



**BP 2200**

## **BOARD DUTIES AND RESPONSIBILITIES**

### **References:**

Education Code Sections 70902 and 84040;  
ACCJC Accreditation Standard IV

The Board of Trustees is responsible for the educational quality, integrity, legal matters, and financial stability of the District and for ensuring that the institution's mission is implemented. The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in law including Education Code Section 70902. The Board functions as an independent elected legislative and policy-making body charged with oversight of the District. The Board recognizes and supports the role of the Superintendent/President who is responsible for the effective implementation and administration of Board policy and the sound leadership and operation of the District.

The Board establishes an effective organizational structure for the District by selecting, employing, and evaluating the Superintendent/President and establishing District policies, including those which frame the mission of the District and the educational programs and academic standards of the institution as well as policies related to District employees and facilities. The Board oversees planning processes to guide the District into the future and establishes budget priorities and parameters.

The Board fulfills its responsibilities in the following manner:

#### *Upholding its Values by*

- establishing an expectation of excellence and integrity across the entire institution.
- promoting equality of opportunity for all students.
- assuring transparency and accountability to the public and District stakeholders regarding District policies, operations, and performance consistent with legal requirements.
- creating a climate which fosters student success.
- adhering to standards of civil discussion at all times.
- cultivating an institutional culture which maximizes the potential of the District's employees in support of institutional and student success.
- respecting academic freedom.

- exercising its responsibilities in a collegial manner by supporting and honoring the institution's participatory governance structure, processes, and practices.

*Providing District Leadership by*

- functioning as an independent policy-making body capable of reflecting the multi-faceted interests of internal constituencies and the public in the Board's decisions.
- selecting, appointing, and evaluating the Superintendent/President.
- setting policy for the evaluation of institutional success.
- delegating responsibility and authority to the Superintendent/President to lead the District consistent with Board policies and the mission and values of the District.
- establishing policies which ensure the quality, integrity, regular evaluation and improvement of the institution's educational programs and services and fiscal management.
- establishing policies that set prudent, ethical, and legal standards for college operations.
- monitoring institutional performance including fiscal management and educational quality.
- advocating for, defending, and protecting the institution from undue influence or pressure.
- providing community leadership and advocacy on behalf of the District in order to build support.
- establishing policies that promote effective communication with the community and public and encourage public input, support, and understanding of District programs and operations.
- acting as a whole once the Board reaches a decision.
- engaging in Board development, new Board member orientation, and Board self-evaluation.
- being knowledgeable about the District's programs and initiatives in order to serve as effective spokespersons.

*Providing for Institutional Planning by*

- ensuring the development and updating of the District's educational master plan.
- assuring the fiscal health and stability of the District.
- being informed about and involved in the accreditation process.



- taking appropriate action on matters related to long-range master plans for the development and improvement of District programs, facilities, and property.

*Providing for an Institutional Framework by*

- establishing and evaluating the effectiveness of policies that define, support, and broadly govern the District's mission, values, and educational priorities.
- establishing policies regarding admission and registration practices, academic standards, academic progress, student conduct, and applicable student fees.
- approving curricula and courses of study.
- reviewing and approving the annual budget, expenditures, and matters related to capital outlay, broadly monitoring District finances, and responding to significant changes in financial circumstances.
- requiring annual audits of District finances.
- supporting the efforts of the Foundation for Santa Barbara City College to assist in advancing college priorities.
- establishing employment policies, salaries, and benefits.
- setting parameters for negotiations with employee organizations and ratifying collective bargaining agreements.

Also see BP 2715 titled Code of Ethics/Standards of Practice

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