MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, January 23, 2014
4:00 pm

Room A-211
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Macker called the meeting to order at 4:00 pm.

1.2 ROLL CALL

Members present:
Lisa Macker, President
Marsha Croninger, Vice President
Marty Blum
Veronica Gallardo  
Peter Haslund (arrived at 4:45 pm)  
Marianne Kugler  
Craig Nielsen  
Cristian Alvarez, Student Trustee

Management present:  
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees  
Dr. Paul Bishop, VP Information Technology  
Patricia English, VP Human Resources  
Joe Sullivan, VP Business Services

1.3 WELCOME

President Macker extended a cordial welcome to all.

1.4 ITEMS TO BE TAKEN OUT OF ORDER

2.1 Swearing In of Student Trustee  
4.1 Classified Longevity

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.6 RECOGNITIONS - NONE

1.7 MINUTES OF THE REGULAR MEETINGS OF DECEMBER 12, 2013

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved the minutes of the regular meeting of December 12, 2013.

1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Kenley Neufeld

Mr. Neufeld shared with the Board the following statement regarding policy matters on curriculum and educational program development:

Policy matters on "curriculum" and "educational program development" have been identified both in your board policy (BP 2510) and in California Code of Regulations Title 5 (Section 53200) as areas that are considered "academic and professional matters" whereby the board will consult collegially. On these two matters, to consult collegially means relying primarily upon the advice and judgment of the Academic Senate.
If we look a little deeper into district procedures, we find in AP 4502 how course offerings are handled within a department. It reads, “The Department Chair serves as liaison to the Division Dean and the EVP for Educational Programs with regard to academic, curricular, professional, and operational business of the department.” It goes on to say Department Chairs will consult "with department faculty, identify courses and/or services to be offered and schedule classes or program coverage.” and consult "with department faculty and other departments as needed to identify courses and programs to be developed and/or modified.”

We have a policy and a procedure for handling curricular matters of the college. It relies upon the faculty and the Academic Senate to provide the leadership and direction for our programs, courses, and offerings.

Intercollegiate athletic offerings, such as men’s tennis, are curricular matters and follow the both the policy and procedures of the college whereby the board must rely upon the faculty, departments, curriculum advisory, and the Academic Senate. The Physical Education department began this discussion in 2008 and the decision wasn’t taken lightly. The unanimous decision not to offer men’s intercollegiate tennis was based upon their analysis of student interest and in order to better align their limited resources with the goals and the needs of the department as a whole. This does not mean the men’s tennis team will never appear again in the future.

Please continue to rely upon the faculty on these matters.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Classified Consultation Group had not met yet this year. It was noted that many more classified staff members are participating in the accreditation process. There will be a meeting with classified staff who are teaching as adjuncts and updates will be provided as discussions continue.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin noted that that there was nothing better than to come to in-service today and be greeted by hundreds of faculty and staff and administrators, all who were so eager and passionate about what they do. It really reaffirms what SBCC is all about.

c. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Kugler reported that the Facilities Committee had met and was provided with detailed information and an update on the status of the campus-wide lock project.

Trustee Croninger reported that the Fiscal Committee had met and Lyndsay Maas provided a list of what will be presented at each of the fiscal meetings. Also presented was the budget development timeline and actual versus budget comparison for the first six months of the year.
a. Santa Barbara City College Foundation Overview

Vanessa Bechtel, Executive Director SBCC Foundation, provided an overview of the foundation, its structure, different committees, and organization.

b. Reflections on SBCC 2013 Survey

Robert Else, Sr. Director of Institutional Research reported on the 2013 Reflections of SBCC Survey. All employees of the college received the survey it covered 4 basic areas: Mission, Planning, Budgeting, and Student Learning. Mr. Else provided highlights from the survey results.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION-This item was tabled.

a. Future Bond Program – Proposed Projects

2. GOVERNING BOARD

2.1 Swearing In of Student Trustee

President Macker swore in Cristian Alvarez the new Student Trustee.

2.2 Appointment of Representative to the Santa Barbara City College Foundation Board for 2014

Upon motion by Trustee Croninger, seconded by Trustee Gallardo, the Board appointed Trustee Kugler as the representative to the Santa Barbara City College Foundation Board.

2.3 Appointment of Real Property Negotiator for SBCC Facilities Lease to Kaplan International

Upon motion by Trustee Haslund, seconded by Trustee Nielson, the Board approved the appointment of Dr. Lori Gaskin as the real property negotiator.

3. SUPERINTENDENT/PRESIDENT

3.1 Educational Master Plan

Upon motion by Trustee Haslund, seconded by Trustee Blum, the Board approved the Educational Master Plan.

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Consent Items:

a. Actions Involving Permanent Personnel
b. Actions Involving Adjunct Faculty
c. Actions Involving Experts and Volunteers
d. Actions Involving Temporary, Short-Term and Student Personnel
Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved the Human Resources consent items.

5. EDUCATIONAL PROGRAMS – Dr. Alice Scharper, Dean

5.1 Actions Involving Stipends for Faculty

Upon motion by Trustee Haslund, seconded by Trustee Blum, the Board approved the actions involving stipends for faculty.

5.2 2014-15 Calendar for the Center for Lifelong Learning

Upon motion by Trustee Kugler, seconded by Trustee Nielson, the Board approved the 2014-15 calendar for the Center for Lifelong Learning.

5.3 New Courses and Course Modifications

Upon motion by Trustee Blum, seconded by Trustee Haslund, the Board approved the new courses and course modifications.

5.4 Center for Lifelong Learning Proposed Courses

Upon motion by Trustee Nielsen, seconded by Trustee Haslund, the Board approved the Center for Lifelong Learning proposed courses.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

Upon motion by Trustee Nielsen, seconded by Trustee Croninger, the Board approved the Business Services consent items.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Authorization to Establish 2013-2014 Trust Account and Club Account
d. Districtwide Electronic/Wireless Lock Upgrade Project – Change Order 1
e. Districtwide Electronic/Wireless Lock Upgrade Project – Change Order 2

6.2 BUSINESS ACTION ITEMS

a. Resolution No. 15 (2013-14) Budget Transfers between Major Objects

Upon motion by Trustee Nielsen, seconded by Trustee Haslund, the Board approved Resolution No. 15. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Haslund, Trustee Gallardo, Trustee Kugler, Trustee Blum, Trustee Nielsen.
NOES: None
CONCUR: Trustee Alvarez, Student Trustee
b. Resolution No. 16 (2013-14) Augmentation of Revenue

Upon motion by Trustee Nielsen, seconded by Trustee Haslund, the Board approved Resolution No. 16. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Haslund, Trustee Gallardo, Trustee Kugler, Trustee Blum, Trustee Nielsen.
NOES: None
CONCUR: Trustee Alvarez, Student Trustee

c. Resolution No. 17 (2013-14) Transfer from Ending Fund Balance

Upon motion by Trustee Haslund, seconded by Trustee Croninger, the Board approved Resolution No. 17. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Haslund, Trustee Gallardo, Trustee Kugler, Trustee Blum, Trustee Nielsen.
NOES: None
CONCUR: Trustee Alvarez, Student Trustee

d. Resolution No. 18 (2013-14) California Department of Education CSPP-3524 Agreement Amendment 01

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved Resolution No. 18. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Haslund, Trustee Gallardo, Trustee Kugler, Trustee Blum, Trustee Nielsen.
NOES: None
CONCUR: Trustee Alvarez, Student Trustee

e. Resolution No. 19 (2013-14) 2014-15 Non-resident Tuition Fee

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved Resolution No. 19. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Haslund, Trustee Gallardo, Trustee Kugler, Trustee Blum, Trustee Nielsen.
NOES: None
CONCUR: Trustee Alvarez, Student Trustee

7. INFORMATION TECHNOLOGY–NONE

8. CLOSED SESSION

President Macker adjourned the meeting to closed session.

a. ADJOURN TO CLOSED SESSION
1) Conference with Real Property Negotiator (Government Code §54956.8(b))
   Property: SBCC
   Agency Negotiator: Dr. Lori Gaskin, President/Superintendent of SBCC
   Negotiating Party: Marsha Harrington, Sr. Vice President of Kaplan International
   Under negotiation: Instructions to negotiator re: Terms of facilities lease to Kaplan International.

b. RECONVENE TO OPEN SESSION

President Macker reconvened the meeting to open session and reported the following:

The Board has provided direction to our real estate negotiator in terms of the real property lease with Kaplan.

9. ADJOURNMENT

President Macker adjourned the meeting.

APPROVED BY THE BOARD OF TRUSTEES ON March 13, 2014

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board