MINUTES

REGULAR MEETING AND STUDY SESSION OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Room A218C
Thursday, June 23, 2011 4:00 pm

MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

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Board agendas and supporting documents are also posted on the College website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS AND ACTION ITEMS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marsha Croninger
Peter Haslund, President
Morris Jurkowitz
Joan Livingston
Lisa Macker
Luis Villegas, Vice President

Member absent:
Marty Blum

Management present:
Dr. Andreea Serban, Supt/President and Secretary Clerk to the Board of Trustees
Dr. Ofelia Arellano, VP Continuing Ed
Dr. Paul Bishop, VP Information Technology
Sue Ehrlich, VP Human Resources and Legal Affairs
Dr. Jack Friedlander, Executive VP
Joe Sullivan, VP Business Services

1.3 WELCOME

President Haslund extended a cordial welcome.

1.4 HEARING OF CITIZENS

Speakers at this meeting were:

Dr. Matt F. Marguiles  Enoc Cortez  Mark Ferrer
Anne Sprecher  Lupita Arredondo  Andrew Harper
Mark Alvarado  Sally Saenger  Bonnie Schafer
Carlos Martinez  Gail Tinsley

1.5 CLOSED SESSION

Upon motion by Trustee Macker, seconded by Trustee Livingston, the Board convened to closed session.

1.5.1 Conference with Legal Counsel-Anticipated Litigation

Significant exposure to litigation pursuant to Section 54956.9(b)(3)(C) - one case

Tort Claim of Marjorie Rose Garvin against District for medical expenses incurred of $50.00 and
general and specific damages of $16,000 for injuries on February 9, 2011. Revised claim was
received on June 8, 2011.

1.5.2 RECONVENE TO OPEN SESSION

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board reconvened to open
session.

1.5.3 REPORT OUT FROM CLOSED SESSION

President Haslund reported that by unanimous vote of the six members of the Board the claim
was denied.

1.6 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

RECOMMEND APPROVAL OF WORKING SCHEDULES FOR 10 MONTH AND 10
MONTH PLUS 20 DAYS EDUCATIONAL SUPPORT CERTIFICATED FACULTY,
COSMETOLOGY FACULTY, AND KINKO'S EARLY LEARNING CENTER FACULTY.
Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the working schedules for 10 month and 10 month plus 20 days Educational Support certificated faculty, Cosmetology Faculty, and Kinko's Early Learning Center Faculty.

1.7 BUSINESS SERVICES ACTION ITEMS

RECOMMEND AWARD OF CONSULTANT AGREEMENT, MEASURE V PROJECT REVIEW SERVICES, INTEGRATED CONSTRUCTION MANAGEMENT (ICM), $30,105

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the award of consultant agreement to Integrated Construction Management.

2. STUDY SESSION

Upon motion by Trustee Livingston, seconded by Trustee Villegas, the Board approved convening to study session.

THE FOLLOWING ITEMS WERE FOR DISCUSSION ONLY AND NO ACTION WAS TAKEN ON THEM AT THIS MEETING:

2.1 Fee structure for Continuing Education community services classes

President Serban noted that there were several separate issues:
- First issue is the calculation of the fee-based classes and the requirements of the Education Code.
- Second issue is there needs to be Board consensus on having these courses be fully self-sufficient.
- Third issue is the decision needs to be made as to which courses will be converted and the needed criteria.

Trustee Croninger presented information regarding the language about expending general fund monies to establish and maintain community service classes and Title 5 regulations. Discussion followed regarding Trustee Croninger's interpretation of the "cost of instruction."

President Serban requested that Dr. Arellano and her staff be allowed to present the work they have done regarding the fee-structure for Community Service/Community Education fee-based courses. Dr. Arellano began the presentation by providing a historical overview of CE fees and reviewed the research that was done on fee comparisons at other colleges. Ken Harris reported on the poll that was conducted among various colleges and how the colleges determine their fee structure and it was noted that this varied from college to college. Mr. Harris also explained how current fees are set here at this college and the problems it causes. Dr. Arellano presented some recommendations for possible solutions for setting fees for classes.

The Board came to a consensus on the following:
- Use of a weighted average pay rate for faculty.
- Include where applicable direct costs.
- Indirect cost of 14% will be applied to costs of each class.

The information discussed should be passed on to the students, so they understand what is being done with regard to fee-based classes.
Discussion took place regarding the criteria for converting classes to fee for winter 2012 and spring 2012.

2.2 Trustee Croninger proposed the creation of a new Continuing Education task force as described in Attachment 2.2

Trustee Croninger reported that a suggestion was being made to have the Board president appoint a chair and task force members to develop a proposed plan for Continuing Ed. Trustee Croninger provided a handout and explained that this would be something the task force would be asked to consider. The task force would then return to the Board with their suggested proposal.

After the discussion of the formation of the task force, the Board’s consensus was to allow Dr. Arellano and her staff to review the document presented and allow them to bring their recommendations back to another meeting regarding the CE task force.

2.3 Preliminary request for clarification and comments from the College Planning Council to handout distributed by Trustees Macker and Croninger at the May 12, 2011 Board Study Session regarding proposed “policies” for the 2011-12 budget development

President Serban requested clarification regarding the recommendations presented by Trustee Macker and Trustee Croninger. Trustee Macker responded to the clarification requested. She noted that the slides that were presented were for discussion and to show what the budget figures were showing. Regarding the handout, these were presented for use as guidelines and to be discussed.

There was no Board consensus on this item after their lengthy discussion.

2.4 Clarification of Board motion adopted at the June 9, 2011 Board Regular Meeting regarding the development of the 2011-12 adopted budget to be approved in September 2011. This item was not discussed.

2.5 Analysis of revenues and expenses associated with international and out-of-state students. This item was not discussed.

2.6 Discussion related to the scheduling of community forums on budget to be hosted by the Board of Trustees. This item was not discussed.

2.7 Discussion of proposed items for future agendas of Board meetings (regular meetings, special/study sessions, or committee meetings). This agenda item is for the members of the Board to discuss proposed or potential items for future Board meetings.

Trustee Livingston’s requested these agenda items:

a. Clarification to Board Policy-first requested back in March.

b. Review of the college mission statement.

c. Aborted discussion from April 14 regarding Continuing Ed.

d. Discussion regarding minimal conditions for claiming apportionment.

e. Curriculum compliance issues.

f. Student conduct at Continuing Education.
g. Board self-evaluation.

h. Spanish translation tapes.

3. ADJOURNMENT

Upon motion by Trustee Macker, seconded by Trustee Villegas, the Board approved adjourning this meeting at 8:55 p.m. The next Regular Meeting of the Board of Trustees will be held on Thursday, July 28, 2011 at 4:00 p.m. in Room A211. A study session will be held on Thursday, July 14, 2011 at 4:00 p.m. in Room A218C.

APPROVED BY THE BOARD OF TRUSTEES ON January 9, 2014

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board