



Board of Trustees  
Educational Policies Committee  
Regular Meeting

*MINUTES*

Marsha Croninger (Chair)  
Marty Blum  
Luis Villegas

**Wednesday**  
**4:00 pm**

**August 29, 2012**  
**A218**

Others present: Lori Gaskin, President; Jack Friedlander, Executive Vice President Education Programs; Paul Bishop, Vice President Information Technology; Ofelia Arellano, Vice President Continuing Education; Ben Partee, Dean Educational Programs; Renata Funke, Director Continuing Education; Allison Curtis, Associate Dean Educational Programs; Eleanor Burns Larson, ACES; Bob Mask, Continuing Education; Liz Auchincloss, President CSEA; Cathie McCammon, ACES; Sally Saenger, Physical Education; Cornelia Alsheimer, IA Representative; Anne Sprecher, Continuing Education Student; Ellen Stoddard, Parent Education.

The meeting room is wheelchair accessible. The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The following services are available when requests are made by 4:00 p.m. of the day before the Committee meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

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Agendas and supporting documents are also posted on the college website at <http://www.sbcc.edu/boardoftrustees/>.

**1. Hearing of Citizens**

Eleanor Burns Larson and Cathie McCammon addressed the committee.

**2. Continuing Education Restructuring/Reorganization Recommendations**

Attachments:

- a. Guiding Principles
- b. CE Organization documents
- c. 3 Pillar Reports

Dr. Gaskin prefaced the agenda item by clarifying the California Community College system priorities which are codified in the Education Code. The primary mission is transfer and vocational education, and the lowest level of focus is community service or fee-based. She noted that

fee-based courses need to be self-sustaining. Dr. Gaskin reported that the state's interest in funding non-credit courses focuses on college and career readiness offerings such as basic skills, adult high school, short term vocational and ESL.

Dr. Friedlander called for the creation of a task force to identify recommended strategies that will enable the college to offer a comprehensive Continuing Education (CE) program that is responsive to the learning needs of the community and to do so during a time of reduced state support for adult and continuing education. This by necessity could be a fee-based community service program.

Recommendations for the reorganization of CE fell into two categories – the Center for Lifelong Learning (CLL) and non-credit. The CLL will take non-enhanced course offerings and transition them into a fee-based entrepreneurial endeavor under the auspices of community service and Educational Programs. Regulations controlling non-credit courses will no longer be applicable, allowing the college to create a broader based CLL. Non-credit courses (GED/ESL/Adult High School/Short Term Vocational) will remain the same. The only change with regard to these courses is how they will be administered. Dr. Gaskin reported that the reorganization of CE calls for the discontinuation of 16 positions, both administrative and classified.

Dr. Friedlander reviewed the organizational charts beginning with CE Division Re-Organization: Instructional Programs followed by Continuing Education Division Re-Organization: Student Services and Center for Lifelong Learning. If the Board approves the CLL model, Dr. Friedlander would like to hire the Executive Director of the CLL as soon as possible. Discussion ensued on topics ranging from instructor salaries and revenue sharing, 501(c)(3)s, and the possibility of the CLL being housed under the auspices of the Foundation. It was agreed that Dr. Gaskin and Dr. Friedlander will explore the possibility of placing the CLL under the direction of the Foundation.

Minutes were approved at the Ed Policies meeting of February 5, 2014.

  
Lori Gaskin, President