MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, March 13, 2014
4:00 pm

Room A218C
MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

The meeting room is wheelchair accessible. The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

ANNOUNCEMENT: A tour of the Humanities Building will be held on Thursday, March 13th from 3:15 - 3:45 for interested Board members. The tour will begin at the elevator tower of the Humanities Building at 3:15 p.m.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Macker called the meeting to order at 4:00 p.m.
1.2 ROLL CALL

Members present:
Lisa Macker, President
Marsha Croninger, Vice President
Marty Blum
Veronica Gallardo
Peter Haslund
Marianne Kugler
Craig Nielsen
Cristian Alvarez, Student Trustee

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary clerk to the Board of Trustees
Dr. Jack Friedlander, Executive Vice President Educational Programs
Dr. Paul Bishop, VP Information Technology
Patricia English, VP Human Resources
Joe Sullivan, VP Business Services

1.3 WELCOME

President Macker extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.5 MINUTES OF THE MEETINGS OF MAY 10, 2012, JUNE 14, 2012, JANUARY 23, 2014,
FEBRUARY 13, 2014 (SPECIAL AND REGULAR MEETING), AND FEBRUARY 27, 2014

Upon motion by Trustee Haslund, seconded by Trustee Croninger, the Board approved, by a vote of 7-0, the minutes of the meetings of May 10, 2012 and June 14, 2012. Student Trustee Alvarez concurred.

Upon motion by Trustee Haslund, seconded by Student Trustee Alvarez, the Board approved, by a vote of 7-0, the minutes of the meeting of January 23, 2014. Student Trustee Alvarez concurred.

Upon motion by Trustee Haslund, seconded by Trustee Blum, the Board approved, by a vote of 7-0, the minutes of the meeting of February 13, 2014. Student Trustee Alvarez concurred.

Upon motion by Trustee Blum, seconded by Trustee Haslund, the Board approved, by a vote of 7-0, the minutes of the meeting of February 27, 2014. Student Trustee Alvarez concurred.

1.6 REPORTS/INFORMATION

a. Emergency Preparedness Update (Joe Sullivan)

Joe Sullivan provided the Board with an update on the college’s Emergency Operations Plan
A Red Emergency Binder has been developed that contains documents such as: evacuation plan/site map; sequence of acting president; Emergency Operations Plan (EOP); phone plan; organizational charts and contact phone numbers; emergency notification systems; floor plans and maps; medical and equipment lists; and security/access information. It was noted that first responders have a copy of this plan electronically and in hard copy.

There are currently 57 people who have been trained on the Community Emergency Response Team training (CERT). Vice President Sullivan reported that this plan is in accordance with federal and state guidelines and in compliance with local, state and federal guidelines and in compliance with local, state and federal law and standards. An overview was provided on the organization and administrative authority; levels of emergency; priorities; proclamation of campus state of emergency; emergency notification systems; activation of the Emergency Plan; and what happens after an emergency.

President Macker reminded the Board that this was one of its goals given to the Superintendent/President. She acknowledged and thanked all who worked on developing this plan.

2. SUPERINTENDENT/PRESIDENT

2.1 Accreditation March 2014 Follow-Up Report

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved, by a vote of 7-0, the Accreditation March 2014 Follow-Up Report. Student Trustee Alvarez concurred.

The Board expressed their gratitude to the task force for their two years of hard work on this report.

2.2 2014 California Community Colleges Classified Employee of the Year Nominee

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board endorsed the nomination of Nancy Tolivar, Network Specialist III, as Santa Barbara City College’s nominee for the 2014 California Community Colleges Classified Employee of the Year Nominee, by a vote of 7-0. Student Trustee Alvarez concurred.

3. STUDY SESSION ITEMS

3.1 Fall 2015 Accreditation Standard IV Interview Questions (Robert Else)

Dr. Gaskin reported that this item is in preparation for our Fall 2015 Accreditation Self-Evaluation report. There is a broad-based committee structure in place that is conducting this institutional self-assessment. The Standard IV committee is interviewing key groups on campus and the Board is a key organizational body that the committee wanted to interview. Dr. Gaskin introduced the Standard IVA committee members: Dan Watkins, Geoff Thielst, and Liz Auchincloss. Kenley Neufeld introduced the Standard IVB committee members: Scott Kennedy, Mike Medel, and Barry Tanowitz. Dr. Gaskin asked the questions for Standard IVA and Mr. Neufeld asked the questions for Standard IVB and the committee members took down the responses for input into the report.
3.2 Information Technology Update: A Review of Campus IT Initiatives (Paul Bishop)

Dr. Paul Bishop, Vice President of Information Technology (IT) provided the Board with an IT organizational chart and spoke about how IT has grown over the years. Dr. Bishop spoke about the training the directors will be receiving that will cover all aspects of their job responsibilities. The Directors provided updates on each of their areas: Dan Watkins on Administrative Systems and Network Services; Jim Clark on User Services; Jason Walker on Academic Technology; and Dan Watkins and Jim Clark reported on future IT projects.

4. ADJOURNMENT

President Macker adjourned the meeting at 6:15 p.m. in memory of Dr. Lorenzo Dell’Armi.

APPROVED BY THE BOARD OF TRUSTEES ON April 10, 2014

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board

Meetings for the month of March 2014
March 13 – Board Meeting
March 24 – Facilities Subcommittee Meeting
March 27 – Board Meeting