MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 23, 2012

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund (President)
Joan Livingston
Morris Jurkowitz
Lisa Macker, Vice President
Luis Villegas
Scott Ammon, Student Trustee

Management present:
Dr. Jack Friedlander, Acting Superintendent/President and Secretary of the Board of Trustees
Ms. Marilynn Spaventa, Acting Executive Vice President
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Dr. Ofelia Arellano, Vice President Continuing Education
Dr. Paul Bishop, Vice President Information Technology
Ms. Sue Ehrlich, Vice President Human Resources and Legal Affairs
Mr. Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

Speakers at this meeting were:
Cathie McCammon
Jack Wolf
Dean Nevins
Ana Maria Ygualt

1.5 MINUTES OF THE REGULAR MEETING OF JANUARY 26, 2012

Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board approved the minutes of the regular meeting of January 2, 2012 as corrected.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE — Dr. Dean Nevins

Dr. Nevins reported on the following: The Academic Senate at their meeting discussed faculty service areas, how they came about, what they are used for and should they be revised. Also discussed were equivalences and a process for assessing a program’s vitality. The general consensus of the Senate was that they have a pretty strong program review process, but they’re going to try to figure out ways of increasing the interdisciplinary nature of sharing the information contained in the program reviews. The Senate also talked about program discontinuation policies and procedures. There is currently a policy and procedures in place and the Senate will be reviewing them to determine if they need to be revised. The Academic Senate Vice President Kenley Neufeld spoke to the Academic Senate about the Library Resident Program.

b. REPORT BY ASSOCIATED STUDENTS — JJ Englert

Mr. Englert reported on the following: The Student Senate has been reaching out to students on campus to get their feedback on SBCC. They have received both negative and positive feedback that has been noted on cards that will be posted around the student senate room to ensure that they are always reminded of what the students want. The Student Senate is organizing and gathering students to participate in the March 5, 2012 March in Marsh event that will be held in Sacramento to protest budget cuts and other education issues. The Student Senate is also researching a variety of ideas on how they can help generate revenue. They are currently looking into holding a flea market on Sundays and have received positive feedback from over 25 different merchants who have showed interest in participating.

c. REPORT ON CLASSIFIED EMPLOYEES — Liz Auchincloss
Ms. Auchincloss reported on the following: The classified consultation group has met a couple of times this month. They discussed the budget but they’ll wait to see what the VP’s have cut in their areas before they present any of their details. It was noted that if there are cuts in staff or layoffs, classified staff’s bumping rights are based on seniority. The EOPS reorganization has been concluded. This had been discussed at previous meeting where two jobs were merged into one. There was quite a bit of savings and thanked Human Resources, Pat English, Marsha Wright, Ben Partee, Marilynn Spaventa, and Dr. Jack Friedlander for approving this reorganization. This could be a model that can be used in the future, if necessary. The classified consultation group also talked about the college plan and the accountability report and the members of the consultation group now have a better understanding of these two documents.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Jack Friedlander
   Acting Superintendent/President

Acting Superintendent/President Friedlander reported on the following:

1. At Tuesday’s College Planning Council meeting, they approved two reorganizations, each looking at how to maintain a service when there is a vacant position. Just those two reorganizations alone would save $100,000, and allow the college to continue providing what is considered a critical function.

2. Received an email from the Chancellor’s Office announcing a new 2.75% cut over and above the triggers that were implemented in January that resulted from shortfalls in the amount of money the state projected to collect from student fees and local property taxes. This latest reduction in state funding for community colleges (February surprise) translates into an additional cut of $1.8 million to the college. Explained what the Executive Committee will be discussing and presenting to the College Planning Council regarding the implications of these cuts. This cut in workload (FTES the state will pay for this year) also resulted in the college being 244 FTES over cap and it’s too late to do anything about it.

3. There is legislation that is going through the Legislature that would give the Board of Governors and the Chancellor’s Office authority to decide how to allocate apportionment. The Chancellor’s Office has been very clear in its position that personal enrichment courses are to receive the lowest priority in allocating state funds to pay for courses.

4. The VPs and I will be engaged in discussions with members of the college community and with the Board on the steps being taken to achieve a balanced budget by 2013-14.

5. Spoke on the initiatives that are taking place to increase our student success rates, keeping them alive and flourishing, at a time of unprecedented budget cuts. Will be applying for a new Title V grant, Marilynn Spaventa, Alice Scharper, Ben Partee and a number of faculty members are writing the grant in conjunction with CSU Channel Islands. It will focus on the Express to Transfer program in the non-STEM major fields of study since the college has received a Title V grant to develop this program for STEM majors.

6. The Express to Success program is in the process of training faculty who are interested in teaching courses and training counselors so that the program can be expanded in the fall semester. Acknowledged the work of Kathy Molloy and Alice Scharper in providing the leadership for this program. The goal is to double the number of enrolled students by next year.

7. The Career Technology Education Initiative is to insure that our career technology programs and the general education curriculum is incorporating and insuring that students are acquiring the skills and competencies that they need to enter and advanced in well-paying jobs.

8. Will be hosting two breakfast meetings with members of the Santa Barbara, Goleta, Carpinteria and the Hispanic Chambers of Commerce to provide us with input on the skills and competencies they are looking for applicants to possess to fill positions at their organizations and the training/education needs of their existing employees need to keep current.

9. Three forums have been held regarding Achieving the Vision for Continuing Education Task Force. They were all well attended and received good ideas and feedback. Hope to be able
to provide a bi-lingual forum on March 6 or 7, as it’s important to reach out to all segments of the community.

10. A media conference will be held at the West Campus with MTD to announce the start of a field test to see if the booster bus they were loaned to try out would accommodate the students who count on finding seats to get travel to the college. The accordion type of bus has 25% more seats than its regular busses used on the route to and from Isla Vista to the college.

11. Will be making a presentation to the Partners in Education with David Cash, Superintendent of Santa Barbara Unified School District, Paul Cordeiro, Superintendent of Carpinteria Unified District, and Ben Romo, representing the County Office of Education, on a new collaborative model called the Progression in Education. This innovative program is designed to increase the number of high school graduates who enter post-secondary education institutions with college and career ready skills.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Trustee Macker reported on the Campaign for Student Success, an annual drive taken on by the Foundation for SBCC to fund scholarships, book grants, Gateway Tutors, and additional hours of counseling. Trustee Macker noted that she is constantly reminded each day about all of the positive rolls SBCC plays throughout the community. SBCC provides tremendous benefits to the community and we all need to do what we can to continue to provide these robust offerings, even as we face these enormous budget challenges. Thanked faculty, staff and the community for taking positive and helpful steps to support the Board and the college as they move forward looking at the future and what needs to be done. As Chair of the Fiscal Committee, she noted that during their meetings most of their time is spent on reports about the budget. Will be conducting policy review and revision and also wants to clarify the role of the Board in making sure that the college considers everything during these budget cuts.

Trustee Croninger reported that the Ed Policies Committee met and discussed a number of topics. The three biggest ones were priority registration, classes given out of district in Continuing Education at the Ventura County jail, and the general overview of the success of the enhanced non-credit classes.

President Haslund reported on the retreat meeting he attended of the board of directors for the Foundation for Santa Barbara City College. President Haslund also noted that he was very impressed by the number of people who volunteered to participate on the Superintendent/President search committee.

Trustee Blum reported on the Facilities meeting that was held. The theatre arts and music classes have begun in the new Drama/Music building and the Humanities building will be cleared out at the end of this semester and work will begin on it this summer. The other item that was discussed was the Campus Center. A report will be presented at the next meeting as to what direction will be taken on this building, will it be renovated or will it be completely demolition.

2. GOVERNING BOARD

2.1 MEASURE V CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT

Mr. Ed Heron chair of the Measure V Citizens’ Bond Oversight Committee presented the 2011 Measure V Annual Report to the Board of Trustees.

2.2 CITIZEN’S REQUEST TO PLACE ITEMS ON THE BOARD AGENDA

Jack Wolf requested that his item be withdrawn from the agenda.
2.3 UPDATE BY ED SAVAGE AND LYN CASON, STANTON CHASE, RELATIVE TO THE SUPERINTENDENT/PRESIDENT SEARCH PROCESS

Ed Savage and Lyn Cason provided an update on the Superintendent/President search. Mr. Savage reported that the candidate pool is growing and is happy to report that regarding the recent accreditation events there has been very minimal push back from candidates regarding their interest level in the position. The search committee co-chairs have been selected and will be meeting with the committee on February 27, 2012 for an orientation session. Ms. Cason provided an update on the timeline. Acknowledged the work of Sue Ehrlich in coordinating with the committee members and their schedules. It was also noted that they have been able to pick up a week. With the timeline before the committee they should be able to deliver a slate of candidates to the Board a week earlier than previously noted. She would like to see the Board lock in its schedule for their meetings with candidates.

2.4 CONTINUED BOARD DISCUSSION AND DELINEATION OF KEY CHARACTERICS AND SKILLS FOR THE SUPERINTENDENT/PRESIDENT

Trustee Macker reported that at that last meeting she and Trustee Croninger were selected to serve on an ad-hoc committee that would gather input and present it at this meeting. Trustee Macker took in the comments that trustee’s had made and she also noted that input was received from former trustees Dr. Joe Dobbs, Dr. Kathryn Alexander, and other members of the community.

Trustees discussed the draft of the Board’s Priority Characteristics and made corrections and additions to the document. Trustee Macker suggested that this document be taken to one more study sessions to prioritize the items. President Haslund asked that this item be placed on the next study session agenda for discussion and approval by the Board.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich, Vice President Human Resources & Legal Affairs

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The following were contracts were pulled from the consent agenda:

- Three Continuing Education positions under Educational Administrator Appointments being Dr. Ofelia Arellano, Kendall Harris, and Bonita Schaffner
- Certificated Faculty Retirement, Ana Marie Ygualt
- Professional Consultant/Speaker, Cheryl Detrick
- Educational Administrator Appointment, Executive Vice President, Dr. Jack Friedlander

Upon motion by Trustee Blum, seconded by Trustee Croninger, the Board approved the Human Resources and Legal Affairs consent items, except for those pulled from the consent items.

HUMAN RESOURCES & LEGAL AFFAIRS ITEMS PULLED FROM THE CONSENT ITEMS

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<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tr>
<td>ARELLANO, Ofelia</td>
<td>VP, Continuing Ed</td>
<td>168-9+DR</td>
<td>7/1/12-6/30/14</td>
<td>Renewal of 2-Year Ed Administrator Contract</td>
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HARRIS, Kendall E. Director, CE 152-8 5/3/12-6/30/14 Renewal of 2-Year Ed Administrator Contract

SCHAFFNER, Bonita M. Dean, CE 158-7+DR 8/2/12-6/30/13 Renewal of 1-Year Ed Administrator Contract

Motion was made by Trustee Livingston, seconded by Trustee Villegas to accept the Superintendent/President’s recommendation to approve the three positions as stated on the agenda. After discussion of this item a vote was requested of the Board, whether or not to pass the motion made and Trustee Livingston requested a roll call vote. The vote was as follows:
Ayes: Trustee Ammon, Trustee Jurkowitz, Trustee Livingston, Trustee Villegas
No: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Macker
This motion failed.
The Educational Administrator Appointments for Continuing Ed will be placed on next month’s special meeting/study session agenda.

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<td>FRIEDLANDER, Jack H.</td>
<td>Executive Vice President, Educational Administrator</td>
<td>171-9 + Dr.+12.5% Long</td>
<td>8/1/12-6/30/14</td>
<td>Renewal of 2-Year Ed Administrator Contract</td>
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Upon motion by Trustee Croninger, seconded by Trustee Blum, the Board approved to renew the Executive Vice President’s two-year contract. Trustee Villegas and Trustee Livingston voted no on this item. Trustee Macker requested a roll call on this item. The vote was as follows:
Ayes: Trustee Ammon, Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Macker
Noes: Trustee Livingston, Trustee Villegas
The motion passes.

CERTIFICATED FACULTY RETIREMENTS

YGUALT, Ana Marie Prof/Spanish V-15+DR+ 5/19/12 2.25% Long 19 Yrs of Svrs

Upon motion by Trustee Villegas, seconded by Trustee Croninger, the Board approved to place this item on next month’s special meeting/study session agenda.

CLASSIFIED APPOINTMENTS

BOATMAN, Annette Int’l Student Advisor 31/5 2/24/12 Repl. Forrest Y Salazar.

PROFESSIONAL CONSULTANTS/SPEAKERS

DETTRICK, Cheryl Assist & guide grant project planning & development; provide grant writing services; edit & review all content for the development of a Title V Cooperative federal grant proposal; prepare all written components required by Dept. of Ed Title V specs; assist with $19,000 2/15/12-3/15/12 J Friedlander Foundation fund Title V Grant (not to exceed)
Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board approved the contract for Cheryl Detrick.

4. EDUCATIONAL PROGRAMS – Ms. Marilynn Spaventa, Acting Executive Vice President, Educational Programs

4.1 RECOMMEND APPROVAL OF NEW PROGRAMS, COURSE AND PROGRAM MODIFICATIONS, AND PROGRAM DEACTIVATIONS.

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved the new programs, course and programs modifications and program deactivations, as contained in the agenda and attachment. President Haslund abstained.

5. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President, Continuing Education

5.1 RECOMMEND APPROVAL OF NEW COURSES AND/OR COURSE MODIFICATIONS TO BE SUBMITTED FOR STATE APPROVAL, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved the new courses and/or course modifications to be submitted for state approval, as contained in the agenda and attachment.

5.2 RECOMMEND APPROVAL OF NEW OR MODIFIED COMMUNITY SERVICE COURSES, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved the following new or modified Community Service (tuition fee based) courses, as contained in the agenda and attachment.

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Upon motion by Trustee Blum, seconded by Trustee Jurkowitz, the Board approved the Business Services consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
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<th>Check Ranges</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Food Service</td>
<td>329506-9533</td>
<td>$ 84,752.32</td>
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<tr>
<td>County Treasury*</td>
<td>1198645-0874, 0970-3662</td>
<td>$ 11,247,151.21</td>
</tr>
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</table>

* This includes the ACH payments (including direct deposit payments)

c. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT, FACILITIES & OPERATIONS:
   1 each Square D/Power style QED switchboard class 2700 S
   1 each Square D switch, 208Y/120 volts #12437071-001
   1 each Square D enclosure type 1 power style switch 2000A frame #PAF2036PL
   5 each Fisher Hamilton Safe Air II fume hoods
d. APPROVAL OF FACILITY USE AGREEMENT, CITY OF CARPINTERIA, VETERANS MEMORIAL BUILDING, CONTINUING EDUCATION: PAINTING & KNITTING CLASS, attachment 6.1-d

e. APPROVAL OF OFF-SITE PREMISES AGREEMENT, MEMORANDUM OF UNDERSTANDING, CONTINUING EDUCATION, OUR LADY OF GUADALUPE CHURCH, attachment 6.1-e

f. APPROVAL OF CONSULTANT AGREEMENT, ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS (ASCIP), 3/5/12-3/4/13, $22,500.00, attachment 6.1-f

g. APPROVAL OF THE FOLLOWING LICENSE AGREEMENTS, MARJORIE LUKE THEATRE, attachment 6.1-g

   1. SBCC “Legends of Jazz Concert” 3/19/2012
   2. SBCC “Spring 2012 Symphony Concert” 4/26/12-4/27/12

h. APPROVAL OF AGREEMENT, ECONOMIC DEVELOPMENT COLLABORATIVE, VENTURA COUNTY (EDC-VC), SCHEINFELD CENTER FOR ENTREPRENEURSHIP & INNOVATION, 1/1/12-1/31/12, attachment 6.1-h

i. APPROVAL OF NOTICE OF EXEMPTION, HUMANITIES BUILDING MODERNIZATION, attachment 6.1-i (Discussed at 2/22/12 Facilities meeting)

j. APPROVAL OF AWARD OF PROFESSIONAL SERVICES AGREEMENT, BUSINESS COMMUNICATIONS AIR HANDLER/CHILLER REPLACEMENT, BILDSVEN AND SHERWIN DESIGN STUDIO, INC., $73,575.00, attachment 6.1-j (Discussed at 2/22/12 Facilities meeting)

k. APPROVAL OF AWARD OF CONSTRUCTION MANAGEMENT AGREEMENT, HUMANITIES BUILDING MODERNIZATION, $577,440.00, (Discussed at 2/22/12 Facilities meeting)

l. APPROVAL OF CHANGE ORDER NO. 1, INSTALLATION OF VIDEO SURVEILLANCE SYSTEM INFRASTRUCTURE AT THE STAIRS AND PATH IN THE OAK RESTORATION AREA, CSI ELECTRICAL CONTRACTORS, INC., $6,821.00, attachment 6.1-l (Discussed at 2/22/12 Facilities meeting)

m. APPROVAL OF CHANGE ORDER NO. 1, EMERGENCY NOTIFICATION SYSTEM UPGRADE, BLUM & SONS ELECTRIC, INC., CREDIT <$8,545.62>, attachment 6.1-m (Discussed at 2/22/12 Facilities meeting)

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 28 (2011-12) DELEGATION OF GOVERNING BOARD POWERS/DUTIES

   Upon motion by Trustee Croninger, seconded by Trustee Jurkowitz, the Board approved Resolution No. 28 (2011-12) delegating the ability to transfer cash funds and to make budget revisions subject to the state restrictions, as contained in the agenda and attachment. The vote follows:

   AYES:  Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas

   NOES:  None

   CONCUR: Student Trustee Ammon
b. ADOPTION OF RESOLUTION NO. 29 (2011-12) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Resolution No. 29 (2011-12) authorizing 2011-12 routine internal transfers as contained in the agenda and attachment. The vote follows:

AYES:  Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas

NOES:  None

CONCUR: Student Trustee Ammon

c. ADOPTION OF RESOLUTION NO. 30 (2011-12) PROVIDING FOR 2011-12 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved Resolution No. 30 (2011-12) authorizing 2011-12 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

AYES:  Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas

NOES:  None

CONCUR: Student Trustee Ammon

d. ADOPTION OF RESOLUTION NO. 31 (2011-12) PROVIDING FOR PAYMENT OF OUTDATED WARRANT NO. 02-608446, DATED 6/30/03, $462.79

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved Resolution No. 31 (2011-12) authorizing payment of outdated warrant, as contained in the agenda and attachment. The vote follows:

AYES:  Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas

NOES:  None

CONCUR: Student Trustee Ammon

e. APPROVAL OF REQUEST TO WITHDRAW SEVEN MILLION DOLLARS ($7,000,000) IN AVAILABLE FUNDS FROM THE SOUTHERN CALIFORNIA COMMUNITY COLLEGE DISTRICT (SCCCD) WORKERS COMPENSATION FUND, JOINT POWERS AGENCY (JPA) TO THE UNRESTRICTED GENERAL FUND.

Upon motion Trustee Macker, seconded by Trustee Blum, the Board approved the withdrawal in available funds from the Southern California Community College District (SCCCD) Workers Compensation Fund, Joint Powers Agency (JPA) to the unrestricted general fund. Trustee Livingston voted no.

7. INFORMATION TECHNOLOGY – NONE
8. ADJOURNMENT

Upon motion by Trustee Croninger, seconded by Trustee Macker the Board approved adjourning this meeting, setting the next regular meeting of the Board of Trustees on Thursday, March 22, 2012 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON March 22, 2012

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board