REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 20, 2008

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA, 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of Campus Diversity at (805) 965-0581 ext 3640 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. Jurkowitz, Vice President
Ms. Livingston
Mr. O’Neill, President
Mr. Knotts, Student Trustee

Member absent:
Mr. Villegas
Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate  Hidalgo, Julian, Facilities
Alvarado, Rhys, The Channels  Hurtado, Jose, Facilities
Auchincloss, Liz, President CSEA  Lindberg, Kenny, The Channels
Baird, Nancy, HRLA  Lomeli, Gaspar, Facilities
Bishop, Paul, VP Information Technology  McKenzie, Alan, Info. Tech.
Browne, Leilani, HRLA  Pazich, Betty, Ed Programs
Ehrlich, Sue, VP HR/LA  Spaventa, Marilynn, Dean Ed Programs
Erickson, TK, Student Life  Stark, Lynne, President IA
Galvan, Joan, PIO  Sullivan, Joe, VP Business Services
Hanna, Karolyn, ADN  Timm, Shar-Lynn, HRLA
Hendricks, Julie, Facilities  Wiley, Anne, Continuing Ed

1.3 WELCOME

President O’Neill extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF OCTOBER 30, 2008

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board approved the minutes of the regular meeting of October 30, 2008.

1.5 HEARING OF CITIZENS

Karolynn Hanna thanked the Board for nominating her for the ACCT Faculty Award. It was a once in a life time event and meant a tremendous amount to her to have the Board’s support.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE  – Ignacio Alarcon

Mr. Alarcon reported on the following: The last time he saw the Board was a week ago, the night our community was hit by the tragedy of the Tea Fire on November 13. Many people’s lives have been severely impacted, some of them from our own college, Katie Ingersoll, Shari Calderon, Chuck Wood, Adam Green, families of David Morris and Katie Laris and numerous students. Congratulated Leilani, Julian, Jose and Lupe for their 20 years each, and thanked them for their service to the College. The $2 million that the College needs to cut was presented to the Academic Senate. This prompted a great discussion and some good ideas of how and where to save resources were presented. Faculty is very concerned about the impact of having to cut student workers. The Budget Forums last week were very well received and we are confident that as we go through these difficult times, we can in consultation plan a course of action with the least adverse affect on students. The Academic Senate has endorsed Nick Arnold as the College’s nominee for the Stanback-Stroud Diversity Award. Mr. O’Neill asked Mr. Alarcon to extend his congratulations on behalf of the Board to Nick.

b. REPORT BY ASSOCIATED STUDENTS  – Sean Knotts

Mr. Knotts reported on the following: The Student Senate will be holding their Region 6 meeting where work will begin on orchestrated efforts in regards to the Governor’s proposed budget cuts; this arose from the feeling that students’ voices carry a lot of weight, especially
at the Capitol. A mass letter writing campaign in conjunction with other schools will begin next week. Researching and trying to locate a professional lecturer for Parliamentary Law or Leadership Techniques to speak to the Student Senate to better prepare new student senators for next year. Will begin tabling to encourage student’s to sell back their books, in order to keep more used books in circulation and help to keep prices down for students. The Student Senate will be looking into how they may help any student who suffered losses during the Tea Fire. Encouraged Student Senate members to attend the budget forums and accreditation forums so that they may be better informed on these processes.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following items: Will not be providing a regular presentation on the CSEA proposal, however, did note that the proposal being presented today is an interest based method that has been used in the past, it a good method to use right now as we are all trying to work together to resolve the issues the College is up against with the budget crisis. Thanked the College President and the Vice President of Business Services for presenting the budget forums, it’s very important for the college community to be aware and understand all the budget issues. The Classified Consultation group was used and the members sent emails to their assigned staff groups to encourage them to attend the forums and from the participation at the forums this process was successful. The group is still working on its organization and is very pleased with the members of group as they are engaged and they feel that they are really starting to have a role in the consultation process.

d. REPORT ON CURRENT EVENTS - Joan Galvan

Ms. Galvan reported on the following: The exhibit Small Images is currently on display at the Atkinson Gallery and will run through December 12. The music department will host six more events before the year-end as part of the Harold Dunn Memorial Concert Series and these will include performances by the concert choir, the chamber singers and Quire of Voyces. A number of students in the Theater Arts department are currently featured in a showcase presented at the Jurkowitz Theater, Stirring the Pot, which is a performance of four Latin American one act plays. Media coverage: one of our student’s, Joke Fincioen who currently runs scary reality TV for VH1, was featured on the front page of the SB News Press on Halloween. Board Trustee Morrie Jurkowitz and his wife Irma were featured in Lorraine Wilson’s About Town column, in the SB News Press; they received the Anti-Defamation League’s Distinguished Community Service Award. Dr. Serban taped two shows this week, one with Bill Cirone and the other with Debby Davidson for their public affairs programs on Cox Cable. Dr. Serban was also interviewed by Channel Three regarding indecent exposure activities that took place on campus earlier this Fall. A memorial service was held on campus for employee Laurel Dearry who passed away in September; Dr. Serban spoke on behalf of the college, as did her colleagues and her family and friends. Retiree Barbara Cells who worked at the college from 1963-1988 in our Duplicating Department, passed away in Apply Valley on October 16, extended condolences to her family.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

President Serban reported on the following:

1. Reported that some of our SBCC faculty, staff and students were affected by the Tea Fire. All departments are being encouraged to help fundraise or to assist their colleagues as appropriate or to give a general donation to the American Red Cross to assist all victims in the community. We are also saddened to learn that 9 of the 10 individuals identified as allegedly being responsible for the fire were confirmed by the
Sheriff’s Department to be SBCC students. The College will cooperate fully with the investigation.

2. The College hosted two Accreditation forums, November 5 and November 6, to provide the campus community an update on the hard work that has taken place to date on the self-study for re-affirmation for accreditation. These were not as well attended as the Budget forums, so will need to find a way to spice up the accreditation topics.

3. Budget Forums were very well attended. There were over 100 people at each of the two forums. We are seeing a great spirit of cooperation and of coming together to do the best we can to fully address this budget crisis and also take this opportunity to fundamentally address the way we budget at the college. Thanked everyone for their cooperation, we can either turn this into a positive experience or we can make it worse for ourselves and everyone has been extremely collaborative and taken this in the best spirit that we can given how difficult this situation is for all of us.

4. The last President’s Chat for the fall is next Tuesday, December 2, 8:30 am in A217. The previous two chats were well attended and again this is an effort to maintain open communication as often as possible and hopefully everyone will get all of their questions answered.

5. Hosted the first meeting of the Bond Oversight Committee on November 6. Mr. Ed Herron is the Chair of the committee for the next two years and Mr. Tim Tremblay will service as the Vice Chair. Our first issue of the bonds was extremely successful, being sold at very competitive interest rate and we saved the taxpayers $1.5 million over the life of this first issuance. On December 11 we expect to receive a check of $47 million.

6. Hosted Drs. Angela Belcher and Yoky Matsuoka as the MacArthur Fellows Lecturers on November 14. They were absolutely amazing, fascinating individuals and nothing can make us prouder as a College than their extraordinary achievements. These two ladies were just fabulous. Their lecture was videotaped and will be aired on Channel 21, and a DVD will be available through the Learning Resource Center.

7. Thanked Paul Bishop and Lisa Lopez for their work on the Annual United Way Employee Campaign. Online giving was made available for the first time and despite the very difficult budget situation we actually exceeded the level of contributions compared to last year. This is a testimony of how generous our employees are. Because Paul and Lisa did so well this year, they will be working on next year’s campaign.

8. Hosted the High School Counselors’ Breakfast on November 14 and had a very good turn out. Everyone’s enthusiasm is contagious; there are so many good relationships and collaborations emerging, and new programs developing.

9. Highlighted on various community presentations:
   - Speaker at University Club – November 17
   - Keynote Speaker at the American Association of University Women – December 4
   - Speaker at The Men’s Garden Club – December 11

f. REPORT FROM BOARD MEMBERS

Members of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.
2. GOVERNING BOARD

2.1 APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Andreea M. Serban to Trustees Morris Jurkowitz and Joan Livingston. Mr. Villegas was absent and will be sworn in at the December study session.

2.2 RECOMMEND APPROVAL OF BOARD POLICIES

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board approved the following policies:

- BP 2315 Closed Session
- BP 2365 Recording
- BP 2431 Superintendent/President Selection
- BP 2610 Presentation of Initial Collective Bargaining Proposals
- BP 2716 Political Activity
- BP 2717 Personal Use of Public Resources
- BP 2720 Communications Among Board Members
- BP 2730 Board Member Health Benefits

3. HUMAN RESOURCES & LEGAL AFFAIRS – Dr. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Green, seconded by Mr. Jurkowitz, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER INCREMENT

Sue Ehrlich spoke on the 20 years of service of Leilani Browne. Leilani has accrued all of her 20 years in Human Resources. She exemplifies the great range of contributions that staff makes to this college; she is an excellent manager, an intuitive and sensitive individual, a wise person who creates calm and focus for those around her. She is a talented artist who reminds us daily of the beauty around us. She was selected by her peers as one of the Outstanding Employee of the Year, generous with praise and sets an example of caring and support that characterizes HR and the SBCC community. Leilani has worked with Sue for nine years and she values the collegiality and friendship, it’s very important in a working relationship. This last year with Leilani’s tireless effort HR was able to manage all of the logistics in the hiring of the new Superintendent/President. Another project that Leilani worked on is the policy reformatting and transformation of our college policies into a more accessible web format. Sue has been honored to be able to celebrate Leilani’s career. Leilani will be retiring next year and we wish her the very best. President Serban presented Leilani with a plaque from the Board and college community.

Gaspar Lomeli and Julie Hendricks spoke on the 20 years of service of Julian Hidalgo. Julian began his service at the college working grounds with Louie Torres. Three years later he was hired as a custodian and has done a wonderful job, and it is always a pleasure to work with him. Julie thanked Julian for all of his work for her department. President Serban presented Julian with a plaque from the Board and college community.

Gaspar Lomeli and Julie Hendricks spoke on the 20 years of service of Jose Hurtado. Jose began as a part-time hourly and then was hired at the Schott Center and worked there for 13 years. Jose then had the opportunity to move to the Main Campus, where he has done a great job. Julie thanked Jose for all his great work on campus. Very proud to have both Jose and Julian in her department. President
Serban presented Jose with a plaque from the Board and the college community.

3.2 HUMAN RESOURCES AND LEGAL AFFAIRS ACTION ITEMS

a. PUBLIC HEARING ON SANTA BARBARA CITY COLLEGE INSTRUCTORS’ ASSOCIATION INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL

Upon motion by Mrs. Green, seconded by Mr. Jurkowitz, the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the Instructors’ Association initial contract proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved closing the public hearing.

b. PRESENTATION OF CSEA-CHAPTER 289 INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs, the Board approved the following:

1. Officially receive the CSEA initial proposal,
2. make the CSEA proposal a matter for public record for public pickup in the Superintendent/President’s office and the Human Resources & Legal Affairs Office, and
3. give notice to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the CSEA proposal.

4. EDUCATIONAL PROGRAMS – Ms. Marilynn Spaventa

4.1 APPROVAL OF GRANT SUBMISSION TO THE FEDERAL DEPARTMENT OF LABOR ENTITLED, “INTERNATIONAL SUPPLY CHAIN MANAGEMENT AND LOGISTICS TRAINING PROGRAM”, IN THE AMOUNT OF $2,000,000

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the submittal of this grant in the amount of $2,000,000, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – None

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Item 6.1-c was removed from the consent items, to be discussed and voted on separately.

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved the Business Services consent items (with the exception of 6.1-c) as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW  (Detailed report may be viewed in the Accounting Office, A-130.)
Check Ranges  |  Amount
----------  |  ----------
Food Service  |  328000-8047  |  171,657.02
County Treasury  |  1170143-3712, 1339-1406 (ACH)  |  5,046,920.66
|  $5,218,577.68

C. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 6/30/08 (The report may be viewed in the Accounting Office, A-130.)
Upon motion by Dr. Alexander and seconded by Dr. Dobbs, the Board approved acknowledgement and receipt of the Quarterly Financial Statement and that it be placed on the study session agenda.

Dr. Alexander would like to have these questions answered at the study session and that the materials be distributed before the study session so that the trustees have time to review them.

1. Worst Case Scenario – Before the next study session Dr. Alexander would like to see as many of the numbers for this scenario as possible.
2. If we want to balance the budget and if we take everything forward by balancing the budget, then in 09-10 if we wanted to eliminate the fact that we are using the ending balances for just short of $3 million, how are we going to do it and should we do it?

D. APPROVAL OF AMENDMENT 1.11 TO RJC, INC., CONTRACT FOR RELOCATION OF SECURITY ECOC AND FRC MODULAR BUILDINGS, $70,070, Attachment 6.1-d
(This item was discussed with the Facilities Committee on 11/18/08.)

E. ACCEPTANCE OF PROPOSAL FROM EHLEN SPIESS & HAIGHT, STRUCTURAL ENGINEERS, FLETCHER BENTON SCULPTURE FOUNDATION AND ANCHORAGE, Attachment 6.1-e (This item was discussed with the Facilities Committee on 11/18/08.)
(Cost will be covered by private donor.)

F. RETROACTIVE ACCEPTANCE OF PROPOSAL FROM CAMPBELL GEO, INC., TO EVALUATE GEOLOGIC HAZARDS OF GARVIN THEATRE REMODEL, Attachment 6.1-f (This item was discussed with the Facilities Committee on 11/18/08.)

G. RETROACTIVE APPROVAL OF CONTRACT WITH SHILOH INNS, MAMMOTH LAKES, FOR CLASSES - 1/8-1/13/09 (PE-118, Introduction to Snowboarding, and PE-119 Downhill Skiing) Attachment 6.1-g

H. APPROVAL OF ALERT-U SERVICES AGREEMENT WITH WATERFALL MOBILE, Attachment 6.1-h

I. AUTHORIZATION TO PURCHASE MARKETING AND PUBLIC RELATIONS SERVICES FROM BPcubed, INC., THROUGH A STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT. THIS CONTRACT IS VALID 02/07-12/31/08. THE DISTRICT WILL UTILIZE THESE SERVICES TO ASSIST THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE TO CONTINUE THE "I CAN AFFORD COLLEGE" MEDIA CAMPAIGN WHILE THE NEW CONTRACT IS MOVING THROUGH THE BID PROCESS.

J. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS ITEMS:

a. Nursing Program - 4 manikins, 4 Baxter syringe pumps, 3 Medfusion syringe pumps,
b. 1 mattress, 1 Peter PICC VT 600 Laerda, 2 Lifescan data docks

K. APPROVAL OF MICROSOFT IT ACADEMY PROGRAM MEMBER AGREEMENT, Attachment 6.1-k
I. APPROVAL OF 2008-09 M.O.U. AUTHORIZING THE SANTA BARBARA COUNTY EDUCATION OFFICE TO RANDOMLY SELECT COMMERCIAL WARRANTS TO AUDIT, Attachment 6.1-I

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 16 (2008-09) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Green and seconded by Ms. Livingston, the Board approved Resolution No. 16 (2008-09) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

AYES: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill

NOES: None

ABSENT: Mr. Villegas

CONCUR: Mr. Knotts, Student Trustee

b. ADOPTION OF RESOLUTION NO. 17 (2008-09) PROVIDING FOR 2008-09 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Green and seconded by Ms. Livingston, the Board approved Resolution No. 17 (2008-09) authorizing 2008-09 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

AYES: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill

NOES: None

ABSENT: Mr. Villegas

CONCUR: Mr. Knotts, Student Trustee

c. PHYSICAL SCIENCE BLDG RENOVATION - APPROVAL OF CHANGE ORDERS #5-6

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved Change Orders No. 5 and No. 6 for an increase in the contract amount of $61,407.20, as described in the agenda and attachment.

7. INFORMATION TECHNOLOGY – None

8. CLOSED SESSION – None

9. ADJOURNMENT

Upon motion by Mrs. Green, seconded by Mr. Jurkowitz, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, December 11, 2008 at 4:00 p.m. in A211. A Study Session will be held on December 3, 2008 in A218.