MINUTES

SPECIAL MEETING AND STUDY SESSION OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Room A218C
Thursday, April 12, 2012
4:00 p.m.

MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Committee meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS AND ACTION ITEMS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Joan Livingston
Lisa Macker, Vice President
Scott Ammon, Student Trustee

Member absent:
Luis Villegas
Management present:
Dr. Jack Friedlander, Acting Superintendent/President and Secretary of the Board of Trustees
Ms. Marilynn Spaventa, Acting Executive Vice President
Dr. Paul Bishop, Vice President Information Technology
Ms. Sue Ehrlich, Vice President Human Resources and Legal Affairs
Mr. Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

Speakers at this meeting were:
Yolanda Medina Garcia
Cathy McCammon
Sally Saenger
Eleanor Burns Larson


Upon motion by Trustee Livingston, seconded by Trustee Blum, the Board approved the minutes of the special meeting of April 14, 2011 as corrected. Trustee Jurkowitz and Trustee Ammon abstained.

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the minutes of the special meeting of October 12, 2011 as corrected. Trustee Ammon abstained.

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the minutes of the special meeting of April 2, 2012. Trustee Livingston and Trustee Ammon abstained.

2. GOVERNING BOARD

2.1 DISCUSSION OF FORMAT FOR SUPERINTENDENT/PRESIDENT CAMPUS FORUMS

President Haslund reported that this item was for information and expressed his genuine appreciation to Vice President Sue Ehrlich for the quality time and focus spent on the process for the forums. President Haslund explained how the forums were set up and looks forward to the video product of these efforts.

3. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

3.1 APPROVAL OF FACILITIES LEASE AGREEMENT, ASPECT EDUCATION, INC., (KIC), 6/1/2012-6/1/2015

Trustee Jurkowitz made two motions: (1) that the purposed use of the college buildings under this lease will not interfere with the educational program or activities of the college; and (2) we approve the proposed agreement. Trustee Blum seconded the motion and the Board approved the facilities lease agreement.

4. STUDY SESSION

The following items were for discussion only and no action was taken on them at this meeting:
4.1 DEPARTMENT COURSE PRIORITIES FOR BUDGET REDUCTIONS. (Attachment 4.1)

Dean Nevins, President Academic Senate, reported that this was a process that was created by faculty. There were two outcomes from these discussions: One was the process for reducing TLUs by 20% of a department’s prior TLU allocation; and one for a reduction of 12%. The process for each of these scenarios was developed. Also a set of principles were developed and agreed upon. Guidelines for Reallocations and Reductions were developed by faculty with the hope that when the decision was made on how many TLUs needed to be reduced due to cuts in state funding to pay for enrollments, these guidelines would be used in discussing how to allocate TLUs.

4.2 OVERVIEW OF PROPOSED BUDGET REDUCTIONS. (Attachment 4.2)

Acting President Dr. Friedlander reported that this document was reviewed at the recent Fiscal Committee meeting and noted that revisions were made to the document. However, those revisions were not included in this document. The goal in Scenario 5 was to have a balanced budget by 2013-14 which would require that an additional $6.5 million be reduced from the college’s general fund budget. Dr. Friedlander noted other potential reductions that may have to take place:
- If the May revise shows that state revenues come in under what was budgeted, the shortfall will get translated as proportional cuts to community colleges and which would result in an additional $5 million in reductions in state funding for the college in 2012-13. If the governor’s proposed tax increase is defeated, it would result in the college’s budget being reduced by an additional $3.9 million.

Dr. Friedlander noted that his intent for those items that are not subject to negotiation is to start a more open consultative process next week. The proposed budget reductions were reviewed.

4.3 INCREASE OF 1.2% IN COLLEGE’S CONTRIBUTION TO PERS

Vice President Joe Sullivan reported that this was an information item for the Board to know that there will be an increase to PERS contributions.

4.4 IMPLICATIONS FOR THE COLLEGE OF THE GOVERNOR’S PROPOSED BUDGET FOR 2012-13

- Budget timeline and assumptions for 2012-13 (Attachment 4.4-a)

Vice President Sullivan reported that the budget is being processed. The issue is the May revise and what it will mean to the budget next year. The assumption has been that there will be a three year implementation of a certain amount of workload reduction. Staff recommendations would be presented at a Fiscal Committee meeting and then brought forward to the Board on how the reductions would be made. After the discussion of the budget it was recommended that the tentative budget be developed using the worst case scenario, rather than the best case scenario.

- Responses to questions regarding status of college’s budget and steps being taken to achieve a balanced budget for 2013-14 (Attachment 4.4-b)

Vice President Sullivan noted that this item was covered in the discussion earlier and unless there are more specific questions, he asked to move on to the next item.

- Measure V Projects and Planning – takedown of second portion of bond (Attachment 4.4-c)
- Potential Projects for Facilities Master Plan (Attachment 4.4-d)
Vice President Sullivan said this was to start the process for the takedown of the second portion of the bond because some of that funding will be needed to finance the Humanities building. This will require looking at the current projects in the pipeline and see how much of the remaining $30 million will need to be taken down to cover selected projects. A presentation will be made sometime in June by RBC on the timeline and what needs to be done to draw down the remainder of the bond measure and the steps needed to consider pursuing another bond measure. The discussion that will take place will be whether to only fund the Humanities building or to fund other projects.

Dr. Friedlander noted that as the Facilities Master Plan is developed, Board discussion will need to include how they are going to fund what is in the plan, which may include going out for another bond. The Master Plan will include the prioritization of the projects and this will go out for consultation to the governance groups for further input.

4.5 BOARD POLICIES: (Attachment 4.5)

BP 2430 DELEGATION OF AUTHORITY TO SUPERINTENDENT/PRESIDENT
BP 2435 EVALUATION OF SUPERINTENDENT/PRESIDENT

President Haslund noted the changes being made to these two policies. After discussion of these policy revisions, the concurrence of the Board was to make use of the contract as the primary vehicle in prescribing what happens in the evaluation of the Superintendent/President. President Haslund will make the revisions discussed and will bring them back to the next board meeting.

BP & AP 3501 CAMPUS SECURITY AND ACCESS

Vice President Sue Ehrlich reported that this policy is new and legally required by the Clery Legislation Act.

BP & AP 5510 OFF-CAMPUS STUDENT ORGANIZATIONS

Vice President Ehrlich reported that this policy is legally required by the Clery Legislation Act.

4.6 FUTURE BOARD AGENDA ITEMS

Trustee Livingston: The Board Budget for 2012-13; Standard IV Compliance additional cost; Legal expenses the Board has generated.

Trustee Haslund: The discussion of the Board’s budget should include what is the Board President’s role in making a determination for the expenditure of resources that are budgeted.

Trustee Blum: ACCJC has told this Board that it needs training, and it needs to revise the Board policy on Conflict of Interest and the Board Policy on Ethics.

President Haslund adjourned the study session, taking the Board into closed session.

5. CLOSED SESSION

a. CONVENE TO CLOSED SESSION

(Pursuant to Government Code Section 54957 Public Employee Appointment)
One position Superintendent/President
b. RECONVENE TO OPEN SESSION

President Haslund reconvened the meeting back to open session and noted that there was nothing to report.

6. ADJOURNMENT

President Haslund adjourned this meeting. The next Regular Meeting of the Board of Trustees will be held on Thursday, May 10, 2012 at 4:00 p.m. in Room A211.

APPROVED BY THE BOARD OF TRUSTEES ON August 9, 2012

[Signatures]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board