MINUTES

REGULAR MEETING

Thursday, November 7, 2013
4:00 p.m.

Room A211
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

Mission

As a public community college dedicated to the success of each student...

Santa Barbara City College provides students a diverse learning environment that inspires curiosity and discovery, promotes global responsibility, and fosters opportunity for all.

The Santa Barbara Community College District Office is located at 721 Cliff Drive, Santa Barbara, CA, 93109, Room A110 in the MacDougall Administration Center. All documents that are public records relating to any item under discussion on this agenda (including documents distributed with the agenda) are available for public inspection in the District Office. Board agenda and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. the day before the Board meeting: American Sign Language interpreters, use of a reader during the meeting, large print meeting materials, meeting materials in alternate formats, and assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance to participate in the public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Blum called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:
Marty Blum, President
Marsha Croninger
Veronica Gallardo
Peter Haslund  
Marianne Kugler (arrived 4:35 pm)  
Lisa Macker, Vice President  
Craig Nielsen  

Management present:  
Dr. Lori Gaskin, Superintendent/President, Secretary to the Board of Trustees  
Dr. Paul Bishop, Vice President Information Technology  
Pat English, Vice President Human Resources  
Dr. Jack Friedlander, Executive Vice President Educational Programs  
Joe Sullivan, Vice President Business Services  

1.3 WELCOME  

President Blum extended a cordial welcome to all.  

1.4 ITEMS TO BE TAKEN OUT OF ORDER  

4.1 Classified Longevity  

1.5 HEARING OF CITIZENS  

No citizen expressed a wish to address the Board.  

1.6 RECOGNITIONS - NONE  

1.7 MINUTES OF SPECIAL MEETING OF SEPTEMBER 26, 2011.  

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved the minutes of the special meeting of September 26, 2011. Trustees Gallardo and Nielsen abstained.  

1.8 COMMUNICATIONS  

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.  

a. REPORT BY ACADEMIC SENATE - None  
b. REPORT BY ASSOCIATED STUDENTS - None  
c. REPORTED ON CLASSIFIED EMPLOYEES - None  
d. REPORT FROM SUPERINTENDENT/PRESIDENT - Dr. Lori Gaskin  

President Gaskin reported the following:  

1. Dr. Gaskin and staff will be attending training at Antelope Valley College to launch our Fall 2015 accreditation self-evaluation process. This is mandatory training that the Accrediting Commission for Community and Junior Colleges provides to colleges who are scheduled for the Fall 2015 visit.  
2. Dr. Gaskin reported that she and the Board will be attending the Community College League of California Conference in San Francisco this month.
3. Dr. Gaskin reported that the Orfalea Foundation is going through a transition period. It was a planned transition, and explained how the transition will affect the college regarding programs supported by the Orfalea Foundation.

REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Croninger reported on what was discussed at the Facilities meeting and noted that the committee members all concurred that items 6.1-b, 6.1-c, 6.1-d, and 6.1-e be approved.

Trustee Macker reported on the discussion that took place regarding item 6.1-i, CCFS 311. After discussion by the committee they concurred that this report should be brought annually to the Fiscal committee for review. The committee members concurred that this item be approved.

1.9 REPORTS/INFORMATION

a. Overview of Programs in Under-served Populations

Dr. Gaskin noted that this report is in response to the Board’s interest in hearing about various programs and issues in more depth. This presentation focuses on efforts made toward supporting the academic goals of our traditionally underrepresented student population on campus. Several years ago the college was identified as a Hispanic Serving Institution and that opened doors for federal funding, in the form of targeted grants. The Board will hear about these programs along with institutional efforts that have been in place for quite some time. Dr. Friedlander introduced the following groups who provided presentations to the Board regarding their programs:

- Marsha Wright, Director and Armand Lozano, student – Extended Opportunity Program and Services (EOPS)
- Rosina Wright Castro, Coordinator and Eduardo Contreras, student – Transfer Achievement Program (TAP)
- Virginia Estrella, Coordinator and Jasmin Guerrero, student – Mathematics Engineering Science Achievement (MESA)
- Kathy Molloy, Faculty and Diana Soto, student – The Partnership for Student Success and The Express to Success Program at Santa Barbara City College
- Jan Schultz, Program Director Stem Transfer Program (STP), Jens-Uwe Kuhn, Chemistry professor and Faculty Lead for the STEM grant, Sabrina Barajas, STP Counselor and Henry Valora, student - Science, Technology, Engineering and Mathematics (STEM)

b. Aspen Excellence Funds

Dr. Gaskin reported that discussion had taken place with various constituent groups regarding the proposal on how the college would want to utilize the funds and the recommended proposal has been unanimously supported. In March 2013, we were identified as a co-winner with Walla Walla College in Washington, for the number one institution in the United States, and we split the $800,000 prize. The $400,000 was placed into a fund with the SBCC Foundation, along with $5000 that was donated unexpectedly to honor the institution, for being named number one.
Dr. Gaskin’s recommendation regarding the Aspen Excellence Funds will be used to meet three values:

- The first is to sustain the money.
- The second is to pay it forward.
- The third is to use it for student success.

Dr. Gaskin’s proposal is that these funds be placed in a Foundation quasi-endowment. The interest generated each year will be used to support and seed projects that further the institutions goals and commitment to student success. The Board was in agreement with what was presented. Dr. Gaskin also noted that she submitted a report in September, and she will submit another report in April, to Aspen explaining how the funds were utilized.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION - NONE

2. GOVERNING BOARD - NONE

3. SUPERINTENDENT/PRESIDENT

3.1 Core Principles

Upon motion by Trustee Haslund, seconded by Trustee Macker, the Board approved the Core Principles as revised.

4. HUMAN RESOURCES – Pat English, Vice President Human Resources

4.1 Human Resources Consent Items:

a. Actions Involving Permanent Personnel
b. Actions Involving Adjunct Faculty
c. Actions Involving Experts and Volunteers
d. Actions Involving Temporary Short-Term and Student Personnel

Upon motion by Trustee Macker, seconded by Trustee Nielsen, the Board approved Human Resources consent items 4.1-a, b, and d.

Upon motion by Trustee Macker, seconded by Trustee Nielsen, the Board approved Human Resources consent item 4.1-c. Trustee Croninger abstained.

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 Actions Involving Stipends for Faculty

Upon motion by Trustee Haslund, seconded by Trustee Nielsen, the Board approved the actions involving stipends for faculty.

5.2 Approval of Curriculum Changes
Upon motion by Trustee Kugler, seconded by Trustee Haslund, the Board approved the curriculum changes.

5.3 2013-2014 Revised Academic Calendar

Upon motion by Trustee Gallardo, seconded by Trustee Nielsen, the Board approved the 2013-14 revised academic calendar.

5.4 Center for Lifelong Learning Proposed Courses

Upon motion by Trustee Macker, seconded by Trustee Nielsen, the Board approved the Center for Lifelong Learning proposed courses.

6. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

6.1 BUSINESS SERVICES CONSENT ITEMS

Upon motion by Trustee Nielsen, seconded by Trustee Macker, the Board approved the Business Services consent items.

a. Ratification of Purchase Orders
b. Award of Contract for the East Campus Main Entry Traffic Reconfiguration Project
c. Amendment to Agreement for Inspection & Testing Services for the Humanities Building Modernization project
d. Amendment to Agreement for Construction Management Services for the Humanities Building Modernization project
e. Award of Contract for the IDC First and Second Floor Modernization – Painting and Flooring Replacement Project
f. 2013-14 California Early Childhood Mentor Program Contract
g. Authorization to procure items utilizing the PEPPM Contract
h. 2012-13 Measure V General Obligation Bonds Audit Engagement Letter
i. CCFS 311 Annual Financial and Budget Report
j. Butte-Glenn Community College District Agreement for Professional Services

6.2 BUSINESS ACTION ITEMS


Upon motion by Trustee Croninger, seconded by Trustee Nielsen, the Board approved Resolution No. 11. The vote follows:

AYES: Trustee Kugler, Trustee Nielsen, Trustee Gallardo, Trustee Macker, Trustee Croninger, Trustee Blum, Trustee Haslund.

NOES: None

7. INFORMATION TECHNOLOGY – NONE
8. CLOSED SESSION - NONE

9. ADJOURNMENT

President Blum adjourned the meeting at 6:12 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON DECEMBER 12, 2013

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board

Meetings for the month of December 2013
- December 2 – Fiscal Subcommittee
- December 5 – Study Session
- December 9 – Facilities Subcommittee
- December 12 – Annual Organizational Board Meeting