MINUTES
BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING
Thursday, March 27, 2014
4:00 pm

Room A-211
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

and

Phoenix Sky Harbor International Airport
3400 E. Sky Harbor Blvd.
Phoenix, AZ 85034

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The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardofterestees/

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

As a public community college dedicated to the success of each student...

Santa Barbara City College provides students a diverse learning environment that inspires curiosity and discovery, promotes global responsibility, and fosters opportunity to all.
1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Macker called the meeting to order at 4:00 pm

1.2 ROLL CALL

Members present:
Lisa Macker, President
Marsha Croninger, Vice President
Marty Blum
Veronica Gallardo
Marianne Kugler
Craig Nielsen

Members absent:
Peter Haslund (Due to technical difficulties Dr. Haslund was not able to join the meeting)
Cristian Alvarez, Student Trustee

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary clerk to the Board of Trustees
Dr. Jack Friedlander, Executive Vice President Educational Programs
Dr. Paul Bishop, VP Information Technology
Patricia English, VP Human Resources
Joe Sullivan, VP Business Services

1.3 WELCOME

President Macker extended a cordial welcome to all

1.4 ITEMS TO BE TAKEN OUT OF ORDER

4.1 Classified Longevity

1.5 HEARING OF CITIZENS

Vanessa Bechtel spoke at this meeting.

1.6 RECOGNITIONS

a. 2014 ADMINISTRATOR OF THE YEAR

Dr. Gaskin introduced the three honorable mentions:
- Karen Sophiea, Director, Marketing and Publications
- Dan Watkins, Director, Info. Tech. Infrastructure & Systems
- Lauren Wintemeyer, Director, Dual Enrollment

Dr. Gaskin announced the 2014 Administrator of the Year:
- Pat English, VP Human Resources

1.7 MINUTES - NONE
1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – None

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss congratulated Pat English on her being named Administrator of the Year. The Classified Consultation Group (CCG) had met and they were interviewed by the Fall 2015 Accreditation Standard IVA committee. The group also discussed the increased incidents in Isla Vista and the group hopes that classified staff will be part of the ad hoc task force group being formed by Dr. Friedlander to explore ideas to address inappropriate student behavior within the community. Ms. Auchincloss noted that discussion continues regarding classified staff teaching as adjuncts.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin reported on the following:

1. Expressed her appreciation to Liz Auchincloss and CCG for their interest in participating in the ad hoc task force on student behavior and Isla Vista.

2. A hard-copy of the March 2014 Accreditation Follow-Up report was presented to the Board, and it was noted that it is available electronically on our website. The Board was reminded that the visiting team from ACCJC will be here on Tuesday, April 1. The team will be meeting with the board as well as CPC, and other key constituents.

3. Reported on the recent statewide CEO Conference that she attended.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Kugler reported on the Facilities Committee meeting. They reviewed the extensive project status report, and discussed several of the items that are on today’s agenda for approval; the notices of completion, the amendment of the professional services agreement with DLR Group, and the Energy Conservation Project and Energy Services contract. The committee supports the approval of these items.

Trustee Croninger reported on the Fiscal Committee meeting. The committee reviewed and discussed the quarterly report ending December 31, 2013 that is on the agenda today as 6.1-c. The group discussed the draft board policy on reserves and this will be coming to the Board for approval at a future meeting.

1.9 REPORTS/INFORMATION
a. Fall 2015 Accreditation Self-Evaluation Update (Robert Else)

Dr. Gaskin reported that this item will be regularly reported on at the second board meeting of each month through Fall of 2015, to provide the Board with an update of the process for reaffirmation of accreditation.

Robert Else, Sr. Director of Institutional Research reported that our next reaffirmation of accreditation will be in Fall 2015. The timeline included in the attachments is the series of drafts that are being produced leading up to the final report, which will be completed in time for the visit in October of 2015.

The second attachment shows the structure of the accreditation steering and subcommittees. Deliberate steps have been taken to include a broad representation from administration, faculty, staff, and students. The committees have been meeting and the first draft should be completed by the end of May.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION

a. Future Bond Consideration

Dr. Gaskin reported that Santa Barbara County has established a deadline of June 26 for placement of items on the November 4th ballot. Bond counsel was asked to draft a calendar of what that would mean for the Board. A copy of the calendar was handed out and will be posted on the website. Dr. Gaskin reviewed the timeline with the Board.

Dr. Gaskin noted that it has been a two year process getting to this point and reviewed what the process has been. Dr. Gaskin’s recommendation to the Board was that they engage in dialogue regarding a bond at the first board meeting in May. If the Board concurs to move forward, the required resolution would need to undergo its first reading on June 12th and then a second reading at a special board meeting between June 12th and June 26th. Outreach to the community will continue, and a second community survey will be conducted to help inform the Board. It was noted that two bond amounts were tested and they came out favorably in $310 and $198 million.

Dr. Gaskin was asked to look into the timing of the meetings and if the survey results would be available in time for the discussion, before the Board has to make its final decision.

2. GOVERNING BOARD

2.1 Balloting for 2014 Election of Candidates for California Community College Trustees (CCCT) Board of Directors

Upon motion by Trustee Nielsen, seconded by Trustee Croninger, the Board approved to elect the following seven candidates for CCCT Board of Directors for 2014, by a vote of 6-0:

Adrienne Grey, West Valley-Mission CCD
Stephen P. Blum, Ventura CCD
Laura Casas, Foothill-DeAnza CCD
2.2 Board Self-Evaluation for 2013-14

Upon motion by Trustee Nielsen, seconded by Trustee Kugler, the Board approved to use last year’s instrument for their self-evaluation for 2013-14, by a vote of 6-0.

3. SUPERINTENDENT/PRESIDENT

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Consent Items:
   a. Actions Involving Permanent Personnel
   b. Actions Involving Adjunct Faculty
   c. Actions Involving Experts and Volunteers
   d. Actions Involving Temporary, Short-Term and Student Personnel
   e. Hourly Staff and Student Worker Pay Rates

Ms. English removed the Security Coordinator position from the agenda.

Upon motion by Trustee Gallardo, seconded by Trustee Nielsen, the Board approved the Human Resources consent items 4.1-a, b, d, and e, by a vote of 6-0.

Upon motion by Trustee Blum, seconded by Trustee Nielsen, the Board approved the Human Resources consent item 4.1-c, by a vote of 4-0. Trustee Kugler and Trustee Croninger abstained.

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 New Courses and Course Modifications (Kenley Neufeld)

Upon motion by Trustee Blum, seconded by Trustee Nielsen, the Board approved the new courses and course modifications, by a vote of 6-0.

5.2 Actions Involving Stipends for Faculty

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved the actions involving stipends for faculty, by a vote of 6-0.

5.3 Revised 2014-15 Academic Calendar

Upon motion by Trustee Blum, seconded by Trustee Croninger, the Board approved the revised 2014-15 academic calendar, by a vote of 6-0.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services
6.1 BUSINESS SERVICES CONSENT ITEMS

Upon motion by Trustee Blum, seconded by Trustee Kugler, the Board approved the Business Services consent items, by a vote of 6-0.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Quarterly Report for Quarter Ending 12/31/2013
d. Berlin, Prague and Amsterdam Summer 2014 Study Abroad Program Contract
e. London Summer 2014 Study Abroad Program Contract
f. Madrid Fall 2014 Study Abroad Program Contract
g. Paris Summer 2014 Study Abroad Program Contract
h. Paris and Istanbul Fall 2014 Study Abroad Program Contract
i. City of Santa Barbara Joint Use Vehicles Third Supplement to Agreement
j. Butte- Glenn Community College District Amendment to Agreement for Professional Services
k. Amendment of Professional Services Agreement with DLR Group
l. Notice of Completion: East & West Campus Snack Shop Modernization – Phase I Project Bid # 685
m. Notice of Completion: East Campus Main Entry Traffic Reconfiguration Project Bid # 691
n. Notice of Completion: IDC Building 1st and 2nd Floor Modernization-Painting and Flooring Replacement Project Bid # 690
o. Notice of Completion: Business Communications Building Chiller Replacement – Phase I Project Bid # 689

6.2 BUSINESS ACTION ITEMS

a. Resolution No. 22 (2013-14) Budget Transfers Between Major Objects

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved Resolution No. 22, by a vote of 6-0. The vote follows:

Ayes: Trustee Gallardo, Trustee Blum, Trustee Kugler, Trustee Macker, Trustee Nielsen, Trustee Croninger
Noes: None
Absent: Trustee Haslund and Student Trustee Alvarez

b. Resolution No. 23 (2013-14) Augmentation of Revenue

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved Resolution No. 23, by a vote of 6-0. The vote follows:

Ayes: Trustee Gallardo, Trustee Blum, Trustee Kugler, Trustee Macker, Trustee Nielsen, Trustee Croninger
Noes: None
Absent: Trustee Haslund and Student Trustee Alvarez

c. Resolution No. 24 (2013-14) Transfer from Ending Fund Balance
Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved Resolution No. 24, by a vote of 6-0. The vote follows:

Ayes: Trustee Gallardo, Trustee Blum, Trustee Kugler, Trustee Macker, Trustee Nielsen, Trustee Croninger
Noes: None
Absent: Trustee Haslund and Student Trustee Alvarez

d. Resolution No. 25 (2013-14) Payment of Outdated Warrant

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved Resolution No. 25, by a vote of 6-0. The vote follows:

Ayes: Trustee Gallardo, Trustee Blum, Trustee Kugler, Trustee Macker, Trustee Nielsen, Trustee Croninger
Noes: None
Absent: Trustee Haslund and Student Trustee Alvarez


Upon motion by Trustee Blum, seconded by Trustee Croninger, the Board approved Resolution No. 26, by a vote of 6-0. The vote follows:

Ayes: Trustee Gallardo, Trustee Blum, Trustee Kugler, Trustee Macker, Trustee Nielsen, Trustee Croninger
Noes: None
Absent: Trustee Haslund and Student Trustee Alvarez

f. Strata Information Group Contract Agreement

Upon motion by Trustee Blum, seconded by Trustee Kugler, the Board approved the Strata Information Group Contract Agreement, by a vote of 5-1. Trustee Nielsen voted no.

7. INFORMATION TECHNOLOGY–NONE

8. CLOSED SESSION - NONE

9. ADJOURNMENT

President Macker adjourned the meeting at 5:27 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON April 24, 2014

[Signatures]

President, Board of Trustees

[Signature]

Superintendent/President
Secretary/Clerk of the Board