue:
- \$1,065,000 in deferred maintenance
- \$6,000,000 funding for Campus Center

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
State	\$1,790,800	\$2,704,855	\$7,065,000	\$4,360,145	161%
Local	\$531,289	\$58,965	\$60,000	\$1,035	2%
Total Revenues	\$2,322,089	\$2,763,820	\$7,125,000	\$4,361,180	158%
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$17,685	\$0	(\$17,685)	(100%)
Other Operating Expenses and Services	\$196,000	\$142,831	\$150,000	\$7,169	5%
Capital Outlay	\$6,832,924	\$4,420,958	\$14,558,052	\$10,137,094	229%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$7,028,924	\$4,581,474	\$14,708,052	\$10,126,578	221%
Excess of Revenues over (under) Expenditures	(\$4,706,835)	(\$1,817,654)	(\$7,583,052)	(\$5,765,398)	317%
Other Financing Sources (Uses)					
Interfund Transfers - In	\$16,782,286	\$16,383,786	\$3,829,845	(\$12,553,941)	(77%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$16,782,286	\$16,383,786	\$3,829,845	(\$12,553,941)	(77%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$12,075,451	\$14,566,132	(\$3,753,207)	(\$18,319,338)	(126%)
Beginning Fund Balance	\$2,919,410	\$2,919,410	\$17,485,542		
Ending Fund Balance	\$14,994,861	\$17,485,542	\$13,732,335		

Expenditure Amounts:
 - Energy Loan \$54,845
 - Annual Needs \$615,000 & \$206,478 Miscellaneous
 - Facility Master Plan \$360,000
 - West Campus Classroom Completion \$2,800,000
 - Campus Center Project \$7,000,000
 - Swing Space \$1,106,729
 - Approved Deferred Maintenance \$1,065,000 for 16-17 and \$1,500,000 from remaining prior years

Transfer Amounts:
 - From GF for Energy Loan \$54,845
 - From GF for Annual Needs \$615,000
 - From GF for West Campus \$2,800,000
 - From GF for Facility Master Plan \$360,000

Ending Fund Balances:
 - \$2,000,000 Construction
 - \$11,146,376 Campus Center
 - \$0 Swing Space
 - \$585,960 State Maintenance

Ending Fund Balances:
 - \$2,146,478 Construction
 - \$12,146,376 Campus Center
 - \$1,106,729 Swing Space
 - \$2,085,960 State Maintenance

*as of September 1, 2016

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2016-17 ADOPTED BUDGET
Equipment Replacement Fund**

	2015-16 Adopted Budget	2015-16 Unaudited Actuals	2016-17 Adopted Budget	Variance A15-16 vs B16-17 \$	%
REVENUES					
State	\$0	\$0	\$1,065,000	\$1,065,000	100%
Local	\$25,000	\$16,523	\$25,000	\$8,477	51%
Total Revenues	\$25,000	\$16,523	\$1,090,000	\$1,073,477	6,497%
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies & Materials	\$0	\$245	\$0	(\$245)	(100%)
Other Operating Expenses and Services	\$0	\$3,981	\$0	(\$3,981)	(100%)
Capital Outlay	\$5,513,955	\$2,412,254	\$4,577,482	\$2,165,228	90%
Total Expenditures	\$5,513,955	\$2,416,480	\$4,577,482	\$2,161,002	89%
Excess of Revenues over (under) Expenditures	(\$5,488,955)	(\$2,399,956)	(\$3,487,482)	\$1,087,526)	45%
Other Financing Sources (Uses)					
Sale of Equipment	\$0	\$0	\$0	\$0	0%
Interfund Transfers - In	\$2,700,700	\$2,700,700	\$0	(\$2,700,700)	(100%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$2,700,700	\$2,700,700	\$0	(\$2,700,700)	(100%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$2,788,255)	\$300,744	(\$3,487,482)	(\$3,188,226)	(1,360%)
Beginning Fund Balance	\$4,765,647	\$4,765,647	\$5,066,391		
Ending Fund Balance	\$1,977,392	\$5,066,391	\$1,578,909		

No Transfer In from General Fund, \$4,577,482 unallocated fund balance available for:
 - \$440,358 Various Dept budgets
 - \$2,060,279 Program Review carry over from prior years
 - \$68,000 Copier Refresh
 - \$966,000 IT Refresh (\$426,000 instructional only and other refresh of \$540,000)
 - \$1,042,845 instructional only Program Review 16/17 (unfunded Program Review \$743,655)

*as of September 1, 2016



Santa Barbara City College 2018-19 Adopted Budget

Board of Trustees
August 23, 2018



Agenda

- 17-18 Actual Results
- Challenges with 18-19 Budget Development & New Funding Formula
- 18-19 Adopted Budget – Assumptions
- Unrestricted General Fund – The Numbers
- Fund Balances
- Appendix
 - Construction Fund
 - Equipment Fund
 - Other District Funds



17-18 Actual Results Compared to Budget



17-18 Budget v. Actual Comparison

SANTA BARBARA COMMUNITY COLLEGE DISTRICT 2017-18 Actual v Budget Comparison General Fund - Unrestricted

	2017-18	2017-18	Variance	
	Adjusted Budget	Un-Audited Actual	B17-18 vs A17-18 \$	%
REVENUES				
Federal	\$0	\$15,223	\$15,223	n/a
State	\$40,020,000	\$37,910,222	(\$2,109,778)	(5%)
Local	\$53,023,922	\$55,883,275	\$2,859,353	5%
Total Revenues	<u>\$93,043,922</u>	<u>\$93,808,720</u>	<u>\$764,798</u>	<u>1%</u>
EXPENDITURES				
Academic Salaries	\$42,622,826	\$40,754,806	(\$1,868,020)	(4%)
Classified and Other Nonacademic Salaries	\$20,412,266	\$19,707,841	(\$704,425)	(3%)
Employee Benefits	\$20,382,332	\$19,090,327	(\$1,292,005)	(6%)
Supplies & Materials	\$1,712,657	\$1,725,576	\$12,919	1%
Other Operating Expenses and Services	\$10,081,306	\$9,654,119	(\$427,187)	(4%)
Capital Outlay	\$182,233	\$149,225	(\$33,008)	(18%)
Other Outgo	\$32,780	\$10,600	(\$22,180)	(68%)
Appropriation for Contingencies	\$0	\$0	\$0	n/a
Total Expenditures	<u>\$95,426,400</u>	<u>\$91,092,494</u>	<u>(\$4,333,906)</u>	<u>(5%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$2,382,478)</u>	<u>\$2,716,226</u>	<u>\$5,098,704</u>	<u>(214%)</u>



17-18 Budget v. Actual Comparison

	2017-18 Adjusted Budget	2017-18 Un-Audited Actual	Variance B17-18 vs A17-18	
			\$	%
Other Financing Sources (Uses)				
Intrafund Transfers - In	\$649,184	\$451,566	(\$197,618)	(30%)
Interfund Transfers - Out	\$865,000	\$865,000	\$0	0%
Total Other Financing Sources (Uses)	<u>(\$215,816)</u>	<u>(\$413,434)</u>	<u>(\$197,618)</u>	92%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$2,598,294)	\$2,302,792	<u>\$4,901,086</u>	(189%)
Beginning Fund Balance	<u>\$27,942,084</u>	<u>\$27,942,084</u>		
Ending Fund Balance	<u><u>\$25,343,790</u></u>	<u><u>\$30,244,876</u></u>		

**as of August 18, 2018*



17-18 Budget v. Actual Comparison

- Revenues

- State Mandated Reimbursement: Actual revenue lower than budgeted
- State portion of Total Computational Revenue: Actual revenue lower than budgeted
- Property Tax portion of Total Computational Revenue: Actual revenue higher than budgeted
- Overall revenues higher than budgeted \$765,000



17-18 Budget v. Actual Comparison

- Expenditures
 - Academic Salaries – Actual Expenditures Under Budget
 - Positions vacated throughout the year that remained unfilled
 - Faculty on Reduced Load
 - Successful implementation of educational programs efficiency savings
 - Classified Salaries – Actual Expenditures Under Budget
 - WRAP Savings – Savings from not filling positions that were vacated throughout the year
 - Significant delays in hiring generated one time savings
 - Spending on hourly staff and student workers lower than budgeted
 - Employee Benefits – Actual Expenditures Under Budget
 - Refund for district’s portion of STRS Excess Contributions
 - District’s portion of summer benefits for SERP Employees
 - Lower than budgeted spent on salaries resulted in lower than budgeted employee benefits related to those positions
 - Other Operating Expenses – Actual Expenditures Under Budget
 - Travel and Conference expenses less than budgeted
 - Contracts and Bank fees expenses less than budgeted
 - Overall Expenditures \$4.3M Lower than budgeted



Challenges with Budget Development And New Funding Formula



18-19 Adopted Budget New Funding Formula

- The new Student Centered Funding Formula consists of three components:
 - *Base Allocation*—Enrollments (FTES) (70% = \$57.4M)
 - *Supplemental Allocation*—Counts of low-income students (20%= \$13.4M)
 - *Student Success Allocation*—Counts of outcomes related to the *Vision for Success*, with “premiums” for outcomes of low-income students (10%= \$11.3M)



18-19 Adopted Budget New Funding Formula

- Chancellors Office simulation from July 2018 provided SBCC with \$6,898,479 in additional funding compared to the old funding formula.
- SBCC Fiscal Services Office updated this simulation with the most recent available FTES and Student Success data.
- The updated simulation provides SBCC with \$9,169,121 in additional funding compared to the old funding formula. This includes the 2.71% COLA, and the districts projected growth in Non-Credit FTES.



18-19 Adopted Budget New Funding Formula Challenges

- The next available simulation from the Chancellors Office is not expected until February 2019, and could contain decreases in funding.
- Chancellors Office staff caution districts to be conservative about allocating additional funding to ongoing expenditures.
- The uncertainty in the funding formula for the 2018-19 fiscal year caused delays in negotiations. Negotiations are still in progress.



18-19 Adopted Budget Appropriation for Contingencies

- Revenues could not be incorporated into the budget until after ACBO Budget Workshop on 8/15/2018.
- In order to complete the budget by September 15th deadline, the 2018-2019 Budget contains a \$6.5M appropriation for contingencies to cover:
 - Outcomes from collective bargaining negotiations.
 - Other potential strategic initiatives including but not limited to filling vacant positions.
- Allocation of \$6.5M will be determined through the district's processes during fiscal year 2018-19.
- Use of these funds requires a 2/3 vote of the members of the governing board prior to the funds being expended.



2018-19 Adopted Budget Unrestricted General Fund

Assumptions



18-19 Adopted Budget Revenue Assumptions

- Revenue Assumptions

- Resident Credit and Non Credit Enhanced FTES remain flat from 17-18 to 18-19.
- Non Credit Non Enhanced FTES increase 150% from 17-18 to 18-19, resulting in an increase of \$1.5 million in growth revenue.
- Non resident and international enrollment FTES/revenue remains flat at \$14.6 million.
- 2.71% COLA included in calculations of new funding formula.
- New Funding Formula used to project 18-19 Revenues. This formula provides an additional \$7.7M to the district.
- Resident enrollment fee remains constant at \$46.00.
- Education Protection Act (EPA) revenue increased to \$11M.
- Lottery revenue remains flat at \$2 million.
- State mandated on going reimbursements remains flat at \$0.5 million.
- State mandated one time reimbursements are not projected, a reduction of \$1 million from 17-18.
- Deferred maintenance and instructional equipment grant is funded at \$314,000.
- Schott and Wake center status funding remains flat at \$615k for Schott and \$925k for Wake.



FTES Budget Assumptions

17-18 Projected FTES compared to 18-19 Adopted Budget Assumptions

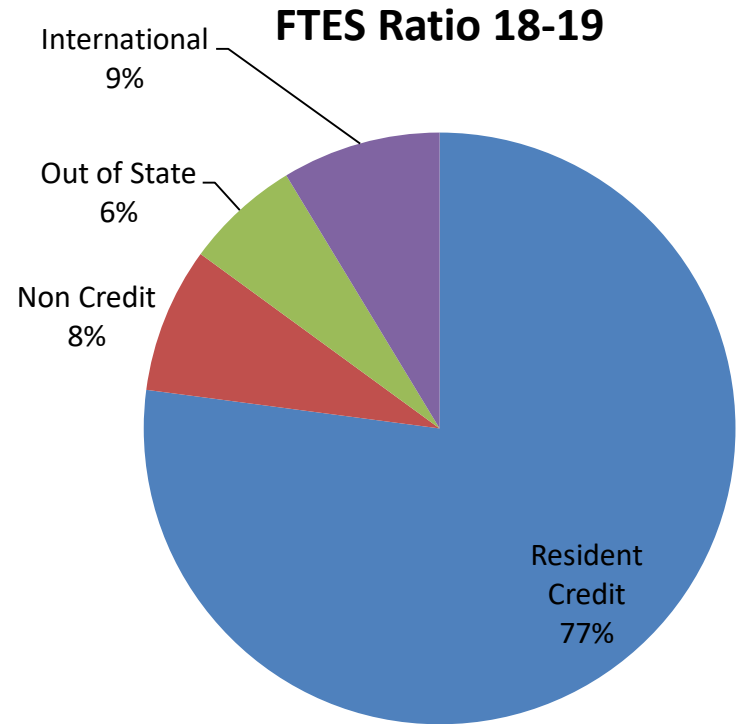
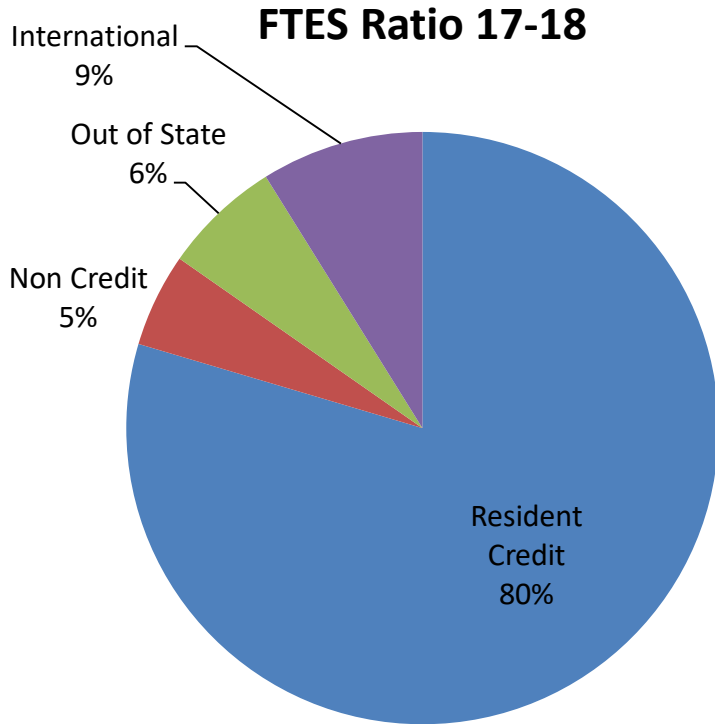
	<u>P2 17-18</u>	<u>Budget 18-19</u>	<u>% Change</u>
Credit - Resident	11,635	11,635	0.0%
Non Credit - Enhanced	465	465	0.0%
Non Credit - Non Enhanced	<u>289</u>	<u>735</u>	150.0%
Subtotal Credit Resident & Non Credit	12,389	12,835	3.6%
Credit - Out of State	765	765	0.0%
Credit - International	<u>1,273</u>	<u>1,273</u>	0.0%
Subtotal Credit Non Resident	2,038	2,038	0.0%
Total FTES	<u>14,427</u>	<u>14,873</u>	3.1%

**No changes from Tentative Budget



FTES Type Breakdown

FTES broken down by the type of FTES for 17-18 and 18-19





18-19 Adopted Budget Expenditure Assumptions

- Expenditure Assumptions
 - COLA increase of 2.71% is NOT included.
 - Hourly salary and benefits increase \$100k specific to School of Extended Learning, for a total of \$2 million.
 - Employer contribution towards health benefits decrease 1.7% and reduction in personnel results in a decrease of \$420k.
 - State Unemployment rate remains flat.
 - State Workers Compensation rate remains flat.
 - CalPERS employer contribution rate increases to 18.06% from 15.80%, increase cost of \$530,000.
 - CalSTRS employer contribution rate increases to 16.28% from 14.43%, increase cost of \$650,000.
 - Instructional supply expenses of \$890,000 continue to be paid out of the lottery fund
 - School of Extended Learning expansion increases expenses by approximately \$1M to cover instructor salaries and hourly support.



2018-19 Adopted Budget Unrestricted General Fund

“The Numbers”

Unrestricted General Fund

	2016-17	2017-18	2018-19	Variance	
	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
REVENUES					
Federal	\$0	\$15,223	\$0	(\$15,223)	n/a
State	\$41,499,680	\$37,910,222	\$47,245,000	\$9,334,778	25%
Local	\$54,786,533	\$55,883,275	\$54,703,300	(\$1,179,975)	(2%)
Total Revenues	\$96,286,213	\$93,808,720	\$101,948,300	\$8,139,580	9%
EXPENDITURES					
Academic Salaries	\$42,569,098	\$40,754,806	\$42,634,555	\$1,879,749	5%
Classified and Other Nonacademic Salaries	\$21,233,162	\$19,707,841	\$20,452,031	\$744,190	4%
Employee Benefits	\$18,375,873	\$19,090,327	\$20,962,269	\$1,871,942	10%
Supplies & Materials	\$1,979,090	\$1,725,576	\$1,790,243	\$64,667	4%
Other Operating Expenses and Services	\$9,164,989	\$9,654,119	\$10,414,309	\$760,190	8%
Capital Outlay	\$267,961	\$149,225	\$335,600	\$186,375	125%
Other Outgo	\$41,931	\$10,600	\$16,390	\$5,790	55%
Appropriation for Contingencies	\$0	\$0	\$6,500,000	\$6,500,000	n/a
Total Expenditures	\$93,632,104	\$91,092,494	\$103,105,397	\$12,012,903	13%
Excess of Revenues over (under) Expenditures	\$2,654,109	\$2,716,226	(\$1,157,097)	(\$3,873,323)	(143%)



Unrestricted General Fund

	2016-17	2017-18	2018-19	Variance	
	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
Other Financing Sources (Uses)					
Intrafund Transfers - In	\$348,203	\$451,566	\$829,602	\$378,036	84%
Interfund Transfers - Out	\$4,055,745	\$865,000	\$1,215,000	\$350,000	40%
Total Other Financing Sources (Uses)	<u>(\$3,707,542)</u>	<u>(\$413,434)</u>	<u>(\$385,398)</u>	\$28,036	(7%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$1,053,433)</u>	\$2,302,792	<u>(\$1,542,495)</u>	<u>(\$3,845,287)</u>	<u>(167%)</u>
Beginning Fund Balance	\$28,995,517	\$27,942,084	\$30,244,876		
Ending Fund Balance	<u>\$27,942,084</u>	<u>\$30,244,876</u>	<u>\$28,702,381</u>		

Transfer In Amounts:
\$400,000 Grant Administration
\$429,602 All Remaining
Extended Learning Reserves

Transfer Out Amounts:
\$200,000 Childrens Center
\$100,000 Food Service Fund
\$540,000 Construction Fund
\$375,000 Equipment Fund

*as of August 18, 2018



Revenue Details

	2015-16	2016-17	2017-18	2018-19	Variance	
	Actual	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
REVENUES						
State	\$ 54,131,756	\$ 41,499,680	\$ 37,910,222	\$ 47,685,313	\$9,775,091	26%
Local	56,497,440	54,786,533	55,883,275	54,262,987	(1,620,288)	(3%)
Total Revenues	110,629,196	\$96,286,213	\$93,793,497	\$101,948,300	\$8,154,803	9%

Details of Variance:

* Increase in Apportionment due to new Funding Formula Implementation	\$8,540,849
* Increase in EPA Revenues (Based on Chancellors Office Projection)	1,602,770
Decrease in State Mandated Reimbursement, Lottery Funds and PY Recalculations	<u>368,528</u>
Total State Revenue Adjustments	<u>9,775,091</u>
* Increase in Property Taxes	676,375
* Prior Year Taxes Not Included in Budget (Typically Less than \$100K)	1,090,784
* Decrease in RDA Distributions (17-18 Unusually High)	966,561
* Increase in Enrollment Fees (Based on Chancellors Office Projection)	293,044
Decrease in Interest Income (17-18 Unusually High)	374,409
Foundation Revenue Not Included in Budget	112,157
Other Miscellaneous Revenue Adjustments	<u>45,796</u>
Total Local Revenue Adjustments	<u>1,620,288</u>
Total Variance	<u>\$8,154,803</u>

* Component of the District's Total Computational Revenue



Revenue Type Breakdown

Revenue Details by Type:	2015-16	2016-17	2017-18	2018-19	Variance A17-18 vs B18-19
	Actual	Actual	Un-Audited Actual	Adopted Budget	
* State Allocation (TCR)	\$ 77,766,353	\$ 73,349,384	\$ 73,041,537	\$ 82,097,000	\$ 9,055,463
Other State Revenue	11,276,339	4,240,970	3,393,298	3,025,000	(368,298)
Non Resident	6,241,434	5,518,604	5,243,348	5,260,000	16,652
International	11,547,884	9,548,205	9,429,838	9,375,000	(54,838)
Local Income	3,797,186	3,629,050	2,685,476	2,191,300	(494,176)
Total Revenues	\$110,629,196	\$96,286,213	\$ 93,793,497	\$101,948,300	\$8,154,803

- Total Computational Revenue (TCR) based on New Funding Formula



Expenditure Details

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2018-19 Adopted Budget
General Fund - Unrestricted**

	2015-16 Actual	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
					\$	%
EXPENDITURES						
Academic Salaries	\$43,166,480	\$42,569,098	\$40,754,806	\$42,634,555	\$1,879,749	5%
Classified and Other Nonacademic Salaries	\$21,356,458	\$21,233,162	\$19,707,841	\$20,452,031	\$744,190	4%
Employee Benefits	\$17,238,140	\$18,375,873	\$19,090,327	\$20,962,269	\$1,871,942	10%
Supplies & Materials	\$2,287,847	\$1,979,090	\$1,708,819	\$1,790,243	\$81,424	5%
Other Operating Expenses and Services	\$9,737,212	\$9,164,989	\$9,655,921	\$10,414,309	\$758,388	8%
Capital Outlay	\$263,508	\$267,961	\$149,225	\$335,600	\$186,375	125%
Other Outgo	\$6,171	\$41,931	\$10,600	\$16,390	\$5,790	55%
Appropriation for Contingencies				\$6,500,000	\$6,500,000	100%
Total Expenditures	\$94,055,816	\$93,632,104	\$91,077,539	\$103,105,397	\$12,027,858	13%



Details of Variance:

Annual Step Increases for Faculty	\$230,000
Other Increases for Faculty and Educational Administrators	\$297,000
Spending on Part Time Faculty in 17-18 was lower than budget	\$93,000
Increase in Non-Credit Faculty for Implementation of SEL	\$797,000
Spending on Summer Session in 17-18 was lower than budget	\$518,000
Other Academic Salary Adjustments	(\$55,000)
Annual Step Increases for Classified Staff and Administrators	\$135,000
Increase in Budget for Classified Staff and Administrators	\$425,000
Increase in Hourly Workers for SEL	\$125,000
Increase in budget for Readers	\$20,000
Other department increases for Hourly Workers	\$55,000
Other Changes in Classified Salaries	(\$16,000)
CalSTRS employer contribution rate increase from 14.43% to 16.28%	\$650,000
CalPERS employer contribution rate increase from 15.80% to 18.06%	\$530,000
Savings from Health Benefits rate decrease	(\$420,000)
One time savings in Employee Benefits related to vacant positions	\$410,000
One time savings in 17-18 Employee Benefits (prior year refunds)	\$700,000
Spending on Travel and Conference in 17-18 was lower than budget	\$175,000
Spending on Other Operating Expenses was lower than budget	\$300,000
Increases in Other Operating for Software Contracts etc.	\$350,000
Move budget for Emergency Services and Project Management into UGF	\$100,000
Miscellaneous adjustments	\$108,858
Establishment of Appropriation for Contingencies	\$6,500,000
Total Variance	\$12,027,858

VARIANCE HIGHLIGHTS:

- Increased Expenses for Non-Credit Growth
- One time salary savings from WRAP not included in 18-19 Budget
- Regular Step Increase for Faculty and Classified Staff
- Increases in STRS/PERS Contributions
- One time prior year benefit refunds
- Reduced Transfer to Construction Fund and Increased General Fund Expenditures
- Increases in contracts for mandatory cost escalations and new initiatives
- \$6.5M Appropriation for Contingencies



Fund Balances

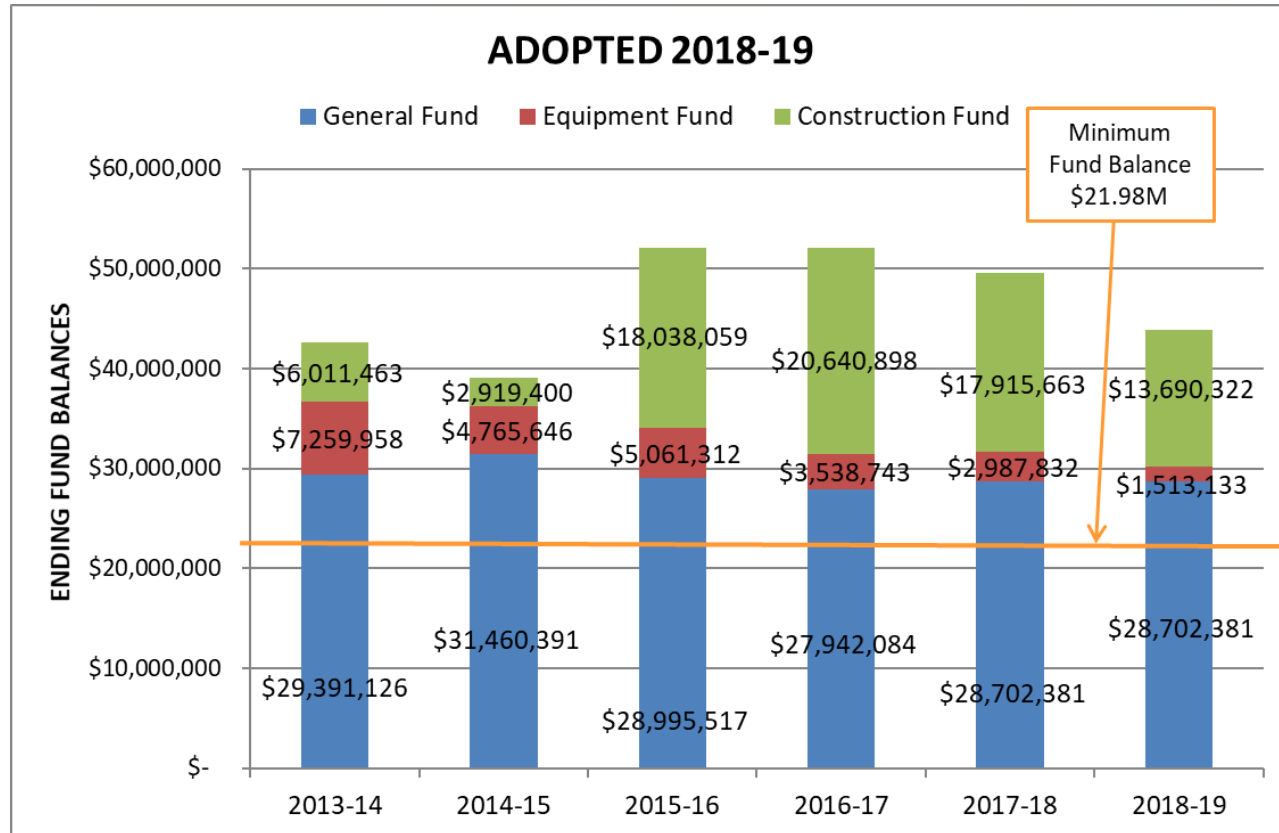


General Fund Reserve Details

	June 30, 2017 Actual Ending Balance	June 30, 2018 Un-Audited Actual Ending Balance	June 30, 2019 Adopted Budget Ending Balance
Fund Balance			
Reserved for Restricted Purpose	\$0	\$0	\$0
Designated:			
State Mandated Contingency (5%)	\$4,681,605	\$4,554,625	\$5,155,270
Banked TLUs	\$1,464,483	\$1,359,787	\$1,359,787
General Apportionment Deferral	\$0	\$0	\$0
Additional Reserve required to meet 15% principle	\$14,044,816	\$13,663,874	\$15,465,810
Total Designated	<u>\$20,190,904</u>	<u>\$19,578,286</u>	<u>\$21,980,866</u>
Undesignated	\$7,751,180	\$10,666,590	\$6,721,514
Total Fund Balance	<u><u>\$27,942,084</u></u>	<u><u>\$30,244,876</u></u>	<u><u>\$28,702,381</u></u>
% Designated Ending Balance/Expenditures	21.6%	21.5%	21.3%
% Total Ending Balance/Expenditures	29.8%	33.2%	27.8%

**as of August 18, 2018*

Fund Balances



2017-18 Construction Fund

\$3,246,862 Construction
\$12,238,461 Campus Center

\$2,007,905 State Maintenance
\$422,436 Energy Efficiency

2018-19 Construction Fund

\$2,951,862 Construction
\$10,738,461 Campus Center



Questions?



Appendix

Construction and Equipment Funds



Construction Fund

Construction Fund 18-19 Adopted Budget includes:

- **Revenues budgeted include:**
 - \$314,000 deferred maintenance funding
 - \$540,000 transfer in from General Fund to cover unexpected district maintenance
 - \$45,000 local income energy rebates and interest
- **Expenditures budgeted include:**
 - \$540,000 district maintenance needs
 - \$55,000 energy loan payments
 - \$75,000 West Campus Classroom Building Final Invoices
 - \$210,000 Facility Master Plan Completion
 - \$1,500,000 Campus Center Repairs
 - \$2,007,905 remaining deferred maintenance projects from prior years
 - \$314,000 Deferred maintenance projects from 18-19
- **Ending Fund Balances:**
 - \$2,951,862 Construction District Projects
 - \$10,738,461 Campus Center



Equipment Fund

Equipment Fund 18-19 Adopted Budget includes:

- **Revenues budgeted include:**
 - \$375,000 transfer in from General Fund for IT Refresh
 - \$5,000 Interest Income
- **Expenditures budgeted include:**
 - \$750,000 IT refresh
 - \$365,000 various departments equipment budgets, including classroom furniture replacement, duplicating, administrative systems, and educational programs
 - \$153,000 Program review carryover of requests from prior years
 - \$586,699 Instructional Equipment funds remaining from prior years
- **Ending Fund Balances:**
 - \$1,513,133 Equipment Fund



Other District Funds

Restricted General Fund

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Federal	\$3,907,485	\$3,287,310	\$4,842,108	\$1,554,798	47%
State	\$15,949,679	\$23,896,461	\$33,024,016	\$9,127,555	38%
Local	\$1,218,770	\$969,262	\$1,680,761	\$711,499	73%
Total Revenues	<u>\$21,075,934</u>	<u>\$28,153,033</u>	<u>\$39,546,885</u>	<u>\$11,393,852</u>	<u>40%</u>
EXPENDITURES					
Academic Salaries	\$3,955,091	\$4,227,633	\$4,395,476	\$167,843	4%
Classified and Other Nonacademic Salaries	\$4,009,159	\$4,267,806	\$4,804,515	\$536,709	13%
Employee Benefits	\$2,116,503	\$2,215,648	\$2,343,008	\$127,360	6%
Supplies & Materials	\$692,499	\$526,201	\$1,149,597	\$623,396	118%
Other Operating Expenses and Services	\$7,916,092	\$9,673,695	\$22,802,953	\$13,129,258	136%
Capital Outlay	\$871,792	\$915,478	\$1,532,697	\$617,219	67%
Other Outgo	\$1,136,033	\$1,036,839	\$1,272,757	\$235,918	23%
Appropriation for Contingencies	\$0	\$0	\$636,401	\$636,401	n/a
Total Expenditures	<u>\$20,697,169</u>	<u>\$22,863,300</u>	<u>\$38,937,404</u>	<u>\$16,074,104</u>	<u>70%</u>
Excess of Revenues over (under) Expenditures	<u>\$378,765</u>	<u>\$5,289,733</u>	<u>\$609,481</u>	<u>(\$4,680,252)</u>	<u>(88%)</u>
Other Financing Sources (Uses)					
Intrafund Transfers - In	\$0	\$0	\$0	\$0	0%
Intrafund Transfers - Out	\$340,553	\$145,904	\$400,000	\$254,096	174%
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>(\$340,553)</u>	<u>(\$145,904)</u>	<u>(\$400,000)</u>	<u>(\$254,096)</u>	<u>174%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$38,212	\$5,143,829	\$209,481	<u>(\$4,934,348)</u>	
Beginning Fund Balance	<u>\$602,604</u>	<u>\$640,816</u>	<u>\$5,784,645</u>		
Ending Fund Balance	<u>\$640,816</u>	<u>\$5,784,645</u>	<u>\$5,994,126</u>		

*as of August 18, 2018



Food Service Fund

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Local	\$3,109,161	\$3,182,041	\$3,100,000	(\$82,041)	(3%)
Total Revenues	<u>\$3,109,161</u>	<u>\$3,182,041</u>	<u>\$3,100,000</u>	<u>(\$82,041)</u>	<u>(3%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$1,054,754	\$1,303,022	\$1,191,814	(\$111,208)	(11%)
Employee Benefits	\$247,878	\$395,139	\$379,052	(\$16,087)	(6%)
Supplies & Materials	\$1,489,157	\$1,428,274	\$1,374,873	(\$53,401)	(4%)
Other Operating Expenses and Services	\$231,459	\$254,608	\$227,500	(\$27,108)	(12%)
Capital Outlay	\$7,910	\$26,115	\$22,000	(\$4,115)	(52%)
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$3,031,158</u>	<u>\$3,407,158</u>	<u>\$3,195,239</u>	<u>(\$211,919)</u>	<u>(7%)</u>
Excess of Revenues over (under) Expenditures	<u>\$78,003</u>	<u>(\$225,117)</u>	<u>(\$95,239)</u>	\$129,878	167%
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$100,000	\$100,000	n/a
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>n/a</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$78,003	(\$225,117)	\$4,761	<u>\$229,878</u>	295%
Beginning Fund Balance	<u>\$232,487</u>	<u>\$310,490</u>	<u>\$85,373</u>		
Ending Fund Balance	<u>\$310,490</u>	<u>\$85,373</u>	<u>\$90,134</u>		

*as of August 18, 2018



Campus Store

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Local	\$4,784,411	\$4,955,441	\$4,800,000	(\$155,441)	(3%)
Total Revenues	<u>\$4,784,411</u>	<u>\$4,955,441</u>	<u>\$4,800,000</u>	<u>(\$155,441)</u>	<u>(3%)</u>
EXPENDITURES					
Classified and Other Nonacademic Salaries	\$854,664	\$800,144	\$821,827	\$21,683	3%
Employee Benefits	\$332,603	\$345,120	\$353,386	\$8,266	2%
Supplies & Materials	\$3,459,888	\$3,438,051	\$3,300,000	(\$138,051)	(4%)
Other Operating Expenses and Services	\$142,608	\$295,309	\$225,000	(\$70,309)	(24%)
Capital Outlay	\$93,916	\$0	\$0	\$0	0%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$4,883,680</u>	<u>\$4,878,624</u>	<u>\$4,700,213</u>	<u>(\$178,411)</u>	<u>(4%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$99,269)</u>	<u>\$76,817</u>	<u>\$99,787</u>	<u>\$22,970</u>	<u>30%</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$99,269)</u>	<u>\$76,817</u>	<u>\$99,787</u>	<u>\$22,970</u>	<u>30%</u>
Beginning Fund Balance	<u>\$6,893,490</u>	<u>\$6,794,221</u>	<u>\$6,871,038</u>		
Ending Fund Balance	<u>\$6,794,221</u>	<u>\$6,871,038</u>	<u>\$6,970,825</u>		

*as of August 18, 2018

Fiduciary Funds

	Fund 71	Fund 72	Fund 74	Fund 75	Fund 79	Fund 81	Fund 77	
	Associated	Student	Financial	Scholarship	Special	Student	Extended Learning	TOTAL
	Students	Representation	Aid		Trust &	Clubs	Trusts &	
		Fee			Co-curricular		Reserve	
REVENUES								
Federal	\$0	\$0	\$29,000,000	\$0	\$0	\$0	\$0	\$29,000,000
State	\$0	\$0	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
Local	\$60,000	\$35,000	\$0	\$2,000,000	\$1,100,000	\$50,000	\$40,000	\$3,285,000
Total Revenues	\$60,000	\$35,000	\$32,000,000	\$2,000,000	\$1,100,000	\$50,000	\$40,000	\$35,285,000
EXPENDITURES								
Academic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials	\$10,000	\$10,000	\$0	\$78,000	\$600,000	\$25,000	\$0	\$723,000
Other Operating Expenses and Services	\$10,000	\$10,000	\$0	\$1,000	\$360,000	\$25,000	\$0	\$406,000
Capital Outlay	\$0	\$0	\$0	\$4,000	\$5,000	\$0	\$0	\$9,000
Other Outgo	\$5,000	\$0	\$32,000,000	\$1,800,000	\$70,000	\$1,000	\$0	\$33,876,000
Total Expenditures	\$25,000	\$20,000	\$32,000,000	\$1,883,000	\$1,035,000	\$51,000	\$0	\$35,014,000
Excess of Revenues over (under) Expenditures	\$35,000	\$15,000	\$0	\$117,000	\$65,000	(\$1,000)	\$40,000	\$271,000
Other Financing Sources (Uses)								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$100,000	\$2,000	\$0	\$102,000
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$100,000	\$1,000	\$470,000	\$571,000
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$1,000	(\$470,000)	(\$469,000)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$35,000	\$15,000	\$0	\$117,000	\$65,000	\$0	(\$430,000)	(\$198,000)
Beginning Fund Balance	\$65,317	\$166,020	\$336,567	\$299,875	\$1,019,186	\$61,148	\$665,942	\$2,614,055
Ending Fund Balance	\$100,317	\$181,020	\$336,567	\$416,875	\$1,084,186	\$61,148	\$235,942	\$2,416,055

*as of August 18, 2018

Transfer Out Amounts:
 - \$430,000 Extended Learning Reserve
 to General Fund Unrestricted
 - \$40,000 Donations to Trusts



Fleet Services Fund

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Local	\$70,601	\$55,251	\$55,000	(\$251)	(0%)
Total Revenues	<u>\$70,601</u>	<u>\$55,251</u>	<u>\$55,000</u>	<u>(\$251)</u>	<u>(0%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$14,636	\$16,324	\$14,500	(\$1,824)	(11%)
Employee Benefits	\$3,534	\$1,773	\$1,368	(\$405)	(23%)
Supplies & Materials	\$1,793	\$473	\$500	\$27	6%
Other Operating Expenses and Services	\$29,577	\$32,401	\$26,000	(\$6,401)	(20%)
Capital Outlay	\$20,905	\$20,933	\$24,000	\$3,067	15%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$70,445</u>	<u>\$71,903</u>	<u>\$66,368</u>	<u>(\$5,535)</u>	<u>(8%)</u>
Excess of Revenues over (under) Expenditures	<u>\$156</u>	<u>(\$16,651)</u>	<u>(\$11,368)</u>	<u>\$5,283</u>	<u>(32%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$156</u>	<u>(\$16,651)</u>	<u>(\$11,368)</u>	<u>\$5,283</u>	<u>(46%)</u>
Beginning Fund Balance	<u>\$37,588</u>	<u>\$37,744</u>	<u>\$21,093</u>		
Ending Fund Balance	<u>\$37,744</u>	<u>\$21,093</u>	<u>\$9,725</u>		

*as of August 18, 2018

SEL – FEE BASED CLASSES

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Local	\$1,665,481	\$1,264,863	\$418,970	(\$845,893)	(67%)
Total Revenues	\$1,665,481	\$1,264,863	\$418,970	(\$845,893)	(67%)
EXPENDITURES					
Academic Salaries	\$694,355	\$575,243	\$163,880	(\$411,363)	(72%)
Classified and Other Nonacademic Salaries	\$487,867	\$243,459	\$53,324	(\$190,135)	(78%)
Employee Benefits	\$230,324	\$140,104	\$35,373	(\$104,731)	(75%)
Supplies & Materials	\$153,678	\$111,416	\$20,470	(\$90,946)	(82%)
Other Operating Expenses and Services	\$298,551	\$286,622	\$141,060	(\$145,562)	(51%)
Capital Outlay	\$3,618	\$12,708	\$2,500	(\$10,208)	(80%)
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	\$1,868,393	\$1,369,552	\$416,607	(\$952,945)	(70%)
Excess of Revenues over (under) Expenditures	(\$202,912)	(\$104,689)	\$2,363	\$107,052	(102%)
Other Financing Sources (Uses)					
Interfund Transfers - In	\$54,362	\$253,239	\$40,000	(\$213,239)	(84%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	\$54,362	\$253,239	\$40,000	\$213,239	84%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$148,550)	\$148,550	\$42,363	(\$106,187)	
Beginning Fund Balance	\$0	(\$148,550)	\$0		
Ending Fund Balance	(\$148,550)	\$0	\$42,363		

*as of August 18, 2018



Children's Center

	2016-17	2017-18	2018-19	Variance	
	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
REVENUES					
Federal	\$19,109	\$21,642	\$21,500	(\$142)	(1%)
State	\$110,965	\$123,511	\$122,000	(\$1,511)	(1%)
Local	\$340,941	\$347,474	\$333,500	(\$13,974)	(4%)
Total Revenues	<u>\$471,015</u>	<u>\$492,627</u>	<u>\$477,000</u>	<u>(\$15,627)</u>	<u>(3%)</u>
EXPENDITURES					
Academic Salaries	\$187,918	\$136,868	\$129,266	(\$7,602)	(6%)
Classified and Other Nonacademic Salaries	\$328,341	\$322,378	\$319,818	(\$2,560)	(1%)
Employee Benefits	\$217,668	\$202,574	\$212,194	\$9,620	5%
Supplies & Materials	\$13,324	\$14,927	\$15,658	\$731	5%
Other Operating Expenses and Services	\$584	\$826	\$900	\$74	9%
Capital Outlay	\$0	\$2,942	\$0	(\$2,942)	n/a
Other Outgo	\$826	\$0	\$0	\$0	0%
Total Expenditures	<u>\$748,661</u>	<u>\$680,515</u>	<u>\$677,836</u>	<u>(\$68,146)</u>	<u>(10%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$277,646)</u>	<u>(\$187,888)</u>	<u>(\$200,836)</u>	<u>(\$12,948)</u>	7%
Other Financing Sources (Uses)					
Interfund Transfers - In	\$200,000	\$250,000	\$200,000	(\$50,000)	(20%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$200,000</u>	<u>\$250,000</u>	<u>\$200,000</u>	<u>(\$50,000)</u>	<u>(20%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$77,646)</u>	\$62,112	(\$836)	<u>(\$62,948)</u>	
Beginning Fund Balance	<u>\$31,974</u>	<u>(\$45,672)</u>	<u>\$16,440</u>		
Ending Fund Balance	<u>(\$45,672)</u>	<u>\$16,440</u>	<u>\$15,604</u>		

*as of August 18, 2018

Other Special Revenue Funds

	Community Education Center	Health Fees	Marine Diving Tech	Parking & Transportation Program	Contract Education for PDC	NR of EMT	School of Culinary Arts Venues	Rental of Facilities	TOTAL
REVENUES									
Federal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local	\$44,850	\$800,000	\$0	\$845,000	\$4,100	\$13,994	\$351,400	\$140,000	\$2,199,344
Total Revenues	\$44,850	\$800,000	\$0	\$845,000	\$4,100	\$13,994	\$351,400	\$140,000	\$2,199,344
EXPENDITURES									
Academic Salaries	\$0	\$163,703	\$0	\$0	\$0	\$0	\$0	\$0	\$163,703
Classified and Other Nonacademic Salaries	\$40,000	\$264,222	\$0	\$439,097	\$0	\$13,000	\$89,735	\$63,523	\$909,577
Employee Benefits	\$3,772	\$161,238	\$0	\$116,923	\$0	\$994	\$4,825	\$26,104	\$313,856
Supplies & Materials	\$0	\$58,437	\$1,000	\$20,500	\$600	\$0	\$161,050	\$1,000	\$242,587
Other Operating Expenses and Services	\$1,078	\$122,400	\$3,106	\$255,480	\$3,500	\$0	\$20,120	\$46,373	\$452,057
Capital Outlay	\$0	\$30,000	\$9,000	\$13,000	\$0	\$0	\$0	\$3,000	\$55,000
Other Outgo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$44,850	\$800,000	\$13,106	\$845,000	\$4,100	\$13,994	\$275,730	\$140,000	\$2,136,780
Excess of Revenues over (under) Expenditures	\$0	\$0	(\$13,106)	\$0	\$0	\$0	\$75,670	\$0	\$62,564
Other Financing Sources (Uses)									
Interfund Transfers - In		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$0	(\$13,106)	\$0	\$0	\$0	\$75,670	\$0	\$62,564
Beginning Fund Balance	\$105,447	\$1,991,283	\$13,106	\$1,857,945	\$8,200	\$32,970	\$892,739	\$337,721	\$5,239,411
Ending Fund Balance	\$105,447	\$1,991,283	\$0	\$1,857,945	\$8,200	\$32,970	\$968,409	\$337,721	\$5,301,975

*as of August 18, 2018

Restricted Lottery Fund

	2016-17	2017-18	2018-19	Variance	
	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
REVENUES					
State	\$700,813	\$828,063	\$700,000	(\$128,063)	(15%)
Local	\$0	\$87	\$0	(\$87)	n/a
Total Revenues	<u>\$700,813</u>	<u>\$828,150</u>	<u>\$700,000</u>	<u>(\$128,150)</u>	<u>(15%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies & Materials	\$184,728	\$509,256	\$619,923	\$110,667	22%
Other Operating Expenses and Services	\$95,270	\$113,262	\$60,000	(\$53,262)	(47%)
Capital Outlay	\$129,894	\$220,939	\$210,671	(\$10,268)	(5%)
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$409,892</u>	<u>\$843,457</u>	<u>\$890,594</u>	<u>\$47,137</u>	<u>6%</u>
Excess of Revenues over (under) Expenditures	<u>\$290,921</u>	<u>(\$15,307)</u>	<u>(\$190,594)</u>	<u>(\$175,287)</u>	<u>1,145%</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$290,921</u>	<u>(\$15,307)</u>	<u>(\$190,594)</u>	<u>(\$175,287)</u>	
Beginning Fund Balance	<u>\$980,672</u>	<u>\$1,271,593</u>	<u>\$1,256,286</u>		
Ending Fund Balance	<u>\$1,271,593</u>	<u>\$1,256,286</u>	<u>\$1,065,692</u>		

*as of August 18, 2018



Insurance Fund

	2016-17 Actual	2017-18 Un-Audited Actual	2018-19 Adopted Budget	Variance A17-18 vs B18-19	
				\$	%
REVENUES					
Local	\$10,872	\$11,480	\$5,000	(\$6,480)	(130%)
Total Revenues	<u>\$10,872</u>	<u>\$11,480</u>	<u>\$5,000</u>	<u>(\$6,480)</u>	<u>(130%)</u>
EXPENDITURES					
Other Operating Expenses and Services	\$50,400	\$47,063	\$51,000	\$3,937	8%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$50,400</u>	<u>\$47,063</u>	<u>\$51,000</u>	<u>\$3,937</u>	<u>8%</u>
Excess of Revenues over (under) Expenditures	<u>(\$39,528)</u>	<u>(\$35,583)</u>	<u>(\$46,000)</u>	<u>(\$10,417)</u>	23%
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$39,528)</u>	<u>(\$35,583)</u>	<u>(\$46,000)</u>	<u>(\$10,417)</u>	23%
Beginning Fund Balance	<u>\$446,059</u>	<u>\$406,531</u>	<u>\$370,948</u>		
Ending Fund Balance	<u><u>\$406,531</u></u>	<u><u>\$370,948</u></u>	<u><u>\$324,948</u></u>		

*as of August 18, 2018

Bond Interest & Redemption Fund

	2016-17	2017-18	2018-19	Variance	
	Actual	Un-Audited Actual	Adopted Budget	A17-18 vs B18-19 \$	%
REVENUES					
Property Taxes	\$3,840,006	\$3,986,787	\$3,945,000	(\$41,787)	(1%)
Local	\$46,944	\$43,213	\$30,000	(\$13,213)	(44%)
Total Revenues	<u>\$3,886,951</u>	<u>\$4,030,000</u>	<u>\$3,975,000</u>	<u>(\$55,000)</u>	<u>(1%)</u>
EXPENDITURES					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo -Debt principal	\$1,425,000	\$4,345,000	\$2,045,000	(\$2,300,000)	(112%)
Other Outgo -Debt interest	\$2,981,125	\$2,885,613	\$2,751,400	(\$134,213)	(5%)
Total Expenditures	<u>\$4,406,125</u>	<u>\$7,230,613</u>	<u>\$4,796,400</u>	<u>(\$2,434,213)</u>	<u>(51%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$519,174)</u>	<u>(\$3,200,612)</u>	<u>(\$821,399)</u>	<u>\$2,379,213</u>	<u>(290%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$519,174)</u>	<u>(\$3,200,612)</u>	<u>(\$821,399)</u>	<u>\$2,379,213</u>	<u>(290%)</u>
Beginning Fund Balance	<u>\$7,875,307</u>	<u>\$7,356,132</u>	<u>\$4,155,520</u>		
Ending Fund Balance	<u>\$7,356,132</u>	<u>\$4,155,520</u>	<u>\$3,334,121</u>		

*as of August 18, 2018



SANTA BARBARA CITY COLLEGE

ASSUMPTIONS USED TO DEVELOP THE 2018-19 TENTATIVE BUDGET

As of March 20, 2018

<i>Presented To:</i>	<i>Date Presented:</i>
CPC	3/20/18

The 2018-19 Governor's January Budget presented by the California Community College Chancellor's Office at the Annual Statewide Budget Workshop on January 17, 2018 contained a proposal for significant changes to the funding formula for California Community Colleges. Due to significant uncertainties about the Governor's proposed changes, the Tentative Revenue Budget is being prepared using assumptions based on the previous funding model. The Governor's proposed budget does contain a hold harmless clause for the transition to the proposed new funding formula.

The 2018-19 Tentative Budget includes the following assumptions:

REVENUES

State Revenue - Ongoing

1. The District is projecting that resident credit FTES will remain flat compared to resident FTES in 2017-18.
2. Enhanced Noncredit FTES are projected to increase in 2018-19.
3. Non-Enhanced Noncredit FTES are projected to increase in 2018-19.
4. COLA increase of 2.51% is projected for the District (\$1.7M).
5. No increase in Base funding allocation is projected for 2018-19.
6. Enrollment fee remains constant at \$46.00.
7. Education Protection Act revenue is expected to remain flat.
8. Lottery revenue remains flat.
9. State mandated ongoing reimbursements remains flat.
10. Schott Center funding is expected to be at the medium level (500-750 FTES, \$615K).
11. Wake Center funding is expected to be at the medium/large center level (750-1,000 FTES, \$925K).

State Revenue - One Time

1. Deficit factor is not projected.
2. State mandated one time reimbursements are not projected (a decrease of \$1M).
3. State apportionment recalculations and prior year adjustments are not projected.
4. Deferred maintenance and instructional equipment funding for 2018-19 is \$3,025,000.

Local Revenue

1. The District is projecting resident credit FTES to remain flat from 2017-18 to 2018-19, as such enrollment fees will remain flat.
2. Nonresident enrollment and enrollment fees are expected to remain flat in 2018-19.
3. Interest revenue is projected to increase by \$105,000.

EXPENDITURES

1. Reclassification of classified staff. *Approximately \$25,000.*
2. COLA TBD
3. Hourly salaries and benefits are projected to remain flat in 2018-19.
4. Employer contributions towards health benefits are expected to remain flat in 2018-19.
5. The State Unemployment Contribution rate is expected to remain flat.
6. The State Workers Compensation insurance rate is expected to remain flat.
7. The CalPERS employer contribution rate is expected to increase to 18.70%. *\$530,000*
8. The CalSTRS employer contribution rate is expected to increase to 16.28%. *\$650,000*
9. Instructional supply expenses remain in the Lottery Fund. Special projects and contracts previously paid from the Lottery fund moved to the Unrestricted General Fund.
Approximate increase of \$250,000.
10. Supplies and materials, other operating expenses and services, capital outlay, and other outgo amounts remain flat.
11. The fixed and mandated expenses, consisting of maintenance agreements, utilities, postage, rent, transportation, etc., are expected to increase based on actual and trends.
Amount TBD.

TRANSFERS

These are the transfer of funds to and from the Unrestricted General Fund Ending Balance.

1. Transfer to the Children's Center Fund decreases by \$50,000 to \$200,000.
2. Transfer to the Construction Fund for ongoing campus maintenance will remain flat - Amount **TBD**.
3. Transfer to the Construction Fund for interest portion of the loan payments to the California Energy Commission for the photovoltaic system loan **TBD** for 2018-19.
4. Transfer to the Equipment Fund for program review items **TBD** for 2018-19.
5. Transfer to the Equipment Fund for equipment and IT refresh **TBD** for 2018-19.
6. Transfer in from the "I Can Afford College" State Financial Aid Media campaign grant. This is a pass through of funds that the College manages for the Chancellor's office, **TBD**.
7. Transfer in from other grant funds to cover administrative overhead, **TBD**.

8. Transfer to Athletics Trust for ongoing athletic sports events is **TBD** for 2018-19.

BRAC 18-19 Budget Department Review Listing

Date Reviewed	Org Number	Org Name	Name	This Years Budget 17-18	Next Years Request 18-19	Increase/(Decrease) in UGF Budget	Comments	BRAC needs to review further?	Has Hourly Budget?	Hourly needs to review further?	Increase/(Decrease) in Hourly	Hourly Comments	Increase/(Decrease) in Lottery Fund
4/6/18	0206	Accounting Education	Carola Smith	\$ 1,850	\$ 1,850	\$ -	increase is in duplicating due to instructor wanting to use more packet handouts. BRAC recommended students buy packets in bookstore instead of College pay for it, which is more typical of how to handle this need. Carola will review with her Department Chair to see if they can use the \$800 in lottery instead or consider the idea of selling packets through bookstore	No	No	No	n/a		no change
4/6/18	0212	Business Administration	Carola Smith	\$ 1,000	\$ 1,500	\$ 500		No	No	No	n/a		\$ (3,200)
4/6/18	0224	Computer Information Systems	Carola Smith	\$ 4,400	\$ 13,250	\$ 8,850	\$11,500 worth of increases is due to the switch of moving ongoing costs out of EVP lottery budget into the department budgets. We combined two program codes into one	No	No	No	n/a		\$ (500)
4/6/18	0230	Computer Application and Office Management	Carola Smith	\$ 500	\$ 500	\$ -		No	No	No	n/a		\$ (500)
4/6/18	0242	Finance and International Business	Carola Smith	\$ 1,000	\$ 500	\$ (500)	decreased duplicating because not needed per prior year spending	No	No	No	n/a		\$ -
4/6/18	4074	Dean of Ed Programs Business	Carola Smith	\$ 14,900	\$ 13,200	\$ (1,700)	\$1,000 increases for Chamber of Commerce memberships and meeting expenses offset by \$2,500 decrease removing consulting that belongs in Scheinfeld dept. Conclusion is that \$2500 does not need to be added to another budget because there are sufficient funds in the grant to cover. We combined two program codes into one to simplify org budgets	No	No	No	n/a		\$ -
4/6/18	4090	Study Abroad	Carola Smith	\$ 25,750	\$ 25,500	\$ (250)	duplicating reduced	No	No	No	n/a		\$ (275)
4/6/18	4846	International Student Program	Carola Smith	\$ 698,400	\$ 673,100	\$ (25,300)	reduced duplicating and \$22,000 in contracts	No	Yes	No	\$ -		\$ -
4/6/18	0218	Business Division Computer Lab	Paul Bishop	\$ 200	\$ -	\$ (200)	reduced duplicating	No	Yes	No	\$ -		\$ (200)
4/6/18	0608	Digital Arts Center Lab	Paul Bishop	\$ 360	\$ 325	\$ (35)	reduced duplicating	No	Yes	No	\$ -		\$ (55)
4/6/18	1912	Language Lab	Paul Bishop	\$ 100	\$ 100	\$ -		No	Yes	No	\$ -		\$ (500)
4/6/18	4071	Academic Technology Support	Paul Bishop	\$ 94,787	\$ 107,245	\$ 12,458	added new software for monitoring lab usage and increase in travel and conference for training needed. Moved \$10,960 of lottery plus requested increase to UGF. Many changes were made to the location of the software, some were in lottery and others were in another program code. We combined to one program code. Paul will explain to Jason the changes in the account codes to use.	No	Yes	No	\$ -		\$ (10,960)
4/6/18	4230	Duplicating	Paul Bishop	\$ 406,000	\$ 403,000	\$ (3,000)	Accounting needs to create an internal service fund for this org because of the revenue generation peace and needing a reserve balance to be used to purchase or lease new equipment	No	Yes	No	\$ -		\$ -
4/6/18	4263	Telephone	Paul Bishop	\$ 132,300	\$ 159,300	\$ 27,000	increase due to cost of new telephone system that was paid for by refresh in past and needs to be moved into the Org	No	No	n/a	\$ -		\$ -
4/6/18	4650	Information Technology Division	Paul Bishop	\$ 280,343	\$ 280,715	\$ 372	requested more training fund	No	No	n/a	\$ -		\$ -
4/6/18	4653	Network and Communications	Paul Bishop	\$ 299,956	\$ 420,300	\$ 120,344	\$120,000 increase to move to Oracle Cloud software. This project is a part of the Banner 9 implementation project.	No	No	n/a	\$ -		\$ -
4/6/18	4654	Technical Services	Paul Bishop	\$ 11,000	\$ 13,200	\$ 2,200	2500 Additional Training 200 additional for mileage	No	No	n/a	\$ -		\$ -
4/6/18	4655	User Support	Paul Bishop	\$ 20,500	\$ 52,500	\$ 32,000	Avecto - New security software and software maintenance increases	No	No	n/a	\$ -		\$ -
4/6/18	4656	Media Services	Paul Bishop	Incorrect-Issue Here	\$ 31,680	?	James to Investigate	Yes	Yes	No	\$ -		\$ -
4/6/18	4659	Administrative Systems	Paul Bishop	\$ 1,043,196	\$ 1,068,018	\$ 24,822	Contact Software Escalators	No	No	n/a	\$ -		\$ -
4/6/18	4012	Disabled Student Program Services	Chris Johnson	\$ 50,000	\$ 51,050	\$ 1,050	20k required college match for categorical spend	No	No	n/a	\$ -		\$ -
4/6/18	4808	Photo ID Card	Chris Johnson	\$ 30,000	\$ 30,000	\$ -	Will keep this it's own org so we know how much we are spending on ID cards	No	Yes	No	\$ 260		\$ -
4/6/18	4834	EOPS	Chris Johnson	\$ 2,394	\$ 2,250	\$ (144)	EOPS budget in UGF unsure what falls into this budget compared to EOPS grant. Accounting needs to add \$16,680 budget for Other Outgo.	No	Yes	No	\$ -		\$ -
4/6/18	4862	Office of Student Life	Chris Johnson	\$ 900	\$ 900	\$ -		No	No	n/a	\$ -		\$ -
4/6/18	4866	Associate Dean Student Affairs	Chris Johnson	\$ 19,600	\$ 19,600	\$ -		No	No	n/a	\$ -		\$ -
4/6/18	4887	Veterans Support Services	Chris Johnson	\$ 3,000	\$ 16,500	\$ 13,500	Increase in \$13,000 district technology and increase in training	No	No	n/a	\$ -		\$ -
4/6/18	1206	Personal Development	Arturo Rodriguez	\$ 825	\$ 1,000	\$ 175	increase to purchase one chair	No	Yes				\$ -
4/6/18	4826	Career Center	Arturo Rodriguez	\$ 4,000	\$ 3,700	\$ (300)	cut 10% to help with deficit	No	Yes	No	\$ -		\$ -
4/6/18	4830	Counseling and Guidance	Arturo Rodriguez	\$ 10,286	\$ 9,880	\$ (406)	cut 10% to help with deficit	No	Yes	No	\$ -		\$ -
4/6/18	4850	Matriculation	Arturo Rodriguez	\$ 600	\$ -	\$ (600)	will be covered under SSSP grant next year	No	Yes	No	\$ (6,557)	putting hourly in SSSP next year	\$ -

BRAC 18-19 Budget Department Review Listing

Date Reviewed	Org Number	Org Name	Name	This Years Budget 17-18	Next Years Request 18-19	Increase/(Decrease) in UGF Budget	Comments	BRAC needs to review further?	Has Hourly Budget?	Hourly needs to review further?	Increase/(Decrease) in Hourly	Hourly Comments	Increase/(Decrease) in Lottery Fund
4/6/18	4854	Enrollment Services	Arturo Rodriguez	\$ 75,000	\$ 36,400	\$ (38,600)	some items will be covered under SSSSP grant next year	No	Yes	No	\$ 20,024	decrease in UGF budget will help offset the hourly increase	\$ -
4/6/18	4874	Transfer Center	Arturo Rodriguez	\$ 23,600	\$ 23,550	\$ (50)		No	Yes	No	\$ 2,300	decrease in UGF budget will help offset the hourly increase	\$ -
4/6/18	4878	Transfer Academy	Arturo Rodriguez	\$ -	\$ -	\$ -	hourly budget does exist for this Org cut 10% to help with deficit. combine two program codes	No	Yes	No	\$ 400	decrease in UGF budget will help offset the hourly increase	\$ -
4/6/18	4886	Dean - Student Affairs	Arturo Rodriguez	\$ 28,800	\$ 25,850	\$ (2,950)		No	Yes	No	\$ (2,500)		\$ -
4/6/18	4058	Work Experience	Arturo Rodriguez				could not review Non labor budget file for 4058 because no file existed	Yes, need to create a non labor file	Yes	No	\$ -		
4/13/18	0830	Cosmetology	Melissa Moreno	\$ 459,395	\$ 459,395	\$ -	Cosmetology services and resale revenues should increase in 18-19 due to better location and being in the new location for a full year	No	Yes	Yes, we need to take recommendation to CPC that Cosmetology be given a permanent full time for an LTA to replace hourly, and a part time permanent front desk to replace hourly to be in compliance with Ed Code	\$ 12,000	\$55k is being spent on hourly LTA's that are permanent. There is a request to spend a new, additional, \$12k on a front desk hourly because the previous permanent front desk person retired and they are unable to do this work with the staff they currently have.	\$ (45)
4/13/18	3530	Community Education Center	Melissa Moreno	\$ 4,140	\$ 4,140	\$ -	Accounting needs to combine two program codes into one.	No	Yes	Yes, we need to take recommendation to CPC that Community Education Center be given a two permanent full time for an LTA to replace \$40k instructional hourly, and one permanent \$30k for admin assistant or senior office assistant type work to be in compliance with Ed Code. We might need to develop a "non credit instructional aid" job title because the non credit "LTA" work is lower level than a credit LTA.	\$ -	\$40k is being spent on LTA type work. \$30k is being spent on admin assistant or senior office work that is permanent work.	\$ (3,370)
4/13/18	3542	ESL - ESL Citizen Ed. Biling Basic Ed	Melissa Moreno	\$ 28,000	\$ 38,000	\$ 10,000	increase for software that gets paid for every year without a budget	No	No	No	\$ -	Melissa asked for \$30k to shift hourly permanent expenses from WIOAA grant over to General Fund. BRAC recommended Melissa request a permanent position through program review/WRAP and that BRAC denies her request for an additional \$30k because WIOAA can still fund these hourly.	\$ -
4/13/18	3546	General Education Diploma GED	Melissa Moreno	\$ 12,950	\$ 19,000	\$ 6,050	increase for software that gets paid for every year without a budget	No	No	No	\$ -		\$ -
4/13/18	3568	Noncredit Student Services	Melissa Moreno	\$ 7,700	\$ 6,500	\$ (1,200)	decrease of mileage not needed	No	No	No	\$ -		\$ -
4/13/18	3605	SEL Older Adults Courses	Melissa Moreno	\$ 1,500	\$ 39,200	\$ 37,700	increase due to final stage of transition of fee based courses to non credit courses	No	Yes	No	\$ 125,000	lab support needed for non credit. This increase cost is offset by increases in apportionment revenue. Melissa and Andy will consider converting \$40,700 of hourly related to ceramics to a permanent position.	\$ 16,500
4/13/18	3620	SEL Health and Safety	Melissa Moreno	\$ 500	\$ -	\$ (500)	move to lottery	No	No	No	\$ -		\$ 500
4/13/18	3630	SEL Workforce Prep	Melissa Moreno	\$ -	\$ 15,800	\$ 15,800	moved money from CSI to here	No	No	No	\$ -		\$ 675
4/13/18	3640	SEL Parenting	Melissa Moreno	\$ 500	\$ 4,000	\$ 3,500	new parenting program. Most costs are one time start up costs	No	No	No	\$ -		\$ 2,500
4/13/18	3660	SEL Home Economics	Melissa Moreno	\$ 500	\$ 2,500	\$ 2,000	sewing machine repair budget needed	No	No	No	\$ -		\$ 500
4/13/18	3670	SEL Vocational	Melissa Moreno	\$ 1,600	\$ 1,600	\$ -		No	No	No	\$ -		\$ 1,200
4/13/18	4010	SEL Admin	Melissa Moreno	\$ 7,675	\$ 13,175	\$ 5,500	reduction of mileage already covered in salary section of budget. Added \$6,500 of travel for conferences normally attended each year	No	No	No	\$ -		\$ -
4/13/18	4056	Dual Enrollment	Melissa Moreno	\$ 213,990	\$ 215,400	\$ 1,410	small increase for non instructional printing & duplicating			No	\$ 10,000	did not budget enough last year when we agreed on having two hourlies in this department. This increase will bring the department in line with actual spend in 17-18	\$ (1,000)
4/13/18	4057	Career Skills Institute	Melissa Moreno	\$ 15,175	\$ -	\$ (15,175)	this org is going away, being replaced by Workforce Prep	No	No	No	\$ -		\$ -
4/13/18	4075	V.P. School of Extended Learning	Melissa Moreno	\$ 12,300	\$ 12,800	\$ 500	small increase in meeting expenses	No	No	No	\$ -		\$ -
4/13/18	4272	Information and Mail Services	Dr. Beebe	\$ 500	\$ 250	\$ (250)		No	No	No	\$ -		\$ -
4/13/18	4612	Board of Trustees	Dr. Beebe	\$ 28,900	\$ 97,450	\$ 68,550	increased by \$75k for board elections, this was in 4630, but belongs in this budget	No	No	No	\$ -		\$ -
4/13/18	4630	Executive Office Staff	Dr. Beebe	\$ 224,500	\$ 195,750	\$ (28,750)	reduction in constituents	No	No	No	\$ -		\$ -
4/13/18	4859	Marketing and Publications	Luz Reyes-Martin	\$ 358,750	\$ 398,675	\$ 39,925	\$20k increase in Marketing for SEL print schedule, \$7k reduced subscriptions	No	Yes	No	\$ -		\$ -
4/13/18	1006	Mathematics	Jens Kuhn	\$ 36,000	\$ 36,000	\$ -		No	No	No	\$ -		\$ -

BRAC 18-19 Budget Department Review Listing

Date Reviewed	Org Number	Org Name	Name	This Years Budget 17-18	Next Years Request 18-19	Increase/(Decrease) in UGF Budget	Comments	BRAC needs to review further?	Has Hourly Budget?	Hourly needs to review further?	Increase/(Decrease) in Hourly	Hourly Comments	Increase/(Decrease) in Lottery Fund
4/13/18	1600	Biological Sciences	Jens Kuhn	\$ 43,400	\$ 38,200	\$ (5,200)	moved some expenses to lottery	No	Yes	Yes, we need to take recommendation to CPC that Biology be given a permanent full time for an LTA to replace hourly to be in compliance with Ed Code	\$ -	Biology uses hourly LTAs totaling \$47k	\$ (3,597)
4/13/18	1630	Chemistry	Jens Kuhn	\$ 5,500	\$ 6,800	\$ 1,300		No	Yes	No	\$ -		\$ (2,000)
4/13/18	1636	Computer Science	Jens Kuhn	\$ 6,700	\$ 6,700	\$ -		No	Yes	No	\$ -		\$ -
4/13/18	1642	Engineering	Jens Kuhn	\$ 3,300	\$ 300	\$ (3,000)	removed new equipment budget	No	No	No	\$ -		\$ (200)
4/13/18	1648	Earth and Planetary Science Geography	Jens Kuhn	\$ 55,000	\$ 58,100	\$ 3,100		No	Yes	No	\$ -		\$ 4,000
4/13/18	1654	Physics	Jens Kuhn	\$ 2,500	\$ 1,000	\$ (1,500)		No	No	No	\$ -		\$ -
4/13/18	1900	School of Modern Languages	Jens Kuhn	\$ 6,000	\$ 5,500	\$ (500)		No	Yes	No	\$ -		\$ (4,000)
4/13/18	1906	English as a Second Language	Jens Kuhn	\$ 8,050	\$ 9,250	\$ 1,200		No	Yes	No	\$ -		\$ 900
4/13/18	4069	Dean of Ed Programs - Sciences	Jens Kuhn	\$ 43,631	\$ 51,800	\$ 8,169	increase for Science Day Discovery, UGF paying for it going forward, not grants	No	No	No	\$ -		\$ -
5/4/18	0406	English Composition and Literature	Kathy Molloy	\$ 11,450	\$ 11,450	\$ -	spending a lot of money on printing and duplicating. Can readers be created and sold through the Campus Store	No			\$ -		\$ -
5/4/18	0412	English Skills	Kathy Molloy	\$ 7,000	\$ 7,000	\$ -		No			\$ -		\$ -
5/4/18	0424	Journalism	Kathy Molloy	\$ 22,000	\$ 14,000	\$ (8,000)	BRAC reduced student travel based on actual trend	No	Yes		\$ -		\$ -
5/4/18	0606	Arts	Kathy Molloy	\$ 52,900	\$ 51,900	\$ (1,000)		No	Yes	No	\$ -		\$ -
5/4/18	0612	Film and Media Studies	Kathy Molloy	\$ 8,000	\$ 8,000	\$ -		No			\$ -		\$ -
4/13/18	0613	Film and TV Production	Curtis Bieber	\$ 11,400	\$ 25,400	\$ 14,000	increase due to \$20k more for replacement of equipment that have been going into program review in the past, as recurring ongoing cost like we did with PE spin bikes last year	No	Yes	No	\$ -		\$ -
5/4/18	0618	Multimedia Arts and Technology	Kathy Molloy	\$ 1,775	\$ 1,725	\$ (50)		No	Yes	No	\$ -		\$ -
4/13/18	0624	Music	John Clark	\$ 21,150	\$ 21,150	\$ -		No	Yes	No	\$ 15,000	increasing budget to cover pianist accompanist that they have been using but their budget has not been high enough to cover the cost. Previously there was a volunteer woman, Josephine who was providing these services	\$ -
4/13/18	0628	Graphic Design & Photography	Kathy Molloy	\$ 30,960	\$ 28,960	\$ (2,000)	Need to review Photography material fee expense and income sides to make sure they both tie to the reduced \$17k the department has requested for 19-20	Yes, we need to look at revenue side of photography material fee	Yes	No	\$ -		\$ 2,000
5/4/18	0630	Garvin Theatre	Kathy Molloy	\$ 1,000	\$ 1,000	\$ -		No	No		\$ -		\$ -
5/4/18	0636	Theatre Arts	Kathy Molloy	\$ 5,900	\$ 5,900	\$ -		No	Yes	No	\$ -		\$ (2,000)
5/4/18	1806	American Ethnic Studies	Kathy Molloy	\$ 2,000	\$ 2,000	\$ -		No			\$ -		\$ -
5/4/18	1812	Communication	Kathy Molloy	\$ 3,360	\$ 3,360	\$ -		No			\$ -		\$ -
5/4/18	1818	History	Kathy Molloy	\$ 1,500	\$ 1,500	\$ -		No			\$ -		\$ -
5/4/18	1830	Philosophy	Kathy Molloy	\$ 1,500	\$ 1,500	\$ -		No			\$ -		\$ -
5/4/18	1836	Political Science Economics	Kathy Molloy	\$ 5,000	\$ 5,000	\$ -		No			\$ -		\$ -
5/4/18	1842	Psychology	Kathy Molloy	\$ 6,000	\$ 6,000	\$ -		No	Yes		\$ (9,000)		\$ -
5/4/18	1848	Social Science	Kathy Molloy	\$ 200	\$ 200	\$ -		No			\$ -		\$ -
5/4/18	1854	Sociology Anthropology Archaeology	Kathy Molloy	\$ 5,500	\$ 5,500	\$ -		No			\$ -		\$ -
5/4/18	4030	Learning Resource Center	Kathy Molloy	\$ 15,181	\$ 37,875	\$ 22,694	increase for academia and net tutor	No	Yes	No	\$ -		\$ -
5/4/18	4048	Tutorial Center	Kathy Molloy	\$ -	\$ -	\$ -		No	Yes	No	\$ -		\$ -
5/4/18	4063	College Achievement Program	Kathy Molloy	\$ 300	\$ 300	\$ -		No			\$ -		\$ -
5/4/18	4066	Honors Program Development	Kathy Molloy	\$ 1,500	\$ 1,500	\$ -		No			\$ -		\$ -
5/4/18	4070	Dean of Ed Programs - Humanities Media.	Kathy Molloy	\$ 62,450	\$ 62,750	\$ 300		No			\$ -		\$ -
5/4/18	4085	Gateway To Success Program	Kathy Molloy	\$ 500	\$ 250	\$ (250)		No	Yes	No	\$ -		\$ (500)
5/4/18	4336	Community Theatre	Kathy Molloy	\$ 31,365	\$ 31,365	\$ -		No	Yes	No	\$ -		\$ -
4/27/18	4606	Human Resources	Monalisa Hasson	\$ 132,950	\$ 202,950	\$ 70,000	increases for finger printing and Higher Touch software implementation to replace PeopleAdmin	No	Yes	No	\$ -		\$ -
4/27/18	0236	School of Culinary Arts	Alan Price	\$ 83,260	\$ 81,010	\$ (2,250)		No	Yes	No	\$ 6,500	increase to match actuals	\$ -
4/27/18	0812	School of Justice	Alan Price	\$ 750	\$ 750	\$ -		No	No		\$ -		\$ 300
4/27/18	0813	Alcohol & Drug Counseling	Alan Price	\$ 225	\$ 300	\$ 75		No	No		\$ -		\$ (200)
4/27/18	0818	Associate Degree Nursing	Alan Price	\$ 5,000	\$ 3,200	\$ (1,800)	align memberships with actuals	No	No		\$ -		\$ 300
4/27/18	0824	Certified Nurse Assistant	Alan Price	\$ 1,100	\$ 1,100	\$ -		No	No		\$ -		\$ (100)
4/27/18	0842	Early Childhood Education	Alan Price	\$ 1,000	\$ 1,500	\$ 500	increase for supplies but decrease to lottery	No	No		\$ -		\$ (1,075)
4/27/18	0848	Health Information Technologies	Alan Price	\$ -	\$ -	\$ -		No	Yes	Yes	\$ -	this is one person, Steve Oda, \$30k budget. BRAC needs to further review due to long term hourly	\$ (500)
4/27/18	0854	Allied Health	Alan Price	\$ 6,400	\$ 6,400	\$ -		No	No		\$ -		\$ (7,255)
4/27/18	0855	Emergency Medical Technician	Alan Price	\$ 750	\$ 100	\$ (650)		No	Yes	No	\$ 7,000	increase to match actuals	\$ -
4/27/18	0860	Vocational Nursing	Alan Price	\$ 800	\$ 24,055	\$ 23,255	moved software license fee from lottery into UGF to be in line with plan to only put instructional supplies in Lottery Fund	No	No		\$ -		\$ (23,255)

Budget Resource Allocation Committee (BRAC)

Friday, March 24, 2017

Press Box #1

9-11am

Agenda

1. Introductions

The voting members of the Budget Resource Allocation Committee 2017:

Lyndsay Maas, Interim VPBS (Controller)

James Zavas, Acting Controller (Assistant Controller)

Alan Price, Dean Education Programs

Dan Watkins, Director of Technology

Liz Auchincloss, Technical Services Spec III

Mike Gonella, Instructor and Chair

Patricia Frank, Theatre Stagecraft Specialist

Scott Kennedy, Information Systems Specialist II

Yeihoon Choi, Student

Dylan Raiman, Student

*Alexandra Thierjung, Administrative Assistant IIIC (Minutes)

2. Review and finalize Guidelines

3. CPC updates scheduled for:

a. Tuesday April 16, 2017

b. Tuesday May 16, 2017

4. Scheduling (Dates listed on the last page of Guidelines)

a. General Meetings

b. Scheduled individual departmental budget review sessions

5. Review Budget Development Timeline

6. New webpage

7. Overall College Budget Review (time permitted)

SBCC
Budget Resource Allocation Committee
Recommendations to CPC

BRAC met on 8/25/17 and has the following recommendations to CPC:

Regarding the CPC information item from 8/22/17 "Hiring Freeze:"

- BRAC does not recommend a "deep hiring freeze" for the college. Instead, BRAC recommends a process should be implemented providing departments/managers the opportunity to submit requests to fill vacant positions to a new or declared committee.
- This committee would be comprised of members of each constituency, name and members be rotated and are TBD.
- Some BRAC members, rotating or semi permanent would be on the committee.
- The process would be inclusive of the request for either or both staff and management positions and those positions would be ranked amongst each other.
- Requests made by departments/managers to fill vacant positions would be ranked numerically in order of most important by the committee.
- The committee's rankings would be based on a clear and transparent rubric, of which the rationale for how positions were ranked would be published.
- After the position ranking is complete, BRAC would have the opportunity to provide a recommendation to CPC/President from a fiscal perspective on how many positions should be filled.

Budget Resource Allocation Committee
NOTES
Departmental Review Session
Press Box #1
Friday 9am-3pm

BRAC Members Present 4.7.17:

Mike G
Liz A
Lyndsay M
James Z
Pat F
Dan W
Scott K
*Lisa S
*Alexandra T

Fiscal Services - Action Items:

- Fund 41
- Fun 43
- Co Curricular budget
- Main Reader Budget (APerez)
- Inconsistency of some departments budgeting for office furniture? Some do some dont. Put this in a Dean item? Not program Review.
- Create a comprehensive Dean T&C budget
- Move mileage into salary (Deans)
- Moving T&C into main Dean Org (Except for enrollment services/fairs)
- Chair Stipend budgets
- All instructional supplies moved to lottery (unless otherwise decided)

Friday April 7, 2017

Paul Bishop (present)

1. LAB Orgs
 - a. *Action Item:* BRAC needs to request from ITC a Lab utilization analysis. To decide if all Labs need to be open and what software availability priority. Given the ability with virtual desktops could lab hours be condensed. Software availability wouldnt be expected to have offset costs.
2. ATS 4071

- a. Duplicating revenue line needs to be organized. Include 678000 contracts
- 3. Duplicating 4230
 - a. Charge back for student use of machines are being incorporated.
 - b. *Action Item:* BRAC needs to confirm where the charge back revenue will be reflected back (duplicating or whoever pays for machine support?) Revenue accounts for students and staff use?
 - c. *Action Item:* Copier refresh \$50000 replacement of equipment requested by Dan under a different Fund 41000
- 4. Telephone 4263
 - a. IT is now incorporating Cosmetology new building building and the cost of the phone and internet service.
 - b. The new phone system has a savings and the reduction of trunks.
- 5. ITD 4650
 - a. Paul provided contract detail to James and lyndsay (handout)
- 6. N&C 4623
 - a. *Action Item:* Detail was provided by Dan to Lyndsay and James previously, to be provided to BRAC members also
- 7. TS 4654
 - a. *Action Item:* Salary Move 4654 and 4656 into 4655 called user services
- 8. US 4655
 - a. *Action Item:* Ask Jim/IT about Budget/Line for overtime to support Board meetings
- 9. MS 4656
 - a. Cell phone budget to cover the actuals
- 10. AS 4659

Partee (Present) & Johnson

- 11. PD 1206
- 12. SISR 3509 (Wake Schott)
 - a. Consultants line item may be removed with SEL or keep for another related consultant need (Ben and Lyndsay)
 - b. *Action Item:* Contracts other reduced by \$4k
- 13. 3510 (Wake Schott)
 - a. *Action Item:* 3510. To be reloacted to the appropriate Dean
- i. 601000
 - 1. *Action Item:* remove stipend requested budget, not sure if its still necessary
 - 2. Supplies moved to lottery
 - 3. *Action Item:* BRAC recommendedReduced non instructional suprinting duplicating by \$2k
- 14. NSS 3568

15. DSPS 4012
 - a. Match of Grant
 - b. Equipment line item budget anticipated and added
 - c. Hourly budget to be reinstated (increase)
16. WE 4058
17. AR 4806 (main)
 - a. *Action Item:* remove T&C 1200
 - b. *Action Item:* Office Furniture line item? Keep or will this process change?
18. ID 4808
19. CC 4826
20. C 4830
 - a. Added \$9k to overload
21. EOPS 4834
 - a. Match of Grant
 - b. Maybe move mileage into the new dean salary
22. FA 4838
 - a. Include T&C into Deans T&C budget (removed line amount)
23. HS 4842 (Personal counseling in Health services)
 - a. *Action Item:* Hourly staff non instruction needs to be reviewed for actuals that are miscoded
24. M 4850 (student success)
 - a. *Action Item:* Rename this Student Success and Support Program (remove the name Matriculation and replace with SSSP)
 - b. *Action Item:* Reviw the Hourly and overload 16-17 and see why there was no budget as there is a requested budget going forward (\$57k total)
25. ES 4854
 - a. *Action Item:* Combine the two programs of community relations and student services miscellaneous under the same org
 - i. Mileage is moved to T&C (printout)
 - ii. Retain T&C funds as this is used for Travel to Fairs. Combine the \$1k and \$600 mileage.
26. OSL 4862
27. ADSA 4866
 - a. Reduce supplies and duplicating each line by \$1k (\$2k)
 - b. *Action Item:* Chris J needs mileage and cell phone compensation
28. TC 4874
 - a. Added back Hourly Faculty non teaching amount (\$125k)
 - b. Eliminated duplicating \$1500
29. TA 4878
 - a. *Action Item:* Move this org 4878 into 4874 (make it all Transfer Center)

- 30. DSA 4886
 - a. *Action Item:* Move Chris J money to this T&C (all of classified)
- 31. VSS 4887
 - a. Removed the \$13k District tech
 - b. Removed the \$3k repairs by venor
 - c. *Action Item:* Magdalena Torres Salary? Should be under this org
 - d. Revisit the SPA title to accurately reflect job duties of the SPAs who vary on responsibilities (CSEA)

Maas (Present)

- 32. Schott 3527
 - a. *Action Item:* Schott 3527 program combined? TBD how its organized
 - b. 3539 CE (remove CE)
 - c. 3579
- 33. Sec 4858
 - a. Parking ex, Make some changes so the salary and rev are accurately listed
 - b. *Action Item:* Revisit the salary model and budget coded for salary and hourly of Security (parking split) Lyndsay has list
- 34. AS 4206
 - a. Reduced T&C by \$1k
 - b. Liability reduced to \$575
- 35. NTF 4098
 - i.

Budget Resource Allocation Committee
Departmental Review Session notes

All BRAC Members Present

Friday April 14, 2017

Andy Harper (present)

1. CLL FUND
 - a. Non credit program review of budget and reorganization
 - b. Est \$12k balance is estimated
 - c. Replacement of Admin Assistant is pending reorg for new noncredit dean to review and approve
 - d. Consultant budget the same
 - e. 770500 CLL "rainy day" reserve from various noncredit sources to use on noncredit

Melissa Moreno (present)

- Noncredit
2. 3542
 - f. Summer sessions need to be incorporated into requested budget. Make its own budget?
 - g. Budget increase requested for professional development for faculty - food/meeting expenses reduced
 2. 0212
 - a. *Action Item:* Budget for chair stipends
 3. CAOM 0230
 4. 0242
 5. 0224
 6. CEC 3530
 - a. *Action Item:* Combine programs to be one
 - b. Supplies moved to lottery, but not listed under actuals
 - c. Should be Revenue associated
 - d. *Action Item:* all 3530 programs should be combined with other 3530 program citizenship
 - e. *Action Item:* Added non instruction line item of \$3600
 - f.
 7. Cosmet. 0830
 - a. Nonreplaced retiree and reassigned position to front desk

- b. *Action Item:* follow up on why there is a Revenue loss from supplies (kits) when it should be even
- c. T&C dean budget \$1500 to cover faculty travel under melissa
- d. Keep communications budget for phone untill next years comprehensive review
- 8. 3534
 - a. Student enrollment marketing would be better with staff but its currently been supported by hourly, should be general fund
- 9. 4074
 - a. *Action Item:* Merge two program codes

May 15, 2017 continued

- 10. 0830 cosmetology
 - a. Hourly staff increased susbtantially. Currently using hourly to cover a classified staff position that was not replaced.
 - b. *Action item:* need to review staffing need and use of hourly, increase in use due to student to faculty ratio requirement
 - c. Budget for Resale expenses
 - d. Cleaning increased because space is twice the size
 - e. Adv and Marking may increase because of new location
- 11. 4056 Dual Enrollment
 - a. Program needs two hourlys, they 2 Hourlys were in general fund, then perkins, then back to gf. Perkins is projected to be reduced about 10%
 - b. Via Program Review DE has requested a SPA and not received anything for staffing
 - c. 211040 601000 non inst classified Brings in FTES count and needs increase to \$60k desired
- 12. 3536 CE BCS
 - a. *Action Item:* Combine to correct program 3530 - should be COMP program 0514?
 - b. *Action Item:* Revue revenue generation for hourly instr aid
- 13. *Action Item:* Revue ALL of the 35' Orgs with Deans and CLL
- 14. 3544 Adult HS
 - a. *Action Item:* Eliminate this org and move to 3546
- 15. 3546 GED
 - a. Non credti stipend reduced to pay liason as chairs
 - b. Non credit inst reduced 50% to \$250k
 - i. Summer increased t o \$35k
 - c. Line item added for meeting expenses
- 16. 4057 PDC
 - a. *Action Item:* Rename to CSI
 - b. *Action Item:* What is the correct Program code? Merge 3 into one program gs 601000

17.

Luz Reyes-Martin (present)

- 18. 0630
 - a. Budget increase/requests for Supplies for campus postings, Broadcasting and social media subscriptions, college commercial production for student marketing
 - b. Campus rebranding for discussion and the budget for it this year is not supported by BRAC
 - c. Non credit marketing budget used to be separate and now its consolidated (accounts for amount fluctuation)

Kenley Neufeld (Kathy Oconnor, Dave Wong) (present)

- 19. 4024 FRC (not instructional)
 - a. Did NOT move non Instructional supplies to lottery
 - b. T&C was not moved to deans budget
- 20. 1418 PHE
 - a. *Action Item:* Reduce instructional supplies and move to non instructional
 - b. Increased equipment replacement for LFC, need to adjust budget to accomodate bi annual needs or repairs - increased \$15,000.
 - c. Adjustment of pool rentals miss coding
- 21. 4018
- 22. 4054
- 23. 4073

Alan Price (present)

- 24. 0236 SCA
 - a. JSB is now in special revenue fund
- 25. 0813
- 26. 0818 ADN
- 27. 0824 CNA
 - a. Work on combining
- 28. 0848 HIT
- 29. 0855 EMT
- 30. 0860 VN
- 31. 0866 RIS
- 32. 2006 AS
- 33. 2012 D/CAD

- 34. 2018 CNEE
- 35. 2024 EH
 - a. Hourlys necessary to avoid workload shift to Facilities
- 36. 2048 MT
 - a. Need to make sure slip fees are under correct code
- 37. 3558 Revisit salary model
- 38. 3570
 - a. Adjunct salaries should be here
 - b. *Action Item:* Move substitute budget where credit budget is located
- 39. 4006 EP
 - a. Dean is Price (make sure its updated in simpler)
- 40. 4067 Dean of CT
 - a. Actuals for T&C are higher demand, if a grant can be found he uses them
- 41. 4078 CT
 - a. Salary instructional should be under vanessa peltons group
 - b. *Action Item:* Follow up, Do we even need this budget? Ask Vanessa
- 42. 4508 Catering
- 43. 4509 JSB lunch
- 44. 4510 JSB day

May 15, 2017 continued

- 45. 4290 Child Care Center
 - a. *Action Item:* follow up with dean proce re: Reduction in student enrollment expected based on non replacement of 2 retirees, the revenue loss of student enrollment will be offset with relatively low fee increase, and also offer summer school 1 & 2
 - b. *Action Item:* James needs to check on PERS?
 - c. Do not move lottery funds

Alice Perez (present)

- 46. 0406 ECL
- 47. 0412 ES
 - a. Skills has less faculty than comp, revisited the stipends
 - b. *Action Item:* need to revisit stipends and budgeting
- 48. 0424 Journalism
 - a. *Action Item:* Follow up with Patricia S/John Rose regarding t&c and attendance
- 49. 0606 Arts
- 50. 0612 FMS
 - a. No classified staff in this org
 - b. *Action Item:* Combine program info

- c. T&C to stay
- d. *Action Item:* Follow up with Alice on New Equipment actual, what those costs were for?
- 51. 0613 FP
 - a. *Action Item:* Hourly budget is way over, Alice will find out actuals
 - b. *Action Item:* The LTAs need to be coded correctly see list notes
- 52. 0618
- 53. 0624 music
- 54. 0628 GDP

May 5, 2017 continued

- 55. 0630 Garvin
 - a. Repairs by vendor needed for yearly automated fly system inspection requirement
- 56. 0636 TA
 - a. Discussion about \$1000k contingency needs ok to use current process
 - b. Supplies reduced by \$1500
 - c. *Action Item:* 100700 Costume designer drives to LA and storage for costume needs, move from fuel to mileage account, but TA also has its own vehicle being used for separate trips. Currently they reimburse using their ticket sales so costs are visible in simpler. Created a budget to use simpler instead of ticket sales
- 57. 1806 AES
 - a. Reduced duplicating supplies
- 58. 1812 Comm
- 59. 1818 History
 - a. Reduced duplicating supplies
- 60. 1830 Philosophy
- 61. 1836 Pol Sci
 - a. Reduced duplicating supplies
- 62. 1842 Psych
 - a. Retained hourly budget agreed
 - b. Reduced P&D
- 63. 1854 SAA
 - a. P&D consolidated all 1854 use to program 220100
- 64. 4030 LRC
 - a. Replacement of equipment reduced 644800
- 65. 4048 Tutorial Center
 - a. *Action Item:* Hourly students instruction aid account to be confirmed with Jason Levy, Paul Jarrell to review also
- 66. 4063 Honors - CAP
 - a. Reduced P&D
- 67. 4066 Honors - PD

- a. Reduced P&D
 - b. *Action Item:* Alice will confirm where meeting expenses and membership codings are going and what to budget for
68. 4070 Dean
- a. Reader budget was reduced already allocated out to adjusted journal entry
 - b. *Action Item:* Paul J needs to decide if he will keep readers, CPC discussion
 - c. T&C not changed
69. 4085 Gateway
- a. Reduced P&D to \$1k
 - b. *Action Item:* Has non teaching stipend \$18k. Where is the current stipend really being charged from? Funds were to come from Gateway. Mike Robinson?
70. 4336 CT

Friday May 5, 2017

Pat English (present)

1. 4606
 - a. Mileage and office furniture requested budget \$2k
 - i.
 - b. There is a consistent \$4k Overtime budget average for staff due to staffing level and anticipated staff loss
 - c. Barbara Smith is used for scanning Hourly
 - d. 5257500 Tuition reimbursement of \$20k is contractually required
 - e. SAVE is a contractual amount based on head count and training, budget was increased for needs.

Marilynn Spaventa (present)

2. 1006
3. 1600 Bio Sci
 - a. Small wares needs to be coded correctly if possible
4. 1630 chem
 - a. *Action Item:* James Zavas, Paul Jarrell: Stipends to be revisited in general including this org
5. 1636 Comp Sci
6. 1642 Eng
 - a.
7. 1648 EPS/G
 - a. OT expense is because of field programs
 - b. Vehicle upkeep under trust and donations
8. 1900 SML
9. 1906 ESL credit
 - a. *Action Item:* Need to make sure their budget coding is accurate Marilynn will meet with them
10. 4069 Deans
 - a. Discussion regarding grants and sustaining positions with or without institutionalizing positions - process requires possible further action
11. 4090 SA
 - a. *Action Item:* Make a mid year review or confirm with Carola S regarding budget - Lisa Saunders
12. 4846 ISP
 - a. Reduced contracts

- b. *Action Item:* Marilyn to review and followup with P&D, materials and supplies for students with Carola S
- c.

Paul Jarrell (present) and Phylis Johnson

- 13. 4060 Academic Senate
 - a. T&C from deans budget
- 14. 4072 EPSO
 - a. 493000 Noted Adjunct budget reserves
 - b. 601000 OT is to be distributed overall in EP
 - c. 601000 T&C to be distributed amongst deans
 - d. *Action Item:* Los Banos is for Marine Tech and it needs to be transferred \$8k
 - e. *Action Item:* Name change on IR
- 15. Reviewed Alice P budget 4085

Lyndsay Maas (present)

- 16. 4212 Fiscal
 - a. *Action Item:* Check budget mid year to make sure new allocation is accurately budgeted, and shift in OT and new staff is accurate
 - b. 672000 Any MTD reduced fees are covered by the district
 - c. Reviewed contracts other in detail
- 17. 4233 F&O admin
 - a. Consultant fees low to support continued interim director
- 18. 2436 F&O
 - a. *Action Items:* Rename Org titles to F&O divisions
- 19. 4239 Utilities
- 20. 4255 TDMP
- 21. 4266
- 22. 4271 emerg
 - a. *Action Item:* make sure the hourly student is coded correctly, shouldn't be used there are not student hourly's, Lisa to ask Rob M?
- 23. 4280 VPBS
- 24. 4318
- 25. 4858 Security
 - a. process of fingerprinting discussed

Jim Clark (not present)

Overtime for Board meetings by IT staff:

Action Item: Need a budget for OT for IT support for meetings. Where is it currently going?

Continue this process

- 26. 4655 IT User Services

27. 4656 Media

28.

May 15, 2017

1. Completed several areas under deans (above)
2. Cutting Readers discussion because of major overspending - discussion noted in minutes
3. Hourly budget reduction 10%
4. Scheduled Hourly Budget Review meetings and future dates
5. May Revise recap

**BUDGET DEVELOPMENT TIMELINE
2017-18 BUDGET**

Program Review
Department Non-Labor
Department Labor
Governor's Budget
Tentative Budget
Final Budget
Budget Forum

Color Key:



*updated as of 2/16/17

Due Date	Committee	Description	Notes
August 15, 2016	VP of Business Services	Program Review website opens	
September 15, 2016	Departments	Formal Requests for technology submitted to IT.	
September 30, 2016	VP of Business Services	Deadline for Program Review submissions	
October 3, 2016	Ad Hoc Group	IR exports resource request to excel file, Controller, ITC, and P&R Chairs clean up errors, omissions, and miscategorizations of resource requests in Excel file. CPC Ad Hoc Group conducts preliminary review of resource requests	
October 7, 2016	IR	IR releases spreadsheets to P&R, ITC, DTC, and PC.	
December 2, 2016	DTC	DTC ranks and records recommendations.	
January 10, 2017	Governor	Governor releases proposed budget	
January 20, 2017	ITC	ITC ranks and submits recommendations to Academic Senate.	
January 24, 2017	Presidents Cabinet	Review Governors State proposed budget	
February 10, 2017	Board of Trustees	Presentation of current mid-year Budget update, 5 Year Budget Projection, and Governors State proposed budget	Discussed at Board Retreat
February 14, 2017	P&R	P&R Ranks and submits recommendations to Academic Senate.	
February 20, 2017	Presidents Cabinet	PC ranks and records recommendations	
February 22, 2017	VP of Business Services	Receive P-1 State Apportionment Allocation	
February 22, 2017	Academic Senate	Academic Senate ranks and records recommendations.	
February 27, 2017	VP of IT and Dean	VP of IT and dean responsible for technology send notification to submit technology queries for the 2017-18 academic year.	
March 7, 2017	Presidents Cabinet	Review Tentative Budget Assumptions and General Fund Unrestricted Revenues	
March 7, 2017	CPC - 1st Reading	CPC 1st Reading of Program Review recommendations for Academic Senate, DTC, and PC	
March 10, 2017	Controller	Department Labor Budgets are sent to all Department Managers	Includes Permanent Staff
March 10, 2017	Controller	Department Non-Labor Budgets are sent to all Department Managers	Includes Non-Permanent Labor and Department Expenditures
March 21, 2017	CPC - 1st Reading	Review Tentative Budget Assumptions and General Fund Unrestricted Revenues - 1st reading	
March 21, 2017	CPC - 2nd Reading	CPC 2nd Reading of recommendations from Academic Senate, DTC, and PC.	
March 24, 2017	Deans/Managers	Department Manager/Dean/Director submits Non-Labor Budget to their supervisor for review	
March 24, 2017	Deans/Managers	Department Manager/Dean/Director submits Labor Budget to Finance	
March 31, 2017	Area VP	Area VP reviews Labor Budget and submits to Fiscal Services on March 31, 2016	
March 31, 2017	Area VP	Area VP reviews Non-Labor Budget and submits to Fiscal Services on March 31, 2016	
April 4, 2017	CPC - 2nd Reading	Review Tentative Budget, Assumptions and General Fund Unrestricted Revenues - 2nd reading	
April 11, 2017	Presidents Cabinet	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues	includes updated Tentative Budget Assumptions and General Fund Unrestricted Revenues
April 13, 2017	Board of Trustees	Review Tentative Budget: Assumptions and General Fund Unrestricted Revenues	
April 18, 2017	CPC - 1st Reading	CPC First Reading of revised Program Review User Guide	
April 18, 2017	CPC - 1st Reading	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues - 1st reading	includes updated Tentative Budget Assumptions and General Fund Unrestricted Revenues

Due Date	Committee	Description	Notes
April 25, 2017	Presidents Cabinet	Review of Tentative Budget. All components	includes Enterprise, Bond, Construction, and Equipment Funds
May 2, 2017	CPC - 2nd Reading	CPC Second Reading of revised Program Review User Guide	
May 2, 2017	CPC - 2nd Reading	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues - 2nd reading	includes updated Tentative Budget Assumptions and General Fund Unrestricted Revenues
May 2, 2017	CPC - 1st Reading	Review of Tentative Budget: All components - 1st reading	includes Enterprise, Bond, Construction, and Equipment Funds, and updated Budget Assumptions
May 9, 2017	CPC	Program Evaluation Committee (PEC) submits recommendations for Program Review changes to CPC.	
May 10, 2017	VP of Business Services	Budget Forum	exact date to be set (2 dates during week of finals)
May 11, 2017	Board of Trustees	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues	includes updated Tentative Budget Assumptions and General Fund Unrestricted Revenues
May 11, 2017	Controller	Program Review Template update meeting. Attended by: Controller, P&R, and ITC chairs, IR department, and dean liaison to PEC.	
May 16, 2017	Presidents Cabinet	Review Governors State May Revise Budget	
May 16, 2017	CPC - 2nd Reading	Review of Tentative Budget: All components - 2nd reading	includes presentation of the Governors State May Revise Budget and Enterprise, Bond, Construction, and Equipment Funds, and updated Budget Assumptions
May 25, 2017	Board of Trustees	Review of Tentative Budget. All components	includes presentation of the Governors State May Revise Budget and Enterprise, Bond, Construction, and Equipment Funds, and updated Budget Assumptions, and GANN Appropriation limit
June 22, 2017	Board of Trustees	Public Hearing/Approval of Tentative Budget	Tentative Budget and GANN Appropriation limit must be approved by July 1st. Full Presentation is to be presented to Board.
July 7, 2017	VP of Business Services	Controller releases program review budget codes to ITC, P&R Chairs, department chairs/directors and program managers	
July 25, 2017	Presidents Cabinet	Review of Final Budget - draft	
August 1, 2017	CPC - 1st Reading	Review of Final Budget - 1st reading	exact date to be set, includes presentation of the Governors State Final Budget
August 15, 2017	Presidents Cabinet	Review Governors State Final Budget	
August 15, 2017	Presidents Cabinet	Review of Final Budget	
August 24, 2017	Board of Trustees	Review of Final Budget - 1st Public Hearing	
September 5, 2017	CPC - 2nd Reading	Review of Final Budget - 2nd reading	this is the 2nd reading only if CPC has a summer retreat, if not it is the only CPC reading
September 14, 2017	Board of Trustees	Public Hearing/Approval of Final Budget	Final Budget must be approved by September 15th
November 8, 2017	VP of Business Services	Budget Forum	exact date to be set



BUDGET DEVELOPMENT TIMELINE 2018-19 BUDGET

Color Key:

Program Review
Department Non-Labor
Department Labor
Governor's Budget
Tentative Budget
Final Budget
BRAC/Budget Forum

*updated as of 3/5/18

Due Date		Committee	Description
August 14, 2017	Monday	VP Business Services	Program Review website opens
September 14, 2017	Thursday	Departments	Formal Requests for technology submitted to IT
September 14, 2017	Thursday	Faculty	Faculty submit classroom technology request to David Wong/FRC
September 29, 2017	Friday	VP Business Services	Deadline for Program Review submissions
October 2, 2017	Week	Ad Hoc Group	IR exports resource request to excel file. Controller, ITC, and P&R Chairs clean up errors, omissions, and miscategorizations of resource requests in Excel file. CPC Ad Hoc Group
October 6, 2017	Friday	IR	IR releases spreadsheets to P&R, ITC, DTC, and PC
October 13, 2017	Friday	BRAC	Regular BRAC meeting
October 27, 2017	Friday	BRAC	Regular BRAC meeting
November 9, 2017	Friday	BRAC	Regular BRAC meeting
November 30, 2017	Thursday	BRAC	Regular BRAC meeting
December 1, 2017	Friday	DTC	DTC ranks and records recommendations.
January 9, 2018	Tuesday	Governor	Governor releases proposed budget
January 19, 2018	Friday	ITC	ITC ranks and submits recommendations to Academic Senate.
January 22, 2018	Tuesday	Presidents Cabinet	Review Governors State proposed budget
February 13, 2018	Tuesday	P&R	P&R Ranks and submits recommendations to Academic Senate.
February 19, 2018	Monday	Controller	Department Non-Labor Budgets are sent to all Department Managers
February 19, 2018	Monday	VP Business Services	Receive P-1 State Apportionment Allocation
February 20, 2018	Tuesday	Presidents Cabinet	PC ranks and records recommendations
February 21, 2018	Wednesday	Academic Senate	Academic Senate ranks and records recommendations
February 23, 2018	Friday	BRAC	Regular BRAC meeting
February 26, 2018	Monday	VP IT and Dean	VP of IT and dean responsible for technology send notification to submit technology queries for upcoming academic year.
March 6, 2018	Tuesday	CPC - 1st Reading	CPC 1st Reading of Program Review recommendations for Academic Senate, DTC, and PC
March 9, 2018	Friday	BRAC	Regular BRAC meeting
March 12, 2018	Monday	Controller	Department Labor Budgets are sent to all Department Managers
March 13, 2018	Tuesday	Presidents Cabinet	Review Tentative Budget Assumptions and General Fund Unrestricted Revenues
March 20, 2018	Tuesday	CPC - 1st Reading	Review Tentative Budget Assumptions and General Fund Unrestricted Revenues - 1st reading
March 20, 2018	Tuesday	CPC - 2nd Reading	CPC 2nd Reading of recommendations from Academic Senate, DTC, and PC.
March 23, 2018	Friday	BRAC	Review Tentative Budget Assumptions and General Fund Unrestricted Revenues
March 23, 2018	Friday	Deans/Managers	Department Manager/Dean/Director submits Non-Labor Budget to their supervisor for review

Due Date		Committee	Description
March 23, 2018	Friday	Deans/Managers	Department Manager/Dean/Director submits Labor Budget to Finance
April 2, 2018	Monday	Area VP	Area VP reviews Labor Budget and submits to Fiscal Services
April 2, 2018	Monday	Area VP	Area VP reviews Non-Labor Budget and submits to Fiscal Services
April 3, 2018	Tuesday	CPC - 2nd Reading	Review Tentative Budget: Assumptions and General Fund Unrestricted Revenues - 2nd reading
April 6, 2018	Friday	BRAC	BRAC Department Budget Review Session #1 of 4
April 10, 2018	Tuesday	Presidents Cabinet	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues
April 12, 2018	Thursday	Board of Trustees	Review Tentative Budget: Assumptions and General Fund Unrestricted Revenues
April 13, 2018	Friday	BRAC	BRAC Department Budget Review Session #2 of 4
April 17, 2018	Tuesday	CPC - 1st Reading	CPC First Reading of revised Program Review User Guide
April 17, 2018	Tuesday	CPC - 1st Reading	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues
April 24, 2018	Tuesday	Presidents Cabinet	Review of Tentative Budget: All components
April 26, 2018	Thursday	Board of Trustees	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues
April 27, 2018	Friday	BRAC	BRAC Department Budget Review Session #3 of 4
May 1, 2018	Tuesday	CPC - 1st Reading	Review of Tentative Budget: All components - 1st reading
May 1, 2018	Tuesday	CPC - 2nd Reading	CPC Second Reading of revised Program Review User Guide
May 1, 2018	Tuesday	CPC - 2nd Reading	Review Tentative Budget: General Fund Unrestricted Expenditures (Labor and Non Labor) & Revenues
May 4, 2018	Friday	BRAC	BRAC Department Budget Review Session #4 of 4
May 8, 2018	Tuesday	CPC	Program Evaluation Committee (PEC) submits recommendations for Program Review changes to CPC
May 10, 2018	Thursday	Board of Trustees	Review of Tentative Budget: All components - draft
May 10, 2018	Thursday	Controller	Program Review Template update meeting. Attended by: Controller, P&R, and ITC chairs, IR department, and dean liason to PEC.
May 11, 2018	Friday	BRAC	Review of Tentative Budget: All components - draft
May 11, 2018	Thursday	VP Business Services	Budget Forum - A211 at 12:00 PM and Live Streamed on YouTube
May 15, 2018	Tuesday	CPC - 2nd Reading	Review of Tentative Budget: All components - 2nd reading
May 15, 2018	Tuesday	Presidents Cabinet	Review Governors State May Revise Budget
June 8, 2018	Friday	BRAC	Review of Tentative Budget: All components
June 21, 2018	Thursday	Board of Trustees	Public Hearing/Approval of Tentative Budget
July 6, 2018	Friday	Controller	Controller releases program review budget codes to ITC, P&R Chairs, department chairs/directors and program managers.
August 7, 2018	Tuesday	Presidents Cabinet	Review of Final Budget - draft
Over Summer	TBD	CPC - 1st Reading	Review of Final Budget - draft - 1st reading
August 9, 2018	Thursday	Board of Trustees	Review of Final Budget - draft
August 14, 2018	Tuesday	Presidents Cabinet	Review Governors State Final Budget and Review of Final Budget
August 23, 2018	Thursday	Board of Trustees	Review of Final Budget - 1st Public Hearing
September 4, 2018	Tuesday	CPC - 2nd Reading	Review of Final Budget - 2nd reading
September 13, 2018	Thursday	Board of Trustees	Approval of Final Budget - Public Hearing

BRAC Request for Reader Funding: 2018-2019, Ongoing

Background

The Reader Program has been in place for more than 20 years and is available to all full-time and part-time faculty. The program allows faculty to hire readers who provide early and frequent feedback to students on homework, essays, lab reports, and other assignments. This level of feedback is an essential early intervention measure in support of student retention and success.

The Reader Program has experienced fluctuations in its budget during lean times, but the understanding has always been that it would revert to the original budgeted level when the budget allows. The faculty ultimately hope that the full need will be reinstated in the general fund, but the 2017-2018 budget includes only \$50,000 for readers, compared to the average annual expenditure of \$124,000 based on the last four years: 2013-2017. This request is for the difference in the allocated amount (\$50,000) and the actual need (\$124,000): a total request of **\$74,000**. The Reader Program utilizes a rigorous, rubric-based process for reviewing and calculating reader allocations.

Use of Readers

Reader funds support:

1. Writing Across the Curriculum: reading writing assignments in subjects as varied as history, political science, and anthropology. The reader gives some initial comments before the instructor assesses overall progress and outcome. Because the reader has already provided some initial feedback, this decreases instructor grading time and allows instructors to require more writing. Writing practice across the curriculum is an essential component of deeper learning.
2. Math Homework: reading daily math homework and giving students feedback on the way they solved math problems. Though instructors also read and grade these homework assignments, having a reader do a first pass allows assessment of homework to be done more frequently (daily) as opposed to less regularly (such as once a week). Immediate feedback is crucial for developmental learners. This best practice is impossible without reader support.
3. Laboratory Reports: reading lab reports and other lab assignments from both STEM and non-STEM courses. Again, readers allow for these to be collected more frequently and for more detailed comments and feedback than otherwise possible.

Importance of Readers as an Early Intervention Measure

Early and often low-stakes assessments have a significant impact on student success. For example, Vincent Tinto (2012) in "Enhancing Student Success: Taking the Classroom Success

Seriously,” emphasizes the importance of timely support and frequent feedback to students as direct factors that impact both retention and ultimate success.

Workload

It is important to recognize that most full-time faculty have between 100-300 students per semester (depending on their discipline, class size, and whether they teach in a large lecture or small group mode). To respond to thousands of individual assignments per semester is not physically feasible without some degree of reader support. The alternative in many cases is greater use of Scantron assessments or giving credit for what appears to be completed homework rather than detailed feedback on the content of that homework.

In all cases, the instructor still assesses and grades the assignments, but having a reader frees up time for instructors. This allows instructors to give more than the minimum number of required assignments. It also reinforces rigorous instruction and in-depth student work through increased levels of written assignments as a learning-centered alternative to multiple-choice and other non-feedback-oriented assessments.

Budget

With the current pressures on the budget and reductions to various areas, the reader fund has been especially hard hit. The original allotment of \$150,000 was reduced to \$50,000 for 2017-2018. This extreme reduction will not even cover half of the reader requests for the coming year.

We request:

Average reader budget spent over the last four years: \$124,000

Average number of faculty who received funding the last four years: 97

Average allotment per faculty member over the last four years: \$1,278.35

\$1,278.35 average per faculty member x 97 faculty = \$124,000

- 50,000 (amount already allocated)

= \$74,000 unmet need

Department	Folder	Department Review Completed	VP Review Completed	Accounting Entered in Budget
1406-Athletics	Beebe			
4272-Information and Mail Services	Beebe			
4612-Board of Trustees	Beebe			
4630-Executive Office Staff	Beebe			
4658-Assessment, Research & Planning	Beebe			
4810-Director of Athletics	Beebe			
4859-Marketing and Publications	Beebe			
0218-Business Division Computer Lab	Bishop			
0608-Digital Arts Center Lab	Bishop	Done		
1912-Language Lab	Bishop			
4071-Academic Technology Support	Bishop	Done		
4230-Duplicating	Bishop	Done		
4263-Telephone	Bishop	Done		
4650-Information Technology Division	Bishop			
4653-Network and Communications	Bishop			
4654-Technical Services	Bishop	Done		
4655-User Support	Bishop	Done		
4656-Media Services	Bishop	Done		
4659-Administrative Systems	Bishop	Done		
4606-Human Resources	English			
3588-Health	Harper			
4010-Center for Lifelong Learning Admin	Harper			
4060-Academic Senate	Jarrell	Done		
4072-Educational Programs Support Office	Jarrell	Done		
4093-Express to Success Program	Jarrell			
4094-Student Success Equity	Jarrell			
4095-STEM Transfer Program	Jarrell			
3527-Schott Ctr Facilities & Operations	Maas			
3539-CE Utilities	Maas			
3579-Wake Center Facilities & Operations	Maas			
4097-SBCC / YMCA - YFS Collaboration	Maas			
4098-Neighborhood Task Force	Maas			
4206-Administrative Services	Maas			
4212-Fiscal Services	Maas			
4218-Workers Comp	Maas			
4233-Facilities & Operations Admin	Maas			
4236-Facilities and Operations	Maas			
4239-District Utilities	Maas			

Department	Folder	Department Review Completed	VP Review Completed	Accounting Entered in Budget
4054-Library	Neufeld			
4073-Dean of Ed. Prog - Lang, PE, Tech	Neufeld			
4091-Online College	Neufeld	N/A		
4860-Scheduling Office	Neufeld			
1206-Personal Development	Partee			
3509-Student Info Systems & Registration	Partee			
3510-Noncredit Admin Wake & Schott	Partee			
3568-Noncredit Student Services	Partee			
4012-Disabled Student Programs/Services	Partee			
4058-Work Experience, General	Partee			
4806-Admissions & Records	Partee			
4808-Photo ID Cards	Partee			
4822-Cal-Works	Partee			
4826-Career Center	Partee			
4830-Counseling	Partee			
4834-EOPS	Partee			
4838-Financial Aid	Partee			
4842-Health Services	Partee			
4850-Matriculation	Partee			
4854-Enrollment Services	Partee			
4862-Office of Student Life	Partee			
4866-Associate Dean - Student Affairs	Partee			
4870-Articulation	Partee			
4874-Transfer Center	Partee			
4878-Transfer Academy	Partee			
4886-Dean - Student Affairs	Partee			
4887-Veterans Support Services	Partee			
0406-English Composition & Literature	Perez			
0412-English Skills	Perez			
0424-Journalism	Perez			
0606-Arts	Perez			
0612-Film and Media Studies	Perez			
0613-Film and TV Production	Perez			
0618-Multimedia Arts and Technology	Perez			
0624-Music	Perez			
0628-Graphic Design & Photography	Perez			
0630-Garvin Theatre	Perez			
0636-Theatre Arts	Perez			

Department	Folder	Department Review Completed	VP Review Completed	Accounting Entered in Budget
4078-Career Technical Support	Price			
4092-Exhibit and Display Design	Price	N/A		
4290-Orfalea Early Learning Center	Price			
4508-Catering	Price			
4509-JSB	Price			
4510-GDR Lunch	Price			
4511-GDR Dinner	Price			
4513-SCA Storeroom	Price			
1006-Mathematics	Spaventa			
1600-Biological Sciences	Spaventa			
1630-Chemistry	Spaventa			
1636-Computer Science	Spaventa			
1642-Engineering	Spaventa			
1648-Earth & Planetary Science/Geography	Spaventa			
1654-Physics	Spaventa			
1900-School of Modern Languages	Spaventa			
1906-English as a Second Language	Spaventa			
3542-ESL/ESL Citizen Ed./Biling Basic Ed	Spaventa			
4069-Dean of Ed Programs - Sciences	Spaventa			
4090-Study Abroad	Spaventa	Done		
4846-International Student Program	Spaventa	Done		

For CPC 9/5/17 Meeting

In 2017-18, the district was allocated \$830,000 to be spent on deferred maintenance or instructional equipment needs. It is up to the discretion of the district on how much of the \$830,000 is spent on deferred maintenance versus instructional equipment.

Below is the recommended allocation of how the funds are divided and used within these two areas.

Deferred Maintenance - Projects for 17-18

Priority	Project Description	Location	Approximate Cost
1	Repair HVAC Units and Ducts Drama Music building	Main	\$ 220,000
2	Replace Sewer Line at Student Services (approx \$1000/ft @ 100 feet)	Main	\$ 100,000
3	Repair Roofs (13 portable buildings x \$14,231 ea)	Main	\$ 185,000
4	Replace Carpet Library lower floor	Main	\$ 85,880
		Total	\$ 590,880

Instructional Equipment - Program Review for 17-18

Priority	Equipment Replacement	Department	Approximate Cost
1	James Howard Storage Racks	Art	\$ 1,850
1	Track lighting and 100 fixtures	Art	\$ 25,000
1	Replace broken harp.	Music	\$ 25,000
1	5 Replacement Student Video Cameras.	Film Production	\$ 12,500
1	James Howard easels	Art	\$ 5,200
1	Resistance decade Boxes	Physics/Engineering	\$ 1,370
1	Power Racks	PE/Health/Recreation	\$ 4,000
1	1 Replacement Light Kit	Film Production	\$ 2,500
1	Replacement Grip Equipment	Film Production	\$ 3,000
1	Choral music storage boxes:	Music	\$ 1,000
1	Hampton Gel-grip Urethane DB 55-100lbs Set	PE/Health/Recreation	\$ 5,300
1	Audio upgrade for Dance Studio	PE/Health/Recreation	\$ 6,000
1	Pole Vault Pit Shelter	PE/Health/Recreation	\$ 19,000
1	Track Hurdles	PE/Health/Recreation	\$ 3,500
		Total	\$ 115,220

Priority	Hardware Replacement	Department	Approximate Cost
1	Phase III - Media Enhanced Classroom project	Ed Programs	\$ 100,000
1	Two server replacement	Faculty Resource Cente	\$ 10,000
1	Updated hardware for ProTools HD instructional station	Music	\$ 2,000
1	MacPro computer replacement	Music	\$ 4,000
1	4 Computers and monitors	Medical Imaging	\$ 4,000
1	4 Laptops	Automotive Service	\$ 3,900
		Total	\$ 123,900

Total Deferred Maintenance/Instructional Equipment Funds for 17-18 **\$ 830,000**

For CPC 8/22/17 Meeting

In years prior to 2017-18, deferred maintenance/instructional equipment funds were allocated to deferred maintenance projects. Not all of the projects were completed before the end of June 30, 2017, resulting in funds being carried over into 2017-18 that will continue to be spent on deferred maintenance projects.

Below are the projects currently planned to be completed using prior year deferred maintenance funds.

Deferred Maintenance Funds - Remaining Projects from prior years funds

Priority	Project description	Location	Estimated Cost
1	Renovate Kiln Building replace with metal roof and fencing	Schott	\$ 100,000
2	Repaint Exterior Drama Music Building	Main	\$ 200,000
3	Repair Roofs (10 portable buildings x \$15k ea)	Wake	\$ 150,000
4	Redesign and replace Classroom Emergency Exit Doors (rooms 8,9,11)	Wake	\$ 30,000
5	Repair storage building (siding needs replacement)	Wake	\$ 80,000
6	Repair Roofs (5 portable buildings x \$15k ea)	Schott	\$ 75,000
7	Replace Concrete walkways between Campus Center & Humanities	Main	\$ 45,000
8	Replace Heat Exchangers Library	Main	\$ 50,000
9	Replace Chiller Administration Building	Main	\$ 250,000
10	Replace Sewer Line at SS to OE (approx \$1000/ft @ 590 feet)	Main	\$ 590,000
11	Replace Water Shut off valves and regulators	Wake	\$ 25,000
12	Repaint Exterior EBS Building and metal railing	Main	\$ 175,000
		Total	\$ 1,770,000

Request for Reader Funds

Presentation to BRAC

Priscilla Mora, on behalf of Reader Program--serving faculty across the college

July 12, 2008

History

The Reader Program has been in place since at least 2006 and is available to all full-time and part-time credit faculty. The program has been led by the Humanities Dean who, along with a small committee of faculty, has reviewed individual requests for reader funds from faculty.

As of Spring 2018, the Planning and Resources Committee has agreed to take on this process of reviewing reader requests, which was formalized through Academic Senate approval of the Bylaws to include: "*Reviews the function and procedures for the use of readers and makes recommendations for the allocation of reader funding.*" This change allows for divisional representation in the process and full transparency regarding allocations.

Use of Readers

Instructors who have readers are able to give more frequent written assignments than minimally required by the course outline--and to provide more detailed feedback on each. The reader does a first pass on the assignment to check for specific requirements the instructor has outlined; the instructor reviews deeper content issues and is able to spend more time giving detailed feedback.

Reader funds support three main types of student work:

1. Writing Across the Curriculum: written assignments in subjects as varied as history, political science, and anthropology,
2. Math Homework: daily homework, and
3. Laboratory Reports: lab reports and other lab assignments from both STEM and non-STEM courses.

Adjusted Budget and Expenditures: 2013-2018 (Activity Codes 242200, 242250)

Year	Adjusted Budget	Actual Expenditure
2013-2014	\$82,797	\$65,700
2014-2015	\$148,000	\$117,587
2015-2016	\$158,753	\$135,266
2016-2017	\$159,512	\$125,044
2017-2018	\$69,660 (50,000 general fund; 19,660 from the Foundation)	\$61,134 (before accrual)

Note: We had 81 faculty applications last year, and the most common allocation was \$780. This was well below the requested amount, more typically \$1,200-\$2,400. Prior to this, we commonly had greater than 100 applications per year. All readers are hired at step 3 (\$12.97 per hour, adjusted to \$13.06 with benefits), so a \$1,000 allocation would buy approximately 77 reader hours. There are 32 weeks in the fall and spring semesters combined. This breaks down to about 2.4 reader hours per week per instructor.

Average Expenditure (2013-2017): \$110,900

Current Budgeted Amount for 2018-2019: \$50,000

Requested Increase in Budget: \$60,900

Student Centered Funding Formula

Why We Needed to Change

- Most students who enter a community college never complete a degree or certificate or transfer
- Achievement gaps persist (across student groups and across regions)
- College enrollments declining (58 of 72 districts have declined)

The Old Formula

- Enrollment Driven (FTES)



Principles for Reforming Funding

- Align with state's priorities for education and training
- Encourages progress toward the *Vision for Success* adopted by the Board of Governors
- Provide additional resources to groups of students that have faced barriers to success

New Formula – Student Centered Funding Formula

- The new formula consists of three components:
 - *Base Allocation*—Enrollments (FTES)
 - *Supplemental Allocation*—Counts of low-income students
 - *Student Success Allocation*—Counts of outcomes related to the *Vision for Success*, with “premiums” for outcomes of low-income students

New Formula

- Phased In Over Three Years

	2018-19	2019-20	2020-21
Base Allocation	70%	65%	60%
Supplemental Allocation	20%	20%	20%
Student Success Allocation	10%	15%	20%

First Component:

Base Allocation



Base Allocation

Funding per FTES

- Comparison Old Funding Formula 2017-18 to New Funding Formula 2018-19
- Credit rate will decline in 2019-20 and 2020-21 as more funding is shifted to Student Success Allocation

FTES Type	2017-18 Rate	2018-19 Rate
Credit	\$5,151	\$3,727
Non-Credit	\$3,097	\$3,347
CDCP	\$5,151	\$5,457
Inmate Credit	\$5,151	\$5,457
Inmate Non-Credit	\$3,097	\$3,347
Dual Enrollment	\$5,151	\$5,547

Base Allocation

Basic Allocation

- Base funding for colleges and centers remains unchanged

Credit FTES

- Base equals three year average of CY, PY and PY+1
- CY will include any restoration of prior year declines
- Districts will still have three years to restore prior year declines.
- Three year average excludes Inmate Ed and Special Admit FTES
- Growth will be calculated from this three year average base

Non-Credit FTES

- Growth in 2018-19 will be calculated from PY FTES plus any restoration that occurs



Second Component: Supplemental Allocation

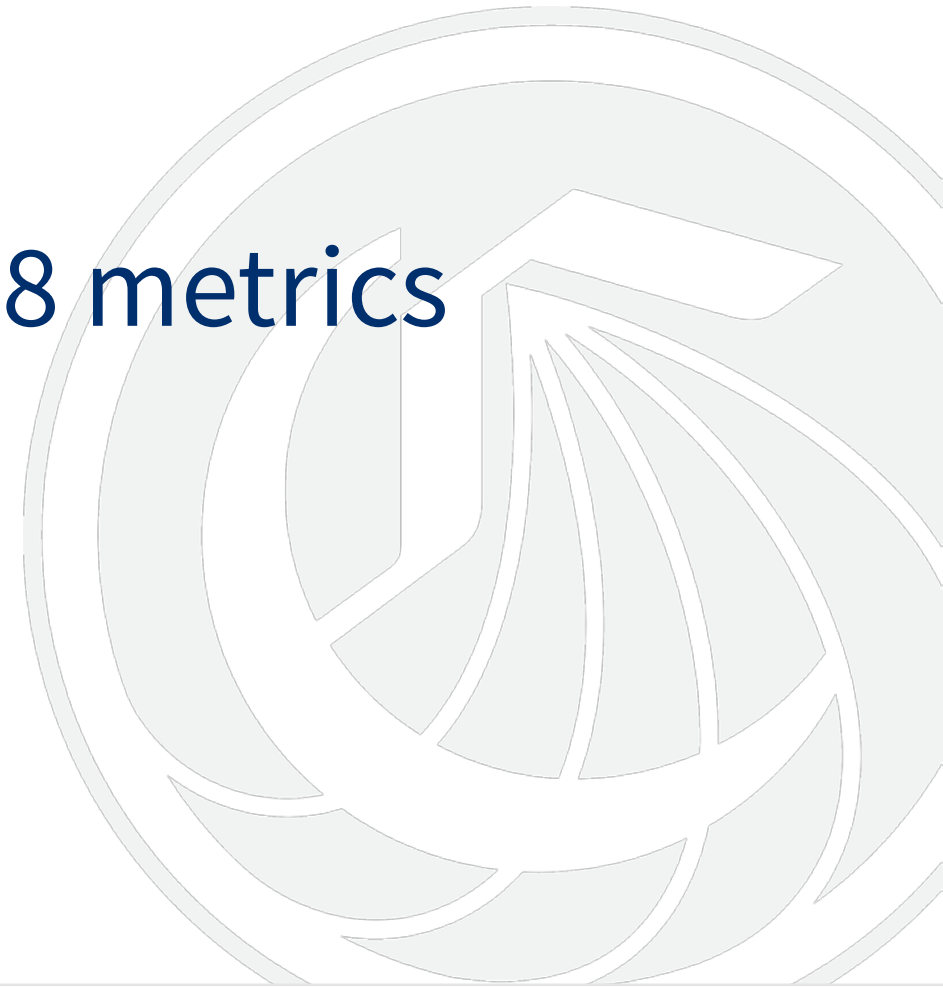


Supplemental Allocation

- District receives funding based on counts of all of the following in the prior year:
 - Pell Grant recipients
 - California College Promise Grant recipients (BOG Fee Waivers)
 - AB 540 students
- 2018-19 Rate = \$919 per count

Third Component:

Student Success Allocation – 8 metrics



Student Success Allocation

1. Associate Degrees

- Duplicated count of all associate degrees by district. District granting degree gets the count. No minimum unit requirement for student to be counted.

2. Baccalaureate Degrees

- No Baccalaureate's granted in 2016-17.

3. Associate Degrees for Transfer (ADT)

- Duplicated count of all ADTs by district. District granting degree gets the count. No minimum unit requirement for student to be counted.

4. Credit Certificates (16 units or more) Granted

- Duplicated student counts. District granting certificate gets the count. No minimum unit requirement for student to be counted.

Student Success Allocation

5. Completion of nine or more CTE units
 - MIS special data run. Unduplicated count of students.
6. Successful Transfer to Four-Year University
 - MIS special data run. Students must have 12 or more units at a community college to count. Direct match with CSU, UC and Clearinghouse.
7. Completion of transfer-level mathematics and English courses within first academic year of enrollment
 - MIS special data run. Completion of both math and English in the same academic year (summer, fall, winter, spring).
8. Attainment of Regional Living Wage
 - MIS special data run. Count of students enrolled in 2015-16 and then attained their county living wage in 2016-17.

Student Success Allocation

8 Measures - Funding Rates	All Students	Promise (BOG) Students	Pell Students
Associate degrees granted	\$1,320	\$333	\$500
Baccalaureate degrees granted	\$1,320	\$333	\$500
Associate degrees for transfer (ADT) granted	\$1,760	\$444	\$666
Credit certificates (16 units or more) granted	\$880	\$222	\$333
Completion of nine or more CTE units	\$440	\$111	\$167
Successful transfer to four-year university	\$660	\$167	\$250
Completion of transfer-level mathematics and English courses within first academic year of enrollment	\$880	\$222	\$333
Attainment of regional living wage	\$440	\$111	\$167

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
2018-19 Tentative Budget
General Fund - Unrestricted

	2015-16	2016-17	2017-18	2018-19	Variance	
	Actual	Actual	Adjusted Budget	Tentative Budget	B17-18 vs B18-19	
					\$	%
REVENUES						
State	\$ 54,131,756	\$ 41,499,680	\$ 40,020,000	\$ 35,585,000	\$4,435,000	-11%
Local	56,497,440	54,786,533	52,960,377	54,128,000	1,167,623	2%
Total Revenues	110,629,196	\$96,286,213	\$92,980,377	\$89,713,000	\$3,267,377	-4%

Details of Variance:

Decrease of Total Computational Revenue (TCR) due to PY enrollment decline <i>(State/Local)</i>	\$3,960,800	**
Increase of state apportionment for COLA of 2.51% <i>(State/Local)</i>	1,694,500	
Decrease in budget for one time State Mandated Cost Reimbursement <i>(State)</i>	1,000,000	
Increase in Interest Income <i>(Local)</i>	105,000	
Other miscellaneous revenue adjustments <i>(Local)</i>	106,077	
Total Variance	\$3,267,377	

<i>Presented To:</i>	<i>Date Presented:</i>
CPC	3/20/2018

Revenue Details by Type:	2015-16	2016-17	2017-18	2018-19	
	Actual	Actual	Adjusted Budget	Tentative Budget	
State Allocation (TCR)	\$ 77,766,353	\$ 73,349,384	\$ 72,203,300	\$ 69,937,000	**
Other State Revenue	11,276,339	4,240,970	4,025,000	3,025,000	
Non Resident	6,241,434	5,518,604	5,746,000	5,260,000	
International	11,547,884	9,548,205	8,926,000	9,375,000	
Local Income	3,797,186	3,629,050	2,080,077	2,116,000	
Total Revenues	\$110,629,196	\$96,286,213	\$92,980,377	\$89,713,000	

** Total Computational Revenue (TCR) = State Apportionment (State) + EPA Funding (State) + Property Taxes (Local) + Enrollment Fees (Local)



Lyndsay Maas <Immaas@pipeline.sbcc.edu>

Fwd: Ensuring Institutional Access

Laurie Vasquez <vasquez@sbcc.edu>
 To: Lyndsay Maas <Immaas@pipeline.sbcc.edu>
 Cc: Jana Garnett <jmgarnett@pipeline.sbcc.edu>

Tue, Mar 21, 2017 at 10:15 AM

Just talked to Jana...

put this part in the guidelines as it puts the committee on alert to be mindful of compliance when discussing institutional dollars. Copying Jana on this one.

Thanks,
 Laurie

Providing institutional access must be a high priority in order to remove barriers and ensure legal compliance per ADA and Section 504 of the Rehabilitation Act in regards to students with disabilities. Institutional access requires established standards, fiscal consideration and planning. When access is universally designed it serves all stakeholders and eliminates the costly process of retro-fitting or correcting the blind spots.

"Accessibility is not just physical access, such as adding a ramp where steps exist. Accessibility is much more, and it requires looking at how programs, services, and activities are delivered."

On Tue, Mar 21, 2017 at 10:09 AM, Lyndsay Maas <Immaas@pipeline.sbcc.edu> wrote:

You want this in the guidelines?

On Tue, Mar 21, 2017 at 10:07 AM Laurie Vasquez <vasquez@sbcc.edu> wrote:

Here you go!
 Laurie

----- Forwarded message -----

From: **Jana Garnett** <jmgarnett@sbcc.edu>
 Date: Tue, Mar 21, 2017 at 6:11 AM
 Subject: Ensuring Institutional Access
 To: Laurie Vasquez <vasquez@sbcc.edu>

Providing institutional access must be a high priority in order to remove barriers and ensure legal compliance per ADA and Section 504 of the Rehabilitation Act in regards to students with disabilities. Institutional access requires established standards, fiscal consideration and planning. When access is universally designed it serves all stakeholders and eliminates the costly process of retro-fitting or correcting the blind spots.

"Accessibility is not just physical access, such as adding a ramp where steps exist. Accessibility is much more, and it requires looking at how programs, services, and activities are delivered."

"Are there policies and procedures that prevent someone with a disability from participating (such as a rule that says "no animals," which excludes blind people who use guide dogs)?"

Examples of Accessibility are best understood by looking at potential barriers:

- Architectural/physical - no ramps just stairs, reduced width of a doorway
- Policies/Procedures - rules like you must have a drivers license or no animals
- Communication - no assistive listening device, interpreters or Braille, a website that is not accessible with screen reader software

(info taken from ADA.gov - Tool Kit for State and Local Governments)

--
 Jana Garnett, Ed.M.

Santa Barbara City College
 Hourly Labor PY Actual v CY Budget
 as of 8/30/17

Organization	Title	2016-2017 Actual Expenditures	2017-2018 Budget	Variance
4048	Tutorial Center	487,714.83	450,000.00	(37,714.83)
4085	Gateway to Success Program	344,261.86	300,000.00	(44,261.86)
0830	Cosmetology	63,825.84	55,000.00	(8,825.84)
1406	Athletics	44,737.78	53,000.00	8,262.22
4854	Enrollment Services	60,948.17	51,846.00	(9,102.17)
4846	International Student Program	63,574.62	51,244.00	(12,330.62)
	Reader Budget	125,044.57	50,000.00	(75,044.57)
1600	Biological Sciences	46,117.46	46,369.00	251.54
0606	Arts	42,285.62	44,500.00	2,214.38
4336	Community Theatre	54,409.48	42,919.00	(11,490.48)
4806	Admissions & Records	41,703.01	42,770.00	1,066.99
3536	CE-Bilingual Computer Skills	60,857.32	40,000.00	(20,857.32)
1912	Language Lab	36,939.34	37,290.00	350.66
1648	Earth & Planetary Science/Geography	36,278.23	36,288.00	9.77
0624	Music	69,025.07	35,000.00	(34,025.07)
3509	Student Info Systems & Registration	34,933.81	33,461.00	(1,472.81)
4212	Fiscal Services	46,385.07	33,000.00	(13,385.07)
0848	Health Information Technologies	33,347.84	30,000.00	(3,347.84)
3530	Community Education Center	18,178.03	30,000.00	11,821.97
3546	General Education Diploma (GED)	14,003.04	30,000.00	15,996.96
4030	Learning Resource Center	31,973.80	28,161.00	(3,812.80)
3579	Wake Center Facilities & Operations	21,710.21	28,000.00	6,289.79
0855	Emergency Medical Technician	32,527.47	26,400.00	(6,127.47)
4236	Facilities and Operations	29,495.01	26,000.00	(3,495.01)
4056	Dual Enrollment	28,993.80	25,000.00	(3,993.80)
0866	Radiologic & Imaging Sciences	23,726.27	23,500.00	(226.27)
4874	Transfer Center	17,526.49	23,000.00	5,473.51
0608	Digital Arts Center Lab	24,805.59	20,500.00	(4,305.59)
4810	Director of Athletics	17,324.82	20,161.00	2,836.18
1418	Physical Health Education	14,189.17	19,000.00	4,810.83
0613	Film and TV Production	20,668.17	17,933.00	(2,735.17)
0424	Journalism	20,533.61	17,650.00	(2,883.61)
4063	College Achievement Program	29,073.62	16,057.00	(13,016.62)
1900	School of Modern Languages	13,547.46	15,600.00	2,052.54
4830	Counseling	18,137.31	12,840.00	(5,297.31)
4606	Human Resources	14,493.67	12,600.00	(1,893.67)
2048	Marine Technology	9,886.70	12,000.00	2,113.30
0218	Business Division Computer Lab	11,434.00	11,500.00	66.00
4071	Academic Technology Support	18,766.87	10,000.00	(8,766.87)
4656	Media Services	-	10,000.00	10,000.00
1842	Psychology	4,122.33	9,660.00	5,537.67
1812	Communication	5,563.09	8,872.00	3,308.91
4054	Library	8,692.60	8,400.00	(292.60)
0628	Graphic Design & Photography	11,534.61	8,000.00	(3,534.61)

Santa Barbara City College
 Hourly Labor PY Actual v CY Budget
 as of 8/30/17

Organization	Title	2016-2017 Actual Expenditures	2017-2018 Budget	Variance
4859	Marketing and Publications	6,232.21	8,000.00	1,767.79
1906	English as a Second Language	7,210.07	6,750.00	(460.07)
4230	Duplicating	8,998.97	6,600.00	(2,398.97)
4850	Matriculation	11,064.74	6,557.00	(4,507.74)
1630	Chemistry	4,999.67	5,400.00	400.33
2024	Environmental Horticulture	6,545.08	5,000.00	(1,545.08)
0236	School of Culinary Arts	10,856.05	4,500.00	(6,356.05)
0618	Multimedia Arts and Technology	2,561.58	4,450.00	1,888.42
3527	Schott Ctr Facilities & Operations	12,628.88	4,360.00	(8,268.88)
4058	Work Experience, General	7,735.29	4,270.00	(3,465.29)
4878	Transfer Academy	12,239.43	4,000.00	(8,239.43)
4860	Scheduling Office	-	3,600.00	3,600.00
4826	Career Center	3,903.37	3,300.00	(603.37)
1636	Computer Science	4,613.08	3,161.00	(1,452.08)
4266	Purchasing	-	2,500.00	2,500.00
4886	Dean - Student Affairs	14,189.96	2,500.00	(11,689.96)
4808	Photo ID Cards	-	1,740.00	1,740.00
4834	EOPS	19,309.88	1,689.00	(17,620.88)
0230	Computer Application & Office Mgmt	752.25	1,000.00	247.75
4073	Dean of Ed. Prog - Lang, PE, Tech	694.10	850.00	155.90
0636	Theatre Arts	-	550.00	550.00
0630	Garvin Theatre	1,478.64	-	(1,478.64)
0842	Early Childhood Education	884.04	-	(884.04)
0854	Allied Health	401.78	-	(401.78)
1830	Philosophy	107.46	-	(107.46)
1854	Sociology/Anthropology/Archaeology	1,232.03	-	(1,232.03)
2006	Automotive Services	3,552.07	-	(3,552.07)
4069	Dean of Ed Programs - Sciences	4,486.46	-	(4,486.46)
4070	Dean of Ed Prog - Humanities/Media	1,705.00	-	(1,705.00)
4072	Educational Programs Support Office	3,727.64	-	(3,727.64)
4271	Emergency Services & Preparedness	13,427.40	-	(13,427.40)
4842	Health Services	12,993.36	-	(12,993.36)
4887	Veterans Support Services	8,068.45	-	(8,068.45)
Total		2,339,896.60	1,984,298.00	(355,598.60)

Percent Decrease -15.20%

Santa Barbara City College
Hourly Labor PY Budget v CY Budget
as of 8/30/17

Organization	Title	2016-2017 Budgeted Expenditures	2017-2018 Budget	Variance
4048	Tutorial Center	336,857.00	450,000.00	113,143.00
4085	Gateway to Success Program	280,000.00	300,000.00	20,000.00
0830	Cosmetology	40,000.00	55,000.00	15,000.00
1406	Athletics	35,000.00	53,000.00	18,000.00
4854	Enrollment Services	43,580.00	51,846.00	8,266.00
4846	International Student Program	40,744.00	51,244.00	10,500.00
	Reader Budget	159,512.00	50,000.00	(109,512.00)
1600	Biological Sciences	38,856.00	46,369.00	7,513.00
0606	Arts	44,500.00	44,500.00	-
4336	Community Theatre	45,178.00	42,919.00	(2,259.00)
4806	Admissions & Records	46,720.00	42,770.00	(3,950.00)
3536	CE-Bilingual Computer Skills	39,000.00	40,000.00	1,000.00
1912	Language Lab	37,720.73	37,290.00	(430.73)
1648	Earth & Planetary Science/Geography	36,816.00	36,288.00	(528.00)
0624	Music	38,000.00	35,000.00	(3,000.00)
3509	Student Info Systems & Registration	33,461.00	33,461.00	-
4212	Fiscal Services	34,890.00	33,000.00	(1,890.00)
0848	Health Information Technologies	26,833.00	30,000.00	3,167.00
3530	Community Education Center	4,200.00	30,000.00	25,800.00
3546	General Education Diploma (GED)	5,350.00	30,000.00	24,650.00
4030	Learning Resource Center	31,100.00	28,161.00	(2,939.00)
3579	Wake Center Facilities & Operations	28,000.00	28,000.00	-
0855	Emergency Medical Technician	26,389.00	26,400.00	11.00
4236	Facilities and Operations	44,260.00	26,000.00	(18,260.00)
4056	Dual Enrollment	17,120.00	25,000.00	7,880.00
0866	Radiologic & Imaging Sciences	19,650.00	23,500.00	3,850.00
4874	Transfer Center	19,000.00	23,000.00	4,000.00
0608	Digital Arts Center Lab	15,000.00	20,500.00	5,500.00
4810	Director of Athletics	20,161.00	20,161.00	-
1418	Physical Health Education	16,000.00	19,000.00	3,000.00
0613	Film and TV Production	17,933.00	17,933.00	-
0424	Journalism	17,650.00	17,650.00	-
4063	College Achievement Program	16,057.00	16,057.00	-
1900	School of Modern Languages	15,600.00	15,600.00	-
4830	Counseling	12,840.00	12,840.00	-
4606	Human Resources	12,500.00	12,600.00	100.00
2048	Marine Technology	13,670.00	12,000.00	(1,670.00)
0218	Business Division Computer Lab	10,000.00	11,500.00	1,500.00
4071	Academic Technology Support	25,000.00	10,000.00	(15,000.00)
4656	Media Services	3,150.00	10,000.00	6,850.00
1842	Psychology	9,660.00	9,660.00	-
1812	Communication	8,866.00	8,872.00	6.00
4054	Library	11,649.00	8,400.00	(3,249.00)
0628	Graphic Design & Photography	10,050.00	8,000.00	(2,050.00)

Santa Barbara City College
Hourly Labor PY Budget v CY Budget
as of 8/30/17

Organization	Title	2016-2017 Budgeted Expenditures	2017-2018 Budget	Variance
4859	Marketing and Publications	8,880.00	8,000.00	(880.00)
1906	English as a Second Language	6,750.00	6,750.00	-
4230	Duplicating	2,850.00	6,600.00	3,750.00
4850	Matriculation	2,000.00	6,557.00	4,557.00
1630	Chemistry	5,383.00	5,400.00	17.00
2024	Environmental Horticulture	5,595.00	5,000.00	(595.00)
0236	School of Culinary Arts	5,000.00	4,500.00	(500.00)
0618	Multimedia Arts and Technology	4,450.00	4,450.00	-
3527	Schott Ctr Facilities & Operations	4,360.00	4,360.00	-
4058	Work Experience, General	4,270.00	4,270.00	-
4878	Transfer Academy	5,200.00	4,000.00	(1,200.00)
4860	Scheduling Office	3,600.00	3,600.00	-
4826	Career Center	3,300.00	3,300.00	-
1636	Computer Science	2,322.00	3,161.00	839.00
4266	Purchasing	2,670.00	2,500.00	(170.00)
4886	Dean - Student Affairs	14,167.00	2,500.00	(11,667.00)
4808	Photo ID Cards	-	1,740.00	1,740.00
4834	EOPS	1,689.00	1,689.00	-
0230	Computer Application & Office Mgmt	2,000.00	1,000.00	(1,000.00)
4073	Dean of Ed. Prog - Lang, PE, Tech	700.00	850.00	150.00
0636	Theatre Arts	550.00	550.00	-
0630	Garvin Theatre	1,060.00	-	(1,060.00)
0842	Early Childhood Education	500.00	-	(500.00)
2006	Automotive Services	1,161.00	-	(1,161.00)
3534	Computer Applications	5,790.00	-	(5,790.00)
4091	Online College	940.00	-	(940.00)
4218	Workers Comp	(11,000.00)	-	11,000.00
4271	Emergency Services & Preparedness	5,080.00	-	(5,080.00)
4842	Health Services	6,333.00	-	(6,333.00)
Total		1,884,122.73	1,984,298.00	100,175.27

Percent Increase

5.32%