MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

SPECIAL MEETING
Luria Conference and Press Center
Room 1
Thursday, August 7, 2014
9:00 a.m.

721 Cliff Drive
Santa Barbara, CA

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Macker called the meeting to order at 9:00 am.

1.2 ROLL CALL

Members present:
Lisa Macker, President
Marsha Croninger, Vice President
Marty Blum
Veronica Gallardo
Peter Haslund
Marianne Kugler
Nicholas Steil, Student Trustee
Member absent:
Craig Nielsen

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary clerk to the Board of Trustees

1.3 WELCOME

President Macker extended a welcome to all.

1.4 HEARING OF CITIZENS

No citizen expressed a wish to address the Board of Trustees.

2. GOVERNING BOARD RETREAT

a. Guidance from Legal Counsel: Upcoming November Election - Craig Price

President Gaskin reported that Craig Price would be providing guidance to the Board regarding the upcoming election, and particularly as it relates to the Board’s engagement with the bond.

Mr. Price reported that the rules and regulations of what can and can’t be done are in Education Code 7050-7058. The codes and guidelines were reviewed with the Board. The question came up regarding what the students are allowed or not allowed to do. President Gaskin will obtain a legal memorandum regarding this question and she will send it to Allison Curtis and request that she disseminate it to the students.

b. Program Location and Land Use Planning (PLLUMP) - Julie Hendricks

President Gaskin gave an overview of the process leading to the current effort to develop a facilities master plan for the college’s three campuses (Main, Schott and Wake).

Julie Hendricks reported on the purpose of this project and reviewed what the intended results are. Ms. Hendricks noted that a PLLUMP Project Vision Statement had been developed and reviewed it with the Board. Phase I, the process plan, has been completed and this established the process map. Ms. Hendricks noted who the process participants will be: College Board, College Forums, Core Team (key governance bodies), College Planning Council + (Academic Senate, Classified Consultation Group, Student Senate, Advancing Leadership Committee and President’s Cabinet), Governance Bodies (Academic Senates, Classified Consultation Group, Student Senate, Advancing Leadership Committee, President’s Cabinet), Project Team Management (Julie Hendricks and Dan Watkins) and the Consultant Team (Anderson Brule Architects (ABA)), User Groups, (Educational Programs Coordinating Council, Center for Lifelong Learning, Deans Council, Student Services Leadership Team, Business IT Managers, HR group, Planning Resources, department chairs, Infrastructure Services Group (Facilities, Security, IT, Athletic, Food Services, Transportation Alternatives Group, Sustainability and Waste Management) Stakeholders (environmental consultants, MTD, City and County Council and also our neighbors). The timeline included in the process map was reviewed with the Board.
Ms. Hendricks reviewed Phase II of this process and went over the steps established which are: Step 1, Discovery, Step 2 Program and Step 3, Scenarios. Step 1 will be the information gathering; Step 2 is taking the information, refining and developing potential solutions. The consultants will take that information and look at existing facilities and start identifying possible solutions. Step 3 Scenarios is a future phase and will not be included in the agreement that the Board will be asked to approve. This is the design phase that will identify where the programs will be located and how their space will look.

Ms. Hendricks noted that the process that has been developed is inclusive, participatory and will have the support of the college and the final outcome will be a facilities master plan. Funding of phase II will come from Measure V. Discussion took place among the Board members.

c. Research Data – Robert Else

President Gaskin reported that the Scorecard was shared with the Board in early spring and the Board requested that the data be disaggregated. Acknowledge the work of Robert Else and his staff for putting together the data being presented today.

Mr. Else noted that at a previous meeting a review was conducted of the Chancellor’s Office Scorecard which provided various metrics for SBCC and a statewide measure. There was interest expressed by the Board to look at SBCC’s population in more detail. Mr. Else reported that what his office did was to build a similar scorecard using SBCC’s institutional data to include all students that could be broken down by residency, so that they can look at in-district students, ethnicity or population. This information was shared with the Board. Discussion took place on the information provided.

d. Neighborhood Concerns – Lori Gaskin

President Gaskin reported that there has been an increase of neighborhood concerns regarding student behavior.

Dr. Gaskins’ proposal is to create a blue ribbon panel to be chaired by the board member who represents this district area, Marty Blum. The constituent based task force would consist of representatives from the neighborhood, students who live in this area, the City, Santa Barbara Police Department, faculty and staff.

After discussion the Board concurred with this proposal and that Marty Blum would chair this committee.

e. Executive Director Search: SBCC Foundation – Marianne Kugler and Lori Gaskin

President Gaskin reported that the Foundation has formed a search committee and the chair of the committee is Suzi Schomer. Dr. Gaskin will become involved in the process when the final interviews are conducted.

Marianne Kugler requested that the Board discuss what they would like from the search committee, such as what characteristics, experiences, or behaviors should the new Executive
Director bring to this position. A discussion took place regarding what ideal skills the person should bring.

f. **2014/15 Board Goals – All**  
*Attachment 2*

President Gaskin facilitated the identification of key areas the Board would like to accomplish during 2014-15. The areas identified and discussed were 1) accreditation; 2) equity/access; 3) college readiness; 4) fiscal oversight; 5) community relationships; 6) facilities (Measure S, PLLUMP); 7) relationship with the Foundation; and 8) student success and support.

A draft of the 2014/15 board goals discussed will be presented for adoption at the August 28 Board meeting.

g. **Board Development Program - Lori Gaskin**  
*Attachment 3*

President Gaskin reviewed the meetings that the Board could attend that have been scheduled for 2014-15. This will be updated as more meetings are scheduled. The Student Trustee workshop will be added to the list.

3. **ADJOURNMENT**

President Macker adjourned the meeting at 12:10 p.m.

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**Meetings for the month of August 2014**  
August 11 - Fiscal Subcommittee Meeting  
August 14 – Board Meeting  
August 25 - Facilities Subcommittee Meeting  
August 21 – Campus Kick-off  
August 28 - Board Meeting

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**APPROVED BY THE BOARD OF TRUSTEES ON** September 25, 2014

[Signature]  
President, Board of Trustees

[Signature]  
Superintendent/President  
Secretary/Clerk of the Board