MINUTES

Board of Trustees
Santa Barbara Community College District
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Room A-211

Regular Board Meeting
February 26, 2015
4:00 p.m.

Meeting called to order at 4:00 p.m.

1. SBCC'S MISSION STATEMENT

2. GENERAL FUNCTIONS

2.1 Call to Order
President Kugler called the meeting to order.

2.2 Roll Call
Members present:
Marianne Kugler, President
Marty Blum, Vice President
Jonathan Abboud
Marsha Croninger
Veronica Gallardo
Peter Haslund
Craig Nielsen
Nicholas Steil, Student Trustee

Others present:
Dr. Lori Gaskin, Superintendent/President and Clerk of the Board of Trustees, Dr. Paul Bishop,
VP Information Technology, Pat English, VP Human Resources, Dr. Jack Friedlander,
Executive VP Educational Programs, Joe Sullivan, VP Business Services

2.3 Welcome
President Kugler extended a cordial welcome.

2.4 Items taken Out of Order
8.1 Classified Longevity Career Increments
6.1 Measure V Annual Report
4.1 Sabbatical Leave Outcomes Report by Federico Peinado
2.5 **Hearing of Citizens**  
No citizen expressed a wish to address the Board.

2.6 **Minutes of the meetings of December 4, 2014 and January 22, 2015**  
Motion by Student Trustee Steil, second by Trustee Blum  
Final Resolution: Motion Passes to approve the minutes of December 4, 2014 and January 22, 2015 as submitted.  
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.

3. **COMMUNICATIONS**  
The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

3.1 **Report by Academic Senate - Dr. Kimberly Monda**  
Dr. Monda reported on week 6 of the semester and what the students and instructors are working on. The Academic Senate has been working on the following: board policies and administrative procedures; program review and resource requests; and reviewing the language for all of the institutional learning outcomes. Discussion is taking place regarding the Student Equity Plan and the Student Success and Support Program (SSSP) funding.

3.2 **Report by Associated Students - Colette Brown**  
Ms. Brown reported on the positive feedback she has received regarding the new articulated buses. All the positions in the Student Senate have been filled. Events that have taken place: Club Day where 30 clubs participated and Coffee with the Senators was a successful event with students sharing and expressing their concerns.

3.3 **Report on Classified Employees - Liz Auchincloss**  
Ms. Auchincloss reported that the Classified Consultation Group had met and discussed board policies and administrative procedures that had been submitted for their review. The group also appointed a member to participate in the Aspen committee that will make a recommendation to Dr. Gaskin as to who will receive some of the Aspen funds this year. It was noted that CSEA is presenting their proposal on today’s agenda. Ms. Auchincloss spoke on the Transportation Pilot Plan currently in place.

3.4 **Report from Superintendent/President – Dr. Lori Gaskin**  
Dr. Gaskin reported on the following:  
- Acknowledged the work of Nicholas Steil, Student Trustee, and Colette Brown, President of Student Senate.  
- Noted that the Board had received a copy of a letter that was sent out to 24,000 individuals in the community inviting them to engage in the PLLUMP process which is our Program Location and Land Use Master Planning process. There will be three forums held, one at each of our three campuses, to engage the neighbors around each of the communities.

3.4 **Report from Board Members/Committee Chairs**  
- Trustee Croninger reported that the Fiscal Sub-Committee had met on February 9 and discussed the quarterly report ending September 30th, which is on the agenda today for approval and the committee concurred that it should be approved. Also reviewed was the
schedule for budget development and reviewed the Governor’s budget proposal regarding community colleges.
- Trustee Nielsen reported on the Facilities Sub-Committee meeting held on February 23. Trustee Nielsen reported that items 11.5 through 11.8 were reviewed and the committee concurred that they should be approved. Highlights from the meeting were provided.
- Trustee Haslund reported on the Ed Policies Sub-Committee meeting held on February 24. The committee took a look at Our Student Population - Who Do We Serve. Highlights from the meeting were provided.

4. REPORTS/INFORMATION

4.1 Sabbatical Leave Outcomes Report by Federico Peinado
Federico Peinado reported on his sabbatical leave outcomes. During his leave Mr. Peinado was able to develop coordinated Moodle-based activities to go along with a custom reader for ESL high-intermediate grammar levels and shared with the Board how the program works.

4.2 Foundation Financial Report (July 1-December 31)
Dr. Gaskin noted that four times a year this item is placed on the agenda for the Foundation to present its quarterly report. Geoff Green, the new Chief Executive Officer was introduced.

Mr. Green presented the preliminary financial statements for 2013-14 and reviewed the reports with the Board. Information was provided regarding the Campaign for Student Success that will begin on April 6.

4.3 CLL Calendar 2015-16
Dr. Gaskin reported that this was being presented as an informational item and that no action was required. The calendar mirrors the calendar that we’ve been following and takes into account the start and end dates of our quarterly structure for noncredit.

5. ITEMS FOR FUTURE BOARD CONSIDERATION – None

6. GOVERNING BOARD

6.1 Measure V Annual Report
Mr. Jack Ostrander, chair of the Measure V Citizens’ Bond Oversight Committee, presented the 2014 Measure V Annual Report to the Board of Trustees.

6.2 Board Meeting Protocol
President Kugler reviewed some of the protocols regarding meetings. No discussion should take place regarding an item until a motion has been made. Also Board members were reminded that they should wait until they are called upon before making comments on agenda items. Following these protocols will assist staff to keep track of motions and revisions made to any agenda item.

6.3 Revision to Board Policies: Chapter 7 Human Resources
Motion by Trustee Nielsen, second by Trustee Haslund
Final Motion: Motion passes
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.
7. SUPERINTENDENT/PRESIDENT - None

8. HUMAN RESOURCES CONSENT AGENDA ITEMS - Pat English, Vice President Human Resources
8.1 Actions Involving Permanent Personnel
8.2 Actions Involving Experts and Volunteers
8.3 Actions Involving Adjunct Faculty and Center for Lifelong Learning Teachers
8.4 Actions Involving Temporary, Short-Term and Student Personnel
Motion by Trustee Haslund, second by Trustee Croninger
Final Motion: Motion passes to approve all Human Resources consent agenda items.
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil abstained.

9. HUMAN RESOURCES ACTION ITEM - Pat English, Vice President Human Resources
9.1 Receipt of Instructors' Association Initial Collective Bargaining Contract Proposal
9.2 Receipt of the California School Employees Association (CSEA), Chapter #289 Contract Proposal
Vice President English presented these two items to the Board and explained that no action was needed.

10. EDUCATIONAL PROGRAMS - Dr. Jack Friedlander, Executive Vice President
10.1 New Courses and Course Modifications
Motion by Trustee Croninger, second by Trustee Blum
Final Motion: Motion passes
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.

10.2 Center for Lifelong Learning Fee-Based Courses
Motion by Student Trustee Steil, second by Trustee Haslund
Final Motion: Motion passes
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.

10.3 Actions Involving Stipends for Faculty
Motion by Trustee Nielsen, second by Trustee Croninger
Final Motion: Motion passes
Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.

11. BUSINESS SERVICES CONSENT AGENDA ITEMS - Joe Sullivan, Vice President Business Services
11.1 Register of Warrants
11.2 Ratification of Purchase Orders
11.3 Quarterly Report For Quarter Ending 09/30/2014
11.4 Disposal of Surplus of Equipment
11.5 Change Order 1 - ESH Lighting Project
11.6 Change Order 2 - Schott Center Window & Door Restoration Project
11.7 Notice of Completion - ESH Lighting Project
11.8 Notice of Completion - East Campus Water System Mainline Replacement Project
11.9 Leasing Off-Premise Warehouse/Kitchen Facility
   Motion by Trustee Haslund, second by Trustee Blum
   Final Motion: Motion passes to approve the Business Services consent items.
   Ayes: Trustee Kugler, Trustee Blum, Trustee Abboud, Trustee Croninger, Trustee Gallardo,
   Trustee Haslund, Trustee Nielsen. Student Trustee Steil concurred.

12. BUSINESS ACTION ITEMS
12.1 Resolution No. 34 (2014-15) Budget Transfer Between Major Objects
   Motion by Student Trustee Steil, second by Trustee Croninger
   Final Motion: Motion passes
   Ayes: Trustee Blum, Trustee Gallardo, Trustee Kugler, Trustee Croninger, Trustee Haslund,
   Trustee Nielsen, Trustee Abboud. Student Trustee Steil concurred.

12.2 Resolution No. 35 (2014-15) Augmentation of Revenue
   Motion by Student Trustee Steil, second by Trustee Croninger
   Final Motion: Motion passes
   Ayes: Trustee Blum, Trustee Gallardo, Trustee Kugler, Trustee Croninger, Trustee Haslund,
   Trustee Nielsen, Trustee Abboud. Student Trustee Steil concurred.

   Motion by Trustee Haslund, second by Trustee Croninger
   Final Motion: Motion passes
   Ayes: Trustee Blum, Trustee Gallardo, Trustee Kugler, Trustee Croninger, Trustee Haslund,
   Trustee Nielsen, Trustee Abboud. Student Trustee Steil concurred.

13. BUSINESS INFORMATIONAL ITEM
13.1 Updated Budget Development Timeline
   Vice President Sullivan presented this item as information only. No action was needed.

14. ADJOURNMENT
14.1 Adjourn the Meeting
   President Kugler adjourned the meeting at 5:21 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON __March 26__, 2015

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board