MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING/STUDY SESSION

Thursday, March 14, 2013
4:00 pm

Room A218C
MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

The meeting room is wheelchair accessible. The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum, President
Marsha Croninger
Veronica Gallardo
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen
Ashley Jeter, Student Trustee

Management present:
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees
Joe Sullivan, Vice President Business Services
Pat English, Vice President Human Resources

1.3 WELCOME

President Blum extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

Lori Gaskin made two announcements. The first was that the Special Report was delivered to ACCJC on March 13, 2013; the Board was provided a copy. She also stated that Edith Rodriguez was selected as the Student Representative to attend the Aspen Institute Prize ceremony, and would be introducing Dr. Jill Biden at the event to take place on March 19, 2013 in Washington, D.C.


Upon motion by Trustee Nielsen, seconded by Trustee Haslund, the Board approved the minutes of the Special Meeting of February 14, 2013.

Upon motion by Trustee Macker, seconded by Trustee Gallardo, the Board approved the minutes of the Regular Meeting of February 28, 2013.

2. HUMAN RESOURCES – Pat English, Vice President Human Resources

2.1 Human Resources Consent Items:
   a. Human Resources: Actions Involving Permanent Personnel

      Upon motion by Trustee Croninger, seconded by Trustee Macker, the Board approved the actions involving the Permanent Personnel.

2.2 Presentation of Instructors’ Association Initial Proposal

The presentation of the Instructors’ Association was preceded by a reminder by Lori Gaskin to the Board that it is their responsibility as Trustees over a public agency to hear and receive the proposal from the college’s collective bargaining groups. She introduced Lynne Stark, President of the Instructors’ Association. Ms. Stark introduced Cornelia Alsheimer, faculty representative and lead negotiator on behalf of the Instructors’ Association. Ms. Alsheimer presented the Instructors’ Association proposal.
Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved receiving the Instructors’ Association Initial Collective Bargaining Contract Proposal.

3. STUDY SESSION

The following items were for discussion only and no action was taken on them at this meeting:

3.1 Educational Master Plan and Strategic Directions

Lori Gaskin introduced Dr. Matthew Lee. Dr. Lee is the consultant hired to assist in the development of an Educational Master Plan (EMP). He explained that the central feature of the EMP is a set of strategic directions which will eventually be accompanied by institutional goals. Dr. Lee read aloud his definition of strategic directions which was outlined in a document he distributed to the Board. He proceeded to give further explanation of the document’s content. Dr. Lee has been meeting with campus governance bodies and leaders across campus to gain input as to the focus, vision, and direction for the college into the future. This collective input will inform the development of the EMP and the strategic direction. Dr. Lee then began this visioning exercise to gather input from the Board. He distributed to Board members a form which contained the Mission Statement divided into its five constituent components, and core principles of the college. He requested that the Board complete the form from the standpoint of future directions for the college. Responses with regard to the specific components were then elicited from Board members and discussed. He informed the Board that a half day retreat will be scheduled to develop a draft of strategic directions and that the EMP is scheduled to be completed before the end of December 2013.

3.2 Future Bond Program – Proposed Projects and Cost Estimates

Lori Gaskin updated the Board on the status of the Future Bond Program. She presented a document which included a compilation of the college’s facility needs. Julie Hendricks, Director of Facilities & Campus Development, was introduced. Ms. Hendricks noted that the Facilities Master Plan to be presented to the Board supports the Educational Master Plan, informs the Five Year Construction Plan, and is the basis for the Long-Range Development Plan required by the Coastal Commission. She proceeded to introduce Robert Coles, President of RGCE, a local architecture and construction management firm that the college has contracted with to work on the Facilities Plan. Ms. Hendricks reported on the results of a survey sent campus-wide (administrators, staff, instructors) that posed questions with regard to the facilities improvement and construction needs. The resulting report presented by Ms. Hendricks encapsulates the information received through the survey, and from the tracking of facilities needs that have been submitted to her. It was suggested that students be surveyed as well.

Ms. Hendricks proceeded to review the list of new building projects on the East and West Main Campus, and the Wake and Schott Centers due to the elimination of existing portable buildings, and the need for more office and classroom space. It was noted that it seemed more cost effective to replace the Campus Center as well as the Sports Pavilion Complex rather than repair the buildings. A new aquatics facility, to be used by the P.E. Department, Athletics and the Marine Diving Program, was examined.

The second part of the report was comprised of existing building modernization projects. These
included the Administration and Occupational Education building, the Library modernization and addition, the Marine Diving Technology building, Student Services and the Physical Sciences complex. The Schott Center project would require both modernization and replacement of specific elements.

The last section of the presentation was comprised of site improvements including the main entries to East Campus, landscaping, way finding and other exterior infrastructures. Ms. Hendricks noted that an additional cost would include "swing space," the space in which a program moves into while its permanent space is being renovated or built.

Questions and discussion took place during and after the presentation.

Dr. Gaskin sought direction from the Board to seek a survey to test the timing, amount, and the concept of a bond to fund the cost of the proposed projects. Questions and discussion ensued. The Board agreed to proceed during spring 2013 with the survey to test the support of a bond measure.

4. ADJOURNMENT

President Blum adjourned the meeting.

The next regular meeting of the Board of Trustees will be held on Thursday, March 28, 2013 at 4:00 p.m. in Room A211.

APPROVED BY THE BOARD OF TRUSTEES ON April 11, 2013

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board