MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 19, 2009

REGULAR MEETING
Room A-211
Closed Session will begin at 4:00 pm
Public Session will begin at 4:40 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

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Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

Vice President Dobbs called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Joe Dobbs, Vice President
Mrs. Sally Green
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O’Neill
Mr. Luis Villegas (left at 6:15 pm)
Ms. Nicole Ridgell, Student Trustee

Member absent:
Dr. Kathryn Alexander, President
Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic
Senate
Dr. Arellano, Ofelia, VP Continuing Ed
Auchincloss, Liz, President CSEA
Baird, Nancy, HRLA
Dr. Bishop, Paul, VP IT
Ehrlich, Sue, VP Human Resources
Erickson, Elizabeth, Oaks Parent-Child Workshop
Frankel, Esther, CIS
Dr. Friedlander, Jack, Exec VP Ed Prgrms
Galvan, Joan, PIO
Hampton, Harla, EOPS
Dr. Hersh, Doug, Ed Prgrms
McLellan, Keith, Ed Prgrms
Metiu, Jane, Allied Health
Dr. Partee, Ben, Ed Prgrms
Sayers, Bernie, Art
Scott, Hannah, The Channels
Stark, Anne, Allied Health
Sullivan, Joe, VP Business Services
Torres, Magdalena, Vets

1.3 WELCOME
Vice President Dobbs extended a cordial welcome to all.

1.4 HEARING OF CITIZENS (taken out of order after Item 1.7)

Elizabeth Erickson, Co-Chair of the parent board at the Oaks Parent-Child Workshop, addressed the Board to ask if they had received the letter sent to them from Kelly Stoddard (Co-Chair of the Oaks Parent-Child Workshop) regarding the permanent hire for the director position at The Oaks and hopes that the College would respond to the letter before January. Mr. O'Neill noted that he didn't think that the Board would be directly involved in that process and Dr. Serban agreed with that remark.

1.5 CLOSED SESSION

A. CONVENE TO CLOSED SESSION

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved adjourning to closed session.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

a. Significant exposure to litigation pursuant to Section 54956.9(b)(1) of the Government Code. 1 matter

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION PURSUANT TO 54956.9(b).

a. Rebecca Eklund v. SBCC District, Claimant
   Claim for Damages pursuant to Tort Claims Act (Government Code 945.4)

B. RECONVENE TO OPEN SESSION

Upon motion by Mr. O'Neill, seconded Mr. Jurkowitz, the Board approved adjourning to open session.

Vice President Dobbs reported that no action was taken in the closed session.
1.6 MINUTES OF THE REGULAR MEETING OF OCTOBER 29, 2009

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the minutes of the regular meeting of October 29, 2009.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE

Mr. Alarcon reported on the following: This month our Faculty Recognition committee gave their recommendations for our nominee as Exemplary Program to the state academic senate. The nominee is the Partnership for Student Success. They also recommended Nick Arnold for the Stanback-Stroud Diversity Award. Prof. Arnold was our nominee last year, and the committee felt that his nomination was a very strong one, so they decided to nominate him again. The Academic Senate is discussing the academic renewal policy; the Planning and Resources committee is beginning the ranking of requests for facilities improvement that were included in program reviews. Mr. Alarcon reported that he attended the Academic Senate plenary in Ontario and the word was out that we had done very well in our accreditation visit, so several people wanted to know what exactly we had done to do so well. There were discussions on, of course, the budget, the 50% law and other items.

b. REPORT BY ASSOCIATED STUDENTS

Ms. Harrington reported the following: The Student Senate is enthusiastically wrapping up a successful semester of opportunities and accomplishments. In the first week of November, seven of our Senators, accompanied by advisor Dr. Ben Partee, attended the Student Senate for California Community Colleges Fall General Assembly in San Francisco. SBCC’s Atty Garfinkel, Vice President of Senate Affairs and Region VI representative, was instrumental in the organization of the conference and I would like to commend her for her tireless dedication and willingness to represent the student senate at the regional and state levels as well as her outstanding and well attended General Assembly breakout session presentations. The other six attendees, including myself, attended various breakout sessions where we learned valuable lessons in leadership, advocacy, and student representation. The conference was a great success and an invaluable learning experience for the seven senators who attended. Judging by the response from my peers attending the General Assembly, SBCC is at the pinnacle of student leadership, advocacy and representation in comparison to other California Community Colleges. The Student Senate has created an ad-hoc committee chaired by Senator Atty Garfinkel to review our constitution and by-laws in the effort to work within the frameworks of the Brown Act, Robert’s Rules of Order and Santa Barbara City College’s policies and administrative procedures. The revisions to the Constitution have been completed and will be reviewed and voted upon by the General Membership during the Associated Student Body elections in the spring. The revisions to the by-laws will be reviewed and voted upon by the Student Senate in late February or early March. In
addition, the Student Senate has recently approved Student Representation and Student Senate funds for technology improvements to the Student Senate rooms. I would like to acknowledge and personally thank Jason Thornell, Phil Carter and Jason Walker for their time in judiciously advising the Student Senate on the quality, functionality and cost effectiveness of the equipment to be purchased. On December 2rd, Dr. Serban has graciously offered to host a dinner for the Student Senate. The senators are excited to be able to share their experiences and ideas with Dr. Serban in a relaxed atmosphere. This is an amazing opportunity for my colleagues and me. Proud to announce that the Student Senate is currently overseeing 44 active clubs this semester, everything from Architecture to Yoga. These clubs keep students engaged with faculty, staff and their peers in a field they are passionate about in a setting outside of the classroom environment. I want to thank all the faculty and staff club advisors, without their oversight, time and commitment the 44 clubs we have today would not be a reality. Lastly, the Student Senate has reviewed and approved a Vision, Mission and Goal Statement which will provide Santa Barbara City College’s Student Senate with guidelines and reference points for all of our current and future proceedings and is visible on the student senate website.

c. REPORT ON CLASSIFIED EMPLOYEES — Liz Auchincloss

Ms. Auchincloss reported on the following: The Consultation Group met last week and discussed in detail the survey and results from College of the Sequoias regarding what other districts were doing regarding budget cuts. Also reviewed the college calendar that will be coming to the Board for approval at the December board meeting and there were no problems identified. Acknowledged all of the classified staff being recognized for their longevity service, especially Magdalena Torres for her 35 years and Bernie Sayers for his 30 years this is quite an accomplishment.

d. REPORT ON CURRENT EVENTS — Joan Galvan

Ms. Galvan reported on the following: Sculptor Alison Saar, whose exhibit is currently on display at the Atkinson Gallery, will give a public lecture on Dec. 2 and her exhibit at the Atkinson closes on December 11. “Picasso at the Lapin Agile” opened at the Interim Theatre yesterday evening and will run through December 5. The Harold Dunn Memorial Concert series will sponsor eight more performances before year-end. The Concert Choir on November 21, the Jazz Choir on December 11, the Chamber Singers on December 11-13, and Quire of Voyces on December 19-20.

Major Media:

Santa Barbara City College is prominently featured in the November issue of American Executive magazine. Dr. Serban was interviewed about the college and we received excellent coverage.

The Community College League of California’s quarterly News publication included two SBCC references. Student Mateusz Tracz earned top honors in a Foundation for California Community College sponsored photography contest and a picture also ran of the City College students who attended the Summer INSET Program at UCSB.
Lorraine Wilson’s “On the Town” column in the November 15 *Santa Barbara News Press* featured a picture of Dr. Serban volunteering at the Empty Bowls event on November 8. And Lorraine also attended and reported on the Foundation for SBCC’s President’s Council Reception on October 3.

Barbara Ben-Horin, Chief Executive Officer for the Foundation for SBCC, was named among the top 50 foundation executives in the Tri-Counties area by the *Pacific Coast Business Times* in their November fifth issue.

The SBCC Channels, our student newspaper, received multiple national Pacemaker awards from the Associated Collegiate Press and this news was covered in the November 1 *Noozhawk* and the November 3 *Santa Barbara News Press*.

**In Passing**

Retiree Gladys Zietz, passed away on October 30 in Santa Barbara. Gladys worked at the college for 19 years as a clerk/typist and teacher’s aide before retiring in 1988.

Dr. George T. Potter, a former Continuing Education business instructor and past president of the Continuing Education Instructors’ Association, passed away on October 31 in Santa Barbara.

Marcos Arredondo, a SBCC student, died on November 8 from injuries he sustained in an automobile accident in Goleta. In his memory, the College hosted a flag-lowering ceremony on November 17.

Rose Margaret Braiden, a long-time Continuing Education instructor in the Fine Arts Program, passed away on November 14 in Santa Barbara.

e. **REPORT FROM SUPERINTENDENT/PRESIDENT**  
   
   Dr. Andreea M. Serban

Dr. Serban reported on the following:

**Enrollment Update**

Priority registration for Spring 2010 credit classes began on Monday. The times when students waited to register until a few days before the beginning of the semester are long gone. Priority registration has been going on for only three days and the head count is up by 54% and units enrolled are up by 56%. There are some sections of math, such as Math 107 Intermediate Algebra, Math 117 Elementary Statistics, Math 131 Calculus for Political Sciences and Business and English sections, such as English 100 Fundamentals of Composition, English 110 Composition and Reading and English 111 Critical Thinking and Composition to Literature are already closed. The bright side is that math is finally popular, but this is a real indication of the impact we are seeing in terms of the demand for enrollment at our college, combined with a need for us to make our own reductions in sections. This is made more difficult by the severe increase in tuitions at the UC, and CSU. Spring semester for credit and winter term for non-credit will be very challenging terms. To make matters worse, the Legislative Analyst Office released their fiscal
outlook, their annual report containing a five year forecast of the state’s financial condition. Each year this report is viewed as the first creditable update on the state’s fiscal status following the enactment of the state budget. As such this fiscal outlook begins to set the expectations that frame the upcoming budget process and the news isn’t good, California faces a projected $21 billion budget shortfall over a 18 month period 2009-10 and 2010-11. It sounds oddly familiar because this is what was reported exactly at this same time last year. However, now it’s worse as we are coming up in a second year of severe crisis and this report states that things are going to be bad until 2014-15, which is worse than originally anticipated. It is also worse because we have already cut everything that can be cut without impact permanent employees and core instructions and services. It will be extremely difficult to make any further reductions at this point without it having severe consequences. We will be watching very closely what is happening as this is a very worrisome trend; we will need to be as creative as we can be so as to not damage any further the direct services to students, which is our most important area.

Centennial

Our next centennial event will be a historical photo display at City Hall from December 1 – May 28 and an opening reception will held on Tuesday, December 1. Mayor Marty Blum will provide some remarks and all board members are invited to attend.

Other College Events

November 3 the Theatre Arts sponsored its annual scholarship performances and reception at the Interim Theatre. The students were outstanding, I attended this event and watched their monologues and was very impressed. Thanked Anne Towbes and Tim Whitcomb not only for their financial support, but also for their interaction with the students during this event, and their support of our theater arts.

November 12, I hosted the second and last President’s Chat for the Fall semester. Thanked Des O’Neill for attending.

November 13, the Foundation for SBCC hosted a reception honoring Lea Luria and her family for their donation of the Three Triangles sculpture by Fletcher Benton. Thanked the art department, in particular Ed Inks, who put a lot of work into providing the sculpture with a new fresh look and its installation in the bookstore patio. Lea and Kandy Luria were very pleased to see this piece installed and once again it reflects the spirit of Eli and his tremendous support of the college.

November 20, Ofelia and I will be holding our second and last Continuing Education Community Forum for the Fall term at the Wake Center. We are thankful for the engagement of the community because this is an important area and we appreciate what it means to our community.

November 20 we will close out our United Way employee campaign. Paul Bishop once again this year led a successful campaign.
Awards

The College was honored with the “Green Campus” Leadership Award at the Green California Community College Summit in Pasadena. Dean Doug Hersh was there to receive the award and he and the construction program along with the Center for Sustainability were instrumental in the college receiving this award.

Our student chapter of Sigma Chi Eta, the national honorary society for two-year communication undergraduates, recently was named Chapter of the Year by the National Communication Association, which is an outstanding national award for our students. We are very proud.

College Grants

In October, we received a grant of $378,860 in a California Clean Energy Workforce Training Program grant funding for education, recruitment, job training and job placement. Again this was the work of Dean Doug Hersh, along with the construction program.

Acknowledgements

Congratulated Robin Abbott, Bernard Sayers, Anne Stark and Magdalena Torres, on their years of service with the college.

As we are a few days away from Thanksgiving, I’m really thankful for our great college and what we have accomplished in spite of significant challenges. We have had a very successful accreditation visit, have so many good things happening. I wish you all a very Happy Thanksgiving.

f. REPORT FROM BOARD MEMBERS

Ms. Livingston reported that she attended a meeting of the City’s Planning Commission raising the issue of SBCC. There is a contentious hearing appeal on the reconsideration of a marijuana dispensary on West Mission Street. The proponent’s attorney apparently raised the issue that the school that was within 500 feet of this dispensary was not a school and he made a claim that it was a Santa Barbara City College campus. Bill Cirone and Ben Romo were there representing County Schools and numerous people were there representing the case that it had nothing to do with City College. However, I don’t think the issue is over yet and they want the planning commission to reconsider whether in fact it is a K-12 school or whether it has any association at all with SBCC.

2. GOVERNING BOARD - NONE

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS
Upon motion by Mrs. Green, seconded by Mr. O’Neill, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

### CERTIFIED FACULTY APPOINTMENTS

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<td>GARDNER, Patricia A.</td>
<td>Cosmetology Instructor</td>
<td>III-7</td>
<td>11/20/09-5/21/10 + up to 25 Extended Days</td>
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### CLASSIFIED APPOINTMENTS

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### CLASSIFIED LONGEVITY CAREER INCREMENT

Marsha Wright spoke on the 15 years of service of Robin Abbott. Although we’re recognizing Robin today for her 15 years of service, Robin’s relationship with SBCC started more than 40 years ago. After Robin graduated from high school, Robin began attending City College and earned her Associate’s Degree. Robin liked the college so much, she decided to come to work here. Robin worked in Health Technologies as a typist clerk for three years in the 70’s. She left on maternity leave in 1979 and later resigned to stay at home and raise her two children. After her children were grown she returned to work in 1994. In 1995 she was promoted to her current position in EOPS. I am never without a pen or office supplies because Robin also takes responsibility for ordering the department’s office supplies as well as EOPS student’s school supplies. Although Robin’s work space is hidden, students seek her out – just to talk. She enjoys sharing ideas and experiences with students and is a great listener. She’s referred by some students as Momma Robin. Robin is a life long learner with over 128 college units. She frequently takes advantage of the Pro classes offered and is always looking at ways to improve her computer skills. Not only has City College been a large part of Robin’s life, her son Andrew worked here as a Security Officer, and her daughter Kelly graduated from SBCC before transferring to UC Santa Cruz. Not only do I enjoy working with Robin – I enjoy our friendship. Superintendent/President Serban presented Robin with a Certificate of Appreciation on behalf of the Board.

Nina Warner spoke on the 30 years of service of Bernie Sayers. I would like to thank the Board of Trustees, President Serban, and Executive Vice President Jack Friedlander for taking the time to honor the classified employees, and in particular Bernie Sayers who has worked for the ART department as a Lab Technician for 30 years. It is important to remember and acknowledge that it is really people who ultimately make this campus and create the culture that we have here. I brought along one of Bernie’s pieces, it’s a Raku piece that he made early on in his career. Beyond his duties as our Lab Tech – which are myriad, many levels, he’s in ceramics,
he's in sculpture and print making and painting, drawing, design, the whole gamut, we really need his expertise in so many areas and he is always there to help us out with whatever problems come up in a very complex area. Beyond that he also teaches at Continuing Ed, he started a Friday night ceramics class back in 1987, when there wasn't anything like that on Fridays. Bernie has been past president of the Ventura Potter's Guild and through his work with them they have provided us with a scholarship that we can award every year to an upcoming ceramic student. In 2002 Bernie received a Fellowship to the Jindzchen San Bao Ceramic Art Institute in China and this experience really helped to broaden his knowledge of ceramics and the processes still used in China and it really brought a richness back to our department as well. Any experience as this always broadens everyone's view of what is out there in travel and art making. One other highlight of Bernie's career doesn't have anything to do with his being a classified employee or being our art department lab tech, and that is since 2000 Bernie has been a big brother to his little brother Tuhui, who's a neat kid. Bernie has been a real constant presence in this young man's life, since he was in the third grade and he's now a senior in San Marcos High School. The importance of that, being involved with people and really having an affect on someone's life, I think says a lot about Bernie and who he is and what he does and it has had a positive affect on Tuhui's life. Bernie, you may outlast us all, congratulations and thanks for your years of service. Superintendent/President Serban presented Bernie with a Certificate of Appreciation and dinner certificate on behalf of the Board.

Jane Metiu spoke on the 10 years of service of Anne Stark. Anne is the Coordinator of the Allied Health and Nursing lab and for those of you who have never been to the lab it's important to visualize: First of all it's the setup, we're talking about a mini hospital, a 4 bed ward, a private room, 3 private rooms, one semi private, we're talking about a computer, media lab and a simulation lab. Anne is responsible to see that all of this gets setup and runs smoothly and this is just the physical setup. Anne also has to work with many people, she has to coordinate with faculty members, our CNA Home Health Aide program, our Licensed Vocational Nursing program, our Associate Degree program and then our Radiological technicians who work a little bit in the labs and our emergency technical technicians that often times need support and she also meets the needs of both the faculty and the students. This job not only requires strong organizational skills, but also very diplomatic skills, as this is a lot of programs and people that need to be coordinated. There are many nurses out in the community, working in the hospitals, in the clinics and home settings that Anne has played a critical role in seeing to it that their nursing skills are strong, that they've been prepared to go out into the agencies and give high quality nursing care. So when you're out at these places think of Anne and the work she did to get these nurses ready. Also it was noted that Anne started in the LVN program and then went on to do the ADN program and that she actually has been an employee of SBCC for a total of thirty years in different capacities, she has taught in the CNA program, LVN program, and the ADN program, as well as, now being the coordinator of the lab, which is the critical place where all of the students are prepared to go out and do their actual hands on care. Thank you Anne for all you have done! Superintendent/President Serban presented Anne with a Certificate of Appreciation on behalf of the Board.

Keith McLellan spoke on the 35 years of service of Magdalena Torres. Five years ago on November 11, I had the pleasure of recognizing Magdalena on her thirty years of service and it's hard to believe that five years has already passed by and that we are here again today celebrating thirty five years. As you'll recall I commented on her early years at SBCC as a student, and her subsequent completion of her bachelor's degree and a master's degree, doing that while working full-time here at the college. I commented on a lot of the contributions Meg
had made during her first thirty years and at that time Magdalena made some comments and she mentioned that she hoped to be here another thirty. So rather than talk about the whole thirty five years, I'm going to talk about the first five of the second year tenure. In 2005 the Ewing Classification Study reclassified the position that Meg held at the time from Typist Clerk to a Student Program Advisor and this reclassification finally gave Magdalena the recognition, title and compensation to the high level and quality of work that she was already providing. Over the past five years there is no evidence that Magdalena is slowing down and no way is her commitment to students diminishing. She transition veteran's benefits from a very intense paper process to a VA once system, which is a completely web-based online system, she set it up, trained herself on it, she entered the data and it is saving a lot of paper. This is a major accomplishment as Magdalena was reluctant at the time to go to technology. Magdalena is very instrumental in SBCC becoming a member of the Serviceman Opportunity College Consortium, she was very involved from the very beginning when Superintendent/President Serban requested that the college explore this possibility. It was Magdalena who immediately engaged in the research with other colleges, she help draft the initial board policy that was reviewed by the college's governance groups and evidentially approved by the Board. A couple of years ago Magdalena convened a few local government agencies and brought them on campus to talk to some of our service providers to discuss some of the issues our new veterans were experiencing. From that initial discussion things have evolved and culminated in last week's Veteran's Appreciation Week and Veteran's Resource Day. Magdalena was very successful in bringing representatives not only from local veteran support agencies, but also from Sacramento, Los Angeles and many non-profit organizations from the Santa Barbara area. It was a great day, an outstanding event and we should be very proud of it. It was a monumental event because there were people there that had been working and interacting for over twenty years, by telephone, by fax, by email who had never met each other before that event. It was like a homecoming to have all of these people meet and work together to contribute to the welfare of our veterans. As was typical of Magdalena's work, it was well organized, well executed, and professional; nothing was missed and as always well done. Magdalena continues to serve on the colleges' checkpoint for our degree application and maintains that to a very high degree. Magdalena in addition to her full-time job teaches, she has been a regular instructor for us for 11 years. Magdalena is a hard worker diligent dependable, she is meticulous and accurate, she's right all the time, she does not put off tomorrow if she can do it today, if she is asked to take on a task large or small she gets it done right and right away. She is an unrelenting advocate for our veterans and will leave no stone unturned and is not intimidated by a state or federal agency, or Dean that stands in the way of veterans getting what they have rightfully earned and need. In the first thirty years and the last five years of service if these are any indication of what lies ahead, SBCC will be well served and will be in very good hands. Magdalena congratulations and thank you for your contributions to your students, faculty, staff, and to me personally here at Santa Barbara City College during the last 35 years. Superintendent/President Serban presented Magdalena with Certificate of Appreciation and dinner certificate on behalf of the Board.

3.2 HUMAN RESOURCES AND LEGAL AFFAIRS ACTION ITEM

a. RECOMMEND APPROVAL OF RESOLUTION NO. 11 (2009-10) LAYOFF OF MULTIMEDIA EDUCATION CENTER COORDINATOR

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 11 (2009-10) layoff of Multimedia Education Center Coordinator, as
contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill

Noes: None

Absent: Dr. Alexander, Mr. Villegas

Concur: Ms. Ridgell (Student Trustee)

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Esther Frankel, Associate Professor, Computer Information Systems, reported on her sabbatical leave, “Update PC Support Curriculum” during the 2007-2008 academic year.

4.2 RECOMMEND APPROVAL OF NEW COURSE PROPOSALS AND COURSE MODIFICATIONS.

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved the Curriculum Advisory Committee recommendations, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – Dr. Ofelia Arellano

5.1 RECOMMENDED APPROVAL OF COURSE MODIFICATIONS, CONTINUING EDUCATION DIVISION – WINTER 2010:

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the Continuing Education course modifications effective Winter 2010.

5.2 RECOMMENDED APPROVAL OF NEW COURSES AND CERTIFICATE, CONTINUING EDUCATION DIVISION – SPRING 2010

Upon motion by Mr. O'Neill, seconded by Mrs. Green the Board approved the Continuing Education new courses and certificate, effective Spring 2010.

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Jurkowitz, seconded by Mrs. Green, the board approved the Business Services consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)
c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 6/30/09, Enclosure 1

d. APPROVAL OF AGREEMENT WITH ACCENT, STUDY ABROAD PROGRAM: COMMUNICATION, CREATIVE WRITING, ART HISTORY, ITALIAN AND SERVICE LEARNING IN ROME - SPRING 2010, attachment 6.1-d

e. APPROVAL OF THE SANTA BARBARA CITY COLLEGE CO-CURRICULAR BUDGET FOR 2009-10, attachment 6.1-e

f. RETROACTIVE APPROVAL OF INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH THE COUNTY OF SANTA BARBARA; SBCC TO PROVIDE TRAINING PROGRAMS IN ACCORDANCE WITH THE WORK INVESTMENT ACT / AMERICAN REINVESTMENT AND RECOVERY ACT, $71,620, 11/09/09 - 06/30/11, attachment 6.1-f

g. APPROVAL OF CONTRACT WITH SHILOH INNS, MAMMOTH LAKES, FOR PE CLASSES (PE-118, Introduction to Snowboarding, and PE-119, Downhill Skiing), JANUARY 3-8, 2010 attachment 6.1-g

h. GOURMET DINING ROOM INTERIOR RENOVATION: APPROVAL OF AGREEMENT WITH BILDSTEN + SHERWIN DESIGN STUDIO, $13,275, attachment 6.1-h (This item was discussed at the 11/16/09 Facilities Committee meeting.)

The Gourmet Dining Room (GDR) interior renovation is a partially Foundation-funded project to modernize certain elements of the GDR. In order to generate interest, the Program Management team contacted Santa Barbara Contractors' Association (SBCA) and obtained a list of local interior designers with dining room design experience. The College distributed a Request for Proposals to local design firms interested in providing interior design services. Three proposals were received. After careful consideration, the Santa Barbara firm of Bildsten + Sherwin Design Studio, Inc. was selected to perform the design services. Scope of improvements is limited to relocating stub wall, flooring, painting, limited window treatments, lighting, tables and chairs (indoor and outdoor), ceiling improvement, and A/V (to include retractable projector and screen). Staff requests that the Board authorize an agreement with Bildsten + Sherwin Design Studio, Inc., in the amount of $13,275 ($11,275 base proposal plus $2,000 reimbursable expenses) payable from Measure V funds.

i. KINKO'S EARLY LEARNING CENTER: APPROVAL OF AGREEMENT WITH RJC, INC., $14,120, attachment 6.1-i (This item was discussed at the 11/16/09 Facilities Committee meeting.)

Certain improvements to the Kinko's Early Learning Center are necessary to ensure continued operation and licensing of the facility. In order to make these improvements to the existing children's restrooms and install a changing station sink, the College has requested a proposal from RJC, Inc., for design and administration
services. The reason to ask RJC, Inc. for a proposal is because they did an earlier design and are familiar with the Kinko's Early Learning Center. After negotiation, RJC, Inc. has submitted a proposal in the amount of $14,120 to provide design services, construction document preparation, bidding and award services, and construction administration. Staff requests that the Board authorize an agreement with RJC, Inc., in the amount of $14,120 (including reimbursable expenses) payable from Measure V funds.

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 12 (2009-10) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 12 (2009-10) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill

Noes: None

Absent: Dr. Alexander, Mr. Villegas

Concur: Ms. Ridgell (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 13 (2009-10) PROVIDING FOR 2009-10 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 13 (2009-10) authorizing 2009-10 budget revisions for unbudgeted revenue as contained in the attachment.

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill

Noes: None

Absent: Dr. Alexander, Mr. Villegas

Concur: Ms. Ridgell (Student Trustee)

7. INFORMATION TECHNOLOGY – NONE

8. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, December 17, 2009 at 4:00 p.m. in A211. There will be no study session in December and a study session is scheduled for January 21, 2010, starting at 3:30pm in BC214.
APPROVED BY THE BOARD OF TRUSTEES ON December 17, 2009

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board