AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: 2014 Outstanding Classified Employee and the Honorable Mention Classified Employees
DATE
April 24, 2014
ATTACHMENT(S)
None

BACKGROUND:

The Board of Trustees annually pays special honor to a member of the regular classified staff, chosen by his/her peers, for outstanding services to the college and/or community.

The Board of Trustees will award a special Certificate of Recognition and an honorarium of $1,000.00 to the Outstanding Classified Employee. A plaque bearing the names of each year’s honoree will be engraved with the awardee’s name.

The Board of Trustees will also award a special Certificate of Recognition and an honorarium of $500.00 each to the Honorable Mention Classified Employees.

RECOMMENDATION:

None

Administrator Initiating Item: Lori Gaskin, President
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Fall 2015 Accreditation Self-Evaluation Update

DATE
April 24, 2014
ATTACHMENT(S)
None

BACKGROUND:

The College's accreditation is evaluated by the Accrediting Commissions for Colleges and Junior Colleges (ACCJC) every six years. We are in the process of preparing our Accreditation Self-Evaluation Report, to be submitted to the ACCJC in August 2015. Mr. Else will provide a brief update on the progress of this report and other accreditation-related activities.

RECOMMENDATION:

None

Administrator Initiating Item: Robert Else, Sr. Director, Institutional Assessment, Research, and Planning; SBCC Accreditation Liaison Officer
Approved by: Lori Gaskin, President
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Resolution No. 27 (2013-14) Order of Election

REASON FOR BOARD CONSIDERATION
☒ ACTION ☐ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER 2.1

DATE April 24, 2014
ATTACHMENT(S) 1 page

BACKGROUND:

The regular biennial election of Board of Trustee members is scheduled for November 4, 2014. The terms of the following four Santa Barbara Community College District Trustees are expiring on December 5, 2014 (i.e., the first Friday in December): Marty Blum, Marsha Croninger, Peter Haslund, and Lisa Macker. These will be the offices up for election on November 4, 2014. In accordance with both state Election and Education Codes, the Board of Trustees must adopt a resolution acknowledging a consolidated election and specifying the purpose of the election. This resolution addresses the requirements so noted.

RECOMMENDATION:

It is recommended the Board of Trustees approve Resolution No. 27 (2013-14) Order of Election.

Administrator Initiating Item: Lori Gaskin, President
ORDER OF ELECTION
(Education Code Sections 5000, 5018, 5304, 5322)

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION
& NOTICE TO CONSOLIDATE

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of Santa Barbara Community College District School/Community College District of Santa Barbara County; and

WHEREAS, pursuant to Section 5340 of the Education Code, said election must be consolidated with any other school or community college district governing board elections in the same area on the same day; and

WHEREAS, pursuant to section 10400 of the Elections Code, said election may be consolidated with other elections to be held on the same day;

NOW, THEREFORE, BE IT RESOLVED that William J. Cirone, Santa Barbara County Superintendent of Schools, call the election as ORDERED and in accordance with the designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 4, 2014

The purpose of the election is to elect members of the governing board of Santa Barbara Community College District

2 Indicate if any offices are for two-year terms:

IT IS FURTHER ORDERED that the clerk or secretary of the district shall deliver, not less than 123 days prior to the date set for the election, two copies of this Resolution and Order to the county superintendent of schools, and one copy to the officer conducting the election.

THE FOREGOING RESOLUTION AND ORDER was adopted by a formal vote of the governing board of the Santa Barbara Community College District of Santa Barbara County, being the board authorized by law to make the designations therein contained, on April 24, 2014.

(Signed) Clerk/Secretary of the Governing Board

Instructions

1 If election is called under ECS 5018, insert:

Another purpose is whether the number of members of the governing board of District shall be increased from three to five.

Another purpose of the election shall be to elect two additional members of the governing board of District to serve if the above measure is approved.

2 Indicate if any offices are for two-year terms (as opposed to four-year terms)

3 After the Order of Election is adopted by the board, the clerk or secretary should sign the Order and deliver two copies to the county superintendent of schools and one to the officer conducting the election not less than 123 days prior to the date set for the election (ECS 3322). One of these copies is to be delivered by the county superintendent to the county clerk or registrar of voters, with a copy of the Notice of Election, at least 124 days prior to the date of election (ECS 3324).
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Resolution No. 28 (2013-14) Candidates’ Statements

REASON FOR BOARD CONSIDERATION
☐ ACTION ☐ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER
2.2

ATTACHMENT(S)
1 page

BACKGROUND:

The regular biennial election of Board of Trustee members is scheduled for November 4, 2014. The terms of the following four Santa Barbara Community College District Trustees are expiring on December 5, 2014 (i.e., the first Friday in December): Marty Blum, Marsha Croninger, Peter Haslund, and Lisa Macker. These will be the offices up for election on November 4, 2014. In accordance with state Election Code, the Board of Trustees must adopt a resolution stipulating who bears financial responsibility for the candidates' statement of qualification. This resolution addresses the requirements so noted.

RECOMMENDATION:

It is recommended the Board of Trustees approve Resolution No. 28 (2013-14) Candidates’ Statement.

Administrator Initiating Item: Lori, Gaskin, President
RESOLUTION NO. 28 (2013-14)

Santa Barbara Community College District

Candidates’ Statements

WHEREAS, Section 13307 of the Elections Code of the State of California requires this board to adopt certain policies in regard to statements of candidates who run for office as members of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that this governing board does hereby determine:

• That the cost of printing, handling, and mailing candidates’ statements shall be charged to the:

  Candidate
  (Candidate or District)

• That the candidates’ statement shall not exceed;

  200
  (“200” OR “400” words)

• That candidates not be permitted to submit additional materials to be sent to the voter with the sample ballot.

• That the Registrar of Voters be directed to give a copy of these regulations to each candidate or his/her representative at the time that nomination documents are received.

BE IT FURTHER RESOLVED that these policies shall remain in full force and effect until rescinded by this Board.

PASSED AND ADOPTED by the Board of Directors of the

Santa Barbara Community College

District

this 24th day of April, 2014

Ayes:

Noes:

Absent:

Secretary to the Board of Directors
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Resolution No. 29 (2013-14) 2014 Classified School Employee Week

REASON FOR BOARD CONSIDERATION
☐ ACTION ☐ CONSENT ☐ FIRST READING
☐ INFORMATION ☐ REPORTS

ITEM NUMBER 2.3
ATTACHMENT(S) 1 page
DATE April 24, 2014

BACKGROUND:
This resolution recognizes the contributions of the Santa Barbara Community College District classified employees and declares the week of May 18-24, 2014 as Classified School Employee Week.

RECOMMENDATION:
It is recommended the Board of Trustees approve Resolution No. 29 (2013-14) 2014 Classified Employee Week.

Administrator Initiating Item: Lori Gaskin, President
Resolution
Of the Governing Board of the
Santa Barbara Community College District

UPON THE OCCASION OF CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, classified school employees provide valuable services to the District and students of the Santa Barbara Community College District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Barbara Community College District’s students; and

WHEREAS, classified school employees employed by the Santa Barbara Community College District strive for excellence in all areas relative to the educational community.

THEREFORE, BE IT RESOLVED, that the Santa Barbara Community College District hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the State of California and in the Santa Barbara Community College District and declares the week of May 18-24, 2014, as Classified School Employee Week in the Santa Barbara Community College District.

PASSED AND ADOPTED by the Board of Trustees of the SANTA BARBARA COMMUNITY COLLEGE DISTRICT this 24th day of April 2014 by the following vote:

Ayes:

Noes:

Absent:

Concur:

Dr. Lori Gaskin
Superintendent/President
Secretary/Clerk to the Board of Trustees
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Action Involving Permanent Personnel
DATE
April 24, 2014
ATTACHMENT(S) 2 pages

REASON FOR BOARD CONSIDERATION
☐ ACTION ☐ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS ITEM NUMBER 4.1-a

BACKGROUND:
The attached transmits routine Human Resources action regarding permanent personnel.

RECOMMENDATION:
It is recommended the Board of Trustees approve the action involving permanent personnel presented in the attached.

Administrator Initiating Item: Patricia English, Vice President, Human Resources
HUMAN RESOURCES: ACTIONS INVOLVING PERMANENT PERSONNEL

Faculty Reduced Workload

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Date</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAVENTA, Lou</td>
<td>English Skills</td>
<td>Fall 2014</td>
<td>Reduce Workload to 96.04% for medical reasons, sick leave to cover 3.96 TLU</td>
</tr>
</tbody>
</table>

NOTIFICATION OF FACULTY APPOINTMENTS BY SUPERINTENDENT/PRESIDENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Date</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGUIRRE-FUENTES, Lydia</td>
<td>Counseling</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: Debbie Mackie and Scott Brewer</td>
</tr>
<tr>
<td>BOGGS, Sarah</td>
<td>English</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: Jim Stephens</td>
</tr>
<tr>
<td>FLORES, Eric</td>
<td>Counseling</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: Debbie Mackie and Scott Brewer</td>
</tr>
<tr>
<td>GRANT, Christine</td>
<td>Counseling</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: Debbie Mackie and Scott Brewer</td>
</tr>
<tr>
<td>RAMIREZ, Joshua</td>
<td>Psychology</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: Susan Mantyla</td>
</tr>
<tr>
<td>TAYLOR, Lesley-Anne</td>
<td>DSPS</td>
<td>08/21/2014</td>
<td>FT, Tenure Track Probationary-1 Re: New</td>
</tr>
</tbody>
</table>
### CLASSIFIED APPOINTMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PARRA, Daniel</td>
<td>Security Officer</td>
<td>15/3</td>
<td>4/25/14</td>
</tr>
<tr>
<td>BARMINSKY, Alexandria</td>
<td>DSPS Service Provider</td>
<td>33/3</td>
<td>5/6/14</td>
</tr>
</tbody>
</table>

### CLASSIFIED LONGEVITY CAREER INCREMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th># of Years</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILLER, Christian</td>
<td>25</td>
<td>4/1/14</td>
</tr>
</tbody>
</table>

### CLASSIFIED PROMOTION

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>VALENZUELA, Lorraine</td>
<td>Security Coordinator</td>
<td>31/7</td>
<td>5/1/24</td>
</tr>
<tr>
<td>PICHARDO, Arturo</td>
<td>Technology Services Specialist III</td>
<td>43/6</td>
<td>4/25/14</td>
</tr>
<tr>
<td>COKELEY, Rayce</td>
<td>Security Supervisor</td>
<td>133/3</td>
<td>4/25/14</td>
</tr>
</tbody>
</table>

### CLASSIFIED LEAVE OF ABSENCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARQUEZ, Chantille</td>
<td>HR Technician III (Conf.)</td>
<td>2/20/14</td>
<td>Medical</td>
</tr>
<tr>
<td>THIERJUNG, Alexandra</td>
<td>Administrative Assistant III (Conf.)</td>
<td>3/25/14</td>
<td>Medical</td>
</tr>
</tbody>
</table>

### CLASSIFIED CHANGE IN ASSIGNMENT (VOLUNTARY)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
<th>From</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOUIE, Nicole</td>
<td>Transcript Analyst</td>
<td>4/25/14</td>
<td>60% to 100%</td>
</tr>
</tbody>
</table>
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES  
FROM: PRESIDENT  
DATE: April 24, 2014

SUBJECT: Action Involving Adjunct Faculty

ATTACHMENT(S): 1 page

REASON FOR BOARD CONSIDERATION
☐ ACTION  ☒ CONSENT  ☐ FIRST READING
☐ SECOND READING  ☐ INFORMATION
☐ REPORTS  
ITEM NUMBER: 4.1-b

BACKGROUND:

The attached transmits routine Human Resources action regarding adjunct faculty, and includes credit and Continuing Education hires, and equivalence determination for minimum qualifications. Adjunct faculty assignments will not exceed 67% time, including any credit division assignment for fall and spring semesters. Also included are action regarding teachers for the Center for Lifelong Learning.

RECOMMENDATION:

It is recommended the Board of Trustees approve the action involving adjunct faculty presented in the attached.

Administrator Initiating Item: Patricia English, Vice President Human Resources
HUMAN RESOURCES: ACTIONS INVOLVING ADJUNCT FACULTY

ADJUNCT FACULTY

CREDIT — Spring

GAGON, Dennis (Sub)

CREDIT — MINIMUM QUALIFICATION — EQUIVALENCIES - Spring

CHICOTE, Jose Spanish

CREDIT — MINIMUM QUALIFICATION — EQUIVALENCIES — Fall 2014

MALDONADO, Javier Physics/Astronomy

CONTINUING EDUCATION - Spring

MOODY, Catherine
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Action Involving Experts and Volunteers

REASON FOR BOARD CONSIDERATION
☐ ACTION ☑ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER
4.1-c

DATE
April 24, 2014

ATTACHMENT(S)
2 pages

BACKGROUND:

The attached transmits routine Human Resources action regarding experts/volunteers.

RECOMMENDATION:

It is recommended the Board of Trustees approve the action involving experts/volunteers as presented in the attached.

Administrator Initiating Item: Patricia English, Vice President Human Resources
### EXPERTS (CREDIT)

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate (not to exceed)</th>
<th>Service Date(s)</th>
<th>Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>APIGO, Mary-Jo</td>
<td>Present research to Express to Success Program faculty</td>
<td>$300</td>
<td>4/17/14</td>
<td>Grant</td>
</tr>
<tr>
<td>Ewing Consulting, Inc. Bill Ewing</td>
<td>Salary Survey</td>
<td>$9,000</td>
<td>11/1/13-6/30/14</td>
<td>General</td>
</tr>
<tr>
<td>JANKOWSKI, William</td>
<td>Assistance with storyboard development &amp; implementation</td>
<td>$1,300</td>
<td>3/31/14-5/30/14</td>
<td>General</td>
</tr>
<tr>
<td>REYES, Gilbert</td>
<td>Training facilitator for faculty &amp; staff</td>
<td>$200</td>
<td>4/18/14</td>
<td>General</td>
</tr>
<tr>
<td>STEVENS, Karen Lee</td>
<td>Guest lecturer</td>
<td>$75</td>
<td>4/21/14</td>
<td>Grant</td>
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</tbody>
</table>

### VOLUNTEERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Date</th>
<th>For</th>
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</thead>
<tbody>
<tr>
<td>BARSANTE, Ray</td>
<td>Studio monitor</td>
<td>4/7/14-5/24/14</td>
<td>Art</td>
</tr>
<tr>
<td>COLBERT, Sasha</td>
<td>Studio monitor</td>
<td>4/7/14-5/19/14</td>
<td>Art</td>
</tr>
<tr>
<td>LINCOLN, Jacqueline</td>
<td>Studio monitor</td>
<td>4/7/14-5/24/14</td>
<td>Art</td>
</tr>
<tr>
<td>MORALES, Daniel</td>
<td>Studio monitor</td>
<td>4/1/14-5/24/14</td>
<td>Art</td>
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### EXPERTS (CLL)

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate (not to exceed)</th>
<th>Service Date(s)</th>
<th>Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRACE, Terrance</td>
<td>Video editing &amp; support</td>
<td>$5,000</td>
<td>4/30/14 – 6/30/14</td>
<td>CLL</td>
</tr>
<tr>
<td>Name</td>
<td>Assignment</td>
<td>Date</td>
<td>For</td>
<td></td>
</tr>
<tr>
<td>--------------------</td>
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<td>--------</td>
<td></td>
</tr>
<tr>
<td>ARTZ, Deb</td>
<td>CLL - Work &amp; Career</td>
<td>4/7/14 – 6/7/14</td>
<td>J Taggart</td>
<td></td>
</tr>
<tr>
<td>BANDEROVSKAYA,</td>
<td>CLL - Dance</td>
<td>4/7/14 – 6/7/14</td>
<td>J Taggart</td>
<td></td>
</tr>
<tr>
<td>Anastasia</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GOLOVIN, Vasily</td>
<td>CLL - Dance</td>
<td>4/7/14 – 6/7/14</td>
<td>J Taggart</td>
<td></td>
</tr>
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</table>
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO: BOARD OF TRUSTEES</th>
<th>DATE</th>
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<tbody>
<tr>
<td>FROM: PRESIDENT</td>
<td>April 24, 2014</td>
</tr>
<tr>
<td>SUBJECT: Action Involving Temporary, Short-Term and Student Personnel</td>
<td>ATTACHMENT(S)</td>
</tr>
<tr>
<td></td>
<td>3 pages</td>
</tr>
</tbody>
</table>

REASON FOR BOARD CONSIDERATION
- [ ] ACTION
- [x] CONSENT
- [ ] FIRST READING
- [ ] SECOND READING
- [ ] INFORMATION
- ITEM NUMBER 4.1-d

BACKGROUND:
The attached transmits routine Human Resources action regarding temporary, short-term and student personnel. Short-term, non-continuing personnel require Board approval, pursuant to Assembly Bill 500 and its revisions to Education Code 88003.

All short-term and student personnel appointments are limited to 19.5 hours per week and 175 days per year.

RECOMMENDATION:
It is recommended the Board of Trustees approve the action involving temporary, short-term and student personnel as presented in the attached.

Administrator Initiating Item: Patricia English, Vice President, Human Resources
# HUMAN RESOURCES: ACTIONS INVOLVING TEMPORARY PERSONNEL

## SHORT-TERM PERSONNEL (CREDIT)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Level</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>BROCKER, Erin</td>
<td>Chemistry HS III</td>
<td>3/1/14-6/30/14</td>
</tr>
<tr>
<td>BUBLITZ, Oliver</td>
<td>Food Services HS II</td>
<td>4/10/14-6/30/14</td>
</tr>
<tr>
<td>GONZALEZ, Bianca</td>
<td>F &amp; O HS IV</td>
<td>3/26/14-6/30/14</td>
</tr>
<tr>
<td>KOLTHOFF, Sarah</td>
<td>Food Services HS III</td>
<td>4/7/14-6/30/14</td>
</tr>
<tr>
<td>LESTER, Sandra</td>
<td>Computer Science HS III</td>
<td>3/10/14-6/30/14</td>
</tr>
<tr>
<td>OROPEZA, Barbara</td>
<td>Student Development HS VI</td>
<td>3/24/14-6/30/14</td>
</tr>
<tr>
<td>PARRA, Daniel David</td>
<td>Security Security Officer</td>
<td>4/1/14-4/24/14 Perm Appt begins 4/25/14</td>
</tr>
<tr>
<td>PEDERSEN, Matthew</td>
<td>History HS III</td>
<td>1/2/14-6/30/14</td>
</tr>
</tbody>
</table>

## SHORT-TERM PERSONNEL (CONTINUING EDUCATION)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Level</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAUER-HUNT, Trisha</td>
<td>GED HS VI</td>
<td>7/1/13 – 6/30/14</td>
</tr>
<tr>
<td>BEAMER, Robert</td>
<td>GED HS VI</td>
<td>1/20/14 – 6/30/14</td>
</tr>
<tr>
<td>FUENTES, Ana</td>
<td>ESL HS V</td>
<td>4/7/14 – 6/30/14</td>
</tr>
<tr>
<td>MARTIN, Jacqueline</td>
<td>ESL HS III</td>
<td>10/23/13 – 6/30/14</td>
</tr>
<tr>
<td>MILLER, Dusty</td>
<td>ESL HS V</td>
<td>4/7/14-6/30/14</td>
</tr>
<tr>
<td>MOODY, Catherine</td>
<td>ESL HS VI</td>
<td>10/16/13 – 6/30/14</td>
</tr>
<tr>
<td>NOBRIGA, Judy</td>
<td>Registration HS IV</td>
<td>10/22/13 – 6/30/14</td>
</tr>
</tbody>
</table>
**BOARD OF TRUSTEES**  
**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Level</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>O'NEILL, Katey</strong></td>
<td>ESL HS IV</td>
<td>10/16/13 – 6/30/14</td>
</tr>
<tr>
<td><strong>PENA, Anna</strong></td>
<td>ESL HS IV</td>
<td>4/7/14 – 6/30/14</td>
</tr>
<tr>
<td><strong>PEREZ-CISNEROS, Karen</strong></td>
<td>Bilingual Computer Skills</td>
<td>3/6/14 – 6/30/14</td>
</tr>
<tr>
<td><strong>ROJAS, Marcela</strong></td>
<td>Bilingual Computer Skills</td>
<td>4/7/14 – 6/30/14</td>
</tr>
<tr>
<td><strong>SANABRIA CARDENAS, Erika</strong></td>
<td>ESL HS III</td>
<td>1/29/14 – 6/30/14</td>
</tr>
<tr>
<td><strong>SASSAMAN, Marleen</strong></td>
<td>ESL HS III</td>
<td>7/11/13 – 6/30/14</td>
</tr>
<tr>
<td><strong>WILDWOOD, Sophia</strong></td>
<td>ESL HS IV</td>
<td>1/14/14 – 6/30/14</td>
</tr>
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</table>

**SHORT-TERM PERSONNEL (CLL)**

<table>
<thead>
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**STUDENT PERSONNEL**

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*Item 4.1-d  
Page 2 of 3  
4/24/14*
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AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Action Involving Stipend for Faculty

REASON FOR BOARD CONSIDERATION
☐ ACTION ☒ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER 4.1-e

DATE April 24, 2014
ATTACHMENT(S) 1 page

BACKGROUND:

The attached list contains action regarding a stipend for a credit faculty member. This stipend was authorized and approved by the Vice President, Human Resources and the Superintendent/President.

RECOMMENDATION:

It is recommended the Board of Trustees approve this action involving a stipend for faculty.

Administrator Initiating Item: Patricia English, Vice President, Human Resources
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Item 4.1-e
4/24/14
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
DATE

SUBJECT: New Courses and Course Modifications
ATTACHMENT(S)

REASON FOR BOARD CONSIDERATION
ACTION ☑ CONSENT ☐ FIRST READING ☐ SECOND READING ☐ INFORMATION ☐ REPORTS
ITEM NUMBER 5.1

BACKGROUND:

The Curriculum Advisory Committee (CAC) reviews all Course Outlines of Record, certificate and degree programs and proposed modification and changes to ensure that they comply with college, state, and accreditation requirements. All CAC approved courses have been reviewed and approved by the department chair and area dean. The attached curriculum changes were approved by CAC on April 7, 2014.

RECOMMENDATION:

It is recommended the Board of Trustees approve the recommendations of the Curriculum Advisory Committee.

Administrator Initiating Item:
Jack Friedlander, Executive Vice President, Educational Programs
To: SBCC Board of Trustees
From: Curriculum Advisory Committee

At the April 7 and April 14, 2014 meetings the Curriculum Advisory Committee approved the following:

NEW COURSE PROPOSALS
BLST102H The African-American in U.S. History from Civil Rights to Present - Honors
MUS173B Chamber Orchestra Baroque
PE132D Advanced Swimming
PE134B Swimming for Conditioning: Intermediate
TA146B Fly and Scenery Systems Operator
TA146C Deck Crew Co-Chief
TA146D Deck Crew Head
TA149D Production Stage Manager
TA150B Audio Mixing Board Operator in Production
TA150C Audio Systems Programmer
TA150D Chief Audio Technician
TA156B Makeup and Hair Assistant in Production
TA156C Theatrical Makeup, Hair & Wig Technician in Production
TA158A Scenic Studio Carpenter/Painter
TA158B Scenic Studio Construction Carpenter/Painter
TA158C Scenic Studio Carpenter/Painter

NEW COURSE PROPOSAL – NON-CREDIT
80121 ESL English for Written Driving Test

MODIFIED COURSE PROPOSALS
ART140 2-D Design: Composition and Color
COMM141 Small Group Communication
ENG110 Composition and Reading
ENG110GB Composition and Reading
ENG110H Composition and Reading, Honors
ERTH111 Dynamic Earth - Physical Geology
ERTH111H Dynamic Earth - Physical Geology Honors
ERTH111L Dynamic Earth - Physical Geology Lab
ERTH112 History of the Earth
ERTH112L History of the Earth Lab
FR104 Intermediate French II
ITAL140 Advanced Conversation
PE112A Body Conditioning Boot Camp: Beginner
SPAN130 Intermediate Spanish Conversation I
SPAN135 Latin American Culture
SPAN150 Advanced Spanish
SPAN160 Advanced Spanish
TA145A Stage Electrician
TA146A Theatrical Stage Carpentry Deck Crew
COURSE DEACTIVATIONS
EH100B History of SB Gardens
EH100A History of Gardens
EH200W Residential Landscape Design
EH200RR Woody Plant Care: Trees, Shrubs and Vines
EH200M Landscape Pest Control
EH200GG Ecological Restoration and Management
EH200G Ground Covers/Turf for SB
EH200F Mediterranean Exotic Flora
EH200EE Horticultural Restoration
EH200E Chumash Landscaping
EH200CC Edible Landscaping
EH200C Biodynamic Horticulture
EH200X Water Efficient Landscapes
EH200BB Native Flora - Ident/Cultiv
EH200AA Native Flora - Ident/Cultiv
EH200 Topics: Plant Recognition
FS101N Intro to Film - Discussion
FS117 Cultural Diversity in Film
FS199 Screenwriting Basics
GDP120 Production for Print I
GDP121 Production for Print II
GDP122 Visualizing Data for Business
GDP123 Newsletter Design for Business
GDP124 Magazine Design for Business
GDP125 Book Design for Business and Self-Publication
GDP126 Purch Print Web & Multimedia Services
GDP127 Introduction to Pdf
GDP130 Digital Darkroom I
GDP131 Digital Darkroom II
GDP140 Color Management for Rgb
GDP141 Color Management for Cmyk
GDP210 Studio Practicum
MGMT103 Small Business Management
MGMT104 Strategic Business Planning
MGMT109 Human Resource Management
PE187B Intercollegiate Tennis - Men
PE214 Coaching Youth Basketball
PHYS101H Conceptual Physics - Honors
PHYS104 The Great Ideas of Physics
PHYS199 Workshop for Physics
PHYS299 Independent Study in Physics

PROGRAM DEACTIVATIONS
Journalism: Broadcast Journalism Emphasis Associate in Arts
Journalism: Visual Journalism Emphasis Associate in Arts
Journalism: Visual Journalism Emphasis Certificate of Achievement
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Action Involving Stipends for Faculty

REASON FOR BOARD CONSIDERATION
☐ ACTION ☐ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER

DATE
April 24, 2014

ATTACHMENT(S)
3 pages

BACKGROUND:
The attached list contains routine action regarding stipends for credit and non-credit faculty. The stipends were authorized and approved by the appropriate administrator and then by the Executive Vice President, Educational Programs.

RECOMMENDATION:
It is recommended the Board of Trustees approve the action involving stipends for faculty.

Administrator Initiating Item: Jack Friedlander, Executive Vice President, Educational Programs
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AGENDA ITEM BACKGROUND

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<td>FROM: PRESIDENT</td>
<td>April 24, 2014</td>
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<tr>
<td>SUBJECT: Center for Lifelong Learning Proposed Courses</td>
<td>ATTACHMENT(S)</td>
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BACKGROUND:

Proposals for new fee-based Center for Lifelong Learning (CLL) classes may be submitted by current or prospective instructors. The proposals are reviewed by the CLL Associate Directors and Executive Director using criteria related to appropriate content, relevance to the community, and market viability. Minimum and maximum course hours are indicated after each class title. Tuition fee is $5 per class hour. Specialized classes with lower enrollment may cost more. Studio lab, community recreation and hiking classes sections are $3 - $4 per class hour. Where appropriate, lab and/or off-campus rental fees are added to the cost of the class. The classes presented in the attached are recommended for Board approval.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Center for Lifelong Learning proposed courses.

Administrator Initiating Item: Andrew Harper, Executive Director, Center for Lifelong Learning

Approved by: Jack Friedlander, Executive Vice President, Educational Programs
NEW COURSES
(Instructor Initiated – all community service courses are reviewed and approved by CLL Associate Directors and CLL Executive Director.)

Minimum and maximum course hours are indicated after each master course. Tuition fee is $5 per class hour. Specialized classes may cost more. Studio lab sections are $3 per class hour. Lab and/or building fees, should they apply, will be an additional cost added into the overall class fee.

Film
My Favorite Movie (6-20 hours)
Experience the American South through Classic Movies (3-30 hours)

Writing and Literature
Copy that Converts (10-20 hours)
How a Book Gets Published (6-30 hours)
Successful Self-Publishing (3-8 hours)

Psychology and Spirituality
Nurturing the Soul on the Journey toward Self-Realization (2-4 hours)

Fine Arts
Portrait Drawing for the Absolute Beginner (15-30 hours)
Beginning and Intermediate Drawing (6-30 hours)

Crafts
Creative Cable Knitting (6-12 hours)
Create Your Own Hand Painted Furniture (12-35 hours)

Jewelry
El Arte de Crear Joyeria-nivel 1 (15-30 hours)

Home and Garden
Gone With the Wind: What to Do With Your Drought Stricken Yard (3-9 hours)

Cooking
Main Meal Summer Salads (3-9 hours)
Trader Joe’s Picnic and BBQ Dishes (2-6 hours)

Recreation
Start Playing Bridge Now (2-40 hours)

Dance
Teach Me Tango! (1-20 hours)
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Ratification of Purchase Orders

REASON FOR BOARD CONSIDERATION
☐ ACTION ☒ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER 6.1-a

DATE April 24, 2014
ATTACHMENT(S) 2 pages

BACKGROUND:

The attached board report includes campus-wide purchase orders processed from March 13, 2014 through April 6, 2014.

RECOMMENDATION:

It is recommended the Board of Trustees acknowledge receipt of the attached Purchase Order Report.

Administrator Initiating Item: Rob Morales, Director, Administrative Services/Emergency Response

Approved by: Joseph E. Sullivan, Vice President, Business Services
## Board Report  POs From: 3/13/2014 To: 4/6/2014

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<thead>
<tr>
<th>PO Number</th>
<th>Vendor</th>
<th>Description</th>
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<th>Creation Date</th>
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<td>Kruger Benson Ziemer Architect Inc</td>
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AGENDA ITEM BACKGROUND

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<thead>
<tr>
<th>TO: BOARD OF TRUSTEES</th>
<th>DATE</th>
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<tbody>
<tr>
<td>FROM: PRESIDENT</td>
<td>April 24, 2014</td>
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<tr>
<td>SUBJECT: Register of Warrants</td>
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<tr>
<th>REASON FOR BOARD CONSIDERATION</th>
<th>ITEM NUMBER</th>
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<tr>
<td>☐ ACTION ☒ CONSENT ☐ FIRST READING</td>
<td>6.1-b</td>
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<tr>
<td>☐ SECOND READING ☐ INFORMATION</td>
<td></td>
</tr>
<tr>
<td>☐ REPORTS</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:

It is requested the Board of Trustees approve the following warrants and Automated Clearing House.

MONTH OF MARCH 2014

RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW

A Detailed report may be viewed in the Accounting Office A-130

<table>
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<tr>
<th>Title</th>
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<tr>
<td>County Treasury*</td>
<td>01239876-0910, 0068018-8754</td>
<td>4,732,531.66</td>
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<td>TOTAL</td>
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<td>$ 5,273,044.18</td>
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</table>

*This includes the Automated Clearing House payments, otherwise known as direct deposit payments.

This approval is required under the provision of Education Code Sections §85200 and §85210.

RECOMMENDATION:

It is recommended the Board of Trustees approve Register of Warrants.

Administrator Initiating Item: Lyndsay Maas, Controller

Approved by: Joseph E. Sullivan, Vice President, Business Services
BACKGROUND:

The decision to split the Business Communications Building – Air Handler Replacement project into two phases was driven primarily by the need to replace the chiller before complete failure occurred. Failure of the chiller would have left the BC building without an air-handler too provide heat or air flow. In addition the original bid for the completion of the entire project by general contractors in spring 2013 was determined excessive relative to the cost estimate. The project team agreed that the chiller replacement portion of the project could be bid separately by a mechanical contractor, allowing for immediate installation of the chiller (subsequently Phase I), and possibly keeping the overall cost of the project lower. Phase I could be completed at any time without interrupting class time. Phase II is the air handler portion of the work (air handler, fan coil units, ducting, vents, etc.) requiring the coordination of a general contractor. Phase II could not be completed during the semester without interrupting class time.

The amendment of the architect’s contract includes services beyond the original scope of work included in the agreement. The additional scope of work for Phase II is in the following areas:

- Revising separate sets of drawings for split scope, pre-bid meeting
- Advertising and posting the projects to the plan room for contractor bidding
- Bid process items, including job walks, cost estimates, contractor questions and addenda
- Pre-construction meeting
- Construction administration, including shop drawing submittals and RFI processing, contractor payment applications, change orders, site visits, DSA inspections and punch list site visit, report and completion verification.
- Closeout documents and as-builts

RECOMMENDATION:

It is recommended the Board of Trustees approve the amendment of Professional Services Agreement with Bildsten + Sherwin Design Studio for $28,900.00 for the Business Communications Building Air Handler Replacement Phase II project.

Administrator Initiating Item: Julie Hendricks, Sr. Director–Facilities, Planning and Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
First Amendment to Design Services Agreement

This First Amendment to Design Services Agreement ("Amendment") is entered into this 24th day of April, 2014 by and between SANTA BARBARA COMMUNITY COLLEGE DISTRICT, a California Community College District ("District") and BILDSTEN + SHERWIN DESIGN STUDIO INC. ("Architect") (collectively referred to herein as the "Parties"). This Amendment is entered into with reference to the following Recitals, all of which are incorporated herein by this reference:

WHEREAS, on or about February 24, 2012, the Parties entered into a Design Services Agreement ("Agreement") relating to the replacement of the chiller and air handlers in the Business/Communication Center ("BC Building") (the "Project"), as described more fully in the Agreement;

WHEREAS, subsequent to the execution of the Agreement, the District decided to split the Project into two separate construction phases, with Phase I of the Project relating to the replacement of the chiller and Phase II of the Project relating to the replacement of the air handlers;

WHEREAS, Phase I of the Project is complete;

WHEREAS, the split of the construction into two phases requires that the following additional services be provided for Phase II of the Project, which services were not contemplated at the time of the Agreement:
- Revising separate sets of drawings for split scope, pre-bid meeting
- Advertising and posting the projects to the planroom for contractor bidding
- Bid process items, including job walks, cost estimates, contractor questions and addenda
- Pre-construction meeting
- Construction administration, including shop drawing submittals and RFI processing, contractor payment applications, change orders, site visits, DSA inspections and punch list site visit, report and completion verification.
- Closeout documents and as-builds;

WHEREAS, the Parties have agreed to expand the scope of Basic Services provided under the Agreement and to increase the Contract Price by $28,900, to account for all services, professional fees and expenses related to Phase II of the Project.

NOW, therefore, in consideration of the mutual covenants contained herein, the District and the Architect agree to amend the Agreement as follows:

1. Basic Services. The scope of Basic Services as set forth in Section 2 is hereby amended and expanded to include the following services for Phase II of the Project (Air Handler Replacement):
   a. Revising separate sets of drawings for split scope, pre-bid meeting
   b. Advertising and posting the projects to the planroom for contractor bidding
c. Bid process items, including job walks, cost estimates, contractor questions and addenda

d. Pre-construction meeting

e. Construction administration, including shop drawing submittals and RFI processing, contractor payment applications, change orders, site visits, DSA inspections and punch list site visit, report and completion verification.

f. Closeout documents and as-builts

2. **Architect Compensation.** The fixed price, lump sum Contract Price for the completion of the Basic Services (as amended herein) shall be increased by the amount of $28,900, for a total fixed, lump sum Contract Price of **$97,475.** The Contract Price includes the Architect’s fee, Design Consultants’ fees, personnel expense of the Architect and Design Consultants, inclusive of all benefits and burdens, travel for the personnel of the Architect and Design Consultants to and from their respective offices and the District and the Site of the Project, insurance and all other administrative or overhead costs associated with or arising out of performance of the Basic Services (as amended herein).

3. **Other Terms.** All other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF,** the District and Architect have executed this Agreement as of the date set forth above.

"District"
Santa Barbara Community College District

By: __________________________
Title: __________________________

"Architect"
Bildsten + Sherwin Design Studio, Inc.

By: __________________________
Title: __________________________
March 11, 2014

Julie Hendricks, AIA, LEED AP BD+C
Director, Facilities & Campus Development
Facilities & Operations Department
Santa Barbara City College
721 Cliff Drive, Santa Barbara, CA 93109

Project Name / Location:
- Business/ Communication Center air handler/ chiller replacement
- Santa Barbara City College
- 721 Cliff Drive, Santa Barbara, CA 93109

We respectfully submit this Request for Additional Services beyond the agreement with SBCC dated February 24, 2012. The fees listed below are due to unforeseen splitting of the project into two separate construction phases, which has created twice the amount of work in the following areas:
  - Revising separate sets of drawings for split scope, pre-bid meeting
  - Advertising and posting the projects to the planroom for contractor bidding
  - Bid process items, including job walks, cost estimates, contractor questions and addenda
  - Pre-construction meeting
  - Construction administration, including shop drawing submittals and RFI processing, contractor payment applications, change orders, site visits, DSA inspections and punch list site visit, report and completion verification. Closeout documents and as-builts

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<td>Mechanical</td>
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<td>Electrical</td>
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<td><strong>Total</strong></td>
<td><strong>$ 28,900</strong></td>
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</table>

We appreciate the opportunity to work with you on this project. Please call with any questions.

Ellen P. Bildsten, Architect AIA

[Signature]
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Award of Contract for the Business Communications Building – Air Handler Replacement Phase II Project

REASON FOR BOARD CONSIDERATION
☐ ACTION  ☑ CONSENT  ☐ FIRST READING  ☐ SECOND READING  ☐ INFORMATION  ☐ REPORTS

ITEM NUMBER  6.1-d

DATE  April 24, 2014
ATTACHMENT(S)  1 page

BACKGROUND:

The Air Handler Replacement Phase II Project consists of replacement of the existing multiple air handler and fan coil units which are all original to the Business Communications building and currently not operating effectively. The Chiller Replacement Phase I Project was completed late last year and this Phase II portion of the work will complete the DSA approved project (Phase I and II). The Phase II project was publicly bid at the beginning of this month. The bid process generally includes preparation of bid documents, public advertising, conducting a job walk, sealed bid submission by published deadline, public reading of bids and identification of the lowest responsive bid. As indicated on the bid tabulation form the lowest responsive bid for this project is as follows:

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Project</th>
<th>Estimated Amount (Approx.)</th>
<th>Bid Amount</th>
<th>Contractor</th>
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<td>693</td>
<td>Business Communications Building</td>
<td>$388,040.00</td>
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<tr>
<td></td>
<td>Air Handler Replacement Phase II</td>
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RECOMMENDATION:

It is recommended the Board of Trustees accept bids and award the contract to Smith Electric for the Business Communications Building – Air Handler Replacement Phase II Project.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
# BID TABULATION

**Project:** BC BLDG- AIR HANDLER REPLACEMENT PHASE II

**Date:** Tuesday, April 1, 2014

**Contractor Base Bid Signed Sub Addendum Experience Contractor #1 Statement List**

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<th>Signed</th>
<th>Addendum #1</th>
<th>Experience Statement</th>
<th>Sub Contractor List</th>
<th>Contractor Licensing Statement</th>
<th>MBE/ WBE</th>
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**Bid Opened by:** Kara Pizano

**Bid Opening Attended by:** Esmaeil Noori, Paul Sanchez, Andy Unger, Tim Gross, Melody Valencia, Julie Hendricks, Norm Raymundo

**Copies Sent to:** Tri-Co, J. Hendricks, J. Sullivan

Item 6.1-d 
4/24/14
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Award of Contract for the Accounting & Payroll Interior Refurbishment Project

REASON FOR BOARD CONSIDERATION
☐ ACTION ☑ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER
6.1-e

BACKGROUND:

The existing carpeting, lighting and systems furniture in the Accounting and Payroll office date back to 1990 and the carpet is worn, stained and "rippled" at a number of locations. Since then the furniture has been reconfigured numerous times. Existing lighting control system and fluorescent lighting is outdated, energy inefficient, and does not meet current Title 24 energy efficiency standards, allowed power densities, or minimum control requirements. Existing furniture layout is inefficient and does not support the department’s organizational structure. Workstations vary in size and the circulation is irregular and poor acoustics cause disruption within the open plan layout.

Construction Project Scope:
• Remove existing flooring and resilient base.
• Abatement of black mastic with asbestos.
• Install new carpet tiles and linoleum sheet flooring.
• Paint interior surfaces.
• Replace acoustical ceiling panels within existing suspended ceiling grid with new panels that will have higher acoustical sound absorption rating than the existing panels.
• Replace lighting with new 2x4 LED light fixtures.
• Electrical and communications work to support the new furniture layout. Replacement of all voice/data cabling with new Category 6 in both the open office and private offices.
• Replace signage.

The project was publicly bid over the last three weeks. The bid process generally includes preparation of bid documents, public advertising, conducting a job walk, sealed bid submission by published deadline, public reading of bids and identification of the lowest responsive bid.

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Project</th>
<th>Estimated Amount (approx.)</th>
<th>Bid Amount</th>
<th>Contractor</th>
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<td>696</td>
<td>Accounting &amp; Payroll Interior Refurbishment</td>
<td>$172,597.00</td>
<td>$132,565.95</td>
<td>Kinyon Construction</td>
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</tbody>
</table>
RECOMMENDATION:

It is recommended the Board of Trustees accept bids and award the contract to Kinyon Construction for the Accounting & Payroll Interior Refurbishment project.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
## BID TABULATION

**Project:** ACCOUNTING & PAYROLL- INTERIOR REFURBISHMENT  
**BID:** #696  
**Date:** Monday, April 21, 2014  
**Time:** 10:00 a.m.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Signed</th>
<th>Addendum #1</th>
<th>Experience Statement</th>
<th>Sub Contractor List</th>
<th>Contractor Licensing Statement</th>
<th>MBE/WBE</th>
<th>Bid Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kinyon Construction</td>
<td>$132,565.95</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</tr>
<tr>
<td>EJS Construction</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Bid Opened by: Kara Pizano  
Bid Opening Attended by: Paul Sanchez, Dawn Ziemer, Manley McNinch, Julie Hendricks  
Copies Sent to: J. Hendricks, A. Esqueda
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Award of Contract for the Accounting & Payroll Furniture Package

REASON FOR BOARD CONSIDERATION
☐ ACTION ☑ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS

ITEM NUMBER
6.1-f

BACKGROUND:

Existing furniture layout is inefficient and does not support the Accounting and Payroll department’s organizational structure. Workstations vary in size and the circulation is irregular and difficult to access. The project team initially investigated the possibility of re-configuring the systems furniture into a more efficient layout. It was determined that while the furniture could be reconfigured with the purchase of supplemental components, most likely it would not be cost effective. The existing inventory is worn and reconfiguration could result in additional damage to the finishes. The effort to catalog the inventory, re-lay it out in a new configuration, re-furbish the finishes and order new supplemental components most likely would not result in a satisfactory solution.

The project was publicly bid over the last three weeks. The bid process generally includes preparation of bid documents, public advertising, conducting a job walk, sealed bid submission by published deadline, public reading of bids and identification of the lowest responsive bid.

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Project</th>
<th>Estimated Amount (approx.)</th>
<th>Bid Amount</th>
<th>Contractor</th>
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</thead>
<tbody>
<tr>
<td>697</td>
<td>Accounting &amp; Payroll Furniture Package</td>
<td>$164,000.00</td>
<td>$180,063.62</td>
<td>Smart Office Interiors</td>
</tr>
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</table>

RECOMMENDATION:

It is recommended the Board of Trustees accept bids and award the contract to Smart Office Interiors for the Accounting & Payroll Furniture Package.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
## SANTA BARBARA COMMUNITY COLLEGE DISTRICT

### BID TABULATION

**Project:** ACCOUNTING & PAYROLL- FURNITURE PACKAGE  
**BID:** #697  
**Date:** Monday, April 21, 2014  
**Time:** 11:00 a.m.

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<th>Signed</th>
<th>Addendum #1</th>
<th>Experience Statement</th>
<th>Sub Contractor List</th>
<th>Contractor Licensing Statement</th>
<th>MBE/ WBE</th>
<th>Bid Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smart Office Interiors</td>
<td>$180,063.62</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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<td>X</td>
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**Bid Opened by:** Kara Pizano  
**Bid Opening Attended by:** Julie Hendricks, Dawn Ziemer  
**Copies Sent to:** J. Hendricks, A. Esqueda
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Notice of Completion – Humanities Building Modernization Project

REASON FOR BOARD CONSIDERATION
☐ ACTION  ☒ CONSENT  ☐ FIRST READING
☐ SECOND READING  ☐ INFORMATION
☐ REPORTS

ITEM NUMBER
6.1-g

DATE
April 24, 2014
ATTACHMENT(S)
2 pages

BACKGROUND:
A Notice of Completion is a notice filed by the owner of a construction project, in the county records office, stating that construction has been completed and all creditors have been paid. Notification is sent to all parties involved that project is complete.

The Notice of Completion is for the Humanities Building Modernization project. Construction was completed 2/21/14.

RECOMMENDATION:
It is recommended the Board of Trustees approve the Notice of Completion for the Humanities Building Modernization project.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within ten days after completion. (See reverse side for complete requirements)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described: 721 Cliff Drive, Santa Barbara, CA 93109-2394

2. The full name of the owner is the Santa Barbara Community College District.

3. The full address of the owner is 721 Cliff Drive, Santa Barbara, CA 93109-2394.

4. The nature of the interest or estate of the owner is: In fee.

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: [not applicable]

6. A work of improvement on the property hereinafter described was completed on February 21, 2014. The work done was: Humanities Building Modernization

7. The name of the contractor, if any, for such work of improvement was Frank Schipper Construction Company

8. The property on which said work of improvement was completed is in the City of Santa Barbara, County of Santa Barbara, State of California.

9. The street address of said property is 721 Cliff Drive, Santa Barbara, CA 93109-2394.

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Dated: April 25, 2014

Julie Hendricks AIA, Sr. Director – Facilities, Planning & Campus Development

VERIFICATION

I, the undersigned, say: I am the Director of Facilities, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 25, 2014 at Santa Barbara, California.

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Julie Hendricks AIA, Sr. Director – Facilities, Planning & Campus Development
REQUIREMENTS AS TO NOTICE OF COMPLETION

A Notice of Completion must be filed for record WITHIN 10 DAYS after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in Civil Code Section 3093.

The "owner who must file for record a Notice of Completion of a building or other work of improvement means the owner (or his successor in interest at the date the Notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the Notice is filed, must file the Notice.

If the ownership is in two or more persons as joint tenants or tenants in common, the Notice may be signed by any one of the co-owners (in act, the foregoing form is designed for giving of the Notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

Note that any Notice of Completion signed by a successor in interest shall recite the names and addresses of his transferor or transferors.

In paragraphs 3 and 5, the full address called for should include street number, city, county, and state.

As to paragraphs 6 and 7, this form should be used only where the Notice of Completion covers the work of improvement as a whole. If the Notice is to be given only of completion of a particular contract, where the work of improvement is made pursuant to two or more original contracts, then this form must be modified as follows: (1) Strike the words "A work of improvement" from paragraph 6 and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g., "The foundation for the improvements"); (2) Insert the name of the contractor under the particular contract in paragraph 7.

In paragraph 7 of the Notice, insert the name of the contractor for the work of improvement as a whole. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs."

In paragraph 8, insert the full, legal description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 9, show the street address, if any, assigned to the property by any competent public or governmental authority.
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Districtwide Electronic/Wireless Lock Upgrade Project – Change Order 3

DATE
April 24, 2014
ATTACHMENT(S)
1 page

REASON FOR BOARD CONSIDERATION
☐ ACTION ☑ CONSENT ☐ FIRST READING
☐ SECOND READING ☐ INFORMATION
☐ REPORTS
ITEM NUMBER
6.1-h

BACKGROUND:

Change Order #3 for $384,249 includes the scope of work described below for the period 1-28-2014 until 4-30-2014. The additional scope of work for this change order is broken out into three areas:

First, it was determined that most of the doors throughout the campus would need to be replaced due to their age and poor condition. Installing new hardware on the existing malfunctioning doors would not provide a reliable and secure closure for buildings on campus. Costs of $83,356.00 were incurred for replacement of doors throughout the campus.

Second, the lock project followed the DSA. standard of providing the lock down function in classrooms, defined as a room where five or more persons could gather. Adhering to this standard, several offices and conference rooms were added to the project where groups of this size or more meet regularly at a cost of $261,521.00.

Third, the Humanities building was not included in the scope of the District Wide Wireless Lock Upgrade. The door hardware specifications which were written for the Humanities Project several years ago and bid as part of the construction contract did not meet the current campus standard for safety and security. In consultation with the college administration it was determined that upgrading the Humanities building to match the new campus standard should be completed before the opening of the building in January. Cost for upgrading door hardware for the Humanities building is $39,372.00.

RECOMMENDATION:

It is recommended the Board of Trustees approve Change Order No. 3 for the Districtwide Electronic/Wireless Lock Upgrade project for $384,249.00.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
Change Order

PROJECT: (Name and address) Wireless Lock Upgrade, Bid 688 721 Cliff Drive, Santa Barbara

TO CONTRACTOR: (Name and address) Kinyon Construction Co. 1533 W. Betteravia Rd. Santa Maria, CA 93455

CHANGE ORDER NUMBER: 003

DATE: April 24, 2014

ARCHITECT’S PROJECT NUMBER: N/A

ARCHITECT ☒

OWNER ☒

FIELD ☐

CONTRACTOR ☒

OTHER ☐

The Contract is changed as follows:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

1. Replacement of numerous doors throughout the campus due to their age and poor condition, doors in many cases would not provide a reliable and secure closure for buildings on campus. $83,356.00
2. Upgrade Humanities building interior door hardware to match the new campus security standard. $39,372.00
3. Campus standard for safety and security changes to the originally specified hardware were made to upgrade the hardware on a building-by-building and room-by-room basis. $261,521.00

The original (Contract Sum) was $1,730,625.00

The net change by previously authorized Change Orders $404,024.68

The (Contract Sum) prior to this Change Order was $2,134,649.68

The (Contract Sum) will be (increased) by this Change Order in the amount of $384,249.00

The new (Contract Sum), including this Change Order, will be $2,518,898.68

The Contract Time will be (increased) by Eighty One (81) days.

The date of Substantial Completion as of the date of this Change Order, therefore, is June 10, 2014

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Architect’s Consulting Service

Kinyon Construction Inc.

Santa Barbara Community College

1187 Coast Village Road, # 10-H

1533 W. Betteravia Road

721 Cliff Drive

Santa Barbara, CA 93108

Santa Maria, CA 93455

Santa Barbara, CA 93109-2394

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

ADDRESS

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

BY (Signature)

Richard McKenzie AIA

Kevin Kinyon

(Typed name)

(Typed name)

(Typed name)

04-14-2014

04-24-2014

04-24-2014
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Districtwide Electronic/Wireless Lock Upgrade Project – Change Order 4

DATE       April 24, 2014
ATTACHMENT(S)  1 page

REASON FOR BOARD CONSIDERATION
□ ACTION  □ CONSENT  □ FIRST READING  □ SECOND READING  □ INFORMATION  □ REPORTS

ITEM NUMBER  6.1-i

BACKGROUND:

Change Order #4 for $202,197 covers the following additional scope of work described below for the period 12-23-2013 until 4-30-2014.

Due to the inability to predetermine the requirements for wireless or the need to hardwire directly for each door the contract bid documents for the electronic wireless lock upgrade project only included electrical wiring for the first five feet from each door. Because of the condition of the buildings and doors extensive hard wiring was required for most exterior doors on campus, and subsequently electrical conduits and wiring were required to be installed throughout all buildings on campus. Originally it was determined that all electrical and software components would be completed outside of the Base Bid contract (subsequently awarded to Kinyon) under a separate contract with BlackBoard Transact which would include all software integration. After the Base Bid contract was executed it was determined by the project team that a lower cost approach would be to assign the total installation, including the final software integration, to the General Contractor (Kinyon) who has specific BlackBoard component knowledge. Each building and most rooms presented unique challenges for locations and signal strengths. The project team proceeded with using Kinyon personnel and electricians to provide wiring for master controllers, PIMs (Panel Interface Modules which send the signals from door hardware to the master controller), power supply units, door controllers, electrical retraction kits and devices, low voltage cabling and various electrical components. Work was tracked on a time and material cost basis. 

BlackBoard Transact has not been used on any installation of this project.

Unit pricing was used where appropriate and all mark ups beyond cost were outlined in the contract documents. Electricians were paid at the prevailing wage rate. Electrical and component product work for the lock project was provided at an additional cost of $202,197.00 per Change Order #4 for work completed between 12-23-2013 and 4-30-2014.

RECOMMENDATION:

It is recommended the Board of Trustees approve Change Order No. 4 for the Districtwide Electronic/Wireless Lock Upgrade project for $202,197.00.

Administrator Initiating Item: Julie Hendricks, Sr. Director – Facilities, Planning & Campus Development

Approved by: Joseph E. Sullivan, Vice President, Business Services
Change Order

PROJECT: (Name and address)
Wireless Lock Upgrade, Bid 688
721 Cliff Drive, Santa Barbara

TO CONTRACTOR: (Name and address)
Kinyon Construction Co.
1533 W. Betteravia Rd.
Santa Maria, CA 93455

CHANGE ORDER NUMBER: 004
DATE: April 24, 2014
ARCHITECT’S PROJECT NUMBER: N/A
ARCHITECT □
CONTRACTOR □
FIELD □
OWNER □

FIELD □
OTHER □

The Contract is changed as follows:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Continued added scope of work that was not in the Base Bid to include labor and material to provide detailed signal mapping for locations of the Blackboard Master controls and PIMs (Panel Interface Modules). Install Blackboard door controllers at numerous exterior and interior doors, with an IR door controller and power supply, install plenum rated shielded low voltage cable. Installation of electric reaction kits or devices, IR power supply and remote door card readers. Software integration with the IT department.

The original (Contract Sum) was $1,730,625.00
The net change by previously authorized Change Orders $788,273.68
The (Contract Sum) prior to this Change Order was $2,518,898.68
The (Contract Sum) will be (increased) by this Change Order in the amount of $202,197.00
The new (Contract Sum) including this Change Order, will be $2,721,095.68
The Contract Time will be unchanged by 0 days.

The date of Substantial Completion as of the date of this Change Order, therefore, is June 10, 2014

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Architect’s Consulting Service
1187 Coast Village Road, # 10-H
Santa Barbara, CA 93108

BY (Signature)
Richard McKenzie AIA
(Typed name)
04-24-2014 DATE

Kinyon Construction Inc.
1533 W. Betteravia Road
Santa Maria, CA 93455

BY (Signature)
Kevin Kinyon
(Typed name)
04-24-2014 DATE

Santa Barbara Community College
721 Cliff Drive
Santa Barbara, CA 93109-2394

BY (Signature)

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AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: California Multiple Award Schedule Contract

REASON FOR BOARD CONSIDERATION
☐ ACTION  ☒ CONSENT  ☐ FIRST READING
☐ SECOND READING  ☐ INFORMATION
☐ REPORTS

ITEM NUMBER       6.1-j

DATE: April 16, 2014
ATTACHMENT(S): 3 Pages

BACKGROUND:

Authorization to “piggyback” on California Multiple Award Schedule (CMAS) Contract No.: 3-12-36-0073B to purchase office imaging and document conversion services from ViaTron Systems Inc. Under the provisions of California Public Contract Code 20652 (Community College Districts) the college is able to procure items per the PCC Code referenced above. The contract is to digitize college records and dispose of hard copies.

RECOMMENDATION:

It is recommended the Board of Trustees approve authorization to piggyback on CMAS Contract No. 3-12-36-0073B.

Administrator Initiating Item: Robert Morales, Director, Administrative Services/Risk Management

Approved by: Joseph E. Sullivan, Vice President, Business Services
State of California
MULTIPLE AWARD SCHEDULE
ViaTron Systems, Inc.

**CONTRACT NUMBER:** 3-12-36-0073B  
**CMAS CONTRACT TERM:** 6/12/2012 through 5/31/2016  
**CONTRACT CATEGORY:** Information Technology Goods & Services  
**APPLICABLE TERMS & CONDITIONS:** August 2010  
**MAXIMUM ORDER LIMIT:** $500,000  
**FOR USE BY:** State & Local Government Agencies  
**BASE GSA SCHEDULE NO.:** GS-25F-0012S  
**BASE SCHEDULE HOLDER:** Business Imaging Systems, Inc.

This contract provides for the purchase and warranty of document conversion and document management services. (See page 2 for the labor categories and restrictions applicable to this contract.)

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010.

NON-INFORMATION TECHNOLOGY SERVICES ARE NOT AVAILABLE UNDER THIS CMAS CONTRACT.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.

MARISA TRUAX, Program Analyst, California Multiple Award Schedules Unit  

Effective Date: 6/12/2012
General Services Administration
Federal Supply Schedule

Authorized Federal Supply Schedule Price list

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

Schedule Title: Office Imaging And Document Solutions

FSC Groups: 36

FSC Class: 51-506 – Document Conversion Services

Contract Number: GS-25F-0012S

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: February 9, 2006 through February 8, 2016

Contractor: BUSINESS IMAGING SYSTEMS, INC.
Address: 13900 N. Harvey
Edmond, OK. 73013

Phone: 405-507-7000
Fax: 405-848-1152

Website: www.bisok.com
Email: drotelli@bisok.com

Small Business
### Business Imaging Systems, Inc.

**Pricing for Services**

<table>
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<tr>
<th>Labor Category</th>
<th>Government Discount</th>
<th>Commercial Rate Hourly/Daily</th>
<th>Government Rate Hourly/Daily</th>
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</thead>
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Page 14
BACKGROUND:

These are routine budget adjustments to allow those with budgetary responsibility to reallocate funds to meet the changing fiscal needs in their area of responsibility. A budget transfer between major objects does not increase the overall expenditures of the adopted budget.

Under the provision of Education Code Sections §85200 and §85210, approval of the attached resolution for budget transfers between major objects is requested by the Board of Trustees.

RECOMMENDATION:

It is recommended the Board of Trustees approve Resolution No. 30 (2013-14) Budget Transfer between Major Objects.

Administrator Initiating Item: Lyndsay Maas, Controller

Approved by: Joseph E. Sullivan, Vice President, Business Services
RESOLUTION OF THE GOVERNING BOARD OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Re: BUDGET TRANSFERS BETWEEN MAJOR OBJECTS - FISCAL YEAR 2013-14

WHEREAS, the Santa Barbara City College District Board of Trustees on September 12, 2013 accepted an adopted budget for the fiscal year; and

WHEREAS, routine budget transfers between major objects have been requested by those with budgetary responsibility to better meet changing fiscal needs;

NOW, THEREFORE, BE IT RESOLVED that budget transfers be made resulting in the net effect as shown:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund</th>
<th>Major Object</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund - Unrestricted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities and Operations - Stadium Clean-up</td>
<td>11000</td>
<td>200000-Classified Salaries</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11000</td>
<td>500000-Other Operating Expense</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>Human Resources - Office Furniture</td>
<td>11000</td>
<td>500000-Other Operating Expense</td>
<td></td>
<td>$2,800.00</td>
</tr>
<tr>
<td></td>
<td>11000</td>
<td>600000-Capital Outlay</td>
<td></td>
<td>$2,800.00</td>
</tr>
<tr>
<td>General Fund - Restricted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Basic Ed Enl. Grant - Cover invoice for printing and duplicating</td>
<td>12010</td>
<td>200000-Classified Salaries</td>
<td></td>
<td>$2,412.47</td>
</tr>
<tr>
<td></td>
<td>12010</td>
<td>400000-Supplies and Materials</td>
<td></td>
<td>$2,412.47</td>
</tr>
<tr>
<td>Title V Express to Success - Capital Outlay to purchase student computer tablets</td>
<td>12091</td>
<td>100000-Academic Salaries</td>
<td></td>
<td>$8,500.00</td>
</tr>
<tr>
<td></td>
<td>12091</td>
<td>600000-Capital Outlay</td>
<td></td>
<td>$8,500.00</td>
</tr>
<tr>
<td>Polettiti End Fund Foundation - Capital Outlay to purchase server for jail</td>
<td>12261</td>
<td>100000-Academic Salaries</td>
<td></td>
<td>$2,412.47</td>
</tr>
<tr>
<td></td>
<td>12261</td>
<td>600000-Capital Outlay</td>
<td></td>
<td>$2,412.47</td>
</tr>
</tbody>
</table>
PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College

District this 24th April 2014, by the following vote:

Ayes:

Nees:

Absent:

Concur:

Dr. Lori Gaskin, President
Secretary to the Board of Trustees
AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES
FROM: PRESIDENT
SUBJECT: Resolution No. 31 (2013-14) Augmentation of Revenue

REASON FOR BOARD CONSIDERATION
[ ] ACTION [ ] CONSENT [ ] FIRST READING
[ ] SECOND READING [ ] INFORMATION
[ ] REPORTS

ITEM NUMBER

6.2-b

DATE

April 24, 2014

ATTACHMENT(S)

1 page

BACKGROUND:

It is requested the Board of Trustees approve the augmentation of restricted General Fund revenue, as presented.

This approval is required under the provision of Education Code Sections §85200 and §85210.

RECOMMENDATION:

It is recommended the Board of Trustees approve Resolution No. 31 (2013-14) Augmentation of Revenue.

Administrator Initiating Item: Lyndsay Maas, Controller

Approved by: Joseph E. Sullivan, Vice President Business Services
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Augmentation to Revenue 2013-14

WHEREAS, additional revenue not included in the 2013-14 Adopted Budget
has been received and needs to be appropriated, and

WHEREAS, Santa Barbara City College will receive budget adjustments for federal, state,
and local programs that develop during the school year, and

WHEREAS, the following budget adjustments are necessary in externally funded programs:

<table>
<thead>
<tr>
<th>General Fund - Restricted</th>
<th>Fund #</th>
<th>Revenue Source</th>
<th>Revenue Object</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AB86 Adult Ed Consortium Planning</td>
<td>12127</td>
<td>State Revenue</td>
<td>865000</td>
<td>$205,147</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>100000-Academic Salaries</td>
<td>$110,722</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>200000-Classified Salaries</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>300000-Employee Benefits</td>
<td>$24,575</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>400000-Supplies and Materials</td>
<td>$5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>500000-Other Operating Expenses</td>
<td>$47,850</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>600000-Capital Outlay</td>
<td>$5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$205,147</td>
</tr>
</tbody>
</table>

Total Augmentation to Revenue: $205,147

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT the Santa Barbara City College Board of Trustees
authorizes that the 2013-14 budget of income and expenditures be increased by: $205,147

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara
Community College District on the 24th day of April 2014, by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Dr. Lori Gaskin, President
Secretary to the Board of Trustees
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>TO: BOARD OF TRUSTEES</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM: PRESIDENT</td>
<td>April 24, 2014</td>
</tr>
<tr>
<td>SUBJECT: Resolution No. 32 (2013-14) Transfer from Ending Fund Balance</td>
<td></td>
</tr>
<tr>
<td>REASON FOR BOARD CONSIDERATION</td>
<td>ITEM NUMBER</td>
</tr>
<tr>
<td>✔ ACTION ☐ CONSENT ☐ FIRST READING</td>
<td>6.2-c</td>
</tr>
<tr>
<td>☐ SECOND READING ☐ INFORMATION</td>
<td></td>
</tr>
<tr>
<td>☐ REPORTS</td>
<td></td>
</tr>
<tr>
<td>ATACHMENT(S)</td>
<td></td>
</tr>
<tr>
<td>1 page</td>
<td></td>
</tr>
</tbody>
</table>

**BACKGROUND:**

It is requested the Board approve specific transfers from the unallocated ending balance of the general unrestricted fund in the accounts as detailed in the attachment.

Under the provision of Education Code Sections §85200 and §85210.

**RECOMMENDATION:**

It is recommended the Board of Trustees approve Resolution No. 32 (2013-14) Transfer from Ending Fund Balance.

**Administrator Initiating Item:** Lyndsay Maas, Controller

**Approved by:** Joseph E. Sullivan, Vice President, Business Services
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Transfer from Ending Fund Balance 2013-14

WHEREAS, budget changes based on the developing needs of programs and/or projects are often required, and

WHEREAS, the following transfers result in an increase in the total amount of the adopted budget:

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund #</th>
<th>Major Object</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction - District Projects</td>
<td>434500</td>
<td>610700</td>
<td>20,000</td>
</tr>
<tr>
<td>Air conditioner for Wake Center</td>
<td>434500</td>
<td>620200</td>
<td>35,000</td>
</tr>
<tr>
<td>Sports Pavilion Structural Assessment</td>
<td>434500</td>
<td>620700</td>
<td>15,000</td>
</tr>
<tr>
<td>Install Electronic Locks</td>
<td>434500</td>
<td>620800</td>
<td>380,000</td>
</tr>
</tbody>
</table>

Total Augmentation to expenditures from ending fund balance: $450,000

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT the Santa Barbara City College Board of Trustees authorizes that the 2013-14 budget of expenditures be increased by: $450,000

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara Community College District on the 24th of April 2014, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Dr. Lori Gaskin, President
Secretary to the Board of Trustees