



BP 4300 FIELD TRIPS AND EXCURSIONS

Reference:

Title 5 Section 55220

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistent with the parameters of the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from such funds.

No student shall be prevented from taking a field trip or excursion which is integral to the completion of a course because of lack of sufficient funds. To this end, the District shall coordinate efforts with its Foundation when applicable.

Students attending field trips/excursions off campus are expected to represent the District in a manner consistent with District standards and to adhere to all applicable laws of the locale being visited.

During instructional hours and associated activities and as an agent of the District, employees leading field trips/excursions off campus are expected to represent the District in a professional manner consistent with District standards.

Date Adopted: December 11, 2014