The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special or committee meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mrs. Sally Green
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O’Neill
Mr. Luis Villegas
Mr. Sean Knotts, Student Trustee

Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate
Dr. Arellano, Ofelia Dr., VP Continuing Ed
Auchincloss, Liz, President CSEA
Dr. Bishop, Paul Dr., VP Information Tech
Clark, Jim, Director User Service
Ehrlich, Sue, VP HR/LA
Else, Robert, Director Admin Services
Dr. Friedlander, Jack Dr., Executive VP Ed Prgms
Garey, Tom, Theater Arts
Lindberg, Kenny, The Channels
Dr. Stark, Lynne, President IA
Sullivan, Joe, VP Business Services
Watkins, Dan, Director Technology
1.3 WELCOME

President Alexander extended a cordial welcome to all.

1.4 MINUTES OF THE SPECIAL MEETING OF MARCH 12, 2009

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board approved the corrected minutes of March 12, 2009.

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved adjourning to study session.

2. STUDY SESSION

2.1 Overview of College Information Technology

Dr. Alexander commented that this item shows that our system is working. The questions that were submitted to the Fiscal Committee were covered in the materials prepared for this section and this overview was requested at a Board meeting.

Dr Paul Bishop provided an overview of the attachment provided and asked that if the Board had any questions to stop him at anytime. Included in the information was a financial summary for the Banner implementation and IT’s expenditures.

Dr. Bishop reported that the department is already meeting some of the milestones they had set and are moving forward on many of the objectives noted in the District Technology Plan 2008-11. One of them is to increase usage of the campus card by 20%, already this year it has been increased by 120%. A demonstration was provided to show the Board how the Pipeline portal works.

2.2 Student College Experiences Survey Spring 2008: Findings and Implications.

Dr. Jack Friedlander reported that about every three years a student survey is conducted to determine students’ satisfaction with the overall college experience in specific aspects of services provided and instruction. Also reviewed was the degree to which students are engaged in certain activities that would contribute to the overall learning experience. Students were asked to provide their own assessment of the progress they are making towards Institutional Student Learning Outcomes; this would provide additional verification to our data. What is being presented today is a summary and overview and the next step will be to look at the areas where there were concerns expressed.

The survey used is comprehensive so it had to be divided into four different forms to allow a random sampling of class sections that were offered during different times of the day. Dr. Friedlander reported that overall there is a high level of student satisfaction with the College, courses and instructors. One concern is that students are working more hours than they ought to given the number of units they are taking. Another concern is the percentage of students who said they are making progress towards achieving desired learning outcomes. If they have taken humanities, science, language courses in their first 30 units then they are making progress, if they haven’t this would be a red flag for staff. Surveys give good indications of what potential areas or problems we may have and areas that need improvement.
2.3 Update on the Status of State Appropriation of Funds for the School of Media Arts Building

Superintendent/President Serban on March 26 reported that there was an emerging problem with SoMA. Since then Superintendent/President Serban has spent a lot of time on the phone talking with many individuals including staff in the State Chancellor's Office, Chancellor Jack Scott, Supervisor Salud Carbajal, and staff in the offices of representatives Pedro Nava, Tony Strickland and Senator Denise Ducheny. Thanked Luis Villegas for speaking with Pedro Nava about our problem. Superintendent/President Serban has spent quite a bit of time on the phone with Jody Martin who is the key staff person for Senator Denise Ducheny, Co-Chair of the Joint Legislative Budget Committee, in presenting information as to why any delay in SoMA funding would be a tremendous problem for the College. Jody was a sympathetic ear, however, in order to make the May 8, Public Works Board meeting that would allow us to get our preliminary plans approved, the State Chancellor's Office would need to have all of our information together by April 17. To make things more complicated Senator Ducheny is out of town and would not be back in the office until Monday, April 13 when Jody would be able to speak with her and provide us with her response. Superintendent/President Serban said that she would try and get on Senator Ducheny’s calendar as it would be worthwhile to go to Sacramento and speak with her in person. Assembly member Pedro Nava and Chancellor Jack Scott stated that they would speak with her as well.

Superintendent/President Serban informed Steve Lew and Neil Kreisel, President and Vice President of the Foundation for SBCC, respectively, of the issues that we are facing as it is important that the Foundation knows about this. At this point there is no certainty that we will be allowed to proceed with getting the approval for the preliminary plans at the Public Works board meeting on May 8. Joe Sullivan and Steve Massetti are working on a proposed schedule for Walt Reno that is due this Friday. There will be two schedules submitted: one would be the desired scenario and the other will be the worst case scenario.

Dr. Alexander noted that the letter sent by Superintendent/President Serban was excellent and right to the point. Superintendent/President Serban was told that when the letter was received Senator Ducheny became defensive and now she wants all further documentation in writing. Superintendent/President Serban also stated that she felt that an elected person should not be allowed to halt a project in this manner and then not allow the institution to make a case for it. Senator Ducheny was a past trustee in the San Diego Community College District and she knows what this means to a district. Senator Ducheny needs to be made to understand that there are major consequences here not just the delay of one year on this project. It was explained to Jody Martin that there are many implications involved with this possible delay, fundraising needs to continue, the district needs to spend 85% of bond funds received within three years (by November 2011) otherwise the interest becomes taxable, and there will be an impact on students and the community. Our creditability with the community would be severely undermined if there are any further delays.

Board members were encouraged to contact their representatives in Sacramento to get as much assistance as possible with this issue.

2.4 Discussion of Proposed Items for Future Agendas of Board Meetings (regular meetings, study sessions, or committee meetings)

a. March 26, 2009 Memorandum to the Board by Board President Alexander
b. April 6, 2009 Memorandum to the Board by Board President Alexander

Dr. Alexander reported that after she read the self study these questions arose and these memos were a result of those questions. Since then she has read more of the self study and one of the items of concern was the new program review policy that was put in place in the Fall
wasn’t reviewed by the Board.

Superintendent/President Serban reported that the May 14 study session would be fully dedicated to the self-study and that the policy that Dr. Alexander is referring to, the Program Review policy, will be presented also. Dr. Alexander then stated that the questions being asked in the memos could be presented at that study session also. Superintendent/President Serban noted that she had some concerns regarding the questions. Trustee Villegas asked that this item be tabled and requested that all the trustees review the questions more closely and carefully. Some of the items being questioned are in place and have been in place for many years and feels that the Board needs more time to review them all and should be ready to discuss them at the May 14 study session.

Dr. Alexander agreed and she also had prepared additional questions and the reasons why she feels it’s important to ask them. Her concern is that as the President of the Board she knows that questions will be asked by the Accreditation visiting team and knows that the Board will be asked “Have you accepted your responsibility for the fiscal integrity of the College?” What constitutes fiscal responsibility is something that needs to be discussed by the Board and she also believes that the Accreditation visiting team would expect all Board members to respond with the same answer. Dr. Alexander handed to Superintendent/President Serban the additional questions that she wanted discussed at the May study session.

Trustee Livingston reported that she had a handout that was included with the booklet “Introduction to Fiscal Responsibility” sent to the trustees which included what the fiscal duties and obligations are for the trustees. If the Board wants to have a common articulation about the duties of the Board members it would be worthwhile for all trustees to read the handout and that this should also be discussed at the study session.

Board members concurred that they would read the questions, review the information that Joan Livingston noted and some of the items presented by Dr. Alexander may not need to be on the agenda. Dr. Alexander agreed that if other Board members find that these items do not need to be on the agenda, then they don’t need to be.

Superintendent/President Serban explained that the Accreditation visiting team will want to meet with the entire Board, if possible, a meeting will be scheduled and hopefully all of the Board will be available to meet with the team members responsible for Standard IV, who will be most interested in meeting with the Board. The team will want to meet with as many individuals as possible and we will schedule these meetings. Dr. Alexander noted that the Board is responsible to read the whole report and the questions that have come up are from all the standards and they have been noted in the memos. A decision needs to be made whether these questions only concern her or do they concern the whole Board.

Superintendent/President Serban reported that with the May 14 study session agenda the Board will receive an “almost final” copy of the self study. The final copy will be presented at the May 28 Board meeting for approval. If there were any concerns that the Board has regarding the self study, they should inform her as soon as possible.

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved adjourning the study session.

3. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, April 23, 2009 at 4:00 p.m. in A211. A Study Session will be held on May 14, 2009 in A218.