MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, April 25, 2013
4:00 pm

Room A-211
in the
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

Vice President Macker called the meeting to order.

1.2 ROLL CALL

Members present:
Marsha Croninger
Veronica Gallardo
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen
Ashley Jeter, Student Trustee

Member absent:
Marty Blum, President

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees
Dr. Paul Bishop, Vice President Information Technology
Pat English, Vice President Human Resources
Dr. Jack Friedlander, Executive Vice President Educational Programs
Joseph Sullivan, Vice President Business Services

1.3 WELCOME

Vice President Macker extended a cordial welcome to all.

1.4 ITEMS TO BE TAKEN OUT OF ORDER

4.1-a Classified Longevity Career Increments

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.6 RECOGNITIONS

a. Presentation of Honorarium and Certificate to Kathleen Molloy, Faculty Lecturer for 2012-13

President Gaskin presented Kathleen Molloy with her honorarium and certificate.

b. 2013 Outstanding Classified Employee and the Honorable Mention Classified Employees

Liz Auchincloss read comments from the nomination forms submitted for each of the employees:

- The 2013 Honorable Mention Classified Employees are: Jesus Aguilera, Mary Arnould, Soheyla Javanbakht, and Julio Martinez.
- The 2013 Outstanding Classified Employee is Raquel Alvarado.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.
a. REPORT BY ACADEMIC SENATE – Dr. Dean Nevins

Dr. Nevins noted that it was great that the classified employees and the faculty lecturer were acknowledged at this meeting. The Academic Senate approved the following: 1) Faculty Excellence awards for next year, faculty members approved are; Patrick Foster, Construction Technology, Janet Robertson, HIT/CIM, Sheri Shields, Vocational Nursing/ADNursing, Sandy Starkey, English, Laurie Vasquez, DSPS, and Shelia Wiley, English Skills. 2) Chancellor’s Office Rice Diversity Award nominations are: Pam Guenther (individual) and SBCC (group). 3) A set of college core principles. 4) Board policies. 5) Instructional Technology Committee recommendations and explained where these come from and what they are. The Academic Senate is looking at modifying the Senate Constitution and explained what that process will entail. In-service was reviewed and most of the changes made were positive. Faculty Professional Development policies were also discussed. SBCC Preparedness and the non-smoking policy were also discussed.

b. REPORT BY ASSOCIATED STUDENTS – Ashley Jeter

Student Trustee Jeter reported that some of the student senators will be attending General Assembly this weekend. The Student Senate discussed having a police officer on campus, as well as, becoming a smoke free campus. Student senate elections have begun and the two students running for student trustee are well qualified. Discussions continue with MTD and the Student Senate is rewriting their constitution and community outreach continues with Habitat for Humanity.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss noted that she was sorry she wasn’t able to attend the Aspen Celebration; however, she wanted to note that she thought it was great that everyone was recognized for their participation in getting this award. The Consultation Group has discussed the smoking policy and the police officer and noted the concerns expressed by the group.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin reported on the following:
1. Provided an update on the dialogue taking place on campus regarding the transition to a non-smoking campus and the second is a proposal to partner with the Santa Barbara Police department to site a police officer here on campus.
2. Congresswoman Capps visited the campus earlier this week, as she has a keen interest in our Student Health Services.
3. Reminded the campus that the accrediting team, chaired by Raul Rodriguez, Chancellor of Rancho Santiago, will be here on Tuesday all day and individual and group meetings have been scheduled.
4. The Executive Director of the Community College Excellence program from the Aspen Institute will be visiting the campus on Wednesday to become more familiar with our student success programs and services.
5. Noted that she will be on vacation the first two weeks in July.
e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Macker reported that the Fiscal Committee met and discussed the Center for Lifelong Learning budget and held a broad discussion regarding the passage of Prop 30 and the demands for that funding from the campus community. The committee is waiting for the May Revise from the state.

Trustee Croninger reported that the Facilities Committee met and considered some items that are on the agenda for Board approval. The mission statement for the committee was approved and will appear on future agendas and on the website. Trustee Croninger went through the items that were discussed at the meeting and the Facilities Committee recommends approval of these items.

Trustee Haslund reported that the Ed Policies Committee will meet soon and will hear a report on the progress of the Educational Master Plan. Reported on the Foundation Board retreat and thanked Scott Pollard for his leadership at the retreat.

1.8 REPORTS/INFORMATION

a. SBCC and Brandon Elementary School

The video presented was a “thank you” from Brandon Elementary School for the computers that were surplus to the Goleta Unified School District.

b. Update on Pending Issue: Oversight Board of the Goleta Redevelopment Agency (Brian Fahnestock)

Brian Fahnestock is the college’s representative on the Oversight Board of the Goleta Redevelopment Agency. Mr. Fahnestock provided an update on the issues related to the dissolution of this agency.

c. Center for Lifelong Learning Budget Model (Andy Harper)

Andy Harper, Executive Director of the Center for Lifelong Learning, presented a budget model that the center will be using and reviewed two scenarios that will be followed, which includes expenditures and how reserves will be built. Also presented was the instructors’ compensation and how it’s calculated based upon a $5.00/contact hour fee and revenue sharing.

1.9 ITEMS FOR FUTURE BOARD CONSIDERATION

2. GOVERNING BOARD

2.1 Resolution No. 42 (2012-13) 2013 Classified School Employee Week

Upon motion by Trustee Haslund, seconded by Trustee Croninger, the Board approved Resolution No. 42. The vote follows:
Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker, Trustee Nielsen.

Absent: Trustee Blum

Concur: Trustee Jeter

3. SUPERINTENDENT/PRESIDENT

3.1 Revision to Mission Statement-Second Reading

Upon motion by Trustee Haslund, seconded by Trustee Kugler, the Board approved the revision to the Mission Statement.

3.2 2012-2013 Board Self-Evaluation

President Gaskin asked for two board members to serve as a working group to re-exam the instrument that was developed over the summer and conduct the self-evaluation for the Board members. Trustee Haslund and Trustee Kugler were selected.


President Gaskin announced the public hearing and that a reasonable time has elapsed since the Instructors’ Association “sunshined” their proposal for negotiations and no action is required.

3.4 Disclosure of Santa Barbara Community College District’s Initial Collective Bargaining Proposal to the Instructors’ Association

President Gaskin on behalf of the District was “sunshining” their collective bargaining items for the Instructors’ Association and the two items are:
- The evaluation process for faculty and to examine the components of that process.
- Flex Program: examine balance between mandatory and independent flex activity.
This item will now allow the launching of negotiations. No action is required.

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the Human Resources consent items.

4.1 Human Resources Consent Items:
- a. Human Resources: Actions Involving Permanent Personnel
- b. Human Resources: Actions Involving Adjunct Faculty
- c. Human Resources: Actions Involving Experts and Volunteers
- d. Human Resources: Actions Involving Temporary Short-Term and Student Personnel
5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 New Courses and Course Modifications
Upon motion by Trustee Croninger and seconded by Trustee Gallardo, the Board approved the new courses and course modifications.

5.2 Resolution No. 43 (2012-13) Authorizing Allan Hancock Community College District to offer a Fire Science Program for 2013-14
Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved Resolution No. 43. The vote follows:

Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker, Trustee Nielsen

Absent: Trustee Blum

Concur: Trustee Jeter

5.3 Modification of the Academic Calendar for 2013-14
Upon motion by Trustee Haslund, seconded by Trustee Gallardo, the Board approved the modification of the Academic Calendar.

5.4 Educational Programs: Actions Involving Stipends for Faculty
Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the actions involving stipends for faculty.

5.5 Continuing Education: Tuition Fee-based Courses
Upon motion by Trustee Kugler, seconded by Trustee Croninger, the Board approved the tuition fee-based courses.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

Vice President Sullivan pulled Bid # 686, BC Building Chiller Replacement.

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the Business Services consent items as corrected.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Rome Summer 2013 Study Abroad Program Contract
d. Paris Summer 2013 Study Abroad Program Contract
e. South Africa Summer 2013 Study Abroad Program Contract
f. Approval and Award of Contract for Summer Projects
g. Professional Services Agreement for Preparation of an Environmental Impact Report for the West Campus Classroom and Office Building
h. Letter of Agreement For As-Needed Services With URS Corporation
i. LED Exterior Lighting Retrofit Project – Change Order 1
j. Authorization to procure items utilizing the California Multiple Award Schedule Contract

6.2 BUSINESS ACTION ITEMS

a. Resolution No. 44 (2012-13) Budget Transfers Between Major Objects
   Upon motion by Trustee Croninger, seconded by Trustee Haslund, the Board approved
   Resolution No. 44. The vote follows:

   Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler,
         Trustee Macker, Trustee Nielsen.

   Absent: Trustee Blum

   Concur: Trustee Jeter

b. Resolution No. 45 (2012-13) Augmentations to Revenue
   Upon motion by Trustee Croninger, seconded by Trustee Haslund, the Board approved
   Resolution No. 45. The vote follows:

   Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler,
         Trustee Macker, Trustee Nielsen.

   Absent: Trustee Blum

   Concur: Trustee Jeter

c. Resolution No. 46 (2012-13) Transfer from Ending Balance
   Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved
   Resolution No. 46. The vote follows:

   Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler,
         Trustee Macker, Trustee Nielsen.

   Absent: Trustee Blum

   Concur: Trustee Jeter

   Upgrade Project
   Upon motion by Trustee Nielsen, seconded by Trustee Croninger, the Board approved
   Resolution No. 47. The vote follows:

   Ayes: Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler,
         Trustee Macker, Trustee Nielsen.

   Absent: Trustee Blum
Concur: Trustee Jeter

8. INFORMATION TECHNOLOGY—NONE

9. CLOSED SESSION—NONE

10. ADJOURNMENT

Vice President Macker adjourned the meeting.

Meetings for the month of May, 2013
May 6 - Fiscal Subcommittee Meeting
May 9 - Study Session
May 20 - Facilities Subcommittee Meeting
May 23 - Board Meeting

APPROVED BY THE BOARD OF TRUSTEES ON May 23, 2013

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board