AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 19, 2009

REGULAR MEETING
Room A-211
Closed Session will begin at 4:00 pm
Public Session will begin at 4:40 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 965-0581 ext 2211 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on any item of interest to the public that is within the jurisdiction of this Board whether or not it is an item noticed on this agenda. A member of the public may also speak before or during the Board’s consideration of any item listed on this agenda.

Generally, no action may be taken on any item not noticed for action on this agenda, but the Board may receive input from the public.

 Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per
issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting (Govt Code Sec. 54954.3).

1.5 CLOSED SESSION

A. CONVENE TO CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

a. Significant exposure to litigation pursuant to Section 54956.9(b)(1) of the Government Code. 1 matter

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION PURSUANT TO 54956.9(b).

a. Rebecca Eklund v. SBCC District, , Claimant
   Claim for Damages pursuant to Tort Claims Act (Government Code 945.4)

Attachment 1.5-a

B. RECONVENE TO OPEN SESSION

1.6 MINUTES OF THE REGULAR MEETING OF OCTOBER 29, 2009

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcon

b. REPORT BY ASSOCIATED STUDENTS – Emily Harrington

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

d. REPORT ON CURRENT EVENTS – Joan Galvan

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

f. REPORT FROM BOARD MEMBERS

Members of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

2. GOVERNING BOARD - NONE

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately; a request can be made to remove the Item from the Consent list.

Superintendent/President recommends that the following items be approved:
<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CERTIFICATED FACULTY APPOINTMENTS</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>GARDNER, Patricia A.</td>
<td>Cosmetology Instructor</td>
<td>III-7</td>
<td>11/20/09-5/21/10 + 25 Extended Days</td>
<td>FT Temporary Contract Re: Sherry Davis</td>
</tr>
<tr>
<td>HOOVER, Alex</td>
<td>Asst. Coach, Men's Baseball</td>
<td>$4,683</td>
<td>1/2/10-6/30/10</td>
<td>Temp. Seasonal Assignment</td>
</tr>
<tr>
<td>SLADE, Allison</td>
<td>Asst. Coach, Women's Softball</td>
<td>$4,683</td>
<td>1/2/10-6/30/10</td>
<td>Temp. Seasonal Assignment</td>
</tr>
<tr>
<td></td>
<td><strong>CERTIFICATED FACULTY HOURLY APPOINTMENTS</strong></td>
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<td></td>
<td>BERNSTEIN, Marilyn</td>
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<td>ANCIC-BOZANICH, Dennis</td>
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<td>GONZALEZ, Arnold</td>
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<td>JOHNSON, Svetlana</td>
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<td>MORRIS, Glendolyn</td>
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<tr>
<td></td>
<td><strong>CLASSIFIED APPOINTMENTS</strong></td>
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<td></td>
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<tr>
<td>KALTENBRUN, Tracy</td>
<td>IT Info. System Spec. II</td>
<td>41/7</td>
<td>11/20/09</td>
<td>Re: G. Dandridge FT/12 Mo.</td>
</tr>
<tr>
<td>TBA Accounting</td>
<td>Accounting Tech II</td>
<td>TBD</td>
<td>TBD</td>
<td>Re: Dru Preston FT/12 Mo.</td>
</tr>
<tr>
<td>TBA Accounting</td>
<td>Accounting Tech. II</td>
<td>TBD</td>
<td>TBD</td>
<td>Re: Inge Renner FT/12 Mo.</td>
</tr>
<tr>
<td></td>
<td><strong>CLASSIFIED MEDICAL LEAVE OF ABSENCE</strong></td>
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<tr>
<td>FAVELA, Frank</td>
<td>Facilities Custodian</td>
<td>12/9+</td>
<td>10/14/09</td>
<td>Industrial Leave of Absence</td>
</tr>
<tr>
<td>ROGERS, Melanie</td>
<td>Inst. Assessment, Research &amp; Assessment Analyst</td>
<td>35/9</td>
<td>10/21/09</td>
<td>Maternity leave</td>
</tr>
<tr>
<td></td>
<td><strong>CLASSIFIED LONGEVITY CAREER INCREMENT</strong></td>
<td></td>
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<tr>
<td>ABBOTT, Robin</td>
<td>EOPS Office Ass’t., Sr.</td>
<td>16/9+</td>
<td>11/1/09</td>
<td>15 Years of Service</td>
</tr>
</tbody>
</table>

*Not to exceed 67% credit and non-credit assignments

*Not to exceed 67% including any Credit Division assignments
Name | Assignment | Rate | Date | Comments
--- | --- | --- | --- | ---
SAYERS, Bernard | Art Lab. Teach. Ass't. | 31/9 | 11/1/09 | 30 Years of Service
STARK, Anne | Allied Health & Nursing Lab. Coord. | 39/9 | 10/1/09 | 10 Years of Service
TORRES, Magdalena | Student Program Adv. | 31/9 | 11/1/09 | 35 Years of Service

SHORT-TERM HOURLY EMPLOYEES - Not to exceed 19.5 hours per week, all assignments included.

Name | Department/Position | Begin/End Date
--- | --- | ---
CRANDELL, Maren | GATEWAY Hourly Staff V | 9/11/09- 6/30/10
FULLER, Jeffrey | CNEE Hourly Staff IV | 10/30/09- 6/30/10
GEORGE, Amelia | TUTORIAL Hourly Staff VI | 10/11/09- 6/30/10
KELLEY, Ellen | TUTORIAL Hourly Staff VI | 10/11/09- 6/30/10
LINDEVALL, Katarina | PRESIDENT'S OFFICE Hourly Staff VI | 10/30/09- 6/30/10
MARTIN, Duke | RHORC Hourly Staff I | 11/01/09- 6/30/10
MILLER, Debra | RHORC NREMT Rater | 12/01/09- 6/30/10
REARDON, William | RHORC Hourly Staff II | 9/24/09- 6/30/10
ROUNDS, Haley | RHORC Hourly Staff I | 11/21/09- 6/30/10
SCHUIT, Johannes | AUTOMOTIVE Hourly Staff VI | 8/24/09- 12/20/09

SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION – Not to exceed 19.5 hours per week, all assignments included.

Name | Position | Begin/End Date
--- | --- | ---
CONEJO, Vanessa | Hourly Staff III | 10/16/09-12/24/09; 1/4-6/30/10
KROMIS, Irma Esquivel- | Hourly Staff III | 1/19-6/30/10
WARREN, Charlotte | Hourly Staff V | 10/30-12/24/09; 1/4-6/30/10

STUDENT EMPLOYEE (HR/LA) APPOINTMENTS – FALL 2009 - Attachment 3.1-a

Name | Assignment | Rate | Date | Comments
--- | --- | --- | --- | ---
PROFESSIONAL CONSULTANTS/SPEAKERS

BOWMAN, Ray
Assist with Internship Program development & implementation, including out reach efforts & student training & recruitment
$24,650 (not to exceed) 12/1/09-6/30/10 M. Crawford
Grant fund

GERSON, Michael
Perform duties of game official
$500 (not to exceed) 8/28/09-5/30/10 E. O'Connor
Auxiliary fund

SALAZAR, Edgar
Record videos for Scheinfeld Center bizConnect grant
$2,500 (not to exceed) 12/1/09-6/30/10 M. Crawford
Grant fund

SCOTT, Matthew
Video production for South Coast Biz Connect & creative consulting for small business video profiles.
$2,500 (not to exceed) 12/1/09-6/30/10 M. Crawford
Grant fund

THOMAS, Samantha
Modify the Faculty Flex Web application
$5,200 (not to exceed) 11/20/09-1/20/10 A. Serban

Christy Edson
Perform duties of game management as assigned by the Athletic Director
$500/official/season (not to exceed) 11/1/09-5/30/10 E. O'Connor
Auxiliary fund

PAYMENT BY STIPEND OR MEMO

AMEN, M.D., Daniel
Guest Lecturer: Mind & Supermind
$2,000 4/16/10 W. Christie

BINDER, Alyssa
Present orientation program for ECE student teachers
$100 9/2/09 B. Pazich

HAWS, Holly
Present orientation program for ECE student teachers
$100 9/2/09 B. Pazich

MARTINEZ, Diane
Present orientation program for ECE student teachers
$100 9/2/09 B. Pazich

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<th>Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>BOWMAN, Ray</td>
<td>Internship Program development &amp; implementation, including out reach efforts &amp; student training &amp; recruitment</td>
<td>$24,650 (not to exceed)</td>
<td>12/1/09-6/30/10</td>
<td>M. Crawford</td>
</tr>
<tr>
<td>GERSON, Michael</td>
<td>Perform duties of game official</td>
<td>$500 (not to exceed)</td>
<td>8/28/09-5/30/10</td>
<td>E. O'Connor</td>
</tr>
<tr>
<td>SALAZAR, Edgar</td>
<td>Record videos for Scheinfeld Center bizConnect grant</td>
<td>$2,500 (not to exceed)</td>
<td>12/1/09-6/30/10</td>
<td>M. Crawford</td>
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<tr>
<td>SCOTT, Matthew</td>
<td>Video production for South Coast Biz Connect &amp; creative consulting for small business video profiles.</td>
<td>$2,500 (not to exceed)</td>
<td>12/1/09-6/30/10</td>
<td>M. Crawford</td>
</tr>
<tr>
<td>THOMAS, Samantha</td>
<td>Modify the Faculty Flex Web application</td>
<td>$5,200 (not to exceed)</td>
<td>11/20/09-1/20/10</td>
<td>A. Serban</td>
</tr>
<tr>
<td>Christy Edson</td>
<td>Perform duties of game management as assigned by the Athletic Director</td>
<td>$500/official/season (not to exceed)</td>
<td>11/1/09-5/30/10</td>
<td>E. O'Connor</td>
</tr>
<tr>
<td>AMEN, M.D., Daniel</td>
<td>Guest Lecturer: Mind &amp; Supermind</td>
<td>$2,000</td>
<td>4/16/10</td>
<td>W. Christie</td>
</tr>
<tr>
<td>BINDER, Alyssa</td>
<td>Present orientation program for ECE student teachers</td>
<td>$100</td>
<td>9/2/09</td>
<td>B. Pazich</td>
</tr>
<tr>
<td>HAWS, Holly</td>
<td>Present orientation program for ECE student teachers</td>
<td>$100</td>
<td>9/2/09</td>
<td>B. Pazich</td>
</tr>
<tr>
<td>MARTINEZ, Diane</td>
<td>Present orientation program for ECE student teachers</td>
<td>$100</td>
<td>9/2/09</td>
<td>B. Pazich</td>
</tr>
</tbody>
</table>
MONTEATH, Chris  
Present orientation program for ECE student teachers  
$100  
9/2/09  
B. Pazich

SOLTYSIK-WEBB, Ann Marie  
Present orientation program for ECE student teachers  
$100  
9/2/09  
B. Pazich

PROFESSIONAL VOLUNTEERS

STONE, David  
Assigned duties under the direct supervision of Athletic Director – announcer for M/W Basketball  
NA  
11/13/09-3/30/10  
E. O'Connor

PROFESSIONAL VOLUNTEERS-CONTINUING EDUCATION

GUTIERREZ, Francisco  
Helps Instructional Aides in CIOF during workshops with data entry, filing of paperwork, helps students with computer questions. 
N/A  
11/20/09-8/31/10  
F. Martin Del Campo, Director

3.2 HUMAN RESOURCES AND LEGAL AFFAIRS ACTION ITEM

a. RECOMMEND APPROVAL OF RESOLUTION NO. 11 (2009-10) LAYOFF OF MULTIMEDIA EDUCATION CENTER COORDINATOR

It is recommended that due to lack of funds as a result of reduction in state funding for the Multi-Media Entertainment Initiative, the Board authorize that the District eliminate the Multimedia Education Center Coordinator position (1.0 FTE), effective February 3, 2010, and that a lay-off notice be sent to Marianna Mashek, incumbent in that position.

Attachment 3.2-a

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Esther Frankel, Associate Professor, Computer Information Systems, will report on her sabbatical leave, “Update PC Support Curriculum” during the 2007-2008 academic year.

Attachment 4.1

4.2 RECOMMEND APPROVAL OF NEW COURSE PROPOSALS AND COURSE MODIFICATIONS.

At its October 19th and November 2nd, 2009 meetings, the Curriculum Advisory Committee recommended approval of new course proposals and course modifications.

Superintendent/President recommends approval of the Curriculum Advisory Committee recommendations.

Attachment 4.2

5. CONTINUING EDUCATION – Dr. Ofelia Arellano
5.1 RECOMMENDED APPROVAL OF COURSE MODIFICATIONS, CONTINUING EDUCATION DIVISION – WINTER 2010:

The Superintendent/President recommends approval of the following Continuing Education course modifications effective Winter 2010.

Attachment 5.1

5.2 RECOMMENDED APPROVAL OF NEW COURSES AND CERTIFICATE, CONTINUING EDUCATION DIVISION – SPRING 2010, PENDING APPROVAL OF THE CURRICULUM ADVISORY COMMITTEE

The Superintendent/President recommends approval of the following Continuing Education new courses and certificate, effective Spring 2010 pending approval of the Curriculum Advisory Committee.

Attachment 5.2

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Food Service 328448-8486</td>
<td>$165,515.09</td>
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<tr>
<td>County Treasury 1190943-1527, 3435-4875 (ACH)</td>
<td>$6,165,201.24</td>
</tr>
<tr>
<td></td>
<td>$6,330,716.33</td>
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</tbody>
</table>

c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 6/30/09, Enclosure 1

d. APPROVAL OF AGREEMENT WITH Accent, Study Abroad Program: Communication, Creative Writing, Art History, Italian and Service Learning in Rome - Spring 2010, attachment 6.1-d

e. APPROVAL OF THE SANTA BARBARA CITY COLLEGE CO-CURRICULAR BUDGET FOR 2009-10, attachment 6.1-e

f. RETROACTIVE APPROVAL OF INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH THE COUNTY OF SANTA BARBARA; SBCC TO PROVIDE TRAINING PROGRAMS IN ACCORDANCE WITH THE WORK INVESTMENT ACT / AMERICAN REINVESTMENT AND RECOVERY ACT, $71,620, 11/09/09 - 06/30/11, attachment 6.1-f

g. APPROVAL OF CONTRACT WITH SHILOH INNS, MAMMOTH LAKES, FOR PE CLASSES (PE-118, Introduction to Snowboarding, and PE-119, Downhill Skiing), JANUARY 3-8, 2010 attachment 6.1-g
h. GOURMET DINING ROOM INTERIOR RENOVATION: APPROVAL OF AGREEMENT WITH BILDSTEN + SHERWIN DESIGN STUDIO, $13,275, attachment 6.1-h (This item was discussed at the 11/16/09 Facilities Committee meeting.)

The Gourmet Dining Room (GDR) interior renovation is a partially Foundation-funded project to modernize certain elements of the GDR. In order to generate interest, the Program Management team contacted Santa Barbara Contractors’ Association (SBCA) and obtained a list of local interior designers with dining room design experience. The College distributed a Request for Proposals to local design firms interested in providing interior design services. Three proposals were received. After careful consideration, the Santa Barbara firm of Bildsten + Sherwin Design Studio, Inc., was selected to perform the design services. Scope of improvements is limited to relocating stub wall, flooring, painting, limited window treatments, lighting, tables and chairs (indoor and outdoor), ceiling improvement, and A/V (to include retractable projector and screen). Staff requests that the Board authorize an agreement with Bildsten + Sherwin Design Studio, Inc., in the amount of $13,275 ($11,275 base proposal plus $2,000 reimbursable expenses) payable from Measure V funds.

i. KINKO’S EARLY LEARNING CENTER: APPROVAL OF AGREEMENT WITH RJC, INC., $14,120, attachment 6.1-i (This item was discussed at the 11/16/09 Facilities Committee meeting.)

Certain improvements to the Kinko’s Early Learning Center are necessary to ensure continued operation and licensing of the facility. In order to make these improvements to the existing children’s restrooms and install a changing station sink, the College has requested a proposal from RJC, Inc., for design and administration services. RJC, Inc. has experience working with the College and is familiar with the Kinko’s Early Learning Center. After negotiation, RJC, Inc. has submitted a proposal in the amount of $14,120 to provide design services, construction document preparation, bidding and award services, and construction administration. Staff requests that the Board authorize an agreement with RJC, Inc., in the amount of $14,120 (including reimbursable expenses) payable from Measure V funds.

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 12 (2009-10) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

The Superintendent/President recommends approval of Resolution No. 12 (2009-10) authorizing routine internal transfers as contained in the attachment.

Attachment 6.2-a

b. ADOPTION OF RESOLUTION NO. 13 (2009-10) PROVIDING FOR 2009-10 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

The Superintendent/President recommends adoption of Resolution No. 13 (2009-10) authorizing 2009-10 budget revisions for unbudgeted revenue as contained in the attachment.

Attachment 6.2-b

7. INFORMATION TECHNOLOGY – NONE

8. ADJOURNMENT
The next Regular Meeting of the Board of Trustees will be held on Thursday, December 17, 2009 at 4:00 p.m. in A211. There will be no study session in December.