MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 23, 2012

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Morris Jurkowitz
Joan Livingston
Lisa Macker, Vice President
Luis Villegas  
Joel Negroni, Student Trustee

Management present:  
Lori Gaskin, Superintendent/President, Secretary/Clerk to the Board of Trustees  
Jack Friedlander, Executive Vice President Educational Programs  
Bonnie Schaffner, Dean Educational Programs  
Pat English, Interim Vice President Human Resources  
Paul Bishop, Vice President Information Technology  
Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 AGENDA ITEMS TAKEN OUT OF ORDER:

Bonnie Schaffner, Dean Continuing Education recognized the 10 years of service of John Barron.

1.5 HEARING OF CITIZENS

Speaker at this meeting was Sally Saenger.

1.6 RECOGNITIONS - NONE

1.7 MINUTES OF THE REGULAR MEETING OF JULY 26, 2012

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the minutes of the regular meeting of July 26, 2012. Trustee Livingston and Trustee Negroni abstained.

1.8 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE - Dr. Dean Nevins

Dr. Nevins reported the following: The Program Discontinuance group has completed their work and they have developed a proposal for policies and procedures on discontinuance modification and adding programs. It will go through participatory governance before it is presented as a policy. The Faculty Budget Advisory group met and has completed their work also. The Academic Senate held their retreat August 22, 2012 and Dr. Nevins reported on the topics discussed. The reports from all of the chairs have been received and the Board will receive a copy of the finalized report at a future meeting.

b. REPORT BY ASSOCIATED STUDENTS - None

c. REPORT ON CLASSIFIED EMPLOYEES - Liz Auchincloss
Ms. Auchincloss reported the following: Classified staff has provided positive feedback on the All Campus Kickoff that took place this morning, and they appreciated the recognition received. Ms. Auchincloss thanked Dr. Gaskin for the integrated in-service. The Emergency Preparedness workshop was a great success, and was standing room only.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin reported on the following:
1. Reported that two days of Emergency Preparedness Training had taken place on campus.
2. Reported that Financial Aid had made their first Fall disbursement of $4.1 million: 56% were Federal grants to 2,170 students, 83% were student or parent loans, and 6% were SBCC or external scholarships and that did not include fee waivers.
3. Provided the Board with a calendar of various events taking place on campus.
4. Thanked and expressed her appreciation to Dean Nevins, faculty, and Liz Auchincloss for being open to allowing her to include classified staff in the in-service program.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Student Trustee Negroni commented on some of the meetings he attended during in-service and commended faculty and staff on their excellence of service. President Hasluld also commented on what he saw and felt at this in-service. Dr. Hasluld also reported on the Annual Retired Faculty Picnic.

1.9 REPORTS/INFORMATION

a. Fall Kickoff: Student Success Initiatives (Jack Friedlander)

Dr. Jack Friedlander, Executive Vice President reported on the various Student Success Initiatives taking place on campus to help student succeed in their educational goals.

1.10 ITEMS FOR FUTURE BOARD CONSIDERATION

a. Changes Impacting 2012-13 Adopted Budget (Joe Sullivan) - Attachment 1.10

President Gaskin reported that this was an opportunity to give the Board a preview of the adopted budget and give them a sense of the assumptions being made in order to build the adopted budget. Vice President Sullivan provided a comparison of the 2011-12 to 2012-13 budget. Also presented was information regarding what the college faces if Prop 30 does not pass and some of the trends that have taken place.

2. GOVERNING BOARD

2.1 Resolution No. 8 (2012-13) Proposition 30 - Attachment 2.1

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the adoption of Resolution No. 8 (2012-13) Proposition 30. The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Macker, Trustee Villegas.
ABSTENTION: Trustee Livingston

CONCUR: Trustee Negroni (Student Trustee)

2.2 Approval of 2012-13 Board Goals - Attachment 2.2

Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved the 2012-13 Board Goals as amended.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Pat English, Interim Vice President Human Resources

3.1 Permanent Personnel

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board unanimously approved the permanent personnel.

3.2 Adjunct Faculty

Upon motion by Trustee Blum, seconded by Trustee Jurkowitz, the Board unanimously approved the adjunct faculty.

3.3 Experts and Volunteers

Upon motion by Trustee Croninger, seconded by Trustee Jurkowitz, the Board unanimously approved the experts/volunteers.

3.4 Stipends

Upon motion by Trustee Croninger, seconded by Trustee Livingston, the Board unanimously approved the stipends.

3.5 Temporary Short-term and Student Personnel

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board unanimously approved the temporary short-term and student personnel.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President – NONE

5. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President, Continuing Education

5.1 New Fee-based courses

Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board unanimously approved the new fee-based courses.

5.2 Modified Certificate

Upon motion by Trustee Villegas, seconded by Trustee Blum, the Board unanimously approved the modified certificate.
5.3 Memorandum of Understanding with Santa Barbara County Jail

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board unanimously approved the MOU with Santa Barbara County Jail.

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Items 6.1-d, 6.1-l and 6.1-m were pulled from the consent items.

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved the remaining Business Services consent items.

a. Ratification of purchase orders

b. Ratification of payments

c. New Continuing Education Trust Accounts for fiscal year 2012-12: #770104

d. Designation of signature: Continuing Education off-site permit contracts

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the designation of signature.

e. Renewal Agreement: XAP Software Corporation - CCCAPPLY AND E-Transcript

f. Agreement: UniversityTickets, Inc.

g. Agreement: Stretch Internet, LLC

h. Memorandum of Understanding: Lighthouse Consulting, Inc. – Evaluation Services

i. Notice of Completion: Drama Music Bid Package 1 (Core Shell)

j. Notice of Completion: Drama Music Bid Package 2 (Audio Visual)

k. Notice of Completion: Drama Music Bid Package 3 (Theatrical Specialties)

l. Change Order No. 1: Humanities Swing Space Renovation

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Change Order No. 1 for the Humanities Swing Space Renovation.

m. Agreement with Community College League of California for Consulting Services: Board Policies and Administrative Procedures.

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the agreement with the Community College League of California.
6.2 BUSINESS ACTION ITEMS


b. Resolution No. 10 (2012-13) providing for 2012-13 budget augmentations due to receipt of unbudgeted revenue.

Upon motion by Trustee Jurkowitz, seconded by Trustee Livingston, the Board approved Resolutions No. 9 and No. 10 (2012-13). The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

NOES: None

CONCUR: Trustee Negroni (Student Trustee)

c. Resolution No. 11 (2012-13) authorizing transfer of funds from 2012-13 ending balance in the construction fund to a specific project for the painting of the Learning Resource Center Building exterior.

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Resolution No. 11 (2012-13). The vote follows:

AYES: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

NOES: None

CONCUR: Trustee Negroni (Student Trustee)

7. INFORMATION TECHNOLOGY – Dr. Paul Bishop ~ NONE

8. CLOSED SESSION - NONE

9. ADJOURNMENT

President Haslund adjourned this meeting in memory of Dr. Judy Meyer. The next Regular Meeting of the Board of Trustees will be held on Thursday, September 27, 2012 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON September 27, 2012

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board