REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 26, 2009

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA, 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of Campus Diversity at (805) 965-0581 ext 3640 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mrs. Sally Green
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O’Neill
Mr. Luis Villegas
Mr. Sean Knotts, Student Trustee
Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, President CSEA/IT
Bishop, Paul, VP Information Technology
Checa, Miguel, Guest
English, Pat, Director HRLA
Friedlander, Jack, Executive VP Ed Programs
Galvan, Joan, PIO
McLellan, Keith, Dean Ed Programs
Partee, Ben, Dean Ed Programs
Pazich, Betty, Assoc. Dean Ed Programs
Stark, Lynne, President IA
Sullivan, Joe, VP Business Services

1.3 WELCOME

President Alexander extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF FEBRUARY 26, 2009

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the minutes of the regular meeting of February 26, 2009.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcon

Mr. Alarcon reported on the following: The Academic Senate is discussing the revision of the Academic Dishonesty Policy, the revision could include changing the name to Academic Integrity Policy and the Office of Student Life and the Student Senate are being asked for their input on this policy. Discussions continue on the process for analyzing and ranking requests for resources identified in Program Reviews. A joint meeting was held on March 11 with the College Planning Council, Classified Staff Consultation Group, Management Group and the Instructors’ Association where Superintendent/President Serban explained the different sources for ongoing and one-time funding and also spoke about the state budget. The Academic Senate at its meeting yesterday passed a resolution that will continue to be discussed with Superintendent/President Serban. Pleased to hear that David Starkey has been selected Santa Barbara’s Poet Laureate for the next two years. This also reminded him that at the last statewide Academic Senate Rostrum, there was an article that was solicited from Karolyn Hanna and Laura Welby, for their elaboration on how SBCC manages to get so many awards.

b. REPORT BY ASSOCIATED STUDENTS – Sean Knotts

Mr. Knotts reported on the following: Six student senate members attended the Washington DC trip last week and had the opportunity to hear from speakers, such as, Vice President Joe Biden, the US Secretary of Education Arne Duncan, political commentator Jamal Simmons and Ralph Nader. The student members also met with Congresswoman Lois Capps, Senator Diane Feinstein’s aide, the Governor’s aide and they lobbied at the Capital for Pell Grant funding, Perkins Act Career and Technical education programs and textbook costs. Thanked Joan Livingston for taking time to help with the lobbying workshop, the student senators really appreciated it. Applications for student senate officer positions for 2009-10 academic year are available and quite a few applications have been turned in. The
student senate has been working on becoming more visible on campus, an idea being worked on is to have “thought spots” which would be a location where questions from the student senators could be placed for students to respond to or students could write down their thoughts on current issues. Student senators have also established office hours so that students can drop by and meet with them. Up coming events: Merchant’s bazaar will be held April 13-16 on the West Campus and International Week will be held on April 20-26 with various events throughout the campus.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: The consultation group met this week and they expressed their appreciation for being invited to the joint meeting held by Superintendent/President Serban. Next month the Employee of the Year will be announced, nominations will be taken until April 7. Classified In-Service has been scheduled for May 29 in the Sport Pavilion, activities have not been scheduled yet, however lunch will be served.

d. REPORT ON CURRENT EVENTS - Joan Galvan

Ms. Galvan reported on the following: The Music Department’s Harold Dunn Memorial Concert Series will sponsor “Legends of Jazz” on April 13 at the Marjorie Luke Theatre. The Scheinfeld Center for Entrepreneurship and Innovation will sponsor “A Conversation with Doug Otto” on April 14 at the Fé Bland Forum. “GIFTED” an exhibit of art selections from the SBCC Collection, will close tomorrow at the Atkinson Gallery. The SBCC Student Exhibition opens on April 17 with an awards reception from 5–7 p.m. The Board of Trustees and President’s Retiree Recognition Reception will be held on May 7 from 3–4:30 p.m. at the Campus Center. Fifteen faculty and employees will be honored. Bob Cummings, Professor of Biological Sciences, was interviewed by the Santa Barbara News Press, KEYT-TV, Channel 3, and the Los Angeles Times regarding poisonous wild mushrooms that caused the death of a local Santa Barbara resident. Sheri Shields, Director of the Associate Degree in Nursing Program, was quoted in the Santa Barbara Independent regarding how SBCC is working to meet the high demand for nursing student slots. Sherry Fair, Cosmetology Instructor, was interviewed by KEYT-TV, Channel 3 for a segment regarding ways to economize during tight economic times. The Cosmetology Academy was cited as a low-cost alternative for personal services. Superintendent/President Serban was named among the Top 50 Business Women in the Tri-Counties area in the Pacific Coast Business Times. Kathryn Marriott, a SBCC retiree and former English Department faculty member, passed away on Feb. 24. Ms. Marriott taught at the college for 15 years.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

Superintendent/President Serban reported on the following:

1. Participated in the luncheon for “The Women of Inspiration” where Mrs. Green was one of six women acknowledged by Girls, Inc. Was great to see her recognized for her work and contributions to Carpinteria and the community in general.

2. Attended a luncheon this afternoon where “The Man and Woman of the Year” were announced. Woman of the Year was Maryan Schall and as everyone knows she and her husband Dick have helped the college significantly over the years, very happy to see Maryan receive this recognition.

3. Spent two hours with Scott Lay, CEO of the Community College League, who stopped by in between visits to Cuesta College and UCLA. Was able to discuss how the College can take advantage of the services provided by CCLC.
4. Reported on the campus-wide email sent earlier regarding news about the budget. The short-falls in revenues for 2009-10 are deteriorating. We will need to continue to monitor closely what is happening in Sacramento. It is estimated that community colleges should prepare for a short fall in the apportionment allocation of at least 1.2%, in this current year 08-09, as a result of the short falls in property taxes and other revenues.

5. Attended the 10th Annual State of the City Breakfast on March 23. About 350 people heard from Mayor Marty Blum and City Administrator Jim Armstrong about the City’s accomplishments and challenges. They are contemplating a 5% reduction in compensation through furloughs in 09-10 and other reductions in dealing with their $9 million deficit.

6. Continuing the work on the self-study and two accreditation forums have been scheduled for campus community information and input:
   - April 10, 8:30 – 10:30 a.m. in A 160 on East Campus (for Standards IIA, IIB, IIC, IIIC and IV)
   - April 17, 9-11 a.m. in EBS 309 on East Campus (for Standards I, IIIB, IIIC, IIID)

7. Looking forward to the informal meeting that Dr. Ofelia Arellano and I will host on April 22 from 5:30 to 7 p.m. at the Schott Center. This will be an open conversation with the community to both inform the community and also receive input from them. This will also give us an opportunity to introduce Ofelia.

8. Will host with Joe Sullivan an open budget forum on April 30 from 10:00-11:30 in ECC 30. This forum will be taped as this was the only forum that we were able to schedule this semester.

9. Dr. Karolyn Hanna will deliver the 30th Annual SBCC Faculty Lecture on April 30 at 2:30 p.m. at the Sports Pavilion. Her lecture is titled “Legacy of Our Past and Challenges of the Future: Nursing Education in Santa Barbara.”

10. Congratulated:
    - David Starkey on being named the City of Santa Barbara’s third poet laureate.
    - Dr. Nick Arnold who received the American Society for Engineering’s Outstanding Community College Educator Award for the Pacific Southwest section.
    - Amber Siddiqi, a sophomore who runs for the school’s track and field team, was recently named the Santa Barbara Athletic Roundtable’s Athlete-Scholar of the Year for SBCC. Amber has been on the President’s Honor Roll for the past three semesters and is secretary for Phi Theta Kappa national honor society.
    - The Vaqueros’ Men’s Golf team won the prestigious College of the Canyons’ Invitational Tournament on March 16.
    - Two SBCC/La Cuesta Middle College Program students recently won prestigious local awards for creative excellence. Ian Rader won first place in the Martin Luther King Jr. Poetry competition and recited his poem to a full-house at the Granada Theatre on Jan. 19. Miles Dixon had two of his films debuted at the Santa Barbara Film Festival’s 10-10-10 Competition at the Lobero Theatre.
    - The Channels on-line was named as a finalist in the 2009 On-Line Pacemaker competition. The Channels is one of five two-year newspapers nationwide and the only one in California to receive this honor.
    - Has been advised that SBCC will be a winner of one or more awards at the upcoming annual conference of the California Community Colleges Public Relations Officers. Karen Sophiea, Alex Girard and Joan Galvan submitted entries and we don’t know who or what won. An effort will be made to send someone to the conference to represent the College.
• Student Senate President Camila Avendano has just received her green card, so she is now an official permanent resident of the United States. Congratulations Camila.

11. Faculty hires are going really well, as you can see on the agenda today there are quite a few positions that have been finalized and are being submitted for your approval. This process has been rewarding and it has been a great opportunity to meet all the finalists who have been outstanding, we have been very fortunate.

12. Since work on board policies has been an on-going and intense activity, having a cake that represents where we should be with the board polices in a few years was a great idea, so Leilani Browne and Chantille Marquez created for the edible book festival our new board policies book and they won a prize. Superintendent/President Serban asked that the Board take a little break and congratulate Leilani and Chantille for the amazing piece of art and to taste the art piece.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board adjourned for 10 minutes to cut and enjoy the cake.

f. REPORT FROM BOARD MEMBERS

President Alexander had two memos that she wanted place on the agenda for the next study session, with reference to Board responsibility and also asked that a third question be added: “Are we exercising Board responsibility by taking academic procedures out of the manual?” President Alexander also asked the Academic Senate President to bring the resolution to the study session. Ignacio Alarcon noted that the resolution is still being discussed and didn't think bringing the resolution to the study session was appropriate, since this is for internal discussion with the President. Board member Livingston noted that this was something the Board was trying to resolve at the last study session, to obtain a consensus from the Board members before adding items to agendas and that discussion about possible items should be discussed at the study session not at the regular Board meeting, as was agreed at the last study session. President Alexander reported that the first memo she would like discussed at the next study session was an analysis of the governance model as presented in response to Standard IV, the second memo contains questions the Board might want to ask regarding planning and budgeting, but didn’t want to ask them until they discuss as a Board. Mr. O’Neill noted that there isn’t an agenda item on today’s agenda to deal with this discussion. Ms Livingston felt that discussion of placement of agenda items still needed to be discussed further and that this should be time spent at the study session and not at Board meetings.

Superintendent/President Serban noted that the Board had agreed at the last study session that the study sessions would be used to discuss future agenda items and just glancing at the memo given to her by Dr. Alexander, the questions listed should be discussed at the next study session before they are even placed as agenda items. The content of the questions has implications that are serious, once they are put on the agenda as study session material, the assumption is made that they are correct, so she wanted to make sure that there is an understanding that just because they are placed on the agenda and stated in a certain manner that the point of view may or may not be accurate. Dr. Alexander felt that no one can ever assume anything is accurate until it is discussed. Mr. Villegas wanted to clarify Dr. Alexander’s request, which is to have an item placed on the agenda and that the questions and memo would serve as an attachment for that agenda item as back up for the Board. Dr. Alexander noted that it would perfectly appropriate after the board members read the memo to state that they do not want to discuss the items.
2. GOVERNING BOARD

2.1 BALLOTING FOR 2009 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS.

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved the following ballot for the 2009 election of candidates for California Community College Trustees (CCCT) Board of Directors.

1. Janet Chaniot, Mendocino-Lake CCD
2. John Rodgers, Kern CCD
3. Douglas Otto, Long Beach CCD
4. Manny Ontiveros, North Orange County CCS
5. Jeanette Mann, Pasadena Area CCD
6. Carmen Avalos, Cerritos CCD
7. Bernard Jones, Allan Hancock Joint CCD

2.2 APPROVAL OF BOARD POLICY 2510 PARTICIPATION IN LOCAL DECISION MAKING

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved Board Policy 2510 Participation in Local Decision Making.

2.3 APPROVAL OF APPOINTMENT OF MORRIS JURKOWITZ TO REPRESENT THE BOARD OF TRUSTEES ON THE BOARD OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE.

This item did not require Board approval, was an information item only.

2.4 APPROVAL OF DE-ACCESSION OF THE "LIFE CYCLE" SCULPTURE

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board approved the de-accession of the "Life Cycle" sculpture.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Pat English

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

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CERTIFICATED FACULTY LEAVES OF ABSENCE

IMHOF, Elizabeth V  Asst Prof, History  V-8  2/19/09- 4/15/09  Maternity LOA
4/16/09- 5/13/09  Medical LOA

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 RECOMMEND SUBMISSION TO THE NATIONAL SCIENCE FOUNDATION FOR A GRANT ENTITLED, “EXPLORE IT! VIRTUAL CAREER EXPLORATION”, IN THE AMOUNT OF $873,603.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the submittal of the grant application to the National Science Foundation, as contained in the agenda and attachment.

4.2 RECOMMEND SUBMISSION OF THE ECONOMIC AND WORKFORCE DEVELOPMENT GRANT ENTITLED, “INDUSTRY DRIVEN REGIONAL COLLABORATIVE” TO THE CHANCELLOR’S OFFICE IN THE AMOUNT OF $329,051. GRANT FOCUS: “GOING GLOBAL – SUPPLY CHAIN MANAGEMENT AND LOGISTICS TRAINING”.

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board approved the submittal of the grant application to the Chancellor’s Office, as contained in the agenda and attachment.

4.3 RECOMMEND APPROVAL OF NEW COURSES, COURSE MODIFICATIONS, NEW PROGRAMS AND PROGRAM MODIFICATIONS.

Upon motion by Mr. O’Neill, seconded by Ms. Livingston the Board approved the Curriculum Advisory Committee recommendations, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – NONE

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved the Business consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
Alpine Electric EF 16 Kiln, serial #89334 - Art Dept.
Taylor-Dunn electric cart serial #116786 – Athletics
d. APPROVAL OF CHANGE ORDER NO. 3 – WEST CAMPUS SWING SPACE LANDSCAPING – Increase of $2,273, new contract amount $218,599, Attachment 6.1-d (This item was reviewed by the Facilities Committee on 3/23/09.)

e. AUTHORIZATION TO FILE NOTICE OF COMPLETION: WEST CAMPUS SWING SPACE LANDSCAPING (Bid #634 / 6599) (This item was reviewed by the Facilities Committee on 3/23/09.)

f. APPROVAL OF AGREEMENTS WITH THE MARJORIE LUKE THEATRE FOR SBCC CONCERTS:

1) “Legends of Jazz” Concert, April 13, est. $1,244.25, Attachment 6.1-f 1)
2) Concert Band 2009 Concert, May 2-3, est. $1,441.75, Attachment 6.1-f 2)
3) Symphony 2009 Spring Concert, April 30-May 1, est. $1,379.25, Attach. 6.1-f 3)
4) “Music Now” 2009 Spring Concert, May 9, est. $1,336.75, Attachment 6.1-f 4)

g. APPROVAL OF AGREEMENT (CCAP-8401) WITH CALIFORNIA DEPARTMENT OF EDUCATION FOR 2008-09 CHILD DEVELOPMENT SERVICES, $2,000, Attachment 6.1-g

h. APPROVAL OF AGREEMENT WITH THE METROPOLITAN TRANSIT DISTRICT TO INCREASE THE STUDENT TRANSPORTATION FEE PAID BY THE DISTRICT TO THE M.T.D.: $24.50 (to a maximum of $37) per fall and spring semesters/$10.50 summer. Currently students are paying $26 for 6 or more units, $25 for less than 6 units. The higher rate for students reflects a processing fee charged by the College. Attachment 6.1-h (The Associated Students have approved this increase.) This item was discussed at the February 12, 2009 Study Session.

i. AUTHORIZATION TO INCREASE PARKING FEES EFFECTIVE FALL 2009

The parking fee is currently $30 per semester and $15 for evening only and intersessions. The parking fee is being raised to $33.25 and $18.25 respectively for all permits purchased on-line. The increase includes the $3.25 charged for processing the on-line payment by the vendor. The cost of purchasing permits at the cashier’s window is $35.00 and $20.00 respectively. This is to provide incentive for purchasing the permits on-line reducing the demand for purchasing permits at the cashier’s office. For BOGW students the fee remains $20.00, if purchased on-line the $3.25 processing fee will be charged. (The Associated Students have approved this increase.)

j. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 12/31/08 (The report may be viewed in the Accounting Office, A-130.) This item was discussed at the Fiscal meeting of March 9, 2009.

k. RETROACTIVE APPROVAL OF M.O.U. WITH ALLAN HANCOCK JOINT CCD FOR REGION 6 TECH PREP REGIONAL COORDINATION PROJECT, EFFECTIVE 02/01/09, Attachment 6.1-k

6.2 BUSINESS ACTION ITEMS

a. ADOPTION FOR RESOLUTION NO. 29 (2008-09) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 29 (2008-09) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Knotts (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 30 (2008-09) PROVIDING FOR 2008-09 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 30 (2008-09) authorizing 2008-09 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Knotts (Student Trustee)

c. APPROVAL OF AMENDMENT TO 2008-09 AGREEMENT FOR $212,930 (CCTR-8392) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 31 (2008-09)

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board approved the referenced Amendment #1 and adoption of Resolution No. 31 (2008-09) authorizing the Vice President of Business Services to sign the Amendment to Agreement CCTR-8392 on behalf of the District, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Knotts (Student Trustee)

6.3 BUSINESS INFORMATION ITEMS

a. THE MILEAGE REIMBURSEMENT RATE FOR EMPLOYEES USING PERSONAL CARS WHILE ON COLLEGE BUSINESS HAS BEEN DECREASED BY THE I.R.S. TO 55 CENTS PER MILE, EFFECTIVE 01/01/09.

7. INFORMATION TECHNOLOGY – None

8. CLOSED SESSION

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved adjourning to closed session.
a. ADJOURN TO CLOSED SESSION

Conference with Labor Negotiators (Employee Organizations: Instructors’ Association and California School Employees’ Association) pursuant to Government Code Section 54957.6 (a).

Agency designated representatives:

Jack Friedlander, Executive Vice President, Educational Programs, Joe Sullivan, Vice President, Business Services, Pat English, Director-Human Resources.

b. RECONVENE TO OPEN SESSION

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz the Board approved reconvening to open session.

President Alexander reported that the Board gave direction to its labor negotiators.

9. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved adjourning this meeting and setting the next Regular Meeting of the Board of Trustees on Thursday, April 23, 2009 at 4:00 p.m. in A211. A Study Session will be held on April 9, 2009 in A218.