MINUTES

Board of Trustees
Santa Barbara Community College District
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Room A-211

December 10, 2015

Meeting called to order at 4:00 p.m.

1. SBCC’S MISSION STATEMENT

2. GENERAL FUNCTIONS
2.1 Call to Order
President Kugler called the meeting to order.

2.2 Roll Call
Members present:
Marianne Kugler, President
Marty Blum, Vice President
Jonathan Abboud
Marsha Croninger
Veronica Gallardo
Peter Haslund
Craig Nielsen
Tyler Gibson, Student Trustee

Others present:
Dr. Lori Gaskin, Superintendent/President and Clerk of the Board of Trustees, Dr. Jack Friedlander, Executive Vice President, Dr. Paul Bishop, VP Information Technology, Pat English, VP Human Resources, and Marilynn Spaventa, Interim Executive VP Educational Programs, and Joe Sullivan, VP Business Services.

2.3 Welcome
President Kugler extended a cordial welcome.

2.4 Items taken Out of Order
5.1 Election of President and Vice President of the Board of Trustees
6.1 Classified Longevity
9.1 Audit Reports for Fiscal Year Ending June 30, 2015 – Al Eschenbach from Glen Burdett Attest Corporation presented the audit reports for the fiscal year ending June 20, 2015.
2.5 Hearing of Citizens
No citizens wished to address the Board.

2.6 Minutes of Special Meeting of November 5 and Regular Meeting of November 12, 2015
Motion by Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes to approve the minutes of November 5 and November 12, 2015. Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

2.7 Recognitions-None

3. COMMUNICATIONS - The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

3.1 Report by Academic Senate - Dr. Kimberly Monda
Dr. Monda thanked Trustees Kugler and Blum for their service on the Board this year and also thanked the entire Board for all the work they do for the college. Dr. Monda reported on two items that the Academic Senate discussed: one was a report presented about the adoption of Starfish, which is new software that's going to be used for keeping track of student academic progress. Secondly they reviewed EVP Friedlander's report on enrollment. Academic progress, probation, and dismissal were topics of interest to the Senate. Dr. Monda spoke about her experience on the evaluation committee which took place for two of the adult high school GED faculty.

3.2 Report by Associated Students - Isaac Eaves
Mr. Eaves reported that the Student Senate completed various projects: General Assembly was a success; approved various resolutions that are contributing to sustainability efforts on campus, mental health and equality in general. A calendar has been prepared for spring semester activities that will include tabling, where student senators will be able to speak to the students every week. Other events being planned are community outreach and possibly a monthly barbecue.

3.3 Report on Classified Employees - Liz Auchincloss
Ms. Auchincloss thanked Trustee Kugler and Trustee Blum for their work during this year. Also acknowledged and thanked Joan Galvan and Allison Canning. The Classified Consultation Group has reviewed and discussed FTES and the student equity plan. The group has added a subcommittee whose membership consists of Student Program Advisors.

3.4 Report from Superintendent/President - Dr. Lori Gaskin
Dr. Lori Gaskin reported on the following:
1. The meeting she attended with VP President Sullivan in San Francisco where they presented to Moody's and Standard and Poor's for our bonds rating.
2. We are in the third step of the facility planning process, the first two steps encompassed Program Location Land Use Master Planning (PLLUMP) and the third step will lead us to our facility's master plan. The conclusion of this project should be December 2016. We will then have a document that will guide us into the future with regard to our facility's master planning.
3. Thanked and acknowledged Joan Galvan's work as Public Information Officer.
4. Acknowledged Student Trustee Tyler Gibson who will be resigning.
5. Thanked and acknowledged Trustee Kugler and Trustee Blum for their services as President and Vice President of the Board. Also congratulated Trustee Croninger and Trustee Nielsen for being elected into these positions.
3.5 Report from Board Members/Committee Chairs

- Student Trustee Gibson announced that he would be resigning as he has a job that he will begin in January. Thanked the Board for all of their support during his term and thanked the institution for its support during his time here.

- Trustee Haslund and Trustee Blum, spoke on the groundbreaking ceremony that took place for the West Campus Classroom and Building.

- Trustee Croninger reported on the Fiscal Committee meeting and the items discussed.

- Trustee Abboud celebrated one year on the Board and thanked the Trustees for their support.

- Trustee Gallardo reported she and Trustee Haslund were asked to research whether or not the Board would want to have a policy regarding a formal succession process for the President and Vice President positions. The Board’s consensus was to discuss this at a Board Retreat, and leave it status quo for now.

4. ITEMS FOR FUTURE BOARD CONSIDERATION—None

5. GOVERNING BOARD

5.1 Election of President and Vice President of the Board of Trustees

Nominations for President:

Trustee Croninger: Trustee Haslund nominated and Trustee Croninger accepted.

Trustee Kugler: Trustee Nielsen nominated and Trustee Kugler declined.

Final Resolution: Trustee Croninger was nominated President.

Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

Nominations for Vice President:

Trustee Nielsen: Trustee Haslund nominated and Trustee Nielsen accepted.

Trustee Blum: Trustee Nielsen nominated and Trustee Blum declined.

Final Resolution: Trustee Nielsen was nominated Vice President.

Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

5.2 Establishment of the Santa Barbara Community College District’s Annual Organizational Meeting for 2016

Motion by Trustee Haslund, second by Trustee Gallardo

Final Resolution: Motion passes

Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

5.3 Establishment of 2016 Meeting Dates, Time, and Place for Regular Meetings of the Board of Trustees

Motion by Trustee Kugler, second by Trustee Nielsen

Final Resolution: Motion passes

Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

5.4 Establishment of Standing Committees of the Board of Trustees for 2016

Motion by Trustee Haslund, second by Trustee Kugler

Final Resolution: Motion passes to approve the standing committee structure for 2016. The committee members are as follows:
5.5 Appointment of Representative and Alternate to the County Committee on School District Organization
Motion by Trustee Blum, second by Trustee Kugler
Final Resolution: Motion passes to appoint Trustee Haslund as representative and Trustee Gallardo as alternate.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

5.6 Appointment of Representative to the Santa Barbara City College Foundation Board for 2016
Motion by Trustee Haslund, second by Trustee Gallardo
Final Resolution: Motion passes to appoint Trustee Kugler as representative.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

5.7 Establishment of a Task Force for Board Development
Trustee Kugler reported that one of the workshops she had attended in November as part of the Community College League of California conference had to do with the establishment of a task force for Board development.

The session Trustee Kugler reported on was the one conducted by the San Jose-Evergreen Community College District, which is in San Jose. They spent substantial amount of time over several years, looking at what is the role of the Board, what is appropriate, how it can be more useful in terms of assisting the college, but also how it can be appropriate in its parameters. They also looked at how it would be more useful for the personal growth of the individuals who are participating. Trustee Kugler suggested that if the Board was interested in establishing a Task Force for Board Development that board members from San Jose-Evergreen Community College District could be invited by the Trustees to make their presentation on their work.

After Board discussion the concurrence was that Trustee Kugler would contact the District and find out if they are able to come talk to the Board and what their schedules look like and Trustee Kugler was also asked to refine the concept and come back to the next meeting and review the outcome with the Board.

5.8 Discussion with Search Consultant Regarding Superintendent/President Position Announcement
Eva Conrad, Community College Search Services, provided an update of what had taken place since the last meeting she attended. Information was provided concerning the survey that was sent out regarding the eight desirable characteristics for the new Superintendent/President and the results were reviewed.

The Board reviewed the draft position announcement and concurred that announcement did not need to come back to the Board, and that it could proceed without a second review by the Board.

6. HUMAN RESOURCES CONSENT AGENDA ITEMS - Pat English, Vice President Human Resources
6.1 Actions Involving Permanent Personnel
6.2 Actions Involving Adjunct Faculty and CLL Teachers
6.3 Actions Involving Experts and Volunteers
6.4 Actions Involving Temporary, Short-Term and Student Personnel
Vice President English reported on the two TBAs in 6.1.
Administrative Assistant II (PE/Athletics): Classified Promotion for Catherine Gyll, 31/8, and will begin
1/4/16.
The position of Technology Services Specialist II was removed from this agenda.
Motion by Trustee Haslund, second by Trustee Nielsen for Items 6.1, 6.2, and 6.3.
Final Resolution: Motion passes to approve the above noted items as revised.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee
Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

Motion by Trustee Nielsen, second by Trustee Kugler
Final Resolution: Motion passes to approve Item 6.4.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Kugler, Trustee
Nielsen. Student Trustee Gibson concurred.
Abstained: Trustee Haslund

7. EDUCATIONAL PROGRAMS CONSENT AGENDA ITEMS - Marilyn Spaventa, Interim
Executive Vice President
7.1 Sabbatical Leaves for 2016-17
7.2 Stipends for Faculty
7.3 New Courses and Course Modifications
7.4 Center for Lifelong Learning Proposed Courses
7.5 Student Equity Plan
Motion by Trustee Gallardo, second by Trustee Haslund
Final Resolution: Motion passes to approve Items 7.1, 7.2, 7.4 and 7.5.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee
Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

Motion by Trustee Nielsen, second by Trustee Kugler
Final Resolution: Motion passes to approve Item 7.3.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Kugler, Trustee
Nielsen. Student Trustee Gibson concurred.
Abstained: Trustee Gallardo

8. BUSINESS SERVICES CONSENT AGENDA ITEMS - Joe Sullivan, Vice President Business
Services
8.1 Register of Warrants
8.2 Student Right to Know Agreement
8.3 Quarterly Report for Quarter Ending 09/30/2015
8.4 Contract Award for the West Campus Classroom & Office Building Project
8.5 Notice of Completion - LED Lighting Energy Efficiency (Prop 39 Year 2) Project
Motion by Trustee Nielsen, second by Trustee Blum
Final Resolution: Motion passes to approve the Business Services consent agenda items.
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee
Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

9. BUSINESS SERVICES ACTION ITEMS - Joe Sullivan, Vice President Business Services
9.1 Audit Reports for Fiscal Year Ending June 30, 2015
Motion by Trustee Nielsen, second by Trustee Gallardo
Final Resolution: Motion passes
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

9.2 Prop 30 EPA Expenditure Report for FY 2015-16
Motion by Trustee Gallardo, second by Trustee Haslund
Final Resolution: Motion passes
Aye: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Gibson concurred.

9.3 Resolution No. 12 (2015-16) Augmentation of Revenue
Motion by Trustee Nielsen, second by Trustee Abboud
Final Resolution: Motion passes
Aye: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Nielsen, Trustee Gallardo, Trustee Abboud, Trustee Kugler. Student Trustee Gibson concurred.

Motion by Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes
Aye: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Nielsen, Trustee Gallardo, Trustee Abboud, Trustee Kugler. Student Trustee Gibson concurred.

10. ADJOURNMENT
10.1 Adjourn the Meeting
Trustee Haslund requested to adjourn this meeting in honor of Diane Handloser, who was a long term faculty member, chair of the art department, and a beautiful human being.

President Croninger adjourned the meeting at 6:25 p.m. in honor of Diane Handloser.

APPROVED BY THE BOARD OF TRUSTEES ON January 28, 2016

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board