MINUTES
Board of Trustees
Santa Barbara Community College District
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Room A-211
May 26, 2016

Meeting called to order at 4:00 p.m.

1. SBCC’S MISSION STATEMENT

2. GENERAL FUNCTIONS
2.1 Call to Order
President Croninger called the meeting to order.

2.2 Roll Call
Members present:
Marsha Croninger, President
Craig Nielsen, Vice President
Jonathan Abboud
Marty Blum
Veronica Gallardo
Peter Haslund
Marianne Kugler
Emily Gribble, Student Trustee

Others present:
Dr. Lori Gaskin, Superintendent/President and Clerk of the Board of Trustees, Pat English, VP Human Resources, and Melissa Moreno, Dean, Educational Programs, and Joe Sullivan, VP Business Services.

2.3 Welcome
President Croninger extended a welcome to all.

2.4 Items to be taken Out of Order
6.1 Classified Longevity
2.7 Recognitions

2.5 Hearing of Citizens
El-Sayed El-Labban
Mayor Helene Schneider
Leora Goodman, Representative from Senator Hannah-Beth Jackson’s office.
Alice San Andres-Calleja – Mesa neighbors
Wally Ronchietto – Mesa neighbors

2.6 Minutes of the Regular Meeting of April 28, 2016
Motion by Trustee Abboud, second by Trustee Nielsen
Final Resolution: Motion passes to approve the minutes of the regular meeting of April 28, 2016. Ayes: Trustee Croninger, Trustee Nielsen, Trustee Abboud, Trustee Blum, Trustee Gallardo, Trustee Haslund, Trustee Kugler. Concur: Student Trustee Gribble

2.7 Recognitions
The retirees in attendance were introduced and given an opportunity to share something about the college. Retirees were: Collette Barr, Barbara Bermudes, Joan Galvan, Mary James, Soheyla Javanbakht, Jerry Pike, Gail Reynolds, and Donna Waggoner.

3. COMMUNICATIONS - The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.
3.1 Report by Academic Senate - Dr. Priscilla Butler
Dr. Butler acknowledged the work of Dr. Kim Monda during her term as Academic Senate President. Reported that at the last Academic Senate meeting action was taken to endorse five principles that the faculty support in response to decline in enrollment: Establish base FTES target; invest in marketing and outreach to prospective new and continuing students; prioritize communication and engagement with the community; change the limit on international students to 1500; and expand strategies to increase student retention and completion. Dr. Butler spoke on the advantages of having international students on campus. Dr. Butler reported on the work that will be done by the Academic Senate during the summer: administrative procedure for course auditing; disciplinary procedures for academic dishonesty; ranking positions for faculty; and committee structure for the Academic Senate.

3.2 Report by Associated Students - None

3.3 Report on Classified Employees - Liz Auchincloss
Ms. Auchincloss reported that the Consultation Group had met and Lyndsay Maas attended one of their meetings and provided the group with a comprehensive overview of the budget. Shelly Dixon spoke at a meeting where she provided an overview of the Career Skills Institute (CSI). Ms. Auchincloss noted that classified staff has participated in the emergency planning taking place at the college. Acknowledged and thanked Dr. Gaskin and staff for their efforts in getting classified staff involved.

3.4 Report from Superintendent/President - Dr. Lori Gaskin
Dr. Gaskin reported on the following:
1. Commencement took place on May 13, 2016 and thanked Christopher Johnson and Ben Partee and all of the staff involved in the planning and execution of such an event.
2. With the approval of the Human Resources consent agenda item on today’s agenda will conclude the hiring of faculty for the upcoming Fall 2016. Twenty-three faculty positions were to be filled: 12 were new and 11 were replacements, 18 of those positions were filled and there were 5 failed searches.
3. Noted that Luz Reyes-Martin had been hired as the Director of Communications.
4. Reported on enrollment figures: Summer I down 12% in headcount and 11% in units compared to Summer I last year; Summer II preliminary count is down 8% in headcount and 9.4% in units compared to Summer II last year.

3.5 Report from Board Members/Committee Chairs
- Trustee Abboud reported that the next Facilities meeting will be meeting in June.
- Trustee Haslund reported that the Ed Policies committee had not met.
- Trustee Kugler reported on the Fiscal committee meeting and the items discussed.
- Trustee Gallardo reported that she and Trustee Kugler had attended the Trustee’s Conference in Palm Desert and spoke of some of the workshops attended. Urged the Trustees to sign up and take advantage of the Trusteeship program. Noted that she attended the Adult High School Commencement event.
- Trustee Croninger reminded the Board that the self-evaluation will be closing on May 27, 2016 and asked that the one remaining trustee who has not completed the form to go in and do so.

4. ITEMS FOR FUTURE BOARD CONSIDERATION
- Evergreen policy process
- Institutional Effectiveness Partnership

5. SUPERINTENDENT/PRESIDENT
5.1 Revision to Board Policy 5012 International Students
Motion by Trustee Haslund, second by Trustee Blum
Final Resolution: Motion passes to approve the revision to Board Policy 5012 International Students.
Ayes: Trustee Abboud, Trustee Blum, Trustee Haslund, Trustee Nielsen
Noes: Trustee Croninger, Trustee Gallardo, Trustee Kugler
Concur: Student Trustee Gribble

6. HUMAN RESOURCES CONSENT AGENDA ITEMS - Pat English, Vice President Human Resources
6.1 Actions Involving Permanent Personnel
6.2 Actions Involving Experts and Volunteers
6.3 Actions Involving Temporarily, Short-Term and Student Personnel
6.4 Actions Involving Adjunct Faculty, Full-Time Faculty and Center for Lifelong Learning Teachers
Motion by Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes to approve the Human Resources consent agenda items.
Ayes: Trustee Croninger, Trustee Nielsen, Trustee Abboud, Trustee Blum, Trustee Gallardo, Trustee Haslund, Trustee Kugler.
Concur: Student Trustee Gribble

7. EDUCATIONAL PROGRAMS CONSENT AGENDA ITEMS - Marilyn Spaventa, Interim Executive Vice President
7.1 Stipends for Faculty
7.2 New Courses and Course Modifications
7.3 Center for Lifelong Learning Proposed Courses
Motion by Trustee Blum, second by Trustee Nielsen
Final Resolution: Motion passes to approve the Educational Programs consent agenda items.
Ayes: Trustee Croninger, Trustee Nielsen, Trustee Abboud, Trustee Blum, Trustee Gallardo, Trustee Haslund, Trustee Kugler.
Concur: Student Trustee Gribble

8. BUSINESS SERVICES CONSENT AGENDA ITEMS - Joe Sullivan, Vice President Business Services
8.1 Register of Warrants
8.2 Ratification of Purchase Orders
8.3 Extension of Consulting Services with Strata Information Group
8.4 CollegeNET Series25 Room Scheduling Application and Quick Start Consulting Services
8.5 Metropolitan Transit District Transit Pass Program Agreement
8.6 Agreement for Joint Use of Parking Lots with the City of Santa Barbara Waterfront
8.7 Change Orders 715-05-001 & 715-12-001 for the West Campus Classroom & Office Building Project
8.8 Change Order 1 - Door & Hardware Upgrades Project
8.9 Notice of Completion - Door & Hardware Upgrades
Motion by Trustee Nielsen, second by Trustee Haslund
Final Resolution: Motion passes to approve the Business Services consent agenda items.
Ayes: Trustee Croninger, Trustee Nielsen, Trustee Abboud, Trustee Blum, Trustee Gallardo, Trustee Haslund, Trustee Kugler.
Concur: Student Trustee Gribble

9. BUSINESS SERVICES ACTION ITEMS - Joe Sullivan, Vice President Business Services
9.1 Resolution No. 32 (2015-2016) Augmentation of Revenue
9.2 Resolution No. 33 (2015-16) Budget Transfer Between Major Objects
Motion by Trustee, Haslund, second by Trustee Nielsen
Final Resolution: Motion passes to approve Business Services action items 9-1 and 9.2.
Ayes: Trustee Haslund, Trustee Croninger, Trustee Gallardo, Trustee Blum, Trustee Abboud, Trustee Kugler, Trustee Nielsen
Concur: Student Trustee Gribble

9.3 Resolution No. 34 (2015-16) Transfers from Ending Fund Balance
Motion by Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes to approve Business Services action item 9.3
Ayes: Trustee Haslund, Trustee Blum, Trustee Abboud, Trustee Kugler, Trustee Nielsen
Noes: Trustee Croninger and Trustee Gallardo
Concur: Student Trustee Gribble

10. ADJOURNMENT
10.1 Adjourn the Meeting
President Croninger adjourned the meeting at 7:07 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON _____________, 2016

[Signatures]
President, Board of Trustees  
Superintendent/President  
Secretary/Clerk of the Board