



## **AP 6360 CONTRACTS – ELECTRONIC SYSTEMS AND MATERIALS**

### **References:**

Education Code Sections 81641 et seq., and 81651;  
Public Contract Code Sections 20651 et seq.

The District may contract with any vendor who has submitted one of the three lowest responsible competitive proposals or competitive bids for the purchase or maintenance of electronic data-processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods, and services.

Except as otherwise stated here, bids shall be solicited and contracts shall be awarded in accordance with AP 6340 titled Bids and Contracts.

The Chief Information Systems Officer and the Chief Business Officer or designee(s) shall establish the criteria and determine what constitutes a responsive bid.

Supplemental instructional software packages may be purchased without taking estimates or advertising for bids.

Sale and leaseback of data-processing equipment or another major item of equipment is permissible if the purchaser agrees to lease the item back to the District for use by the District following the sale. Pursuant to Education Code Section 81645.5, the Board of Trustees shall first adopt a resolution finding that the sale or leaseback is the most economical means for providing electronic data-processing equipment or other major items of equipment to the District.

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**Date Approved:** September 22, 2015