MINUTES
BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, February 28, 2013
4:00 pm

Room A-211
in the
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum, President
Marsha Croninger
Veronica Gallardo
Peter Haslund
Marianne Kugler
Lisa Macker, Vice President
Craig Nielsen
Ashley Jeter, Student Trustee

Management present:
Dr. Lori Gaskin, Superintendent/President, Secretary to the Board of Trustees
Dr. Paul Bishop, Vice President Information Technology
Pat English, Vice President Human Resources
Dr. Jack Friedlander, Executive Vice President Educational Programs
Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Blum extended a cordial welcome to all.

1.4 ITEMS TO BE TAKEN OUT OF ORDER

4.1-a Classified Longevity Career Increments
1.9-a Measure V Annual Report – Sally Green

1.5 HEARING OF CITIZENS

Speakers at this meeting:
Vanessa Patterson Linda Nelson Eleanor Burns Larson
Cathie McCammon Robert Villanueva

1.6 RECOGNITIONS - NONE

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Dean Nevins

Dr. Nevins reported that the Academic Senate had passed various items: 1) the use of the FW grade symbol and explained how this system would work. 2) Board Policy 4160 Establishing, Modifying or Discontinuing Programs will now move forward to the BPAP Committee and the Board Policies Work Group. 3) The Mission Statement will also now move forward through the participatory governance process. Dr. Nevins was pleased to announce that a Joint Meeting had been scheduled for March 7, with the Board of Trustees, Student Senate and the Academic Senate.

b. REPORT BY ASSOCIATED STUDENTS – Geneva Sherman

Ms. Sherman reported on the following: The Student Senate will be participating in
the March in March event in Sacramento, this event is a great experience. Ms. Sherman reported on two events that the Student Senate will be participating in or hosting this semester: A Dance Competition and a Volunteer Day for Habitat for Humanity. The Student Senate is working on scheduling office hours for student senators so that the student can come in and talk to them about their concerns, etc. The Student Senators are currently dealing with the request from MTD to raise bus fares by 60%, the student senators will be speaking to student to get their input on this issue. Ms. Sherman also noted the Joint Meeting scheduled for March 7.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

The Classified Consultation group (CCG) continues to meet and they have discussed the College Planning Council (CPC) meetings. Agenda items from the CPC meeting that were of interest was the discussion regarding the filling of the 12-13 classified positions and that a committee will be formed to discuss procedures on the filling of new classified positions. Ms. Auchincloss noted that the Classified Consultation group has reviewed the Accreditation Task Force report and is in favor of what is being presented today. Ms. Auchincloss thanked the college for the nomination of Juan Patino as for California Community Colleges Classified Employee of the Year. A presentation by the Santa Barbara Police Department SWAT Team took place yesterday on campus, very informative and thanked Dr. Gaskin, Joe Sullivan, Erik Fricke and all who worked on providing this presentation.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

2. Kudos to the Student Senate and the work they are doing with MTD regarding the requested bus fare increase.
3. The SWAT presentation was very good and thanked Joe Sullivan, Rob Morales, and Erik Fricke. This is ongoing in that the college can never stop being ready and prepared.
4. Reported that the faculty and staff are doing incredible work at looking at a variety of core processes and elements of the college, including the mission statement, Board policies and administration procedures and now the Educational Master plan. She appreciates that people are stepping up and doing such important work in areas of critical importance to the college.
5. Reminded the Board about the Joint Meeting with the Student Senate and the Academic Senate. On April 16 at 5:30 pm a Joint Board Meeting is planned with the Carpinteria Unified School District and the Santa Barbara Unified School District’s Board of Education.
6. Reported that the Aspen Recognition Ceremony will take place in Washington, DC and Jack Friedlander, Kathy Molloy and Laura Castro will accompany Lori Gaskin to this event.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

The Board members/committee chairs had nothing to report.

1.8 REPORTS/INFORMATION
a. Measure V Annual Report – Sally Green
Mrs. Sally Green chair of the Measure V Citizens’ Bond Oversight Committee presented the 2012 Measure V Annual Report to the Board of Trustees.

b. Quarterly Report Ending 12/31/12 – Joe Sullivan
Vice President Sullivan presented the quarterly report ending 12/31/12 to the Board. Mr. Sullivan provided highlights from the revenues and expenses during this period. An explanation was provided regarding state apportionment, deferrals and property taxes and how they affect the college. This report is submitted to the Chancellor’s Office.

c. Budget Forum Presentation for Fiscal Year 2012-13 – Joe Sullivan
President Gaskin explained that this presentation was to provide the Board with information regarding the budget of 2012-13 and provide information as to the governors’ proposed 2013-14 budget and how that might impact the college. President Gaskin noted that this was the first time in five years where there hasn’t been a state imposed workload reduction, nor do we have a state trigger mechanism that would cut the budget mid-year. President Gaskin reported on how Prop 30 and the conservative budgeting this past year have helped the college. Three important aspects of the Governor’s proposed budget were presented for 2013-14: a 90 unit cap on students’ ability to take state subsidized courses: the transition from apportionment funding to funding based upon completion; and the final item is adult education, the proposal is transition all adult education classes to community colleges and to also focus state subsidized course offerings in non-credit to the core functions of ESL, citizenship, basic skills, adult high school, and vocational. The college will be following these three elements very carefully in the 2013-14 budget.

Dr. Friedlander provided information on the unit count for spring 2013 and the percentage changes in enrollment being projected between 2011-2012 and 2012-2013. The 12-13 FTES projections were right on for the credit side. Non-credit enhanced was actually down compared to what had been projected and that’s because of continued decline in non-credit ESL students and the withdrawal from the Ventura jail. The drop in the non-credit non-enhanced is because of the conversion from state support to fee based. Due to this transition and growth provided in 2012-13 as a consequence of the passage Prop 30, this year the college will be short 309 FTES. While it was too late to factor this growth into schedule building for summer 12, fall 12, and spring 13, we will have three years to fully recover these FTES. Dr. Friedlander reported on what the college will do to generate the required FTES for full funding.

Vice President Sullivan reported on the trends from 2010-11 to 2012-13 and the adjusted budget. Information was provided on the trends for revenue, expenditures and transfers and highlights were provided on the increases and decreases during this time. Mr. Sullivan provided comparisons of the 11-12 to 12-13 adjusted budget. The adjusted budget includes the passage of Prop 30 and also provided was information on possible adjustments and how they could affect the budget.

Robert Else reported that these measures are provided for every community college in the state and are published annually by the Chancellor’s Office. It is an important opportunity for the college to see how we are doing compared to our peers and to the rest of the state. Mr. Else reviewed each page of the report with the Board, noting SBCC’s areas of strength and areas needing improvement. The 7 metrics reviewed and discussed were the Student Progress and Achievement (SPAR), Earned At Least 30 Units, Persistence Rate, Success Rate for Vocational Courses, Success Rate for Credit Basic Skills Courses, Improvement Rate for Credit Basic Skills Courses, and Improvement Rate for Credit ESL. Mr. Else included data charts in the discussion showing trends in SBCC’s metrics over the last 6 cohort periods. The charts also showed the statewide average, and SBCC’s peer group colleges.

1.9 ITEMS FOR FUTURE BOARD CONSIDERATION

2. GOVERNING BOARD

3. SUPERINTENDENT/PRESIDENT

3.1 Special Report to Accrediting Commission for Community and Junior Colleges

Upon motion by Trustee Haslund, seconded by Trustee Kugler, the Board approved the Special Report to the Accrediting Commission for Community and Junior Colleges.

3.2 2013 California Community Colleges Classified Employee of the Year Nominee

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the nomination of Juan Patino as Santa Barbara City College’s nominee.

3.3 Educational Master Plan

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved the contract with PPL for the development of an Educational Master Plan.

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Action Items:

a. Resolution No. 31 (2012-13) Layoff Classified Manager

Upon motion by Trustee Nielsen, seconded by Trustee Blum, the Board approved Resolution No. 31 Layoff Classified Manager. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker and Trustee Nielsen

NOES: None

ABSTENTION: Trustee Jeter, Student Trustee
b. Resolution No. 32 (2012-13) Non-Renewal of Educational Administrators Contracts

Upon motion by Trustee Haslund, seconded by Trustee Blum, the Board approved Resolution No. 32 Non-Renewal of Educational Administrators Contracts. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker and Trustee Nielsen

NOES: None

ABSTENTION: Trustee Jeter, Student Trustee

4.2 Human Resources Consent Items:
   a. Human Resources: Actions Involving Permanent Personnel
   b. Human Resources: Actions Involving Adjunct Faculty
   c. Human Resources: Actions Involving Experts and Volunteers
   d. Human Resources: Actions Involving Temporary Short-Term and Student Personnel

Upon motion by Trustee Haslund, seconded by Trustee Macker the Board approved the Human Resources consent items as corrected.

5. Educational Programs – Dr. Jack Friedlander, Executive Vice President

5.1 Educational Programs: Actions Involving Stipends for Faculty

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the actions involving stipends for faculty.

5.2 2013-14 Academic Calendar for Continuing Education

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved the 2013-14 Academic Calendar for Continuing Education.

5.3 New Courses and Course Modifications

Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved the new courses and course modifications.

5.4 Fee-Based Courses

Upon motion by Trustee Haslund, seconded by Trustee Blum, the Board approved the fee-based courses.

5.5 State Funded Courses

Upon motion by Trustee Macker, seconded by Trustee Haslund, the Board approved the state funded courses.
6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

Upon motion by Trustee Kugler, seconded by Trustee Croninger, the Board approved the Business Services consent items.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Approval of Trust Account
d. 2013-14 Financial Aid Media Campaign Contract C13-0033
e. Merchant Card Processing Contract: TransFirst, LLC

6.2 BUSINESS SERVICES ACTION ITEMS

a. Resolution No. 33 (2012-13) Budget Transfers Between Major Objects

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved Resolution No. 33 Budget Transfers between Major Objects. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker and Trustee Nielsen

NOES: None

CONCUR: Trustee Jeter, Student Trustee

b. Resolution No. 34 (2012-13) Augmentation to Revenue

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved Resolution No. 34 Augmentation to Revenue. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker and Trustee Nielsen

NOES: None

CONCUR: Trustee Jeter, Student Trustee

c. Resolution No. 35 (2012-13) Transfer from Ending Balance

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved Resolution No. 35 Transfers from Ending Balance. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Gallardo, Trustee Haslund, Trustee Kugler, Trustee Macker and Trustee Nielsen

NOES: None
CONCUR: Trustee Jeter, Student Trustee

8. INFORMATION TECHNOLOGY—NONE

9. CLOSED SESSION

a. ADJOURN TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release (Government Code section 54957)

b. RECONVENE TO OPEN SESSION

President Blum reconvened to open session.

President Blum reported that in tonight’s closed session, dealing with public employee discipline/dismissal/release, the Board took final action to dismiss a classified Maintenance Specialist employee. The motion was made by Trustee Macker and seconded by Trustee Nielsen, and the vote was 7-0.

10. ADJOURNMENT

President Blum adjourned the meeting.

APPROVED BY THE BOARD OF TRUSTEES ON March 14, 2013

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board

Meetings for the month of March, 2013
Fiscal Subcommittee Meeting – March 11
Study Session – March 14
Facilities Subcommittee Meeting – March 25
Board Meeting – March 28