MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING/STUDY SESSION

Thursday, May 9, 2013
4:00 pm

Room A218C
MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

The meeting room is wheelchair accessible. The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

Vice President Macker called the meeting to order.

1.2 ROLL CALL

Members present:
Marsha Croninger
Veronica Gallardo
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen  
Ashley Jeter, Student Trustee  

Members absent:  
Marty Blum, President  

Management present:  
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees  
Dr. Jack Friedlander, Vice President Educational Programs  
Joe Sullivan, Vice President Business Services  
Pat English, Vice President Human Resources  

1.3 WELCOME  

Vice President Macker extended a cordial welcome to all. She welcomed and introduced new Student Trustee, Levi Palencia.  

1.4 HEARING OF CITIZENS  

No citizen expressed a wish to address the Board.  

2. RECOGNITION  

2.1 THE CHANNELS  

Dr. Gaskin introduced Patricia Stark, Assistant Professor of Journalism. Ms. Stark explained that The Channels was re-created into an on-line publication by SBCC’s journalism students and focuses on publishing breaking news stories. In April 2013, Ms. Stark and 16 students traveled to a state journalism conference at which The Channels staff won a total of 27 awards. They were also named a Pacesetter College. The Channels was also nominated for a national award by The Associated Collegiate Press. Ms. Stark then introduced the editorial board of The Channels.  

3. STUDY SESSION  

The following items were for discussion only and no action was taken on them at this meeting:  

3.1 TITLE IX IN INTERCOLLEGIATE ATHLETICS (Ellen O’Connor).  

Dr. Gaskin introduced Ellen O’Connor, Associate Athletic Director. Ms. O’Connor gave an overview of Title IX which states that, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.”  

Ms. O’Connor provided a brief history of SBCC’s Athletic Program. She noted that annual self-evaluations with regard to gender equity have been taking place since 1994. She proceeded to elaborate on the college’s annual compliance documentation which includes the Equity in Athletics Disclosure Act (EADA) Report and the California Community College Athletic Association (CCCA) Annual Statement of Compliance of Title IX Gender Equity. The statement, due annually by November 1, is submitted with the EADA Report to an institution’s
conference commissioner and state office. It contains information pertaining to the Office of Civil Rights’ three major standards of compliance: Participation opportunities, athletic scholarships (not offered by CCCAs), and disparities in program components. The Office of Civil Rights requires compliance with Test 1, 2, or 3 of Standard 1 (Participation Opportunities – Form R4). The CCCApply Survey administered to student applicants assesses three levels of participation: PE class, intramural sports and intercollegiate athletic programs. The most recent CCCApply Survey results demonstrated that there is sufficient interest, ability and competition to field a woman’s swimming and water polo team. Questions and discussion followed.

3.2 PRESENTATION OF THE 2013-14 BUDGET ASSUMPTIONS AND ZERO BASED BUDGET (Joe Sullivan).

Dr. Gaskin examined three areas that support the 2013-14 budget: Zero Based Budgeting (ZZB), the restructuring of Continuing Education (CE), and the passage of Prop 30. She explained that ZZB ensures that limited resources are deployed to the highest priority need areas. Programs and departments have been asked to identify Tier 1 needs, those sectors of the discretionary budget that a department or program needs to reasonably operate. The savings from the CE restructuring will support Tier 1 needs. The passage of Prop 30 generates additional revenue which will, in part, fund growth. However, Dr. Gaskin asserted that there will remain undesignated General Fund Prop 30 resources in need of allocation.

Joe Sullivan reviewed Assumptions Used to Develop the 2013-14 Tentative Budget. Clarification was given regarding the college’s FTES cap. FTES stands for “Full Time Equivalent Student,” an accounting method the state uses to determine the amount of funding it allocates to community colleges. The state does not fund enrollments above the established level of funding. It was noted that with the passage of Prop 30, FTES need to be increased. Dr. Gaskin explained that FTES can be borrowed from summer 2013 term to meet our cap and capture the growth in 2013-14. Further explanation was given regarding growth/restoration of 2.19% or $1.4 million which was not included in the 2013-14 Tentative Budget (item 2.b). Dr. Gaskin stated that the extra Prop 30 funds are expected to be distributed in the form of COLA (Cost of Living Allowance) and growth. However, it’s not recommended that those excess funds be budgeted until sufficient student enrollment is confirmed, and until such needs as employee negotiations, new faculty and classified hires, etc. are assessed. In answer to a question, Mr. Sullivan clarified that a deferral refers to the practice of the state to postpone payments until a later date. It was noted that the institution’s reserves are used to cover deferrals and extend cash flow.

Further questions and discussion followed the budget presentation including a brief conversation regarding underprepared high school students. Dr. Haslund responded that the Educational Policies Subcommittee is researching this issue.

It was suggested that an informational presentation by the Foundation for SBCC be scheduled at a future study session. Dr. Gaskin will make the arrangements.

4. CLOSED SESSION

Vice President Macker adjourned the meeting to closed session.

a. ADJOURN TO CLOSED SESSION
1. Public Employee Performance Evaluation (Government Code § 54957)
   Title: Superintendent/President

b. RECONVENE TO OPEN SESSION

Vice President Macker reconvened the meeting to open session and noted that there was no reportable action.

5. ADJOURNMENT

Vice President Macker adjourned the meeting.

The next regular meeting of the Board of Trustees will be held on Thursday, May 23, 2013 at 4:00 p.m. in Room A211.

APPROVED BY THE BOARD OF TRUSTEES ON August 8, 2013

Marty Blum
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board