REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 29, 2009

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 965-0581 ext 2211 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

Vice President Dobbs called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Joe Dobbs, Vice President
Mrs. Sally Green
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O'Neill
Mr. Luis Villegas
Ms. Nicole Ridgell, Student Trustee

Member absent:
Dr. Kathryn Alexander, President
Others present for all or a portion of the meeting:
Alarcon, Ignacio, President Academic Senate
Dr. Arellano, Ofelia, VP Continuing Ed
Auchincloss, Liz, President CSEA
Dr. Bishop, Paul, VP IT
Brady, Jane, English
Ehrich, Sue, VP Human Resources
Dr. Friedlander, Jack, Exec VP Ed Prgms
Galvan, Joan, PIO
Garfinkel, Atty, VP Senate Affairs
Lizalde, Martha, Continuing Ed
Lozano, Carmen, Continuing Ed
McLellan, Keith, Ed Programs
O’Connor, Kathy, PE
Stark, Lynne, President IA
Sullivan, Joe, VP Business Services
Thornell, Jason, IT
Torres, Magda, Vets
Watkins, Dan, IT
Wrolstad, Rita, IT

1.3 WELCOME

Vice President Dobbs extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 24, 2009

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the amended minutes of the regular meeting of September 24, 2009.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE  
   – Ignacio Alarcon

   Mr. Alarcon reported on the following: Accreditation Visit came and went. We are very happy with the preliminary report that we received at the exit meeting. Several members of the team spoke about our self-study and how excellent it was and that their findings during their visit confirmed in their minds that we have a very well functioning college and that we are focused on our mission and committed to the success of every student. Especially rewarding to hear the preliminary commendations from the team about our program review process. Mr. Alarcon expressed that he was glad that Superintendent/President Serban insisted from the beginning in working towards that direction. Another important commendation the college received was for our Student Learning Outcomes, congratulations to Dr. Jack Friedlander and Mark Ferrer for their leadership over the years on this project. Most colleges have trouble with these two areas. We look forward to the official decision of the Accrediting Commission for Community and Junior Colleges and the communication that our accreditation is re-affirmed. Congratulations to all of the classified employees, but in particular to Liz Auchincloss on her 20th year.

b. REPORT BY ASSOCIATED STUDENTS  
   – None

c. REPORT ON CLASSIFIED EMPLOYEES  
   – Liz Auchincloss

Ms. Auchincloss reported on the following: Our group was very happy with our meeting with the accreditation team; we think that all went well and that they listened to what we had to say. Acknowledged all of the work of Superintendent/President Serban on the accreditation visit, without a leader at the top that drove us and got it all done, I don’t think we would have
gotten the outcome that we did. Today’s agenda includes an MOU which completes the process of the organization of the consultation group; we have been running under a pilot project for the last couple of years, so this will formalize the project. The next step in our process is to get classified staff aware of our group; the survey that went to staff showed us that we need to let classified staff know about the consultation group and how they are being represented by this group.

d. REPORT ON CURRENT EVENTS - Joan Galvan

Ms. Galvan reported on the following: Our United Way Committee hosted a highly successful walk around campus on Monday, October 26, to launch our annual Employee Giving Campaign. Dr. Paul Bishop was the guide and led an enthusiastic group of about 30 walkers. Luria Library will host its closing Day of the Dead reception, October 30 at the Library Patio. Harold Dunn Memorial Concert Series will host six concerts in November including a Fall Chamber Concert by the SBCC Music Faculty on November 1 at the Fe Bland Forum. The Theatre Arts Department will sponsor “Let Me Count the Ways: A Showcase of Scenes about Love” on November 3 and 4 at West Campus Building 302. “Picasso at the Lapin Agile” will play at the Interim Theatre from November 18-22 and December 2-5. Atkinson Gallery, “The View from Here” closes tomorrow. An exhibit by Alison Saar”, who specializes in sculpture and installation art, opens on November 13. It will be on display until December 11. Former Google Executive Wayne Rosing will be the featured guest speaker at the next Scheinfeld Center Lecture on November 20 at the Fe Bland Forum.

Major Media:
The CONTINUING EDUCATION FORUM held Tuesday, October 27 at the Schott Center was covered by the Santa Barbara News Press, The Santa Barbara Independent, and Edhat. It was a standing room only crowd with quite a bit of discussion focusing mostly on Continuing Education Fall class reductions.

Library Director, KENLEY NEUFELD was interviewed by KEYT-TV, Channel 3, on October 26 regarding the College’s Day of the Day exhibits at the Library.

The news about our student newspaper The Channels, which was named finalists in three categories for the national Pacemaker Awards from the Associated Collegiate Press, was covered by The Santa Barbara Daily Sound, EdHat and Noozhawk.

In Passing
SBCC Automotive student, JAMES MCGUIRE tragically died on September 27 in Santa Barbara, and the college hosted a memorial service and flag-lowering on October 8.

Professor Emeritus RALPH SCHIFERL, who founded and chaired the College’s Computer Science Department beginning in 1967, passed away in Sparks, Nevada, on October 19. Ralph worked at SBCC for 22 years.

e. REPORT FROM SUPERINTENDENT/ PRESIDENT - Sue Ehrlich, Acting
Superintendent/President for Dr. Andreea M. Serban

Ms. Sue Ehrlich made the following remarks on behalf of Superintendent/President Serban:

As you know, Dr. Serban could not be here today as she is a member of the Board of Directors for the statewide Commission on Athletics and is attending their fall meeting. Dr. Serban asked me to make the following remarks on her behalf.
Accreditation Visit

As noted in her e-mail sent campus wide on October 23, Superintendent/President Serban extends once again congratulations to the entire college community for a very positive accreditation visit last week and an exceptional exit report provided by the chair of the accreditation visiting team. The intense preparation and hard work of many, particularly over the last 15 months, have more than paid off. Such a positive external validation by our colleagues from other two-year institutions across the state is a well deserved recognition and further acknowledgment for all of us and the great work that our college is doing. Superintendent/President Serban would like to thank all Board members for their engagement in and support for the accreditation process. Team members commented about your clear and evident dedication to the college and the success of our students. This recognition of the contributions of the Board to our achievements has been also included in the commendations the team gave us having the Board of Trustees specifically cited in the groups that the team acknowledged. Also special thanks to Angie Esqueda and Information Technology staff who helped with the logistics of the visit and contributed to the success of last week.

Continuing Education Community Forum

We had our second Continuing Education open community forum on Tuesday. Superintendent/President Serban would like to thank Board members Joan Livingston and Des O’Neill for their participation. Also many thanks to Dr. Ofelia Arellano, Ignacio Alarcon and Geoff Green. It is unfortunate that much misinformation has been provided by some individuals but this forum, along with e-mails to Continuing Education students and press releases containing factual information about the fiscal situation of the state and the college and descriptions of the steps taken and planned for the upcoming terms, provide ample opportunities for communication with our community and Continuing Education students. We will continue to schedule such open meetings with the community and provide information to all those interested.

Community Events

The annual Garden Reception organized by the Foundation for SBCC to thank members of the President’s Council took place on October 3. Superintendent/President Serban would like to thank Barbara Ben Horin and the Foundation staff for a great event, and all trustees, student senators, faculty, staff and students from various programs who attended. The event showcases every year college programs and this year the displays by Marine Diving Technology, Nursing, Culinary Arts, Art Gallery and School of Media Arts had been very well done and appreciated by all those who attended.

Superintendent/President Serban represented the college this past month at the Annual Fundraising Event for the Santa Barbara Rescue Mission held on October 3 where Dr. Peter MacDougall was honored and the Annual Red Feather Ball of the United Way of Santa Barbara County on October 10th, where Dr. Peter MacDougall was once again honored.

Superintendent/President Serban and Dr. Arellano addressed the members of the Newcomers to Santa Barbara group on October 21. The GDR was packed and the enthusiasm of the group for SBCC and what we offer to the community was very strong. This annual event, sponsored by the Foundation for SBCC, brings on campus new and not-so new to Santa Barbara individuals and is a great opportunity to reach out and promote the college as well as enhance the community support for our institution.

The college has co-sponsored for many years the annual Power Talk event with the local chapter of the Toastmasters. This year the event was held on October 24 and attended by
over 100 individuals. Superintendent/President Serban gave the opening remarks. Special thanks to Cameron Sublett, a new one-year temporary contract faculty in the Communications department, who worked closely with the Toastmasters and organized the event. He did a great job.

Superintendent/President Serban would like to thank Trustees Sally Green and Nicole Ridgell for their participation in the annual community awards event held by the Anti-defamation League on Sunday October 25. Also thank you to students Emily Harrington, Atty Garfinkel and faculty Ignacio Alarcon and Dean Nevins for participating. Ann Towbes, a strong supporter of the college, received one of the two prestigious awards and we were glad to be there to acknowledge her contributions to the community and Santa Barbara City College.

Longevity Recognitions

Last, but not least, congratulations to Liz, Martha, Anne and Rita for their longevity recognitions and service to the college. Not to worry, we will take pictures with each of you next week!

f. REPORT FROM BOARD MEMBERS

Vice President Dobbs on behalf of the Board thanked staff and Superintendent/President Serban for the great job that was done on accreditation. Appreciated everyone’s input and of course very pleased with the outcome.

2. GOVERNING BOARD

2.1 RECOMMENDED APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION - CHAPTER 289 REGARDING THE CLASSIFIED CONSULTATION GROUP

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved the Memorandum of Understanding (MOU) between Santa Barbara Community College District (College) and the California School Employees Association (CSEA), as contained in the agenda and attachment.

2.2 RECOMMEND APPROVAL OF VETERAN’S DAY PROCLAMATION

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board approved the Veteran’s Day Proclamation, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander

Concur: Ms. Ridgell (Student Trustee)

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.
CLASSIFIED LONGEVITY CAREER INCREMENT

Jim Clark spoke to the 20 years of service of Liz Auchtincloss. I’m honored to be the one selected to say something about Liz. Liz has been supporting the College in a technical capacity for 20 years now, not only providing faculty and staff with computer support but also providing staff with training in computer applications. And obviously there’s her role with CSEA. The wonderful thing about Liz is that she has a unique perspective about the college and how things work here. Because she interacts with staff and faculty, not only in her role as IT support, but also working directly with the classified staff as their representative, and in the multitude of committees she’s involved with. Take all that and add 20 years of history here on campus, and you get an individual who has this breadth of knowledge and a deep understanding of the right way to do things. She has a grasp of how to best serve needs of the college and its people. That’s an incredibly valuable trait to have, especially for somebody in IT. And I’ve come to rely on that unique perspective she has. She’s been here a lot longer than I have, and she’s formed such solid relationships with her co-workers and others around campus that I often find myself in her office asking for suggestions and advice as how to move forward on certain issues. But more importantly, the thing that makes Liz really stand out is her sense of ethics. She operates from a mode of doing what is right and what’s best for the team, for IT, for the staff, and for the entire college as a whole. That’s a rare quality, and one that I’m happy to see in of my team leads. I know the other members of the team really lean on her for guidance and support, as do I, and for that reason I’m very grateful for the opportunity to work with her. Liz, thank you very much, and congratulations for putting up with us for so long! Ms. Sue Ehrlich presented Liz with a Certificate of Appreciation on behalf of the Board of Trustees.

Carmen Lozano spoke on the 10 years of service of Martha Lizardo. Congratulations Martha you are such an exceptional employee and I am so happy to be here with you today to celebrate your ten years of service with the college. I was so fortunate to be able to work with you these last three years, I have learned so much from you. You are an inspiration, a role model, a team player, you are wonderful and you are a true success story for the college. Martha started at Continuing Ed learning English as an ESL student, earned her GED in Spanish, moved to the credit program and earned an AA in Sociology and became part of our family in 1994, when she was hired by Carol Purdie to become a full-time student program advisor for STEP, she is one of our successes. I want to thank you for everything you do for me, for continuing education, and for the college. Your passion, your “can do” attitude really helps people on a daily basis. I know the college is lucky to have you, I know that I have been lucky to have worked with you and I hope that you will stay on for many more years with the college. Best of luck! Ms. Sue Ehrlich presented Martha with a Certificate of Appreciation on behalf of the Board of Trustees.

Jim Clark spoke on the 10 years of service of Rita Wolstad. Before Rita came here, she worked for Ventura County where she got her technical foundation and then she joined SBCC and worked at the helpdesk for many years. Last year she moved down to the tech shop where she is doing computer repair and providing desktop support and she has really taken to it and enjoys working one-on-one with the faculty and staff. Rita is one of those employees who, when asked to make something happen, accepts the task with enthusiasm, that makes my job easier. Rita has a passion for learning new things and is always working to improve what she does and how she does it and this comes through in her attitude and her customers respond to that. Rita thanks for making IT a fund place to work. Ms. Sue Ehrlich presented Rita with a Certificate of Appreciation on behalf of the Board of Trustees.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Jane Brody, Professor of English Skills and English, reported on her sabbatical leave project "Literature and Medicine: Development of a Theme-based Curriculum for English III" which took place during the spring 2007 semester.

4.2 RECOMMEND APPROVAL OF NEW COURSES AND COURSE MODIFICATIONS
5. CONTINUING EDUCATION – Dr. Ofelia Arellano

5.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – SPRING 2010:

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the new courses and title changes for Continuing Education effective spring 2010, as contained in the agenda and attachment.

5.2 RECOMMEND RETRO ACTIVE APPROVAL OF MEMO OF UNDERSTANDING WITH THE VENTURA COUNTY JAIL EFFECTIVE SEPTEMBER 1, 2009

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board retroactively approved the memo of understanding with the Ventura County Jail, effective September 1, 2009, as contained in the agenda and attachment.

5.3 RECOMMEND RETRO ACTIVE APPROVAL OF MEMO OF UNDERSTANDING WITH THE SANTA BARBARA TRANSITION HOUSE EFFECTIVE SEPTEMBER 14, 2009

Upon motion by Mr. O'Neill, seconded by Mrs. Green, the Board retroactively approved the memo of understanding with the Santa Barbara Transition House effective September 14, 2009, as contained in the agenda and attachment.

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

<table>
<thead>
<tr>
<th></th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service</td>
<td>328414-8447</td>
<td>$89,077.75</td>
</tr>
<tr>
<td>County Treasury</td>
<td>1189542-0942, 2847-3433 (ACH)</td>
<td>$4,141,132.82</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,230,210.57</td>
</tr>
</tbody>
</table>

c. AUTHORIZATION TO PURCHASE COMPUTER EQUIPMENT AND ACCESSORIES FROM DELL MARKETING LP THROUGH A “PIGGYBACK” CONTRACT WITH THE CALIFORNIA PARTICIPATING ADDENDUM OF THE WESTERN STATES CONTRACTING ALLIANCE (WSCA) CONTRACT #B27160 WHICH WAS APPROVED BY THE STATE OF CALIFORNIA ON 8/31/09, EFFECTIVE THROUGH 8/31/14.

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

Facilities & Operations:
2001 Dodge Ram 3500 - 15 passenger Maxi wagon, Mileage = 123,082 - VIN #2B5WB35Y81K510934
1999 Dodge Ram 3500 - 15 passenger Maxi wagon, Mileage = 149,660 - VIN #2B5WB35Z4XK561591
e. APPROVAL OF AGREEMENT WITH U.C.S.B., SBCC TO TEACH ESL CLASSES FOR HOUSING AND RESIDENTIAL SERVICES EMPLOYEES, 2009-10, attachment 6.1-e

f. APPROVAL OF 2008-09 INSTRUCTIONAL AGREEMENT, CHILD DEVELOPMENT TRAINING CONSORTIUM, YOSEMITE CCD, attachment 6.1-f

g. APPROVAL OF AGREEMENTS WITH THE MARJORIE LUKE THEATRE FOR SBCC CONCERTS:
   1) “Legends of Jazz” Concert, November 23, est. $1,259.25, att. 6.1-g 1)
   2) Concert Band 2009 Fall Concert, December 5 and 6, est. $1,601.75, att. 6.1-g 2)
   3) Symphony 2009 Fall Concert, December 3 and 4, est. $1,464.25, att. 6.1-g 3)

h. APPROVAL OF AGREEMENT, EMS PHASE II – COMPASS ENERGY SOLUTIONS, $1,596,510, attachment 6.1-h  (This item was reviewed by the Facilities Committee on October 26.)

Phase I of the EMS project was approved at the April 23, 2009, Board of Trustees meeting. Phase I consisted of review of existing energy-using equipment and installation of control panels at existing facilities. Phase II will include connection of existing equipment to the new panels and installation of the backbone system to provide control and monitoring of the equipment. Staff requests that the Board authorize an agreement with Compass Energy Solutions in the amount of $1,596,510, payable from Measure V funds.

i. APPROVAL OF CHANGE ORDER #4 – BRIDGE RENOVATION, $502,145, attachment 6.1-i  (This item was reviewed by the Facilities Committee on October 26.)

Due to severe unforeseen damage to the glue-lam beams, additional work is necessary. The College hired a timber inspection firm to perform two inspections of the bridge structure. The inspections resulted in identification of several areas of significant damage to the wood structure of the bridge. The causes of this damage are primarily termite infestation and dry rot due to moisture. Since the last update, additional areas of significant damage have been revealed. The ultimate repair will now involve replacement of all 10 of the existing glue-laminated beams. In order to safely conduct this repair, and in order to open the bridge to foot traffic during the semester, it was necessary to install a significant amount of steel shoring to support the bridge. This increased area of damage has made even more shoring necessary. The shoring has been designed by a structural engineer, under contract with the contractor, and the shoring design has been reviewed and accepted by the College’s structural engineer for this project, John A. Martin and Associates. The cost for Change Order #4, totaling $502,145, is for fabrication and delivery of the new glue-laminated beams, as well as all extra work performed related to shoring through September 29, 2009. The shoring and repair work is currently underway and additional shoring costs are anticipated, on top of the additional costs for the repair and replacement of the glue-lam beams. As previously indicated, this additional work will add significant time to the overall project contract. The total duration is still unknown. However, this work is necessary in order to maintain safe operation of the pedestrian bridge and ensure access between East and West campuses. Staff requests that the Board authorize the Superintendent/President to approve a change order for the Bridge Renovation Contract to Cushman Contracting Corp. in an amount not to exceed $502,145, payable from Measure V funds.

j. APPROVAL OF AGREEMENT, BRIDGE CHANGE ORDER COST ESTIMATING – WILLIAM HOWARD WITTASCH, $10,000, attachment 6.1-j  (This item was reviewed by the Facilities Committee on October 26.)
Due to the magnitude and nature of the proposed change order submitted by Cushman for the remaining work on the bridge repair project, it has become necessary for the College to acquire the services of a consultant to perform cost estimating services. William Howard Wittausch is a local architect and civil engineer, who will utilize the services of Jacobus and Yuang, Inc. The proposed services will be billed on a time and material basis not to exceed $10,000. Staff requests that the Board authorize a professional services agreement with William Howard Wittausch in the amount of $10,000, payable from Measure V funds.

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 9 (2009-10) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved Resolution No. 9 (2009-10) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander

Concur: Ms. Ridgell (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 10 (2009-10) DESIGNATING AGENT FOR THE SBCCD

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board approved Resolution No. 10 designating the Associate Dean-Career Technical Education as signatory for agreements with health care facilities that intern SBCC students in health information programs, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander

Concur: Ms. Ridgell (Student Trustee)

7. INFORMATION TECHNOLOGY – NONE

8. CLOSED SESSION - NONE

9. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, November 19, 2009 at 4:00 p.m. in A211. A Study Session will be held on November 5, 2009 in A218 at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON November 19, 2009

[Signatures] President, Board of Trustees

[Signatures] Superintendent/President Secretary/Clerk of the Board