MINUTES

MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

SPECIAL MEETING/STUDY SESSION
December 3, 2008
Room A218
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

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The Office of the President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. Jurkowitz, Vice President
Mr. O’Neill, President
Mr. Villegas
Mr. Knotts, Student Trustee

Member absent:

Ms. Livingston
Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Bishop, Paul, VP Info Technology
Cooper, Darla, Sr. Director, Instl Advance, Rsch and Plning
DiPaolo, James, Student Senate
Ehrlich, Sue, VP HR/LA
Friedlander, Jack, Executive VP Ed Prgrms
Garey, Tom, Theater Dept.
Griffin, Leslie, Controller
Partee, Ben, Interim VP Cont. Ed
Rodriguez-Kiino, Diane, Director Campus Diversity
Sullivan, Joe, VP Business Services

1.3 WELCOME
President O’Neill extended a cordial welcome to all.

1.4 HEARING OF CITIZENS
No citizen expressed an interest to address the Board.

2. GOVERNING BOARD

2.1 APPOINTMENT OF GOVERNING BOARD MEMBER

In accordance with Education Code Sections 5326, 5328 and 5328.5, the Governing Board Members shall appoint the following candidate to a new four-year terms, expiring December 2012.

Mr. Luis Villegas – Trustee Area 4

The Oath of Office was administered by Dr. Andreea M. Serban, Secretary/Clerk to the Board of Trustees.

Upon motion by Mrs. Green, seconded by Dr. Dobbs the Board approved convening to study session.

3. STUDY SESSION

1. Review and discussion of the 2007-08 Institutional Effectiveness Annual Report and Accountability Reporting for Community Colleges (ARCC)

Superintendent/President Serban noted that in the long tradition of presenting to the Board information about the effectiveness of various areas in terms of both student success and operational effectiveness, this draft of the Annual Report for Institutional Effectiveness covers a broad spectrum of information over the last five years. Thanked Darla Cooper, Melanie Rogers, the Vice Presidents and staff from various units who contributed to this report. Significant time has been spent reviewing the data and discussing what this report is telling us about our effectiveness, where we are doing well and where we need improvement. Looking at this data it is certainly very rewarding to see the progress being made in some of the critical student success areas that are of great importance, particularly in the accountability reporting for community colleges, all measures, but one, are looking better in comparison to prior years. There are still some areas of concern particularly in the basic skills and preparedness in math where there has been a steady decline. This concern was also present over the last nine years ago when Dr. Serban used to make these presentations to the Board. It is known for a fact that the best predictor for transfer is passing college level math in the first year and if this doesn’t happen the ability to transfer in a timely fashion or at all is reduced.
There is new information included in this report that was not included in prior reports that relates to the transfer rate that is now widely being used and accepted as being the most reliable. This rate was calculated by the State’s Chancellor’s Office and the methodology for the rate took many years to develop, but has proven to be a much better rate. There is a lot to be proud of in terms of achievements and efforts, but there is still quite a bit of work to be done in certain areas that relate particularly in student success in transfer.

President Serban reported that Darla Cooper would be providing the Board highlights from Chapters 1, 2 and 3. Chapter 4, Applications of Technology is an update on technology in general and the District Technology Plan will be presented to the Board in a future study session. The fiscal situation is always being discussed, so Chapter 6 was not covered.

Dr. Cooper provided highlights on Chapter 2 - Student Outreach and Responsiveness to the Community that included:

- Overall growth among different groups of students.
- Preparation of incoming students.
- Implications of that information for our enrollment management efforts.

Dr. Cooper summarized that that SBCC has grown significantly over the last five years, particularly in off campus enrollment which lessens the impact to the main campus. Students are coming less prepared, need to continue our efforts to help these students succeed. Given the current budget crisis and the lack of growth the college will need to be strategic in how we grow.

Dr. Cooper provided highlights on Chapter 1 Student Learning, Achievement and Development that included:

- Successful course completion rates overall and in particular types of courses
- Basic skills improvement in English and math
- Degrees awarded
- Transfers to four-year institutions (number and rates)
- Adult high school and GED completers

Dr. Cooper summarized that SBCC continues to out perform statewide success rates over all and in basic skills. Our online course success rates have shown improving trends. Percentage of our students transitioning from basic skills to college level is improving; however it is still low. We need to focus on transfers and try to bridge the gap.

Superintendent/President Serban distributed a handout with information on Accountability Reporting for Community Colleges (ARCC) Comparisons with Peer Group and Statewide from the 2007-2008 reports. Dr. Cooper reported that this information is state mandated and an established set of measures is used for all community colleges. This is based on the data that is submitted to the State Chancellor’s Office every semester. The information provided a summary of where SBCC is in the 2008 report and our progress from 2007. SBCC has improved in all of the measures except one and that was the basic skills improvement measure. This resulted in SBCC moving from number one in our peer group to number four and SBCC also moved from being ranked 10 to 17 on this measure.

Dr. Cooper provided highlights on Chapter 3 Faculty and Staff that included:

- Growth in faculty, staff and administrators/managers
- Number of replacement vs. new positions
- How you compare the growth in permanent employees to growth in FTES
- Percent of minorities among faculty, staff and administrators/managers
Dr. Cooper summarized that the number of faculty and staff hires have kept pace with the college’s FTES growth. The majority of all new hires are replacement positions and the College’s efforts to diversify the applicant pool have shown some positive results with an increase in minorities among faculty and administrators/managers.

2. Board Self Evaluation

President O’Neill commented on the Board’s self evaluation. The new Board President will appoint a subcommittee to review the results of the evaluation and to go over the items that were marked “Need Improvement” and bring back to the Board suggestions for those improvements. The Board is pleased that this was completed and were happy with the results.

3. SBCC Final Audit Report and Parking Fees Program

Vice President Sullivan reviewed the audit report and parking fees program report with the Board. There were no findings reported by the auditors this year. Leslie Griffin and her staff contributed to an outstanding report this year. The Board was happy with the outcome of the report.

4. Review of the following Board Policies
   BP 2432 Superintendent/President Succession
   BP 2740 Board Education

   President O’Neill presented the two policies. The Board had no questions and concurred that these policies should be placed on the board agenda for approval at the December board meeting.

   Upon motion by Dr. Dobbs and seconded by Mr. Jurkowitz the Board approved reconvening into Regular meeting.

4. ADJOURNMENT

   Upon motion by Mrs. Green, seconded by Mr. Villegas, the Board approved adjourning this meeting. The next Regular Meeting of the Board of Trustees will be held on Thursday, December 11, 2008 at 4:00 pm in A211. A Study Session will be held on January 8, 2009, at 4:00 pm in A218.