MINUTES

SPECIAL MEETING AND STUDY SESSION OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Room A211
Thursday, February 9, 2012
4:00pm

MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

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The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a regular Board meeting or within 24 hours prior to a special meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS AND ACTION ITEMS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Morris Jurkowitz
Joan Livingston
Lisa Macker, Vice President
Luis Villegas
Scott Ammon, Student Trustee
1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

Dean Nevins spoke at this meeting during item 2.3.

1.5 MINUTES OF THE SPECIAL MEETING OF NOVEMBER 28, 2011 AND MINUTES OF THE SPECIAL MEETING OF DECEMBER 1, 2011.

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the minutes of the special meeting of November 28, 2011. Trustee Jurkowitz, Trustee Livingston, and Trustee Villegas abstained.

Upon motion by Trustee Blum, seconded by Trustee Villegas the Board discussed the minutes. Upon motion by Trustee Blum, seconded by Trustee Croninger, the Board approved the minutes of the special meeting of December 1, 2011 as amended. Trustee Villegas voted no on this item. Trustee Jurkowitz and Trustee Livingston abstained.

2. SPECIAL MEETING

2.1 CHARGE TO SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the charge to the Superintendent/President Search Committee as stated in the agenda and attachment.

2.2 SELECTION OF COMMUNITY MEMBERS FOR THE SUPERINTENDENT/PRESIDENT SEARCH

The Board selected the following community members to be on the search committee:

Ron Gallo and Billie Maunz were selected as the community members and Mary Rose was selected as the alternate.

Marianne Kugler was selected as the CE student member and J'Amy Brown was selected as the alternate.

2.3 BOARD APPROVAL OF SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

- Dr. Dean Nevins announced the three candidates nominated by the Academic Senate for the Search Committee at their February 8, 2012 meeting. Professor Bonnie Chavez, Professor Kelly Lake, and Dr. Dean Nevins.
- Dr. Lynne Stark reported that the Instructors’ Association Board nominated her for the position.

President Haslund read the slate of all of the committee members on the Superintendent/President Search Committee:

Management Group:  
Ofelia Arellano  
Marilynn Spaventa  
Jason Walker  
Marsha Wright  

CSEA:  
Liz Auchincloss  
Carlos Macias  
Cindy Salazar-Rangel  

Associated Student Body Senate:  
JJ Englert
Upon motion by Trustee Jurkowitz, seconded by Trustee Macker, the Board unanimously approved the Superintendent/President Search Committee as noted above.

2.4 BOARD DESIGNATION OF CO-CHAIRS FOR THE SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

Trustee Livingston nominated Dean Nevins and Ron Gallo
Trustee Croninger nominated Kandy Luria-Budgor
Trustee Haslund nominated Marilynn Spaventa

The Trustees elected Ron Gallo and Dean Nevins to serve as co-chairs of the committee.

2.5 BOARD DISCUSSION AND DELINEATION OF KEY CHARACTERISTICS AND SKILLS FOR THE SUPERINTENDENT/PRESIDENT

The Trustees reviewed the form that was handed out at the meeting and various suggestions were made and discussed. Vice President Ehrlich noted that this form was being provided as a possible aid to help the Board focus on key priorities. The Board is not required to use this form, it was offered as a possible sorting technique to be used to come to a consensus regarding qualities and characterics. As discussion continued President Haslund suggested that Trustee Croninger and Trustee Macker work with Stanton Chase to come up with a composite list for the next Board meeting for Board review. If any of the Trustees had anything to add to the list it was requested that they send the information to Trustee Macker within the next three to four days.

2.6 TIMELINE FOR SUPERINTENDENT/PRESIDENT SEARCH

President Haslund reported that at the last meeting there was a concern expressed regarding the final decision date by the Board of Trustees. Stanton Chase amended its timeline to meet the deadline that was set by the Board at their initial meeting. The timeline is being provided as an informational item.

2.7 PUBLIC HEARING ON THE DISTRICT’S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 289 (CSEA).

Upon motion by Trustee Macker, seconded by Trustee Croninger the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Trustee Villegas, seconded by Trustee Jurkowitz, the Board approved closing the public hearing.

Item 2.8 from the Special Meeting agenda was taken at this time.
3. STUDY SESSION

THE FOLLOWING ITEMS ARE FOR DISCUSSION ONLY AND NO ACTION WILL BE TAKEN ON THEM AT THIS MEETING:

3.1 DISCUSSION OF ACCJC'S FINDINGS

Acting Superintendent/President Friedlander reported that when this item was placed on the agenda, he had not yet received the letter from the Accrediting Commission for Community and Junior Colleges (ACCJC). Dr. Friedlander had assumed that the letter would have informed the college of the decisions made by ACCJC which would need to be publically noticed. The letter received did not contain a decision. It requested additional information from the college needed by ACCJC to reach its decision. Therefore, the letter is part of the investigation process in between ACCJC and the college and is not a document that needs to be made available to the public. There was nothing to report at this time.

3.2 BUDGET UPDATE

Acting Superintendent/President Friedlander reported that he had sent a budget update to the college community on February 2, 2012. The budget update provided information on the challenges being faced by the college and the additional pressure being placed on the budget since the start of this fiscal year. Each Vice President's office and the Superintendent/President's office are being asked to cut 8.7% by February 24, 2012 out of their non-instructional budget by the start of the 2013-14 fiscal year. This would be an additional $4.2 million budget reduction above the amount of money that has been cut earlier this year. A hiring chill has been put into place and was defined in the memo. Dr. Friedlander appreciates the support being provided by the college community regarding budget savings.

The state budget news is getting worse. The Legislative Analyst reported that it had assumed that by raising fees to $36 per unit would result in a substantial increase in funds collected by the state. It turns out that 70% of the students who would have paid the $36 per unit qualified for Board of Governor's Waiver that means that the state will not be receiving that revenue. This will affect the college's budget for this year and most likely next year as well. There are currently three and possibly four competing proposals for tax increases that whose backers are trying to place on the ballot for the November election. If the governor's tax increase measure does not pass, it could result in a $4.2 additional reduction in state funding for the college in 2012-13. If this mid-year budget reduction were to take place, the contingency plan is to place a large number of class sections in the credit 2013 spring schedule on standby and to convert a larger number of non-enhanced, non-credit classes to fee-based offerings in the Continuing Education 2013 Spring Quarter schedule.

At the Fiscal Committee meeting on Monday, Acting Superintendent/President Jack Friedlander and Joe Sullivan, Vice President Business Services, will explain why some of the figures used in the campus-wide memo differ from information used in past spreadsheets.

3.3 CENTER STATUS UPDATE AND PROPOSED STRATEGY TO MAINTAIN FULL FUNDING

Acting Superintendent/President Friedlander noted that with the change in state priorities to move non-enhanced, non-credit classes from state funding to self-support translates into a substantial loss of FTES. In order for the college to receive full funding for the Wake and Schott Centers they each have to generate 1,000 FTES. The question that needs to be answered is if the college cannot achieve the 1,000 FTES per center to receive full-center status, at what point does the college get penalized or should an exemption be requested
given the college's long-term history of offering non-enhanced, non-credit classes to its community.

The Chancellor’s Office response was that colleges have three years to meet the FTES required to receive full center funding. Acting Superintendent/President Friedlander explained the process that would be used to evaluate the college’s center status. Dr. Friedlander’s question to the Board was should he wait and see what happens in three years, or should he request from the Chancellor’s Office special dispensation. Dr. Friedlander felt from the discussion that took place that he would informally contact the Chancellor’s Office and discuss the college’s options regarding center status and will report back to the Board.

3.4 REVIEW OF CHAPTER 1 OF THE DRAFT OF THE 2010-11 INSTITUTIONAL EFFECTIVENESS ANNUAL REPORT (INCLUDES ARCC MEASURES FOR 2010-11)

This item was deferred to the next study session; however, a review of the ARCC measures for 2010-11 did take place.

Acting Superintendent/President Friedlander reported that each year the college receives a report on how the college is doing in comparison to other colleges in the state in general and to the peer group. For each measure the peer group changes based on the characteristics of the college that pertain to the outcome being assessed. The college is required to submit a report to the Chancellor’s Office by March 15, 2012 showing that the Board has reviewed the data.

Acknowledged the work of Robert Else who took the state data and presented it clearly in the attachment. Acting Superintendent/President Friedlander reviewed the college’s performance on each of the ARCC measures that are part of the report. By in large the college is doing well on nearly all of the measures but can and will do better in the future as a result, in part, to the student success initiatives that have been implemented this past fall and those that will be in place in 2012-13.

3.5 REVIEW DRAFT OF THE COLLEGE PLAN: 2011-14 – This item was deferred to the next study session.

3.6 REVIEW LIST OF FUTURE BOARD AGENDA ITEMS

President Haslund reported that the Board had asked to review the future board agenda items that had been accumulated and had not been dealt with to it could see and then prioritize the list. Acting Superintendent/President Friedlander reported that this is not a complete list and he would like to receive from board members items they think are missing and he will bring the updated list back to the Board as a whole to review at a future study session.

High priority items noted were: Board Policy 2716 Political Activity should be discussed before July, since the election will be coming up in the Fall. Additional high priority items are BP 6251 Principles of Budget Development, the Policy regarding Ethics & Decorum, the Institutional Effectiveness Report, the College Plan:2012-14, and the review of the College Mission Statement. President Haslund requested that Board 2716 be placed on the next study session agenda.

3.7 SHOULD THE BOARD EVALUATE THE ACTING SUPERINTENDENT/PRESIDENT?

Trustee Croninger raised this question because this is something that is done this time of the year and would like to hear what the other board members had to say.
After discussion of this item a recommendation was made that the college find out if there is a requirement from the Accrediting Commission regarding the evaluation of an Acting Superintendent/President. She suggested the Board allocate time to review policies used at other community colleges, such as Glendale’s evaluation process, in developing one for the incoming CEO. Acting Superintendent/President will ask Jack Pond if ACCJC’s accreditation standards apply to a board’s evaluation of an Acting Superintendent/President.

4. ADJOURNMENT

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board approved adjourning this meeting.

The next Regular Meeting of the Board of Trustees will be held on Thursday, February 23, 2012 at 4:00 p.m. in Room A211.

APPROVED BY THE BOARD OF TRUSTEES ON March 8, 2012

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board