MINUTES

Board of Trustees
Santa Barbara Community College District
Santa Barbara City College
721 Cliff Drive

Special Board Meeting
August 12, 2015
Luria Conference and Press Center
Room 1
8:30 am - 1:00 pm

Meeting called to order at 8:30 am.

1. SBCC's MISSION STATEMENT
1.1 Mission Statement

2. GENERAL FUNCTIONS
2.1 Call to Order
President Kugler called the meeting to order.

2.2 Roll Call
Members present:
Marianne Kugler, President
Marty Blum, Vice President
Jonathan Abboud
Marsha Croninger
Veronica Gallardo
Peter Haslund
Craig Nielsen
Tyler Gibson, Student Trustee

Others present:
Dr. Lori Gaskin, Superintendent/President and Clerk of the Board of Trustees, Dr. Paul Bishop, VP Information Technology, Dr. Jack Friedlander, Executive Vice President, Marilynn Spaventa, Interim Executive Vice President Educational Programs, Joe Sullivan, VP Business Services.

2.3 Welcome
President Kugler extended a cordial welcome.

2.4 Hearing of Citizens
No citizens wished to address the Board.
3. GOVERNING BOARD RETREAT

3.1 Fall 2015 Accreditation
Dr. Gaskin provided background information as to why the college needs to be accredited and the process undertaken by the Accrediting Commission for Community Junior Colleges of the Western Association of Schools and Colleges for the accreditation of colleges. Information was provided regarding the standards used when developing the Institutional Self Evaluation. These standards include: Standard I, Institutional Mission and Effectiveness, Standard II, Student Learning and Programs and Services, Standard III, Resources, and Standard IV, Leadership and Governance. The college is required to respond to each of these standards by providing a descriptive summary, an evaluation of how the college is doing, and actionable improvement plan if appropriate.

Dr. Gaskin provided highlights from the Institutional Self Evaluation that included the Accreditation Committee members and the standards they were responsible for, the 21 eligibility requirements, the responses to the recommendations from the 2009 Accreditation Team Review, and the responses to the 2012 ACCJC Warning Sanction Recommendations. A review of the five core planning structures identified by SBCC and integrated planning was provided.

Dr. Gaskin explained the accreditation team visit process and what will be required of the Board. The chair of the committee is, Dr. Joan Smith, Chancellor of Yosemite Community College District.

3.2 Facilities Master Plan Process
Dr. Gaskin reported that when she arrived the college did not have an updated Facilities Master Plan in place. Anderson Brule Architects was brought in to work with the college on a Program Location and Land Use Master Plan (PLLUMP). An overview of phases 1 and 2 of this PLLUMP process was presented by Julie Hendricks. The final phase of this project will result in phase 3, of the Facilities Master Plan. Ms. Hendricks reviewed with the Board members the scope of work for this phase. Dr. Gaskin provided the next steps which include the report out of PLLUMP to the Board and the community and the initiation of phase 3 of the Facilities Master Plan will begin thereafter.

3.3 Student Housing
Dr. Gaskin updated the Board on work taking place regarding student housing. Discussion ensued on this item.

3.4 Lease with Kaplan
Dr. Gaskin reported that Kaplan has requested an extension of their lease contract. The Board is being asked for direction on this matter. Discussion ensued and the Board members took a straw vote on whether to extend the Kaplan lease. (The straw votes were: Trustees Abboud, Blum, Haslund, Nielsen voted Yes, Student Trustee Gibson concurred with this vote. Trustees Gallardo, Croninger, and Kugler voted No). Dr. Gaskin was given direction to continue negotiations with Kaplan regarding the extension on their contract and to bring it to the Board for consideration.

3.5 Communication Strategy
Dr. Gaskin noted that the Board had provided direction to see a greater effort being focused on the development and implementation of a strategic communication plan. Dr. Gaskin provided an update on the work taking place and the proposal being presented is a result of that work. The communications plan is being developed to allow the college to have better outreach and communication with the community.
3.6 Updates from the Vice Presidents
Executive Vice President, Dr. Jack Friedlander, Vice President of Information Technology, Dr. Paul Bishop, Interim Executive Vice President, Educational Programs, Marilyn Spaventa, and Vice President Business Services Joe Sullivan, each provided a status report on their areas of responsibility and an update on goals for the upcoming year.

3.7 2015/16 Board Goals
The Board discussed and identified key areas needing Board focus and attention during the 2015-16 academic year. The areas identified and discussed were: Student Success, Accreditation, Communication, Facilities, and Appropriate Engagement. Dr. Gaskin will take the notes and develop from the discussion a set of goals for the Board to review at their next board meeting.

APPROVED BY THE BOARD OF TRUSTEES ON September 24, 2015

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board