MINUTES

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, November 8, 2012
4:00 pm

Room A-211
in the
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marsha Croninger
Peter Haslund, President  
Lisa Macker, Vice President  
Luis Villegas  
Joel Negroni, Student Trustee

Members absent:  
Marty Blum  
Morris Jurkowitz  
Joan Livingston

1.3 WELCOME

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

No citizen wished to address the Board.

1.5 RECOGNITIONS

a. Classified Longevity

Dan Watkins reported on the 15 years of service of Brandon Lovelace. Mr. Lovelace was presented with a certificate of appreciation on behalf of the Board and the college community.

1.6 MINUTES OF THE REGULAR MEETING OF OCTOBER 25, 2012

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the minutes of the regular meeting of October 25, 2012, as corrected.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE — Dr. Dean Nevins

Dr. Dean Nevins reported on the following: The Academic Senate met on October 24 and 31 to rank twelve full time faculty replacement positions. Only seven of the twelve could be replaced and the seven awarded were Biological Sciences, (two positions, one was General Biology and the other was Microbiology), Radiographic Technology, ADN Nursing, Chemistry, Physics, and Computer Information Systems. The other departments had very strong needs also and it is unfortunate their positions could not be filled. Dr. Nevins thanked the Senators for all of their hard work on these very difficult decisions.

b. REPORT BY ASSOCIATED STUDENTS — Geneva Sherman

Ms. Sherman reported that the Student Senate attended the General Assembly this past weekend and it was very informational. Das Williams has been invited to attend the Student Senate meeting on November 30 and Ms. Sherman invited all to attend. The Student Senate is holding a fundraiser at Aldo’s Italian Restaurant and a percentage of the sales will be going to the Student
Senate. The funds are used to support club grants and Student Senate activities.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported that the Classified Consultation group had met and they talked about the integrated planning work group, and some of their members are very interested in participating. Members are also interested in participating in the mission statement work group. Ms. Auchincloss reported that the group is working on its internal structure to provide effective representation. CSEA has come to a tentative agreement with the District and it will be taken to the membership before the end of the month.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin

President Gaskin reported on the following:
1. We are embarking upon our mission statement reassessment and reevaluation process. Dr. Eva Conrad will be guiding this process with CPC and the key governance bodies.
2. Prop 30 passed, and this affirms the state's belief in what we do, our purpose, and our mission. The successful passage of Prop 30 prevents further cuts to the California Community Colleges in general, and an additional $4.6 million in funding reductions, which would have impacted SBCC specifically. CPC will be given the task to develop the recommendations as to what our priorities are for the additional revenue and those recommendations will be presented to the Board.
3. Thanked Trustees Jurkowitz, Livingston, and Villegas for their dedicated years of service and invited all to attend the reception that will be held in their honor on December 5, in the GDR.

e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

President Haslund spoke on the passage of Prop 30 and on the facilities committee meeting of November 5.

Trustee Macker spoke on the fiscal committee meeting of November 7. Trustee Macker reported that she is honored to be a part of this committee and thanked the leadership of the college for its hard work to give us two alternate budgets, whether the Prop 30 passed or not.

1.8 REPORTS/INFORMATION

1.9 ITEMS FOR FUTURE BOARD CONSIDERATION

a. Continuing Education Executive Director Position

Dr. Gaskin shared the job description for the Center for Lifelong Learning (CLL) executive director. Normally job descriptions are not brought to the Board, however, because of interest level in the CLL, this is being presented to the Board today as information. This has been a product of much collaborative effort and Dr. Gaskin thanked all who participated. Dr. Gaskin hopes to be able to bring a name forward for this position after the first of the year.

b. Reorganization: Human Resources and Emergency Preparedness and Response

c. Reorganization of Administrative Services
Dr. Gaskin spoke on b and c. Provided information on how the reorganization will look in the Human Resources department. She also noted that after discussion with CPC, further thought will be given to the concept of integrating Emergency Preparedness and Response responsibilities within Administrative Services. She will be working with Joe Sullivan and based on the feedback received they will be presenting an alternative scheme for that reorganization.

d. Continuing Educations Course Conversions in Spring Quarter 2013: An Update

Dr. Gaskin reported that the conversion benchmarks of 40% from state subsidy to fee-based for all 2012 and an additional 20% for winter 2013 have been met. What was left undetermined was spring quarter 2013. The Continuing Ed division has been having dialogue about that, because they need to begin programming. This dialogue continued at CPC. CPC was reluctant to proffer a recommendation absent the outcome of Prop 30. Now that the outcome is known this will be brought back to CPC and the recommendation will be brought to the Board.

e. Accreditation Task Force Update

Dr. Gaskin acknowledged the effort of the committee comprised of Dean Nevins, Liz Auchincloss, Allison Curtis, Robert Else, Peter Haslund, and Joel Negroni for their work on preparing the special report that must be submitted to ACCJC by March 15. Dr. Gaskin provided an updated on the progress taking place with this report.

2. GOVERNING BOARD

2.1 Appointment of Members to the Citizens’ Oversight Committee

Upon motion by Trustee Croninger and seconded by Trustee Macker the Board approved the appointment of Charles T. Plough, as the Taxpayers’ organization member.

Upon motion by Trustee Villegas and seconded by Trustee Macker the Board approved the appointment of Sally Green and Bernice James as Community at-large members.

3. SUPERINTENDENT/PRESIDENT-NONE

4. HUMAN RESOURCES & LEGAL AFFAIRS – Pat English, Interim Vice President Human Resources

4.1 Permanent Personnel
4.2 Adjunct Faculty
4.3 Experts and Volunteers
4.4 Stipends for Faculty
4.5 Temporary Short-Term and Student Personnel

Upon motion by Trustee Croninger, seconded by Trustee Villegas, the Board approved the Human Resources and Legal Affairs consent items.

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President

5.1 Co-curricular Budget for 2012-13
Upon motion by Trustee Croninger, seconded by Trustee Villegas, the Board approved the Co-curricular Budget for 2012-13.

5.2 Course Modifications and Removal of Course Plus Hours

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the course modifications and removal of course plus hours.

6. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President, Continuing Education

6.1 Continuing Education: New Fee Based Courses

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the CE new fee based courses.

6.2 Continuing Education: State Funded Courses and Certificates

Upon motion by Trustee Villegas, seconded by Trustee Croninger, the Board approved the CE state funded courses and certificates.

7. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

7.1 BUSINESS CONSENT ITEMS

Upon motion by Trustee Macker, seconded by Trustee Villegas, the Board approved the Business Consent items.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Authorization to Establish New Trust Accounts for Fiscal Year 2012-13
d. California Early Childhood Mentor Program Agreement, Supplemental Support Agreement
e. Study Abroad Program Contract: Accent International, Spring 2013
f. Notice of Completion: Humanities Swing Space

7.2 BUSINESS ACTION ITEMS

a. Resolution No. 20 (2012-13) Budget Transfers Between Major Objects
b. Resolution No. 21 (2012-13) Augmentations to Revenue

Upon motion by Trustee Croninger, seconded by Trustee Villegas, the Board approved Resolution No. 20 and Resolution No. 21.

8. INFORMATION TECHNOLOGY – NONE
9. CLOSED SESSION

President Haslund convened the Board to closed session.

a. Adjourn to Closed Session


b. Reconvene to Open Session

President Haslund reconvened to open session and reported that there was no reportable action taken.

10. SUPERINTENDENT/PRESIDENT

a. Selection of Hearing Officer to Conduct Disciplinary Hearing-Case 2012-100

President Gaskin presented to the Board for their consideration a recommendation to delegate authority to the Superintendent/President to appoint a hearing officer for disciplinary action case 2012-100.

Upon motion by Trustee Croninger, seconded by Trustee Macker the Board approved this recommendation.

11. ADJOURNMENT

Upon motion by Trustee Villegas, seconded by Trustee Macker, the Board approved adjourning this meeting in memory of John Diaz, and in honor of Trustee Jurkowitz, Trustee Livingston, and Trustee Villegas. The next Regular Meeting of the Board of Trustees will be held on Thursday, December 13, 2012 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON December 13 , 2012

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board