



AP 4020 CURRICULUM

References:

Title 5 Sections 51021, 55000 et seq., and 55100 et seq.;
ACCJC Accreditation Standard II.A

The District will rely primarily upon the Academic Senate for all recommendations for new courses, changes, or revisions to existing courses, or other modifications of curriculum. These recommendations must be approved by the Curriculum Advisory Committee prior to approval by the Board of Trustees and submission to the State Chancellor's Office as required.

Curriculum: Courses

All course outlines of record will be updated at a minimum of every five years. The Curriculum Advisory Committee will publish an annual timeline for submission of new curriculum proposals and modifications.

By September 30 of each year, the District shall submit a certification to the State Chancellor's Office, verifying that the persons who will serve on the Curriculum Advisory Committee, and others who will be involved in the curriculum approval process at the college, have received training consistent with guidelines prescribed by the State Chancellor on stand-alone credit course approval and relevant regulations.

Curriculum: Programs and Majors

- A. New programs may be proposed by faculty and/or administrative staff in any department/area following the procedure outlined in AP 3255 Program Evaluation.
- B. New majors may be proposed by faculty in any department/area through the Curriculum Advisory Committee.
- C. Modifications to existing program or major curricula follow the review procedures of the Curriculum Advisory Committee and/or the procedures outlined in AP 3255 Program Evaluation.

Residency Degree Requirements

Departments, with the endorsement of the Curriculum Advisory Committee, may recommend residency and/or recency degree requirements for their majors. The requirement will be reviewed by the Chief Instructional Officer and subject to approval by the Board of Trustees.

Date Approved: June 8, 2015

Legal Reference Update #25: November 2014