AGENDA

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Thursday, December 13, 2012
4:00 pm

Room A-211
in the
MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

This room is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A 110, in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

The Board may consider and act on an agenda item in a different order. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are on hand when the item is called.

1. GENERAL FUNCTIONS

   1.1 CALL TO ORDER

   1.2 ROLL CALL

   1.3 WELCOME

   1.4 ITEMS TO BE TAKEN OUT OF ORDER

      a. Assumption of Office of Governing Board (Item 2.1)
b. Swearing in of Student Trustee (Item 2.2)
c. Election of President and Vice President and Secretary of the Board of Trustees (Item 2.4)

1.5 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on any item of interest to the public that is within the jurisdiction of this Board whether or not it is an item noticed on this agenda. A member of the public may also speak before or during the Board’s consideration of any item listed on this agenda.

Generally, no action may be taken on any item not noticed for action on this agenda, but the Board may receive input from the public.

Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting (Govt Code Sec. 54954.3).

1.6 RECOGNITIONS - NONE

1.7 MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2012

1.8 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Dean Nevins
b. REPORT BY ASSOCIATED STUDENTS – Geneva Sherman
c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss
d. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Lori Gaskin
e. REPORT FROM BOARD MEMBERS/COMMITTEE CHAIRS

Members of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

1.9 REPORTS/INFORMATION

b. Reorganization: Human Resources and Administrative Services
1.10 ITEMS FOR FUTURE BOARD CONSIDERATION

2. GOVERNING BOARD
2.1 Assumption of Office of Governing Board
2.2 Swearing In of Student Trustee
2.3 Election of President and Vice President and Secretary of the Board of Trustees
2.4 Establishment of the Santa Barbara Community College District’s Annual Organizational Meeting for 2013.
2.5 Establishment of 2013 Meeting Dates, Time and Place for Regular Board Meetings of the Board of Trustees.
2.6 Establishment of Standing Committees of the Board of Trustees for 2013.
2.7 Appointment of Representative and Alternate to the County Committee on School District Organization.
2.8 Appointment of Member to the Citizens’ Oversight Committee
2.9 Revision to Board Policy/Administrative Procedures - Chapter 1: The District

3. SUPERINTENDENT/PRESIDENT

4. HUMAN RESOURCES & LEGAL AFFAIRS – Pat English, Interim Vice President Human Resources
4.1 Human Resources Consent Items:
   a. Human Resources: Actions Involving Permanent Personnel
   b. Human Resources: Actions Involving Adjunct Faculty
   c. Human Resources: Actions Involving Experts and Volunteers
   d. Human Resources: Actions Involving Stipends for Faculty
   e. Human Resources: Actions Involving Temporary Short-Term and Student Personnel
4.2 Human Resources Action Items:
   a. 2010-12 Instructors’ Association Agreement
   b. 2012-15 CSEA Agreement
   c. Health and Welfare Contribution for Teamsters Union, Local 186
   d. Health and Welfare Contribution for Management Employees
   e. Health and Welfare Contribution for Confidential Employees

5. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President
5.1 Modification of the 2012-13 Academic Calendar
5.2 2013-14 Academic Calendar
5.3 Course Modifications and Removal of Course Plus Hours

6. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President, Continuing Education

6.1 Continuing Education New Courses
6.2 Continuing Education State Funded Courses and Certificates
6.3 Conversions of Non-Credit, Non-Enhanced Courses to Fee-Based in Spring 2013

7. BUSINESS SERVICES – Joe Sullivan, Vice President Business Services

7.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

a. Ratification of Purchase Orders
b. Register of Warrants
c. Quarterly Report for Quarter Ending 9/30/12
d. Disposal of Surplus Equipment
e. Financial Aid Media Campaign Contract
g. Professional Services Agreement for Architectural Services for the West Campus Classroom and Office Building
h. Professional Services Agreement for Project Management Services for the West Campus Classroom and Office Building
i. Notice of Completion: Luria Conference and Press Center
j. Amendment of Professional Services Agreement – DLR Group
k. Audit Report Fiscal Year Ending 6/30/12

7.2 BUSINESS ACTION ITEMS

a. Resolution No. 23 (2012-13) Budget Transfers between Major Objects
b. Resolution No. 24 (2012-13) Augmentation of Revenue
c. Resolution No. 25 (2012-13) Transfer from Ending Balance

7.3 INFORMATION ITEM

a. Budget Development Timeline for 2013-14 Tentative and Adopted Budget
8. INFORMATION TECHNOLOGY–NONE

9. CLOSED SESSION -NONE

10. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, January 24, 2013 at 4:00 p.m. in A211.