



MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 30, 2009

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 965-0581 ext 2211 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at <http://www.sbcc.edu/boardoftrustees/>.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President

Dr. Joe Dobbs, Vice President

Mr. Morris Jurkowitz

Ms. Joan Livingston

Mr. Des O'Neill

Mr. Luis Villegas

Member absent:

Mrs. Sally Green

Others present for all or a portion of the meeting:

Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees

Alarcon, Ignacio, President Academic Senate
 Arellano, Dr. Ofelia, VP Continuing Ed
 Auchincloss, Liz, President CSEA
 Ehrlich, Sue, VP Human Resources
 Dr. Endrijonas, Dr. Erika, Educational Programs
 Galvan, Joan, PIO
 Hersh, Doug, Educational Programs
 Massetti, Steve, URS Project Manager

McKenzie, Alan, Media Services
 Morales, Rob, Purchasing
 O'Connor, Kathy, PE
 Dr. Partee, Ben Educational Programs
 Pazich, Betty, Educational Programs
 Dr. Scharper, Alice, Educational Programs

1.3 WELCOME

President Alexander extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF JUNE 25, 2009 AND THE SPECIAL MEETING OF JUNE 25, 2009.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the corrected minutes of the regular meeting of June 25, 2009 and the minutes of the special meeting of June 25, 2009.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcon

Mr. Alarcon reported on the following: The Academic Senate had its Summer meeting on July 15, where several possible scenarios were discussed regarding the budget. We are seeing a big increase in the number of students who come to us in a situation where we can't increase the number of offerings and we have to think about cuts. At this meeting a plea was made to senators to consult with their divisions about increasing their class sizes, as one possible measure to help, especially in those courses with multiple section offerings, this would result in savings and access to a larger number of students. The Academic Senate will have its annual retreat on August 19, the day before in-service, at the retreat we will be discussing our priorities as a college and how faculty's actions may help in our current situation. Another item that will be discussed will be the very difficult decision that you have as a Board, regarding the School of Media Arts (SoMA) building. I haven't met with the full senate, after hearing that you will be discussing this, but if the College Planning Council representatives are any indication, my sense is that the Senate would be inclined to support option 2. I will know more about that once we have a full senate meeting. Mr. O'Neill stated that it would be helpful to the Board if they got some indication, before the next study session of August 13, from the Academic Senate on SoMA. Mr. Alarcon stated that the only way he can do that is to email the members and request their informal input. Mr. Alarcon stated that the feedback he has been hearing is that as bad as both options are, it is felt that using all of Measure V monies for just two projects would be the worse of the two.

b. REPORT BY ASSOCIATED STUDENTS – None

There was no report by the Associated Students; however, Nicole Ridgell provided some

information on herself and the upcoming year for the student senate. Ms. Ridgell reported: I am a Santa Barbara native, I love this city, and it's a beautiful place. My major is in biomedical science, as long as I can remember I have wanted to pursue medicine, so I hope to be able to go on to a four year university and then go on to medical school. As a student senator I have had a lot of great experiences in the senate and being with other students working towards a lot of common goals. I had the experience of lobbying, which was very interesting, when we were in Washington, DC. I love being on the student senate and representing the students. Upcoming senate events: The first Student Senate meeting will take place on August 28 where we will get to know the new student senate members and discuss our strategy for the coming year. Dr. Partee has arranged for the student senators to attend a workshop on group building, and we will attend the UCSB ropes course, these events will help us to improve our strength as a team and as a group.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: The Consultation Group hasn't met since the last board meeting, so had nothing to report. Next meeting will be held on August 11 and we will be discussing the SoMA dilemma, so I will report back to you at the study session on August 13. Commented on the emails going around about short-term workers: Wanted to remind everyone that short term workers are not part of classified service, they are excluded from classified staff by the Ed Code which states "Short-term employee means any person who is employed to perform a service, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis". Hourly's, as they are called here, should have a beginning date, an end date, and should not be continuous. If there is a continuous need, it should be filled by a permanent staff person. So as we begin to look at how we will be doing things in the future and as time goes on and maybe as the district gets new funding, administration should look at solving this situation that has been going on even before I arrived at the college 20 years ago. This is something that I have discussed at many meetings in the past years and the need to try to convert some of these workers who have been here for many years to permanent employees instead of continuing to use them as short-term workers, when they are really almost permanent workers. If someone has been here as a short-term worker for ten years, they've been here a long time.

d. REPORT ON CURRENT EVENTS - Joan Galvan

Ms. Galvan reported on the following:

1. Current Events

At the Atkinson Gallery, the photographic exhibit "The View from Here" will open on Friday, August 28 with a reception from 5–7 pm. This exhibit will feature a series of work by a number of photographers. One of special interest to the campus community will be Photographer Richard Ross, who came to the college and shot a series of pictures in selected offices and departments.

2. Major Media:

- Professor Larry Friesen was highlighted in a feature story in the July 8 *Santa Barbara News Press* regarding his nature photography Web site.
- The Automotive Technology Program got front page coverage in the July 24 *Santa Barbara News Press* regarding the new hybrid car. Instructor Bob Stockero also was interviewed by KEYT-TV, Channel 3 on July 27.
- The Running Start Program's graduation was featured in the July 25 *Santa Barbara News Press*.

- Dr. Andreea Serban was interviewed by KEYT-TV, Channel 3 on July 27 regarding the College's current budget crisis and the potential impact of Federal aid to community colleges. In the past month, Dr. Serban has also conducted interviews with: *American Executive Magazine*, a national monthly publication, and *CASA Magazine*, a local weekly publication. She will also be interviewed on August 20 for an upcoming episode of Bill Cirone's "*Community Heroes*" program on Cox.

3. In Passing

- Claire Hoffner passed away on July 1. She worked at the college as an assistant professor of French from 1967 to 1991.
- John Cross passed away on July 24. He worked at Continuing Education since 1999 as the kiln loader and firer for ceramics and sculpture classes.
- Mr. O'Neill noted the passing of Dean Ankeny on July 20. He was the former Director of Purchasing.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

1. Welcomed Nicole Ridgell to the Board as the Student Trustee. We will be swearing her in at next month's meeting.

2. Enrollment

We are in the third week of open registration for the Fall semester and enrollments continue to be very strong. Headcount is up 21% compared to last year and units enrolled up by 20% even after cancelling about 100 sections in the Fall semester because of low enrollments.

3. Budget

The final state budget for 2009-10 was signed on Tuesday. We are in the process of revising our 2009-10 budget and the specifics for our college will become clearer over the next week as we are working on revising our 2009-10 revenue assumptions based on this latest information.

As I noted earlier, we have identified one-time expenditure reductions for 2009-10, some ongoing reductions from 2008-09 and new revenue generation to help us in the effort to close the budget shortfall for 2009-10. We are facing significant budget reductions that have short- and long-term effects. More information on the details of our own budget will follow once we have revised the numbers. We will be making every effort to bring to you a balanced budget for approval at the September board meeting.

4. Accreditation

We have learned that Dr. John Nixon, Superintendent/President at Mt. San Antonio College has been appointed as team chair for our accreditation visit in October. I have had the opportunity to talk with John at various times over the past 10 years. He has a long experience in California Community Colleges in various roles and is very well regarded and respected. He will be an excellent team chair.

5. Centennial

We are ready to officially kick off our Centennial celebration. A fun event has been scheduled for Thursday, August 20 from noon to 1:15 p.m. at La Playa Stadium. There are rumors that I will be catching a football but that remains to be seen. However, it will be the first time we will hear the SBCC "Centennial Fanfare" prepared by our Music department, and David Starkey, who is the poet laureate for Santa Barbara, will read his Centennial poem. Joe White will lead a historical skit of sorts but that's all I can tell you right now. Thanked Dr. Alexander for agreeing to provide remarks on behalf of the Board during this Centennial celebration. Also, in case you haven't seen it, our new college Centennial flag is up in front of the Luria Library and it features our special

Centennial logo. It looks great, and I would like to thank Karen Sophiea and Alex Girard in Marketing for designing the logo.

6. Community Events

I was among Michael Towbes' 699 other best friends who attended his 80th birthday party at the Fess Parker Resort on July 15. Mike and his wife Anne have been long-standing supporters of SBCC, and I was pleased to be able to join in the celebration.

Joan Galvan and I will be in LA next Tuesday at a special communications training session funded by the William and Flora Hewlett Foundation and sponsored by the Community College League of California. This is a session limited to 15 community college CEOs and their PIOs. We look forward to this session.

7. Honors

Dr. Janet Shapiro has been nominated by the SBCC Faculty Recognition Committee for the national Association of Community Colleges Trustees Faculty Award. Janet has done outstanding work on behalf of disabled students and our DSPS Program is a model one recognized throughout the state. We wish her the best of luck. As you may recall, Dr. Karolyn Hanna, last year's nominee, earned to distinction of being named the Pacific Region recipient for this award.

8. Awards

Our Automotive Technology Program received a \$20,000 federal Perkins grant which was used to purchase a Toyota Prius for training our Automotive Technology students on hybrid cars. Thanks to Betty Pazich and Bob Stockero for their initiative in pursuing this grant. This car has gotten a lot of mileage so far with the program being featured both in the *Newspress* and in an interview I gave for KEYT this week.

Also, SBCC is among seven statewide partnerships to receive a \$249,950 grant to develop transition models between associate's degree and bachelor's degree nursing programs. Our college will be working with Ventura College and Moorpark College with CSU Channel Islands. Acknowledged the work of Erika Endrijonas, Betty Pazich and the nursing program staff for their efforts in obtaining the grant. At the next board meeting the contract with Cottage Health System will be presented for approval.

9. New Staff

I'd like to officially welcome Ron Christie, who joined us as Continuing Education dean on July 1. Ron comes to us with an extensive background in community college administration from the greater Los Angeles area.

10. Special Recognition

In 2005, the Community College League of California initiated a program to recognize trustees who provided leadership for over 20, 30 and 40 year milestones. Those trustees are honored at the annual trustee conference held each May with the *Fulfilling the Trust* award to recognize their hard work and years of service to their college and community. Dr. Alexander was not able to attend the conference. It is my real pleasure to present to her this beautiful award and certificate from the League along with equally beautiful flowers from the college. Dr. Alexander congratulations for this recognition and thank you for your service!

f. REPORT FROM BOARD MEMBERS -NONE

2. GOVERNING BOARD

2.1 RECOGNITION OF DR. KATHRYN ALEXANDER FOR OVER 40 YEARS OF DEDICATION AND SERVICE AS A CALIFORNIA COMMUNITY COLLEGE TRUSTEE.

This item was taken out of order and presented during Superintendent/President Serban's report.

2.2 RECOMMEND APPROVAL OF BOARD POLICIES

A motion was made by Mr. O'Neill, seconded by Ms. Livingston.

Dr. Alexander reported that she had called Superintendent/President Serban this morning and requested that one of the policies be removed and discussed further at the next study session, namely BP 5055 Enrollment Priorities. Superintendent/President Serban noted that this could be postponed until the study session.

Dr. Alexander noted that the approval would be for the board policies with the exclusion of BP 5055 Enrollment Priorities.

An amendment was made to the motion by Mr. O'Neill, seconded by Ms. Livingston to approve the board policies with the exclusion of BP 5055 Enrollment Priorities.

Mr. Villegas asked why this was policy was being postponed.

Dr. Alexander reported that because there is some additional information (in the Board folders) that needs to be reviewed that is relevant to the discussion that took place at the last study session and there is possible amendments as to how the policy is phrased and this is discussion that should take place at a study session, rather than today. What is being requested is to have the policy and related administrative procedure reflect our desire to be fair to all students, as well as to encourage certain students. There is no reason why this can't be delayed a month and discussed at the next study session.

Ms. Livingston asked for a review of the process for agenda items. Questioned whether this wasn't an example of "surprising us at the board meeting" by removing an item from the agenda. Dr. Alexander stated that she called Superintendent/President Serban in the morning and stated that she was going to make this request at the board meeting and she agreed. Ms. Livingston stated that this goes back to the idea that unilateral transactions that require board action are removed from the agenda.

Mr. Villegas noted that a motion had been made with an amendment, the friendly amendment has been accepted, and there's been discussion. Ms. Livingston expressed her concern that there wasn't any contact with the board of Dr. Alexander's intention to make this change at the board meeting. Dr. Alexander stated that she felt Ms. Livingston's was raising the question as to how the board wants to handle something like this and Dr. Alexander raised it by calling Superintendent/President Serban the morning of the Board meeting day and letting her know that she was going to ask to possibly have this item tabled. Superintendent/President Serban's suggestion was to take it back to the study session for further discussion and asked what was Dr. Alexander's concern regarding this policy. Dr. Alexander reported that relevant to the discussion with Mr. Villegas, the policy itself should include the word "fair", but not sure where yet. Mr. Villegas noted that this is not unlike removing action items from the agenda before the Board votes on them. Ms. Livingston noted that perhaps this should had been presented during the Board comments for discussion and that she is trying to understand the process and protocol and she had thought it had been agreed that there would be at least two board members who would concur to take an item off of the agenda. Dr. Alexander also pointed out

that we don't make decisions in the study sessions, we take action in the board meetings and I think we should protect that. We're also dealing with the problem that we don't poll the Board that would be a violation of the Brown Act. Dr. Dobbs noted that a poll of the Board would not have to take place, the Board could be advised of the intended action and of course the Board would not respond, however, they would be aware of this action taking place and not be surprised at the meeting.

Mr. Villegas called the question and the Board approved the policies as amended.

BP 5042 Grades and Grade Points

BP 5044 Grading

~~BP 5055 Enrollment Priorities~~ - Removed from this agenda

BP 5231 Standards of Academic Conduct

BP 5231.6 Academic Integrity

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The CIM Director, LTA (Computer Lab), and LTA (Writing Lab) positions were removed from this agenda.

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
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CLASSIFIED APPOINTMENTS

KARPELA, Jeff Chemistry	Laboratory Technician	30/6	7/31/09	FT/12 Mo. Rep. Nancy Hull
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PROFESSIONAL VOLUNTEERS

GONZALEZ, Joseph	Limited activities assigned by and under supervision of Coach Athletic Trainers.	NA	6/15-8/15/09	E. O'Connor
GRANNO, Elizabeth	Limited activities assigned by and under supervision of Coach Athletic Trainers.	NA	6/15-8/15/09	E. O'Connor
McCONNELL, Amanda	Limited activities assigned by and under supervision of Coach Athletic Trainers.	NA	6/15-8/15/09	E. O'Connor
OWENS, Andrea	Limited activities assigned by and under supervision of Coach Athletic Trainers.	NA	6/15-8/15/09	E. O'Connor

3.2 HUMAN RESOURCES AND LEGAL AFFAIRS ACTION ITEM

- a. RECOMMEND APPROVAL OF RESOLUTION NO. 1 (2009-10) LAYOFF OF CONTINUING EDUCATION OUTREACH SERVICES COORDINATOR.

Upon motion by Mr. Jurkowitz, seconded by Mr. O'Neill, the Board approved authorization to the District to eliminate the Continuing Education Outreach Services Coordinator position (1.0 FTE), effective October 30, 2009, and to send a lay-off notice to Carmen Lozano, incumbent in that position, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Green

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 RECOMMEND APPROVAL OF THE STUDY ABROAD PROGRAM PROPOSALS AS RECOMMENDED BY THE INTERNATIONAL EDUCATION COMMITTEE FOR SUMMER 2010, THE 2010-2011 ACADEMIC YEAR AND WINTER BREAK 2010-2011.

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the Study Abroad program proposals for summer 2010, the 2010-2011 academic year and winter break 2010-2011, as contained in the agenda.

5. CONTINUING EDUCATION – Dr. Ofelia Arellano

5.1 RECOMMENDED APPROVAL OF ACCEPTANCE OF GRANT ENTITLED "MEDICAL ASSISTANT PROGRAM, SBCC," FROM THE CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES, IN THE AMOUNT OF \$128,793

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the acceptance of the grant entitled "Medical Assistant Program, SBCC" from the Chancellor's Office, as contained in the agenda.

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board approved the Business Services consent items, as contained in the agenda and attachments.

- a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a
- b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

	Check Ranges	Amount
Food Service	328319-8346	\$ 66,664.76
County Treasury	1185034-6349, 1782-1866 (ACH)	<u>2,297,920.95</u>
	ACH: Automated Clearinghouse	\$2,364,585.71

- c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Electric Cart (Security)
- d. APPROVAL OF AMENDMENT TO EXTEND THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES AGREEMENT TO 6/30/10, SMOG REFEREE PROGRAM, attachment 6.1-d

- e. APPROVAL OF AGREEMENT WITH TOUR RESOURCE CONSULTANTS, SPANISH LANGUAGE / LATIN AMERICAN CULTURE PROGRAM IN CHILE AND ARGENTINA, FALL 2009, attachment 6.1-e
- f. BRIDGE RENOVATION: APPROVAL OF AMENDMENT TO DESIGN SERVICES AGREEMENT WITH JOHN A. MARTIN AND ASSOCIATES FOR AN AMOUNT NOT TO EXCEED \$10,000, attachment 6.1-f (This document was reviewed at the Board of Trustees' Study Session on July 23, 2009.)
- g. SoMA: APPROVAL OF AMENDMENT TO CONSULTING AGREEMENT WITH WATER RESOURCES ENGINEERING ASSOCIATES, FOR ADDITIONAL ANALYSIS RE. ADEQUATE FIRE WATER SUPPLY NEEDS, \$6,060, attachment 6.1-g (This document was reviewed at the Board of Trustees' Study Session on July 23, 2009.)
- h. BRIDGE RENOVATION: APPROVAL OF AGREEMENT WITH PACIFIC MATERIALS LABORATORIES, FOR TESTING AND INSPECTION SERVICES, \$25,000, attachment 6.1-h (This document was reviewed at the Board of Trustees' Study Session on July 23, 2009.)
- i. BRIDGE RENOVATION: APPROVAL OF CHANGE ORDER NO. 1, \$144,792, INCREASING CONTRACT AMOUNT TO \$631,792, attachment 6.1-i (This document was reviewed at the Board of Trustees' Study Session on July 23, 2009.)
- j. INSTITUTIONAL MEMBERSHIP: American Student Association of Community Colleges (ASACC) \$250.00

6.2 BUSINESS ACTION ITEMS

- a. ADOPTION OF RESOLUTION NO. 2 (2009-2010) AUTHORIZING ROUTINE INTERNAL TRANSFERS
Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved Resolution No. 2 (2009-2010) authorizing routine internal transfers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Green
- b. ADOPTION OF RESOLUTION NO. 3 (2009-2010) PROVIDING FOR 2008-09 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE
Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved Resolution No. 3 (2009-2010) authorizing 2008-09 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Green

7. INFORMATION TECHNOLOGY – NONE

8. CLOSED SESSION

a. CONVENE TO CLOSED SESSION

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved convening into closed session.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b)(3)(C) of Section 54956.9 of the Government Code arising out of Government Code Claim received from BIG Imagination Group in connection with the contract entered into between the District, as the fiscal agent for the California Community Colleges Chancellor's Office, and BIG Imagination Group.

2. CONFERENCE WITH LABOR NEGOTIATORS

Employee Organizations: Instructors' Association and California School Employees' Association pursuant to Government Code Section 54957.6 (a).

Agency designated representatives:

Sue Ehrlich, Vice President, Human Resources and Legal Affairs, and Jack Friedlander, Executive Vice President, Educational Programs.

b. RECONVENE TO OPEN SESSION

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs, the Board approved reconvening to open session.


President Alexander reported that no action was taken in Closed Session. The Board gave direction to legal counsel with respect to Item 1 and gave direction to District negotiators with respect to Item 2.

9. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, August 27, 2009 at 4:00 p.m. in A211. A Study Session will be held on August 13, 2009 in A218 at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON August 27, 2009


President, Board of Trustees


Superintendent/President
Secretary/Clerk of the Board