MINUTES

Board of Trustees
Santa Barbara Community College District
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Room A-211

Regular Board Meeting
December 11, 2014
4:00 p.m.

Meeting called to order at 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order
Trustee Kugler called the meeting to order.

1.2 Roll Call
Members present:
Marsha Croninger
Jonathan Abboud
Marty Blum
Veronica Gallardo
Peter Haslund
Marianne Kugler
Craig Nielsen
Nicholas Steil, Student Trustee

Others present:
Dr. Lori Gaskin, Superintendent/President and Clerk of the Board of Trustees, Dr. Paul Bishop, VP Information Technology, Patricia English, VP Human Resources, Dr. Jack Friedlander, Executive VP Educational Programs, Joseph Sullivan, VP Business Services

1.3 Welcome
Trustee Kugler extended a cordial welcome.

1.4 Items taken Out of Order
5.1 Assumption of Office of Governing Board
5.2 Election of President and Vice President of the Board of Trustees
7.1 Classified Longevity
10.3 Audit Report
5.8 Ethics and Brown Act Review

1.5 Hearing of Citizens
No citizen expressed a wish to address the Board.

1.6 Approval of Minutes
Motion by Trustee Croninger, second by Trustee Nielsen
Final Resolution: Motion passes
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Hashlund, Trustee Kugler, Trustee Nielsen
Abstain: Student Trustee Steil

1.7 Recognitions-None

2. COMMUNICATIONS
The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

2.1 Report by Academic Senate – Dr. Kimberly Monda
Dr. Monda reported that Celeste Barber was selected as SBCC's nominee for the Hayward award (which will be given to adjunct faculty every other year going forward) and our Dual Enrollment Program was nominated for the Board of Governors Exemplary Program Award. Dr. Monda noted that the Sabbatical Leave Proposals are on today’s agenda for approval and that the Academic Senate took action on two plans, the District Technology Plan and the Program Location and Land Use Master Plan.

2.2 Report by Associated Students – Colette Brown
Ms. Brown reported that the Associated Student Government is going to work on recruiting new senators. The Student Senate will continue building the community and cohesion between the student body through multiple events and fundraisers on campus and they will continue to connect more with UCSB.

2.3 Report on Classified Employees – Liz Auchincloss
Ms. Auchincloss congratulated Colette Brown on being elected President of the Student Senate. The Classified Consultation Group met and reviewed the District Technology Plan and committee members provided reports on the various committee meetings they had attended. The group also reviewed policies received from the Board Policy and Administrative Procedures (BPAP) committee.

2.4 Report from Superintendent/President – Dr. Lori Gaskin
Dr. Gaskin reported on the following:
• Congratulated the incumbent board members and Jonathan Abboud our new board member.
• SBCC received the 2014 Water Hero award from the City of Santa Barbara’s Water Conservation Program.
• Reported on how the Program Location and Land Use Master Planning process is unfolding.
• Noted that the California Community College's Board of Governors approved our request for fiscal independence from the County of Santa Barbara. Acknowledged the work of Joe Sullivan, Lyndsay Maas, James Zava and accounting staff.
• Recognized the work of Kim Monda, Liz Auchincloss, Colette Brown, Dan Watkins and Jason Walker.
• Noted that the Board members had received two reports; the first was the Guide to Accreditation for Governing Boards and the second was a report from the UCSB Foundation Trustees Advisory Committee on Isla Vista strategies.

2.5 Reports from Board Members/Committee Chairs
• Trustee Croninger reported that the Fiscal Committee had met and reviewed the audit and the budget reporting schedule.
• Trustee Nielsen reported that the Facilities Committee had met and reviewed the items on today’s agenda for approval and the committee members concurred that they should be approved.
• Trustee Haslund reported that the Educational Policies Committee had met and the major discussion was the student equity plan.

3. REPORTS/INFORMATION-None

4. ITEMS FOR FUTURE BOARD CONSIDERATION-None

5. GOVERNING BOARD

5.1 Assumption of Office of Governing Board
President Gaskin swore in the three incumbent trustees, Peter Haslund, Marty Blum, and Marsha Croninger and our new trustee Jonathan Abboud.

5.2 Election of President and Vice President of the Board of Trustees

Nominations for President:
Trustee Kugler: Motion by Trustee Nielsen, second by Trustee Haslund
Trustee Blum: Motion by Trustee Gallardo, second by Student Trustee Steil
Final Resolution: Trustee Kugler was elected President
Ayes: Trustee Nielsen, Trustee Croninger, Trustee Abboud, Trustee Haslund
No: Trustee Gallardo, Trustee Blum
Abstain: Trustee Kugler
Concur: Student Trustee Steil

Nominations for Vice President:
Trustee Blum: Motion by Trustee Nielsen, second by Trustee Gallardo
Trustee Haslund: Motion by Student Trustee Steil, second by Trustee Croninger
Final Resolution: Trustee Blum was elected Vice President
Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Gallardo, Trustee Kugler
Abstain: Trustee Haslund
Concur: Student Trustee Steil

5.3 Establishment of the Santa Barbara Community College District’s Annual Organizational Meeting for 2015
Motion by Trustee Croninger, second by Trustee Blum
Final Resolution: Motion passes.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

5.4 Establishment of 2015 Meeting Dates, Time and Place for Regular Meetings of the Board of Trustees
Motion: Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

5.5 Establishment of Standing Committees of the Board of Trustees for 2015
Motion by Trustee Haslund, second by Trustee Croninger
Final Resolution: Motion passes to continue the following three current standing committees for 2015:
Fiscal: Marsha Croninger, Veronica Gallardo, Craig Nielsen
Facilities: Jonathan Abboud, Marty Blum, Craig Nielsen
Educational Policies: Veronica Gallardo, Peter Haslund, Marianne Kugler
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

5.6 Appointment of Representative and Alternate to the County Committee on School District Organization
Motion by Trustee Croninger, second by Trustee Nielsen
Final Resolution: Motion passes to appoint Marty Blum as representative and Veronica Gallardo, as alternate.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

5.7 Appointment of Representative to the Santa Barbara City College Foundation Board for 2015
Motion by Trustee Haslund, second by Trustee Croninger
Final Resolution: Motion passes to appoint Marianne Kugler as the representative.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

5.8 Brown Act, Ethics, and Board Duties and Responsibilities Annual Review
Craig Price, Legal Counsel, provided the Board with a review of the Brown Act, Ethics, and Board Duties and Responsibilities.

5.9 Revision to Board Policies: Chapter 2 Board of Trustees
5.10 Revision to Board Policies: Chapter 3 General Institution
5.11 Revision to Board Policies: Chapter 4 Academic Affairs
5.12 Revision to Board Policies: Chapter 5 Student Affairs
Motion by Trustee Haslund, second by Trustee Nielsen
Final Resolution: Motion passes to approve items 5.9, 5.10, 5.11, and 5.12.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.
5.13 Superintendent/President’s Employment Contract
Motion by Trustee Haslund, second by Trustee Croninger
Final Resolution: Motion passes.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

6. SUPERINTENDENT/PRESIDENT-None

7. HUMAN RESOURCES CONSENT AGENDA ITEMS – Pat English, Vice President Human Resources

7.1 Actions Involving Permanent Personnel
7.2 Actions Involving Adjunct Faculty
7.3 Actions Involving Experts and Volunteers
7.4 Actions Involving Temporary, Short-Term and Student Personnel
Motion by Trustee Haslund, second by Trustee Gallardo
Final Resolution: Motion passes to approve all of the Human Resources consent agenda items.
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

8. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

8.1 New Courses and Course Modifications
Motion by Trustee Croninger, second by Trustee Nielsen
Final Resolution: Motion passes
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

8.2 Actions Involving Stipends for Faculty
Motion by Trustee Haslund, second by Student Trustee Steil
Final Resolution: Motion passes
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

8.3 Sabbatical Leave Proposals
Motion by Student Trustee Steil, second by Trustee Croninger
Final Resolution: Motion passes
Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

8.4 Student Equity Plan
Dr. Gaskin reported that this presentation constitutes first reading of the student equity plan. The plan has been developed within the framework of the college’s participatory governance structure. There has always been the requirement in the Education Code to submit a student equity plan and to document, and operationalize our efforts in addressing the achievement gap, the disparity in student success, by different populations, and at risk populations. Due to the parallel process of greater accountability, and expectations for our public institutions of education, we have been seeing greater interest at the state level about ensuring that we
address issues of equity. For the 2014-15 budget, the Legislature has allocated significant resources, $50 million, statewide to address these issues.

Last spring, Dr. Gaskin asked Dr. Friedlander to co-chair the Student Access, Equity, and Success committee. The committee consists of 90 members and they have accomplished a great deal of work on this plan. The plan being presented is a collective wisdom and vision of this institution relative to student equity. This is the first reading and Dr. Jack Friedlander will provide an overview.

Dr. Friedlander reported that the goal of the student equity plan is to increase success rates for all students, but in particular to reduce any gap that exists among students in each of the targeted populations. The measures that will be used are: access, course completion, progression through Basic Skills and ESL coursework through completion of the first degree applicable course in English and math, and certificate and degree completion and transfer. The strategies that will be used to achieve the goals and objectives of the plan were presented. The three phases of the plan were also presented. The equity plan was approved by the Academic Senate and the College Planning Council. Dr. Friedlander acknowledged the work of Priscilla Butler on the student equity plan.

9. BUSINESS SERVICES CONSENT AGENDA ITEMS – Joe Sullivan, Vice President
9.1 Ratification of Purchase Orders
9.2 Register of Warrants
9.3 Disposal of Surplus Equipment
9.4 Statement of Work with Strata Information Group
9.5 Moodlerooms Joule Renewal Contract
9.6 Maxient Student Conduct Software Service
   Motion by Trustee Blum, second by Trustee Nielsen
   Final Resolution: Motion passes to approve the Business Services consent agenda items.
   Ayes: Trustee Abboud, Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Nielsen. Student Trustee Steil concurred.

10. BUSINESS ACTION ITEMS

10.1 Resolution No. 21 (2014-15) Budget Transfers Between Major Objects
   Motion by Trustee Croninger, second by Trustee Blum
   Final Resolution: Motion passes
   Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred.

10.2 Resolution No. 22 (2014-15) Augmentation of Revenue
   Motion by Trustee Croninger, second by Trustee Blum
   Final Resolution: Motion passes
   Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred.

10.3 Resolution No. 23 (2014-15) Santa Barbara County Authorized Signature Forms and Governing Board Delegation of Board Powers/Duties
   Motion by Trustee Croninger, second by Trustee Blum
   Final Resolution: Motion passes
Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred

10.4 Resolution No. 24 Adoption of Ten Percent (10%) Progress Payment Retention Amount for the West Campus Classroom and Office Building Project
Motion by Trustee Nielsen, second by Trustee by Marsha Croninger
Final Resolution: Motion passes
Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred

10.5 Resolution No. 25 Adoption of Ten Percent (10%) Progress Payment Retention Amount for the Campus Center Seismic and Code Upgrades Project
Motion by Trustee Nielsen, second by Trustee Croninger
Final Resolution: Motion passes
Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred

10.6 Audit Report for Fiscal Year Ending June 30, 2014
Motion by Student Trustee Steil, second by Trustee Croninger
Final Resolution: Motion passes
Ayes: Trustee Nielsen, Trustee Blum, Trustee Croninger, Trustee Abboud, Trustee Haslund, Trustee Gallardo, Trustee Kugler. Student Trustee Steil concurred

11. BUSINESS INFORMATION ITEM

11.1 Fiscal Committee Reporting Calendar 2015
Vice President Sullivan provided this as an informational item. No action was taken.

12. INFORMATION TECHNOLOGY-None

13. CLOSED SESSION-None

14. ADJOURNMENT

14.1 President Kugler adjourned the meeting at 6:29 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON March 12, 2015

Marianne Kugler
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board