MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

SPECIAL MEETING
Luria Conference and Press Center
Room 1
Wednesday, August 7, 2013
12:30 p.m.

721 Cliff Drive
Santa Barbara, CA

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order at 12:35 p.m.

1.2 ROLL CALL

Members present:
Marty Blum, President
Marsha Croninger
Veronica Gallardo
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen
Management present:
Lori Gaskin, President, Secretary/Clerk to the Board of Trustees
Paul Bishop, Vice President Information Technology
Pat English, Vice President Human Resources
Jack Friedlander, Executive Vice President Educational Programs

1.3 **WELCOME**

President Blum extended a cordial welcome to all.

1.4 **HEARING OF CITIZENS**

No citizen expressed a wish to address the Board.

2. **GOVERNING BOARD RETREAT**

1. **Role of the Board of Trustees: Scenarios** (Attachment 1)

Dr. Gaskin noted that it is always good to step back and revisit what everyone’s respective roles are at the college and this item will allow discussion on this subject. The Board was taken through a set of scenarios that they reviewed and discussed as a group within the context of the role and responsibilities of the Board of Trustees.

2. **College Updates Presented by Vice Presidents**

Executive Vice President, Dr. Jack Friedlander, Vice President of Human Resources, Pat English, and Vice President of Information Technology, Dr. Paul Bishop each provided a status report on their areas of responsibility and an update on goals for the upcoming year.

3. **Our Capacity as an Institution**

President Gaskin noted that the college has strengths, opportunities and significant limitations relative to enrollment. The Board was asked to reflect upon the following: What is the sustainable size of this institution? What size institution is viable over the long-term? How does that impact enrollment management? The Board was asked to brainstorm on strengths, opportunities and limitations of the college and these are outlined below:

<table>
<thead>
<tr>
<th>Limitation</th>
<th>Strength</th>
<th>Opportunities</th>
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</thead>
<tbody>
<tr>
<td>Parking</td>
<td>Partnerships</td>
<td>Academic Calendar</td>
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<tr>
<td>Non-state funding</td>
<td>#1-Quality</td>
<td>Transfer</td>
</tr>
<tr>
<td>Compressed semester</td>
<td>Programs</td>
<td>Community</td>
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<tr>
<td>Nonresident students</td>
<td>International students</td>
<td>Faculty</td>
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<tr>
<td>Geography</td>
<td>Transfer</td>
<td>Retention &amp; goal attainment</td>
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<tr>
<td>Classroom limitation</td>
<td>Basic skills</td>
<td>Secondary schools</td>
</tr>
<tr>
<td>Fulltime positions</td>
<td>Geography</td>
<td>Underrepresented populations</td>
</tr>
</tbody>
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4. **2013/14 Board Goals** (Attachment 2)

The Board discussed and identified key areas needing Board focus and attention during the 2013-14 academic year. The areas identified and discussed were: 1) Accreditation; 2) Board Development Program; 3) Evaluation of the college budget in terms of integrated institutional planning and priorities; 4) Working with Foundation; 5) Quality of college programs including, implementation of the Student Success Act; 6) Update Ed Master Plan, Integrated Institutional framework and Board Polices. President Gaskin will take the notes and develop from the discussion a set of goals for the Board to review at the next board meeting.

5. **Board Development Program**

President Gaskin noted that the Accrediting Commission reported that the Board did not have a structure in place for continued board professional development. Each year President Gaskin will be asking the Board for their input for a Board plan for the upcoming year.

The Board members will attend appropriate statewide conferences. The schedule for the upcoming conferences was presented for discussion. In December the Board will review the board policy on ethics. Every year a presentation on the Brown Act will be provided, and on election years, an orientation for prospective board members. Study sessions will be noted as part of this plan.

Trustee Haslund noted that he would like to put together a report on "**Trusteeship at Santa Barbara City College.**" Discussion ensued and it was noted that it should include a narrative regarding trusteeships and how the college, the community and the trustees benefit from a collaborative relationship. The board members concurred that this was a good idea and requested that a draft be presented for their review.

3. **ADJOURNMENT**

President Blum adjourned the meeting at 4:15 p.m. The next Regular Meeting of the Board of Trustees will be held on Thursday, August 22, 2013 at 4:00 p.m. in Room A211, MacDougall Administration Center.

APPROVED BY THE BOARD OF TRUSTEES ON September 12, 2013

President, Board of Trustees

Superintendent/President
Secratary/Clerk of the Board