MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, June 27, 2013
4:00 pm

Room A-211
in the
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order at 4:00 p.m.

1.2 ROLL CALL
Members present:
Marty Blum, President
Marsha Croninger
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen
Levi Palencia, Student Trustee

Member absent:
Veronica Gallardo

Management present:
Dr. Lori Gaskin, Superintendent/President, Secretary to the Board of Trustees
Pat English, Vice President Human Resources
Dr. Jack Friedlander, Executive Vice President Educational Programs
Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Blum extended a cordial welcome to all.

1.4 ITEMS TO BE TAKEN OUT OF ORDER

2.2 Swearing in of Student Trustee
4.2-a Classified Longevity Career Increments

1.5 HEARING OF CITIZENS

Speaker at this meeting was Vanessa Patterson.

1.6 RECOGNITIONS - NONE


Upon motion by Trustee Macker, seconded by Trustee Nielsen, the Board approved the minutes listed.

1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE — Kenley Neufeld

Mr. Neufeld reported that the Academic Senate had not met since May, so he had nothing to report. Thanked Dean Nevins for his work during his term as President of the Academic Senate. Mr. Neufeld provided some background information on himself.

b. REPORT BY ASSOCIATED STUDENTS — None
c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Classified Consultation Group will be meeting in July and Robert Else will attend to discuss the college’s strategic directions and goals. The CSEA Chapter has voted on a collective bargaining proposal that will be “sunshined” in on today’s agenda.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin reported on the following:

1. Welcomed Levi Palencia as the Student Trustee.
2. Reported that for summer we have 467 sections that are being offered and 70% of the seats are enrolled and 17% of the sections are closed. Fall is still too early to know for sure, right now 62% of the available seats are enrolled and 41% of the sections are closed.
3. Reported that the Center for Lifelong Learning will be launched officially in the fall. The Center offered 138 fee-based courses this summer and 17% were canceled. The fee-based courses that were canceled were in art, dance, and yoga.
4. Reported that the college is officially on the Coastal Commission’s July agenda.
5. Reported that the letter from the Accreditation Commission should be out after July 4 and a notice will be sent out as soon as the results are known.
6. Reported that the structure for roll call votes by the Board of Trustees has been changed. Dean Nevins ran a series of randomly generated lists, so the names will no longer be called in alphabetical order.
7. Shared various documentation received by the college after receiving the Aspen award.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Croninger reported that the Facilities Committee met and discussed items 6.1-n, 6.1-o, 6.1-p, 6.1-q and 6.2-e. It was noted that the committee recommends that the Board approve these items.

Trustee Haslund reported the Foundation of SBCC Board has completed its work on their seven year strategic plan. Thanked all, especially Mr. Scott Pollard, for their work on the plan. The Foundation has a new Board President Madeline Jacobson.

1.9 REPORTS/INFORMATION

a. One College Initiative - Dr. Jack Friedlander

Dr. Friedlander reported on the integration of what was Continuing Education into the other divisions of the college. Dr. Friedlander spoke on the actions being taken by staff to unify and simplify the process.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION
2. GOVERNING BOARD

2.1 Appointment of Labor Negotiator for the Board of Trustees of the Santa Barbara Community College District

Upon motion by Trustee Macker, seconded by Trustee Nielsen, the Board approved the appointment of Marty Blum as the labor negotiator for the Board of Trustees.

2.2 Swearing in of Student Trustee

President Blum swore in Levi Palencia as the Student Trustee for the 2013-14 academic year.

2.3 2012-13 Board Self Evaluation

Dr. Gaskin reported that the results of the Board’s self-evaluation were being presented for discussion and comments. This information will be used at the board retreat in August to develop the Board’s Annual Goals. The Board discussed the results.

2.4 Revision to Board Policies/Administrative Procedures Chapter 2: Board of Trustees (First Reading)

Dr. Gaskin reported that a tracking chart was included and for the most part all of Chapter 2 is included for first reading. Every policy included in this submission has been vetted by the Board Sub Work Group, Pat English, Angie Esqueda, Dr. Lori Gaskin and Dr. Jane Wright, our consultant and the Board Policies and Administrative Procedures committee.

It was noted that the Board had a month to review these policies before the July board meeting. President Blum requested that if the Board had any concerns regarding any of these policies that they send those to her and she will compile them so that they can be discussed before the Board approved Chapter 2 at their next board meeting.

3. SUPERINTENDENT/PRESIDENT

3.1 Appointment of Labor Negotiator for Santa Barbara Community College District

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved the appointment of Dr. Lori Gaskin as the labor negotiator.

3.2 Receipt of California School Employee Association, Chapter 289 Initial Collective Bargaining Contract Proposal

Upon motion by Trustee Macker, seconded Trustee Croninger, the Board approved the receipt of CSEA, Chapter 289 initial collective bargaining contract proposal.

3.3 Receipt of Teamster’s Local Union #186 Initial Collective Bargaining Contract Proposal

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the receipt of Teamster’s Local Union #186 initial collective bargaining contract proposal.
4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Action Item
   a. Reorganization Academic Technology Support Department
      Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved the
      Human Resources action item.

4.2 Human Resources Consent Items
   a. Actions Involving Permanent Personnel
   b. Actions Involving Adjunct Faculty
   c. Actions Involving Experts and Volunteers
   d. Actions Involving Temporary Short-Term and Student Personnel
      Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the
      Human Resources consent items, 4.2 a, b and d.

      Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the
      Human Resources consent item 4.2-c. Trustee Kugler abstained.

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 Curriculum
      Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the
      curriculum.

5.2 Actions Involving Stipends for Faculty
      Upon motion by Trustee Haslund, seconded by Trustee Kugler, the Board approved the
      actions involving stipends for faculty.

5.3 Center for Lifelong Learning Proposed Courses
      Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the
      Center for Lifelong Learning proposed courses.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS
      Item 6.1-k was pulled from this agenda.

      Upon motion by Trustee Haslund, seconded by Trustee Croninger the Board approved the
      remaining Business Services consent items.

      a. Ratification of Purchase Orders
b. Register of Warrants

c. Authorization to Establish 2012-13 Club Trust Accounts

d. Agreement for Joint Use of Parking Lots with the City of Santa Barbara Waterfront

e. Madrid Fall 2013 Study Abroad Program Contract

f. Professional Services Agreement with Strata Information Group

g. Health and Welfare Rates for 2013-14

h. Financial Aid Media Campaign Agreement with Ogilvy Public Relations

i. Financial Aid Media Campaign Agreement with Bay Computing Group

j. Financial Aid Media Campaign Agreement with Runyon Saltzman & Einhorn

k. University of California Evaluation Center Contract Extension

l. Agreement Extension for SurfMedia Communications for the Center for Lifelong Learning

m. Center for Lifelong Learning Memorandum of Understanding, Community Film Studio Santa Barbara

n. Professional Services Agreement for LEED Commissioning Services for the West Campus Classroom and Office Building

o. Notice of Exemption for the Scoreboard Replacement Project

p. Change Order 2 for the LED Exterior Lighting Retrofit Project

q. Bid No. 688 District-Wide Electronic/Wireless Locks Upgrade Project

r. Authorization to procure items using US Communities Contract

6.2 BUSINESS ACTION ITEMS

a. Resolution No. 51 (2012-13) Budget Transfers Between Major Objects

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Resolution No. 51. The vote follows:

Ayes: Trustee Haslund, Trustee Nielsen, Trustee Blum, Trustee Kugler, Trustee Croninger, Trustee Macker

Noes: None

Absent: Trustee Gallardo
Concur: Student Trustee Palencia

b. Resolution No. 52 (2012-13) Augmentations to Revenue

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Resolution No. 52. The vote follows:

Ayes: Trustee Haslund, Trustee Nielsen, Trustee Blum, Trustee Kugler, Trustee Croninger, Trustee Macker

Noes: None

Absent: Trustee Gallardo

Concur: Student Trustee Palencia

c. Resolution No. 53 (2012-13) Transfer from Ending Balance

Upon motion by Trustee Croninger, seconded by Trustee Haslund, the Board approved Resolution No. 53. The vote follows:

Ayes: Trustee Haslund, Trustee Nielsen, Trustee Blum, Trustee Kugler, Trustee Croninger, Trustee Macker

Noes: None

Absent: Trustee Gallardo

Concur: Student Trustee Palencia

d. Revision to Board Policy 3555 Smoke-Free Workplace (Second Reading)

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved revisions to Board Policy 3555. Trustee Nielsen opposed the revisions.

e. SBCCD 2015-19 Five-Year Construction Plan for Submission to the Chancellor’s Office

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the SBCCD 2015-19 Five-Year Construction Plan for submission to the Chancellor’s Office.

6.3 BUSINESS INFORMATION ITEMS

a. Orfalea Early Learning Center California Department of Education - 2012-2013 Year End Report

Dr. Gaskin noted that it is required that this information be presented to the Board.

8. INFORMATION TECHNOLOGY–NONE

9. CLOSED SESSION

President Blum adjourned the meeting to closed session at 5:33 p.m.
a. ADJOURN TO CLOSED SESSION

1. Conference with Labor Negotiator (Government Code §54957.6(f))
   Agency Designated Representative: As per determination in Agenda Item 3.1
   Unrepresented Employee Groups:
   a. Confidential Group of Santa Barbara City College
   b. SBCC Management Employees Meet and Confer Group
   c. Continuing Education Instructors Association (for non-credit)

2. Public Employee Performance Evaluation (Government Code § 54957)
   Title: Superintendent/President

3. Conference with Labor Negotiator (Government Code §54957.6(f))
   Board of Trustees Representative: As per determination in Agenda Item 2.1
   Unrepresented Employee: Superintendent/President

b. RECONVENE TO OPEN SESSION

President Blum reconvened to open session and reported the following:

The Board gave direction to Dr. Gaskin concerning the Unrepresented Employee Groups.

There was no reportable action on the other two items.

10. ADJOURNMENT

President Blum adjourned the meeting at 7:30 p.m.

Meetings for the month of July 2013
Fiscal Subcommittee - No Meeting
Study Session - No Meeting
July 22 - Facilities Subcommittee Meeting
July 25 - Board Meeting

APPROVED BY THE BOARD OF TRUSTEES ON July 25, 2013

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board