 References:
   Education Code Sections 81005 and 81820;
   Title 5 Sections 57150 et seq.

Capital Outlay Program
The Superintendent/President will annually report to the Board of Trustees and to the California Community Colleges Chancellor's Office a Five-Year Capital Outlay Plan. The Plan will describe projected changes to the District's academic and student service programs and operational units, and the effects of such changes on construction needs.

Specifically, the Five-Year Capital Outlay Plan will include the following:

● Statement of educational plans
● Statement of energy plans
● Statement of disabled persons' barrier removal plan
● Location of program delivery
● Location of other owned lands
● District-wide priority lists
● District-wide capacity/load ratios
● District-wide supporting detail

Contracts
Construction contracts will be let in accordance with AP 6350 titled Contracts – Construction and will comply with applicable laws relating to public works.

Acquisition and Conversion of Buildings
State funds earmarked for capital outlay financing may be used to acquire an existing government-owned or privately-owned building and to pay the necessary costs of converting such a building to community college use if all of the following criteria apply:

● The building was constructed as, and continues to qualify as a school building, as provided by Education Code Sections 81130 et seq., or the building is determined to have, or is rehabilitated to an extent that it is determined to have, a pupil safety performance standard that is equivalent to that of a building constructed pursuant to Education Code Sections 81130 et seq. The
determination of the pupil safety performance standard must meet all of the requirements of Education Code Section 81149(a)(1)&(2).

● The total cost of purchasing and converting the existing building to community college use is not greater than the estimated cost of constructing an equivalent building, including the cost of the land.

● The land associated with the building will be owned by, or controlled through a long-term lease of at least 50 years by the District.

● The District has complied with facility site review guidelines pursuant to applicable law.

● The funding for the purchase and conversion of an existing building does not supersede funding for facilities that have previously been prioritized by the Board of Governors and are awaiting state funding.

Date Approved: September 30, 2015
Legal Reference Update #28: April 2016
Date Approved: January 23, 2020