MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, August 28, 2014
4:00 pm

Room A-211
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

As a public community college dedicated to the success of each student…

Santa Barbara City College provides students a diverse learning environment that inspires curiosity and discovery, promotes global responsibility, and fosters opportunity to all.
1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Macker called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:
Lisa Macker, President
Marsha Croninger, Vice President
Marty Blum
Veronica Gallardo
Peter Haslund
Marianne Kugler
Craig Nielsen
Nicholas Steil, Student Trustee

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees
Pat English, Vice President Human Resources
Dr. Jack Friedlander, Executive Vice President Educational Programs
Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Macker extended a welcome to all present.

1.4 ITEMS TO BE TAKEN OUT OF ORDER-NONE

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board of Trustees.

1.6 MINUTES OF THE MEETING OF JULY 24, 2014

Upon motion by Trustee Nielsen, seconded by Trustee Blum, the Board approved the minutes of the meeting of July 24, 2014 by a vote of 7-0. Student Trustee Steil concurred.

1.7 RECOGNITIONS - NONE

1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Kimberly Monda

Dr. Monda reported that the Academic Senate held a retreat on August 20, 2014 and provided highlights from the retreat. They reviewed their constitution, the Academic
Senates involvement with the educational master plan, and the new program evaluation committee.

b. REPORT BY ASSOCIATED STUDENTS – Gracie Maynetto

Ms. Maynetto reported that the Student Senate has a full board and they will be adding new senators and should have a full senate soon. The Student Senate is working in collaboration with the UCSB Student Association on various initiatives and activities in the student community of Isla Vista. Their first activity will be Halloween and the campaign will be called “Keep It Safe, Keep It Local”.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Classified Consultation Group had not met and so had nothing to report, however, she did want to acknowledge the work of all of the staff in getting the campus ready for the fall semester.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

Dr. Gaskin reported on the following:
- Reported that the All Campus Kick off went well. Received positive feedback on the keynote speaker Dr. Manuel Pastor, who focused on student equity.
- Announced that the college has been awarded the Hispanic serving institution grant in the amount of $3,000,000 from the US Department of Education. Thanked the faculty and staff who made this happen.
- Fall semester enrollment is up approximately 1%, from last year, which was our target.
- Reported that the college has reaffirmed our strong partnership with Cottage Health Systems in supporting our nursing program. The agreement has been extended for another three years. Thanked Ron Werft and all of the individuals at Cottage who see the need to train the next generation of nurses.
- Staff has been very much involved and busy in addressing issues that relate to the Isla Vista tragedy, as well as a community wide approach to student civility and community building. Thanked Dr. Ben Partee, Allison Curtis, Dr. Jack Friedlander, and Marty Blum who are part of the collaboration in helping to solve this issue for the long term.

c. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Kugler reported that the Facilities Committee met and discussed items 6.1-f - 6.1-i. The committee concurred that the items should be approved.

Trustee Croninger reported that the Fiscal Committee met and reviewed the actual versus budgeted report for the fourth quarter year to date, received an update on the Chancellor’s Office annual state budget workshop, and reviewed the proposed budget that is on today’s agenda.
1.9 REPORTS/INFORMATION

a. Update on SBCC Center for Lifelong Learning (Andy Harper)

President Gaskin reported that an annual report on the Center for Lifelong Learning will be provided each year to the Board to give them an overview of the year end results.

Andy Harper, Executive Director, Center for Lifelong Learning provided an update on the first year activities and results and provided projections for the 2014-15 year. Mr. Harper reported that their goals were met for the first year and reviewed the goals for the upcoming year.

President Gaskin and the Board acknowledged the work of Andy Harper.

b. Review of 2014-15 Adopted Budget (Joe Sullivan)

Joe Sullivan reported that his focus today would be on the differences between the tentative and adopted budgets. Mr. Sullivan reviewed changes made in the assumptions, changes from the tentative to adopted budget, inter fund transfers, fund balances, other funds, Measure V fund, and construction and equipment funds.

President Macker noted that this item will be brought forward for approval at the September 11, 2014 board meeting.

c. Fall 2015 Accreditation Self-Evaluation Update (Robert Else)

President Gaskin reported that the initial review of the first draft of the accreditation self-study has been completed. The teams are going back and making revisions and the second round with draft two will occur early fall.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION-NONE

2. GOVERNING BOARD

2.1 Revision to Board Policies Chapter 6: Business and Fiscal Affairs

Upon by Trustee Haslund, seconded by Trustee Croninger, the Board approved the revisions to Board Policies Chapter 6: Business and Fiscal Affairs by a vote of 7-0. Student Trustee Steil concurred.

2.2 2014-15 Board of Trustees Goals

Upon motion by Trustee Haslund, seconded by Student Trustee Steil, the Board approved the 2014-15 board goals by a vote of 7-0. Student Trustee Steil concurred.

2.3 Reappointment of Measure V Citizens’ Bond Oversight Committee Members

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved the
reappointment of Measure V Citizens’ Bond Oversight Committee members by a vote of 7-0. Student Trustee Steil concurred.

3. SUPERINTENDENT/PRESIDENT-NONE

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Consent Items:
   a. Actions Involving Permanent Personnel
   b. Actions Involving Adjunct Faculty
   c. Actions Involving Experts and Volunteers
   d. Actions Involving Temporary Short-Term and Student Personnel

   Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the Human Resources consent items by a vote of 7-0. Student Trustee Steil concurred.

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 New Courses and Programs and Course and Program Modifications
5.2 Actions Involving Stipends for Faculty
5.3 Center for Lifelong Learning Proposed Course

   Upon motion by Trustee Steil and seconded by Trustee Croninger, the Board approved items 5.1, 5.2, and 5.3 by a vote of 7-0. Student Trustee Steil concurred.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

   Upon motion by Trustee Haslund and seconded by Trustee Nielsen, the Board approved the Business Services consent items by a vote of 7-0. Student Trustee Steil concurred.

   a. Ratification of Purchase Orders
   b. Register of Warrants
   c. Rome Spring 2015 Study Abroad Program Contract
   d. London Spring 2015 Study Abroad Program Contract
   e. Australia Winter Break 2014-15 Study Abroad Program Contract
   f. Change Order No. 2: PE 113 New Dance Floor Project
   g. Change Order No. 1: Pershing Parking Lot and Site Improvements Project
   h. Change Order No. 1: Interdisciplinary Center (IDC) Roof Repairs & Restoration Project
   i. Notice of Completion: Interdisciplinary Center (IDC) Roof Repairs & Restoration Project
   j. Lease Agreement for Orfalea Early Learning Center

6.2 BUSINESS ACTION ITEMS

   a. Resolution No. 5 (2014-15) Budget Transfers between Major Objects
Upon motion by Trustee Haslund, seconded by Trustee Steil, the Board approved Resolution No. 5. The vote follows:
AYES: Trustee Macker, Trustee Blum, Trustee Kugler, Trustee Nielsen, Trustee Haslund, Trustee Croninger, Trustee Gallardo
NOES: None
CONCUR: Student Trustee Steil

b. Resolution No. 6 (2014-15) Augmentation of Revenue

Upon motion by Trustee Haslund, seconded by Trustee Steil, the Board approved Resolution No. 6. The vote follows:
AYES: Trustee Macker, Trustee Blum, Trustee Kugler, Trustee Nielsen, Trustee Haslund, Trustee Croninger, Trustee Gallardo
NOES: None
CONCUR: Student Trustee Steil

c. Resolution No. 7 (2014-15) Transfer from Ending Fund Balance

Upon motion by Trustee Haslund, seconded by Trustee Steil, the Board approved Resolution No. 7. The vote follows:
AYES: Trustee Macker, Trustee Blum, Trustee Kugler, Trustee Nielsen, Trustee Haslund, Trustee Croninger, Trustee Gallardo
NOES: None
CONCUR: Student Trustee Steil

7. INFORMATION TECHNOLOGY–NONE

8. CLOSED SESSION

President Macker adjourned the meeting to closed session at 5:40 p.m.

a. ADJOURN TO CLOSED SESSION

   District Negotiators: Lori Gaskin, Pat English, Joe Sullivan and Jack Friedlander.

b. RECONVENE TO OPEN SESSION

President Macker reconvened the meeting to open session.

President Macker reported that there was no reportable action.

9. ADJOURNMENT

President Macker adjourned this meeting at 6:10 p.m.
Meetings for the month of September 2014
September 8 – 4:00 pm Fiscal Subcommittee Meeting
September 11 – 4:00 pm Board Meeting
September 22 – 4:00 pm Facilities Subcommittee Meeting
September 25 – 4:00 pm Board Meeting

APPROVED BY THE BOARD OF TRUSTEES ON September 25, 2014

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board