MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 28, 2012

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Peter Haslund, President
Joan Livingston
Lisa Macker, Vice President
Luis Villegas
Joel Negroni, Student Trustee

Members absent:
Marsha Croninger
Morris Jurkowitz

Management present:
Dr. Jack Friedlander, Acting Superintendent/President and Secretary of the Board of Trustees
Ms. Marilynn Spaventa, Acting Executive Vice President
Dr. Paul Bishop, Vice President Information Technology
Ms. Pat English, Interim Vice President Human Resources
Mr. Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 AGENDA ITEMS TAKEN OUT OF ORDER:

2.1 Oath of Office for Non-Voting Student Member of the Board
3.1 Classified Longevity Career Increments

1.5 HEARING OF CITIZENS

Speakers at this meeting were:

Mayor Helene Schneider presented Dr. Jack Friedlander with a proclamation for his contributions during his term as acting Superintendent/President

Cathie McAmmon
Vanessa Patterson
Rosanne Crawford

1.6 MINUTES OF THE REGULAR MEETING OF MAY 24, 2012.

President Haslund noted that the minutes had some errors in them and that they would be pulled from the agenda and would be brought back to the next board meeting.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Dean Nevins

Dr. Nevins noted that during summer there is not much going on in the Academic Senate, reported that the Faculty Budget Advisory has met to look at the budget and the group formed to review the Process for Program Discontinuance has been looking at a process that will have more faculty involvement. Commented that there are quite a few Continuing Education groups, are getting ready to issue their official reports and their findings pertaining to the focus and recommendations of the Achieving the Vision for Continuing Education Task Force. Dr. Nevins encouraged the Board not to support groups outside of the process, let the process go; it's been going very well and would like to see that incorporated.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Consultation Group has been meeting this summer and they have been kept up with the changes that have been occurring. Their CSEA Chapter met last week and everyone is very concerned about the increase in out of pocket medical costs and a
proposal has been presented to the District for its consideration. Thanked Dr. Friedlander for his work as Acting President and also thanked Marilynn Spaventa for her work as Acting Executive Vice President.

d. REPORT FROM SUPERINTENDENT/PRESIDENT  
   Dr. Jack Friedlander  
   Acting Superintendent/President

Dr. Friedlander reported on the following:
1. Thanked Marilynn Spaventa for her work as Acting Executive Vice President.
2. Summer enrollment is down by 3.4% in headcount and unit count is down 3.2%, California resident students headcount is down 4.3% or 287 students compared to last year and down 5% in unit count.
3. Provided highlights from this past year:
   - Named by Aspen as one of the Top Ten Colleges
   - SBCC has been selected to participate in the competition again this year.
   - Major initiatives: Express to Success Program; STEM program to increase transfer rates; Career Technology Education Programs and Continuing Education.
   - Budget: Ending the year in relatively good shape, will continue to budget conservatively for the coming year.
4. Thanked the Board and the college community for their support during this productive year.

President Haslund thanked Dr. Friedlander for his leadership as Acting Superintendent/President.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Livingston expressed her concerns regarding the following: Technical status of the courses that would be funded from reserves; ceasing to provide educational services to the Ventura County jail; status and information regarding the Continuing Education Student fund; Develop a mutual understanding of what the word “policy” means.

Trustee Macker, as chair of the Fiscal Committee, thanked all of the governance groups at the college and members of the community who have contributed to the budgeting process. Also noted that the budget policies have been discussed on and off over the last five months by the shared governance groups and the Fiscal Committee wants to make sure that the polices incorporate the accreditation standards and the Education Code. Would like the dialogue to continue in shared governance and then have the policies brought to the Board for final discussion. Thanked Jack Friedlander, Marilynn Spaventa and Dean Nevins for their contributions during this rough year. Also thanked Joe Sullivan and Leslie Griffin for their support this last year.

2. GOVERNING BOARD

2.1 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

Dr. Jack Friedlander, Acting Superintendent/President, administered the Oath of Office to Mr. Joel Negroni who was appointed as the non-voting Student Trustee for the term of June 1, 2012 through May 31, 2013 term.

2.2 PRESENTATION OF INSTRUCTORS’ ASSOCIATION (IA) COLLECTIVE BARGAINING CONTRACT PROPOSAL

In accordance with the provisions of the Government Code (Rodda), the Board is required to have officially presented all initial proposals from recognized employee organizations which relate to matters within the scope of meeting and negotiating. The Rodda Act also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.
The proposal was presented and described to the Board by Dr. Comelia Alsheimer

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved that they:
1. Officially receive the IA initial proposal,
2. make the IA proposal a matter for public record for public pickup in the Superintendent-President’s office and the Human Resources & Legal Affairs Office, and
3. give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the IA proposal.

2.3 PRESENTATION OF DISTRICT’S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE INSTRUCTORS’ ASSOCIATION (IA) REGARDING HEALTH AND WELFARE BENEFITS.

In accordance with the provisions of the Government Code, the Board is required to have officially presented its initial proposals to recognized employee organizations, which relate to matters within the scope of meeting and negotiating. The Government Code also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.

The District’s initial proposal to the Instructors’ Association was presented and described to the Board by the Pat English.

Upon motion Trustee Blum, seconded by Trustee Macker the Board approved to:
1. Make the proposal a matter for public record for public pickup in the Superintendent-President’s Office and the Human Resources & Legal Affairs Office, and
2. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the District initial proposal.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Pat English, Interim Vice President Human Resources

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER INCREMENTS

Dr. Sally Ghizzoni spoke on the 10 years of service of Tracy Reynolds, Chemistry Lab Tech. A certificate of appreciation was presented on behalf of the Board of Trustees and the college community.

3.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEM

a. APPROVAL OF RESOLUTION NO. 47 (2011-12) GOVERNING BOARD AUTHORIZING EXEMPTION TO REQUIREMENT FOR EMPLOYEE MEDICAL TESTING TO DETERMINE FREEDOM FROM TUBERCULOSIS.

Upon motion by Trustee Macker, seconded by Trustee Villegas the Board approved Resolution No. 47 (2011-12), as contained in the agenda and attachment. The vote follows:

AYES: Trustee Blum, Trustee Haslund, Trustee Livingston, Trustee Macker, Trustee Villegas
NOES: None
ABSENT: Trustee Croninger, Trustee Jurkowitz

CONCUR: Trustee Negroni, Student Trustee

b. APPROVAL OF WORKING SCHEDULE FOR PARENT CHILD WORKSHOP (LOU GRANT, THE OAKS, STARR KING, AND SAN MARCOS).

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved the working schedules, as contained in the agenda and attachment.

4. EDUCATIONAL PROGRAMS – Marilynn Spaventa ~ NONE

5. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President, Continuing Education

5.1 RECOMMEND APPROVAL OF NEW COURSES AND CERTIFICATES TO BE SUBMITTED FOR STATE APPROVAL, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board approved the proposed new courses and certificates, as contained in the agenda and attachment.

5.2 RECOMMEND APPROVAL OF NEW COMMUNITY SERVICE COURSES, CONTINUING EDUCATION

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board approved the new Community Service (tuition fee based) courses, as contained in the agenda and attachment.

THE FOLLOWING ITEM WAS FOR INFORMATION ONLY:

5.3 COURSE CONVERSIONS TO FEE BASED

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Item x was pulled from the consent agenda and moved to an action item.

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board approved that items y and z be pulled from the agenda and that they be placed on the next study session agenda for further discussion by the full Board.

Upon motion by Trustee Livingston, seconded by Trustee Blum, the Board approved the Business consent items, except for items x, y and z, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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<th>Service</th>
<th>Check Ranges</th>
<th>Amount</th>
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<td>Food Service</td>
<td>329671-9721</td>
<td>$363,707.62</td>
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<tr>
<td>County Treasury*</td>
<td>1205354-6355, 7922-8192</td>
<td>$3,620,993.04</td>
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<td>$3,984,700.66</td>
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</table>

* This includes the ACH payments (including direct deposit payments)
c. APPROVAL OF 2012-2013 INSTITUTIONAL MEMBERSHIPS, attachment 6.1-c

d. APPROVAL OF 2012-2013 MONTHLY MILEAGE LIST, attachment 6.1-d

e. APPROVAL OF 2012-2013 CELL PHONE LIST, attachment 6.1-e

f. AUTHORITY TO DECLARE/SURPLUS/EQUIPMENT:
   SCHOOL BUS 1995 International 26 Passenger, VIN: 1htbbabl5sh214585, LIC: 1172453, MFG:
   International, Model: 444e Engine, Mileage: 193251 – Earth Science

g. AUTHORIZATION TO ESTABLISH TWO NEW CONTINUING EDUCATION TRUST ACCOUNTS FOR
   FISCAL YEAR 2011-12: #770298, #770310, #770287 attachment 6.1-g

h. APPROVAL OF OFF-SITE FACILITY USE, SANTA BARBARA SCHOOL DISTRICTS; SAN MARCOS
   HIGH, CONTINUING EDUCATION: PARENT EDUCATION COURSE, 9/5/12-12/12/12, attachment
   6.1-h

i. APPROVAL OF OFF-SITE FACILITY USE, CARPINTERIA COMMUNITY CHURCH, CONTINUING
   EDUCATION: CHOIR CLASS, 10/16/12-11/13/12, $75.00, attachment 6.1-i

j. APPROVAL OF OFF-SITE FACILITY USE, CARPINTERIA COMMUNITY CHURCH, CONTINUING
   EDUCATION: ESL CLASSES, 6/25/12-8/16/12, attachment 6.1-j

k. APPROVAL OF OFF-SITE FACILITY USE AGREEMENT, SALVATION ARMY HOSPITALITY HOUSE,
   SERVSAFE, 5/2012-5/2015, attachment 6.1-k

l. APPROVAL OF OFF-SITE FACILITY USE AGREEMENT, CARPINTERIA COMMUNITY CHURCH,
   PSYCHOLOGY CLASS, 9/10/12-11/17/12, attachment 6.1-l

m. RETROACTIVE APPROVAL OF LETTER OF GUARANTEE, ACTORS EQUITY ASSOCIATION,
   6/1/12-6/1/13, attachment 6.1-m

n. APPROVAL OF CONTRACTOR AGREEMENTS, CALIFORNIA COMMUNITY COLLEGES
   CHANCELLOR’S OFFICE GRANT #C11-0104, “I CAN AFFORD COLLEGE” STATEWIDE FINANCIAL
   AID AWARENESS CAMPAIGN, SECOND RENEWAL OF ORIGINAL AGREEMENT, 7/1/12-6/30/13,
   attachment 6.1-n

   SBCC functions as the fiscal agent for the Chancellor’s Office. These contracts are fully funded by the
   grant as are all expenses of the “I can afford college” Statewide Financial Aid Awareness Campaign.

   a. WEBSITE HOSTING CONTRACTOR, BAY COMPUTING
   b. OUTREACH SERVICES, OGLIVY PUBLIC RELATIONS
   c. WEBSITE DESIGN AND ADVERTISING, RUNYON SALTMAN & EINHORN

o. APPROVAL OF GRANT AGREEMENT, CAREER TECHNICAL EDUCATION PERKINS IB, RFA #12-
   342, GRANT #12-342-006, 7/1/12-6/30/13, $150,000.00, attachment 6.1-o

p. RETROACTIVE APPROVAL OF PROPERTY LEASE AGREEMENT, HOLLMAN PROPERTY
   COMPANY, THIRD AMMENDMENT EXTENSION, COSMETOLOGY PROGRAM: 5160 HOLLISTER
   AVENUE, 5/30/12-6/31/13, attachment 6.1-p

q. APPROVAL OF LICENSE AGREEMENT, ILT CUSTOMCOURSE SITE, AXZO PRESS LLC, 5/31/12-
   5/30/13, $5000.00, attachment 6.1-q
r. APPROVAL OF MEMORANDUM OF UNDERSTANDING, DISCRETIONARY COMMERCIAL WARRANTS AUDITS, 7/1/12-6/30/13, attachment 6.1-r

This is an MOU for the reduction of SBCEO's audits of commercial warrants from 100 percent to audits of a selection of commercial warrants.

s. APPROVAL OF SERVICE AGREEMENT, COLLEGESOURCE, INC. U.ACHIEVE® DEGREE AUDIT SOFTWARE UPGRADE, $9,750.00, attachment 6.1-s

t. APPROVAL OF SERVICE AGREEMENT, PROCTORU, INC., ONLINE PROCTORING SERVICES, 7/1/12-6/30/13, NO COST, attachment 6.1-t

u. APPROVAL OF LICENSE SERVICE AGREEMENT, THOUGHTWRIGHT, LLC, GRADESFIRST®, STUDENT SUPPORT SYSTEM, 6/30/12-7/31/15, $28,750.00/PER YEAR FOR THREE YEARS PLUS $4,000.00 INITIAL IMPLEMENTATION, attachment 6.1-u

v. APPROVAL OF SITE LICENSE AGREEMENT, FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES, AUTO SMOG REFEREE AND STUDENT TECHNICIAN TRAINING PROGRAM, 7/1/12-6/30/15, attachment 6.1-v

w. REVIEW OF FIVE YEAR CONSTRUCTION PLAN AND SELECTION OF CAPITAL OUTLAY PROJECT PROPOSAL (FPP) FOR THE MAIN CAMPUS, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-w

x. This item was moved under the action items.

y. APPROVAL OF AWARD OF PROFESSIONAL SERVICES AGREEMENT, SCHOTT CENTER STRUCTURAL ASSESSMENT AND FINDINGS REPORT, KBZ ARCHITECTS, $35,400.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-y

z. APPROVAL OF AWARD OF PROFESSIONAL SERVICES AGREEMENT, WAKE CENTER STRUCTURAL ASSESSMENT AND FINDINGS REPORT, KBZ ARCHITECTS, $31,580.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-z

aa. APPROVAL OF AWARD OF AGREEMENT FOR PROFESSIONAL DIVISION OF THE STATE ARCHITECT (DSA) INSPECTOR OF RECORD SERVICES, HUMANITIES BUILDING MODERNIZATION, BENTLEY CONSTRUCTION INSPECTION SERVICES, $228,774.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-aa

bb. APPROVAL OF AWARD OF AGREEMENT FOR TESTING AND INSPECTION SERVICES, HUMANITIES BUILDING MODERNIZATION, PACIFIC MATERIALS LABORATORY OF SANTA BARBARA, INC., $52,951.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-bb

cc. APPROVAL OF AMENDMENT OF PROFESSIONAL SERVICES AGREEMENT, HUMANITIES BUILDING MODERNIZATION, DUDEK, $12,410.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-cc

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 48 (2011-12) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS
Upon motion by Trustee Blum, seconded by Trustee Macker, the Board approved Resolution No. 48 (2011-12) authorizing 2011-12 routine internal transfers as contained in the agenda and attachment. The vote follows:

AYES: Trustee Blum, Trustee Haslund, Trustee Livingston, Trustee Macker, Trustee Villegas

NOES: None

ABSENT: Trustee Croninger, Trustee Jurkowitz

CONCUR: Trustee Negroni, Student Trustee

b. ADOPTION OF RESOLUTION NO. 49 (2011-12) PROVIDING FOR 2011-12 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Acting Superintendent/President recommends adoption of Resolution No. 49 (2011-12) authorizing 2011-12 budget revisions for unbudgeted revenue as contained in the attachment.

AYES: Trustee Blum, Trustee Haslund, Trustee Livingston, Trustee Macker, Trustee Villegas

NOES: None

ABSENT: Trustee Croninger, Trustee Jurkowitz

CONCUR: Trustee Negroni, Student Trustee

x. (Moved from consent items)

APPROVAL OF AWARD OF CONSTRUCTION SERVICES AGREEMENT, SITE LEASE AND FACILITIES LEASE, AND ADOPTION OF PLANS AND SPECIFICATIONS FOR HUMANITIES MODERNIZATION LEASE-LEASEBACK PROJECT, FRANK SCHIPPER CONSTRUCTION, $12,545,760.00, (discussed at the 6/25/12, Facilities Committee Meeting) attachment 6.1-x

Aaron Haas provided a review of why the decision was made to go with the lease-leaseback process, and what has taken place to date with this project. Vice President Sullivan reviewed the overall project budget.

Upon motion by Trustee Blum, seconded by Trustee Macker, the Board approved the award of construction services agreement, site lease and facilities lease, and adoption of plans and specifications for the Humanities Modernization lease-leaseback project to Frank Schipper Construction, as contained in the agenda and attachment.

6.3 BUSINESS INFORMATION ITEMS

a. APPROVAL OF 2012-2013 PERSONNEL BENEFIT PLANS, attachment 6.3-a

Vice President Sullivan reported that this was being presented as an information item to show that medical benefits have not changed. No action was required.

7. INFORMATION TECHNOLOGY – Dr. Paul Bishop ~ NONE

8. CLOSED SESSION

President Haslund adjourned the meeting to closed session for the following:
a. Adjourn to Closed Session

1. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 (a).
   Employee Organization: California School Employees Association and its Chapter 289.
   District Negotiators: Bruce Barsook, Joe Sullivan, Pat English

b. Reconvene to Open Session

President Haslund reconvened the meeting to open session and reported that the Board had received
information about on-going negotiations and will take them under advisement and will meet again in
closed session on July 12 at the end of the study session, there was nothing to report out.

9. ADJOURNMENT

President Haslund adjourned the meeting setting the next Regular Meeting of the Board of Trustees on
Thursday, July 26, 2012 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON    July 26  , 2012

[Signatures]

President, Board of Trustees    Superintendent/President

Secretary/Clerk of the Board