MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, December 12, 2013
4:00 pm

Room A-211
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:
Marty Blum  
Marsha Croninger  
Veronica Gallardo  
Peter Haslund (4:15 p.m.)  
Marianne Kugler  
Lisa Macker  
Craig Nielsen  

Management present:  
Dr. Lori Gaskin, Superintendent/President and Secretary Clerk to the Board of Trustees  
Dr. Paul Bishop, VP Information Technology  
Pat English, VP Human Resources  
Dr. Jack Friedlander, Executive Vice President Educational Programs  
Joe Sullivan, VP Business Services

1.3 WELCOME

President Blum extended a cordial welcome to all.

1.4 ITEMS TO BE TAKEN OUT OF ORDER

2.1 Election of President and Vice President of the Board of Trustees
6.1-h Audit Report for the fiscal Year ending June 30, 2013

1.5 HEARING OF CITIZENS

Speakers at this meeting were:
Jim Mooy and John Clark

1.6 RECOGNITIONS - NONE


Upon motion by Trustee Kugler, seconded by Trustee Blum, the Board approved the minutes of October 24, 2013.

Upon motion by Trustee Croninger, seconded by Trustee Kugler, the Board approved the minutes of November 7, 2013 as corrected.

1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE  

Mr. Neufeld reported that the Academic Senate reviewed and is in support of the following items: Educational Master Plan; 2014-15 Academic Calendar; and
Sabbatical Leaves for 2014-15. Jodi Millard, English department has been selected as their nominee for the Hayward Award.

b. REPORT BY ASSOCIATED STUDENTS – Elie Katzenzson

Ms. Katzenzson reported that the Student Senate has completed the revisions to their Constitution. The Student Senate assisted Direct Relief International with a postcard fundraiser which was very successful. Angel Ramirez, Student Senator, will be going to Sacramento on behalf of the Student Senate for Community Colleges. Some of the upcoming projects for the spring semester are: suggestion boxes and a school wide mentorship program.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Classified Consultation Group had met and they discussed the Educational Master Plan and the resource requests. Ms. Auchincloss spoke on the item that was reported to the Board during the “Hearing of Citizens” regarding classified staff who works as adjunct faculty.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

Dr. Gaskin reported on the following:

1. Has received the call for any board member who would like to seek nomination to serve on the California Community College Trustees (CCCT) Board. Any Trustee interested in this should let her know as the deadline is February 15.

2. Commented on the issue discussed at this meeting regarding classified staff being eligible for overtime pay if they teach in an adjunct capacity. Dr. Gaskin reported that this is a compliance issue that needed to be addressed. The District will honor the payment of overtime pay for this current fall semester and spring semester and this practice will be phased out academic year 2014-15. It is currently not known what the collective bargaining units will bring to the table regarding this issue.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Croninger reported on the discussion that took place at the Facilities Committee meeting, which included the approval of the Campus Center Rooftop HVAC, and an update on the Humanities building.

Trustee Haslund reported that the Ed Policies committee will be meeting to discuss and bring to closure the two items they concentrated on this year. The two items were recidivism, transfer rates, and the preparedness of high school students who come to community colleges.

Trustee Macker reported that the Fiscal committee reviewed the audit that will be presented for approval today and the budget timeline for the coming year. Trustee Macker also noted that all of the board members attended the Community College League of California’s Annual Convention and Partner Conference on November
21-23. Also as part of the Board's ongoing training during the December study session, Craig Price provided a presentation on the Brown Act and Board Ethics.

Trustee Blum reported on the County School Boards meeting that she attends once a month. They are discussing educational issues pertinent to K-12 and colleges, and the common core curriculum. Trustee Blum invited any of the Trustees who were interested to attend the meetings with her.

9 REPORTS/INFORMATION

a. Update on the Fall 2015 Accreditation Self Evaluation Process

Dr. Gaskin provided an update on the efforts being taken to prepare the institution for its accreditation self-evaluation process. The institution is also in the process of completing the special report that is due to the Accreditation Commission for Community and Junior Colleges (ACCJC) on March 14.

Dr. Gaskin reported that ACCJC required all colleges that are due for a visit in Fall 2015 attend a training session, which we did. Dr. Gaskin reviewed with the Board the list of the standards, their co-chairs, and their areas of responsibility. Dr. Gaskin noted that she will provide regular updates about the process over the next two years. Also acknowledged the work of the Steering Committee, which includes, Robert Else, Dean Nevins, Kim Monda, Jack Friedlander, Ben Partee, Kenley Neufeld, Pat English, Julie Hendricks, Paul Bishop, Lyndsay Maas, Joe Sullivan and James Zavas.

10 ITEMS FOR FUTURE BOARD CONSIDERATION

2. GOVERNING BOARD

2.1 Election of President and Vice President of the Board of Trustees

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved the selection of Trustee Macker as President of the Board of Trustees.

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the selection of Trustee Croninger as Vice President of the Board of Trustees.

2.2 Revision of Board Policy 2310: Regular Meetings of the Board

Upon motion by Trustee Haslund, seconded by Trustee Gallardo, the Board approved the revision of Board Policy 2310.

2.3 Establishment of the Santa Barbara Community College District’s Annual Organizational Meeting for 2014

Upon motion by Trustee Kugler, seconded by Trustee Croninger, the Board approved the establishment of the annual organizational meeting for 2014.
2.4 Establishment of 2014 Meeting Dates, Time and Place for Regular Board Meetings of the Board of Trustees

Upon motion by Trustee Haslund, seconded by Trustee Croninger, the Board approved the 2014 Board meeting dates.

2.5 Establishment of Standing Committees of the Board of Trustees for 2014

Upon motion by Trustee Nielsen, seconded by Trustee Blum, the Board approved the establishment of standing committees for 2014. Committee memberships are as follows:

Fiscal Committee: Marty Blum, Marsha Croninger, Craig Nielsen, and Marianne Kugler as the alternate.

Facilities Committee: Marsha Croninger, Marianne Kugler, Craig Nielsen, and Veronica Gallardo as the alternate.

Ed Policies Committee: Peter Haslund, Veronica Gallardo, Marianne Kugler, and Marsha Croninger as alternate.

2.6 Appointment of Representative and Alternate to the County Committee on School District Organization

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the appointment of Marty Blum as the representative and Veronica Gallardo as the alternate to the County Committee on School District Organization.

3. SUPERINTENDENT/PRESIDENT

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Consent Items:

Upon motion by Trustee Kugler, seconded by Trustee Nielsen the Board approved the Human Resources consent items, as corrected.

a. Actions Involving Permanent Personnel
b. Actions Involving Adjunct Faculty
c. Actions Involving Experts and Volunteers
d. Actions Involving Temporary Short-Term and Student Personnel

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 Actions Involving Stipends for Faculty

Upon motion by Trustee Nielsen, seconded by Trustee Gallardo, the Board approved the actions involving stipends for faculty.
5.2 New Courses and Course Modifications

Upon motion by Trustee Croninger, seconded by Trustee Kugler, the Board approved the new courses and course modifications.

5.3 Sabbatical Leaves for 2014-15

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the sabbatical leaves for 2014-2015.

5.4 2014-15 Academic Calendar

Upon motion by Trustee Gallardo, seconded by Trustee Blum, the Board approved the 2014-15 academic calendar.

5.5 Center for Lifelong Learning Proposed Courses

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the Center for Lifelong Learning proposed courses.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

Item 6.1-h was taken out of order and voted on separately.

Upon motion by Trustee Kugler, seconded by Trustee Nielsen, the Board approved the Business Services consent items.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Authorization to Procure Items Utilizing the 2013/14 Bid #P-13
d. Authorization to Establish 2013-2014 Trust and Fund Accounts
e. Governor Extension Agreement
f. Spring 2014 Study Abroad Program Contract
g. 2013-14 Child Development Training Consortium Instructional Agreement
i. Approval and Award of Contract for the Campus Center HVAC Rooftop Equipment Replacement Project
j. Authority to Declare/Dispose of Surplus Modular Buildings
k. Moodle Hosting and Support for the District’s Learning Management System (LMS)

h. Audit Report for the Fiscal Year Ending June 30, 2013

Allen Eschenbauch, Gen Burdette Attest Corporation, noted that because this report had been recently presented to the Fiscal Committee, he would summarize the results of the audit and answer any questions the Board may have.

Upon motion by Trustee Croninger, seconded by Trustee Blum the Board approved the audit report.

6
6.2 BUSINESS ACTION ITEMS

a. Resolution No. 12 (2013-14) Budget Transfers between Major Objects

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved Resolution No. 12. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Nielsen, Trustee Gallardo, Trustee Kugler, Trustee, Haslund, Trustee Bum

NOES: None

b. Resolution No. 13 (2013-14) Augmentation of Revenue

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved Resolution No. 13. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Nielsen, Trustee Gallardo, Trustee Kugler, Trustee, Haslund, Trustee Bum

NOES: None


Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved Resolution No. 14. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Nielsen, Trustee Gallardo, Trustee Kugler, Trustee, Haslund, Trustee Bum

NOES: None

d. Resolution No. 15 (2013-14) Santa Barbara County Authorized Signature Forms and Governing Board Delegation of Board Powers/Duties

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved Resolution No. 15. The vote follows:

AYES: Trustee Croninger, Trustee Macker, Trustee Nielsen, Trustee Gallardo, Trustee Kugler, Trustee, Haslund, Trustee Bum

NOES: None

6.3 BUSINESS INFORMATIONAL ITEM

a. Budget Timeline for Fiscal Year 2014-15

Mr. Sullivan reported that this was being provided to the Board as an informational item.
7. INFORMATION TECHNOLOGY—NONE

8. CLOSED SESSION—NONE

9. ADJOURNMENT

President Macker adjourned this meeting at 5:25 p.m.

The next Regular Meeting of the Board of Trustees will be held on Thursday, January 9, 2014 at 4:00 p.m. in A218.

APPROVED BY THE BOARD OF TRUSTEES ON January 23, 2014

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board