MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 28 2011

REGULAR MEETING
Room A-211
4:00 p.m.

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

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1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order at 4:00 pm.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Morris Jurkowitz
Joan Livingston
Lisa Macker
Nicole Ridgell, Student Trustee

Member absent:
Luis Villegas, Vice President

Others present for all or a portion of this meeting:
Dr. Andreea M. Serban, Superintendent/President and Secretary of the Board of Trustees
1.3 WELCOME

President Haslund extended a cordial welcome to all.

Agenda items taken out of order

2.1 DR. BRIAN SARVIS RECOGNITION RESOLUTION NO. 34

4.1 OVERVIEW OF THE SBCC DUAL ENROLLMENT PROGRAM

3.2-a RECOGNITION OF 2011 OUTSTANDING CLASSIFIED EMPLOYEE AND THE HONORABLE MENTION CLASSIFIED EMPLOYEES

3.1-m CLASSIFIED LONGEVITY CAREER INCREMENTS

4.2 PRESENTATION OF FACULTY LECTURER CERTIFICATE AND HONORARIUM

Return to remaining agenda items in the order listed

1.4 HEARING OF CITIZENS

MS. CATHIE MCCAMMON spoke on behalf of ACES, the Associated Continuing Education Students. She asked the Board to not disproportionately cut continuing education classes, particularly those classes that serve seniors. She made two points. The first is that these classes are one of the few places in the community where there is a great diversity of people, whether it is someone who is homeless or they come from an estate in Montecito. They are all treated equally and have an opportunity to attend classes to pursue their intellectual and cultural interests. The second point is that it is important for young people to see positive role models of adults attending classes and enjoying school and seeing that lifelong learning and taking classes, whether they be intellectual, cultural, crafts, is a good thing. She said when we have a culture where a lot of people
think school is just something to be gotten through or classes are unpleasant, it is very good to see there are people out there enjoying classes and getting fulfilled by them.

MS. ELEANOR BURNS-LARSON, co-president of ACES, said she is very concerned about the future of continuing education in Santa Barbara. ACES is concerned about retaining the extensive array of courses which have enriched the lives of so many residents of southern Santa Barbara County. She said not only is there a wealth of courses of interest to older adults and other members of the community, but the classrooms are a place where all parts of the community come together, all equal in the pursuit of knowledge and the acquisition of skills. In order to keep the classes available to the less well off students, they need to remain free or have only a nominal charge, lest the school become only a resource for the affluent.

MS. DIANA PARADISE said she came to address her needs as an adult ed. student. She said that Santa Barbara has four great qualities: the air, the beach, the mountains and adult ed. Ms. Paradise believes that a lot of people come here to retire and then take adult ed classes and continue to grow. They are dynamic people and want to continue learning. Personal growth is really important here in Santa Barbara. The classes that Ms. Paradise has taken over the 11 years she lived here have been amazing. The diversity is really incredible. Santa Barbara is a magnet for retired people. They do want to keep learning in class. It prevents isolation. It prevents depression for seniors or for anybody that's not able to work or is not getting a job working, maybe not in the senior category. It makes for a better populace in Santa Barbara, period. Ms. Paradise also believes that as a magnet for more affluent people moving in, adult ed also keeps raising our tax base for more and more improvements for Santa Barbara. It would be biting the hand that feeds us to tone it down or eliminate it. Ms. Paradise then said she wanted to talk about her personal situation. She does not think she is a typical student, but she doesn't think anyone who goes to adult ed. is a typical student. She has been a practicing portrait artist and has a website DianaParadise.com. She also doesn't have a regular job and don't have commissions all the time. So it's very important to her to keep honing her skills when she goes to adult ed. She has no computer at home because she can't afford it, so she had gone to the Learning Center at Schott and at Wake, and also to Computers in our Future, at both those places, and also to the Learning Center, which is at Schott Those are accessible and she said it is wonderful to have access to being able to use a computer there since she doesn't have the money to have it. There's room in those classes right now for more people to enroll that aren't enrolling. Those classes are not full and there are plenty of spaces for people that are either vocationally challenged or want to improve their ESL skills to attend. When Ms. Paradise moved here, the most affordable housing she could find was a senior mobile home park to buy. It also cost her almost half a million dollars to buy it, and she continues to have to pay $600 a month for the maintenance fees. That takes up most of her social security so she doesn't have very much to live on. She appreciates the classes at adult ed. that are low in cost. Ms. Paradise also she was abused, sexually and physically, growing up, by family members and was physically abused in her former marriage. She has taken a lot of psychology classes through adult ed and they have helped her tremendously People who work come to the 5:15 and the 7:30 classes. People who don't work or who can stagger their work hours come to the earlier daytime classes. Also, people who are continually learning are not contracting Alzheimer's; therefore, they are not being a drain on the city, the state or the country, or medical costs. Ms. Paradise said she is also someone who just continued to take all the psychology classes, instead of applying for disability and has not been a drain on the government.

MS. SUSAN BROWN owned a bed and breakfast in Santa Barbara for 20 years. Her hours were long and she didn't have a lot of time to take classes. When she was able to take adult education classes, they truly enriched her life. She sold her Inn in 2000 and spent a lot of time with her children. And when she decided to come back here, a real draw was adult education. She lived in San Diego, Temecula, where there was no adult education in the arts or in literature or in psychology. Ms. Brown is new to this controversy about cutting the budget. She said she understands budget but she thinks to do away with a program that serves almost 50 percent of the
students in continuing education can be really short sighted. She understands that there is a program that's going to go on for three years, cutting a certain amount out of the available funds, a year by year, and she is wondering, as a newcomer to this problem, why -- what's the hurry? Why in this year does the decision have to be made what classes to cut? And she is sure someone can explain that to her.

MR. STEVE CLARK said that Continuing Education program in Santa Barbara nearly saved his life. He was forced to retire early due to a chronic back problem, and was on his back for a year in bed. He finally was able to get the medication that he needed to get out of bed and was able to move around again. The adult education program was a godsend because he had a lot of time on his hands and was used to being busy. So, he really appreciated the fact, being on a fixed income, forced to be on social security early, that the classes were available and affordable. Mr. Clark said he doesn't understand where all the money goes, why SBCC can't afford to continue the way things have been in the past. We have had a surplus of capital in California and we're blessed with probably 20 years of mismanagement, we have squandered it a way. He doesn't think it's fair for the present population and the future populations to have the adult education even tampered with at all.

1.5 MINUTES OF THE REGULAR MEETING OF MARCH 24, 2011

Trustee Blum and Trustee Livingston requested some changes be made on the minutes. Motion was made by Trustee Livingston, seconded by Trustee Jurkowitz. After a lengthy discussion with various and opposite views regarding the format and length of the minutes, a request was made to have a roll call vote on this item.

Trustee Blum – abstained, Trustee Croninger – abstained and Trustee Macker – abstained.
President Haslund – yes, Trustee Jurkowitz – yes and Trustee Livingston – yes. Because there was not a quorum on this item the minutes were not approved.

Upon motion by Trustee Blum and seconded by Trustee Livingston, the Board approved to move that they look at these minutes again at the next study session there will be discussion about the length and format of the minutes.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcón

Mr. Alarcón reported the following: Last month Joe Sullivan presented information about the building of the budget in 2011-2012, they also had Dr. Ofelia Arellano, come to the Academic Senate to present to them the challenges that Continuing Education has been facing due to changes in State regulations and funding. On April 13 the Academic Senate passed a motion reaffirming their support for the partnership for Students to Success, recommending that its budget is considered explicitly beginning 2011-2012. At the April 13 meeting, also, after several months of consultation, the Academic Senate took action on several recommendations that were presented to them earlier this semester. The Academic Senate recommendations were: a) endorsement of Scenario 5 with a recommendation to phase noncredit cuts and credit cuts, starting with the modest proposed reductions in spring of '12; b) recommend maintaining center status for the Wake and Schott Centers, possibly through a combination of noncredit and credit FTEs; c) maintaining commitment to employment of all regular employees; d) avoid borrowing in order to deal with cash flow challenges created by deferments of State payments and/or increased costs; e) maintain a minimum fund balance equal to five percent contingency plus the
cost of TLU liability plus the estimated annual deferrals of State payments for a current estimated total of these three items of $19 million; f) transfer a minimum of $2 million to the construction fund and a minimum of $1.5 million to the equipment fund in 2011-2012. These recommendations have been discussed at College Planning Council where they also received very strong support. The CPC meeting of April 19 felt like a culmination of months of consultation. Wanted to especially acknowledge the work of the Planning and Resources Committee led by Professor Kim Monda.

This was Mr. Alarcón’s last meeting and he noted the following: This is my last report to the Board as Academic Senate President. I wish these were easier and happier times. I will keep coming to visit. I hope that Dean Nevins sees better times at the Board, both in the way you function together and how you interact with our President. As I step down after four years in this position, I wish I didn't feel the need to remind Board members of your obligation to consult with the Academic Senate. I can't possibly control friendships or relationships of individual Board members with members of our Instructors’ Association Executive Board. It is great that you are friends. Some of them are friends of mine, too. But I need to remind you this is not a substitute for consultation with the faculty. Your consultation with the faculty is through the Academic Senate and not through the collective bargaining agent. Next month you will finalize a tentative budget, for which it is my hope you listen to the consultation that has taken place through the channels that have served this college so well. I wish you the best in your work. Your success as a Board working with one another and with our President will mean the survival of this college. Thank you.

b. REPORT BY ASSOCIATED STUDENTS – Ruby Limon

Ms. Limon reported on the following: On April 12 the Student Senate had a mini rally "Hands Across SBCC” where students and faculty participated. Their goal was to create awareness about "Hands across California” on April 17. The day they had their meeting rally on campus, they happened to have visiting the campus students of the month from McKinley Elementary School and they joined in this event. A special "thank you" to Professor Eskandari who brought his entire class to help create a chain of people of all ages and ethnicities in solidarity for recognizing the impact California community colleges have on over 2.9 million students. On behalf of the 2.9 million students enrolled in California community colleges she wanted to thank all the people who came and supported "Hands Across California.” With only two more Student Senate meetings left this semester, the Student Senate still have a number of activities to complete. Next Friday, the Student Senate, along with Phi Theta Kappa and International Student Ambassadors, would be visiting the office of Direct Relief International to provide them with a check for $5000 to assist Japan in its rebuilding efforts. During finals week the Student Senate will be hosting a final de-stress event allowing students to "Slip and Slide" on the west campus. The Student Senate would also begin a fundraising drive by selling SBCC "Representin'" SBCC wristbands. One of their goals this semester was to make the Student Senate more visible, an invitation letter would be sent to all SBCC students via Pipeline who have a 2.5 GPA or higher to invite them to participate in the Associated Student Government by joining the Student Senate. On April 25, elections for executive officer positions began. There are various members of the Student Senate running for the officer positions. This is an indication that students realize they have a voice in the consultative process. The voting will end April 29, at 12:00 p.m. and there will be a press conference on May 2, at 2:00 p.m. to announce the executive officers for the 2011-2012 school year.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

2011 Classified Employee Honorable Mentions:
Rosa Castillo works as a Catalog/Schedule Specialist in the Scheduling Office. Her job is a little like being an air traffic controller. Each semester she schedules thousands of classes and deals with the many requests for meeting rooms. There is a customer behind each request with a unique set of needs and they don't want any surprises. They want their class where they want it, and the time they want it and with the right mix of technology. She accommodates the many requests with respect for the individual and will do whatever it takes to meet their needs. Rosa is an incredible coworker with focus, patience, attention to detail and great customer service.

Anita Cole works as an Administrative Assistance to the Academic Senate and the Curriculum Advisory Committee. Both of these areas require considerable attention to detail and careful monitoring of deadlines from both internal and state agencies. Anita always anticipates what needs to be done and frequently does it before anyone has thought to ask. On any given day, she fields questions and requests for assistance from instructors and deans. She does this without any hint of feeling encumbered by the many demands on her expertise, always smiling and wanting to be of timely assistance. Her knowledge of the College seems limitless, and if she doesn't have the information you are looking for, she can find it within minutes. She wants to help others and she always does it with a giving heart. She regularly takes advantage of all personal growth opportunities available at SBCC. She takes it upon herself to improve her knowledge of all the different systems that she uses in her daily activities. She does all of this with a wholehearted willingness to serve and always with a cheerful disposition. Anita is known as "the heart of the Senate."

Yoli Contreras works as an Administrative Assistant in the Transfer Center. She plays a vital role in the Transfer Center's daily operations and SBCC's transfer efforts. Since she is usually the first person people see or speak to when they contact the Transfer Center she plays a major role in establishing and maintaining the "tone" of the Center with her welcoming smile and responsiveness to their clients' needs. Most of the time you will find her at the reception desk responding to questions and assisting current and former SBCC students, prospective students, university representatives, and SBCC staff, instructors and administrators. With her natural warmth, graciousness and good humor Yoli makes everyone she encounters feel that SBCC and the Transfer Center are welcoming, caring, supportive environments. She loves her work and loves helping people even if the need is not directly related to Transfer Center services. She is also responsive to the needs of the Transfer Academy's and Transfer Achievement Programs' staff. Each year she makes their Transfer Day event a success by taking care of all the logistical details and preparations. Yoli regularly goes above and beyond to meet the many needs that come her way every day.

Sara Fargo works as a Confidential Administrative Assistance in the President's Office. She performs her duties in a professional sincere manner, always considerate and aware of contributing for the good of the college. She completes trainings, participates in all college functions with a generous spirit and is an incredible asset to this college. She finds the time to help anyone in need, including students lost in the Admin hallway. She takes the time to train people, find answers and guide those requesting assistance. Sara practices a certain type of healing meditation and willingly provides her therapy and friendship to those in need. She is the face of the administrative heartbeat. She always promotes participation of other colleagues in college activities by encouraging them to join groups and committees. Sara is a person who stays positive, calm and professional no matter the challenge.

2011 Outstanding Classified Employee of the Year:

Olga Gonzales works as a Technology Services Specialist III in the Information Technology Department. You have probably seen Olga in your office at one time or another as she is considered one of several 'fix-it' people at SBCC. When you can't get that computer going or you get a virus on your computer, you quickly know to dial x2215, the "Help Desk"! She is the
hub of the “Help Desk” and can get to the root of all problems. If she can’t do it right away, she will research and get an answer for you. You are always greeted with a smile and she has a calming effect and influence, especially if she tells you your computer will be removed for a day. She has a terrific work ethic and is very responsible when solving a problem - she won't leave you hanging. She always carries herself with grace, dignity and professionalism on and off campus. She is an excellent lead and is protective of her team. She is also a fierce defender of the college computer users and watches to be sure they are taken care of first. She is an excellent proponent of education, receiving her degree from SBCC. She continues to take classes when she can and encourages her co-workers to attend as well. Olga is extremely devoted to her family, putting her daughter through college while caring for her 86-year-old mother. She is a dedicated member of her community church. She also volunteers and fundraises for a local non-profit ballet school. Olga can always be counted on to take care of the staff with a genuine concern for their welfare. Her kindness and thoughtfulness are well known on campus.

d. REPORT ON CURRENT EVENTS – Joan Galvan

The President's Honor Roll Reception will be held on May 6 at the Winslow Maxwell Overlook. The Student Scholarship Reception sponsored by the Foundation for SBCC will be held on May 13 at Student Services Plaza. The Outstanding Student Award Banquet will be held on May 13 at the Campus Center. The School of Media Arts Student Showcase will be held on May 19, at the Fe Bland Forum. Our Annual Commencement will be held on May 20 at Student Services Plaza. Noted various articles that had appeared in the local media.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

Superintendent/President Serban reported on the following:

1. Thanked Ignacio for 4 years of exceptional service as President of the Academic Senate. Being President of the Academic Senate is a truly important position to this campus. It represents the position of the faculty in the 10 plus 1 participatory governance as established in legislation, AB2025 and Title V, and it is really fundamental to how we function on our campus. Our participatory governance processes has been recognized statewide and has received numerous commendations through our application with every single visit for tremendous participatory governance and the Academic Senate has done an extraordinary job.

2. Acknowledged the continued extraordinary recognition for the exemplary success of the college programs, faculty, students and staff. Once again, Santa Barbara City College has received national recognition by being ranked in the top ten percent of community colleges nationwide. As previously mentioned, the Aspen Institute College Excellence Program announced it has ranked SBCC as one of the nation’s 120 best community colleges from almost 1200 accredited community colleges. We are now eligible to compete for prize money totaling one million dollars. Applications must demonstrate that we deliver exceptional student results, use data to drive decisions and use that information to continue to improve over time. And this is, actually, the same language as one of the commendations we got in our October 2009 accreditation visit. This is the excellence of Santa Barbara City College, and we are proud of that. We will certainly respond to this challenge because we know students’ success and academic excellence are our top priorities at Santa Barbara City College.

3. Reported that the Human Presence Initiative, created and led by Dean Doug Hersh, received the 2010 Edtech Innovators Awards honorable mention from Hewlett-Packard. The award recognizes the college's work in Increasing Distance Education Student Satisfaction, Class Completion Rates and Academic Success. As mentioned at the last Board meeting, this same initiative received the 2010 Technology Focus Award that is a
statewide award from the State Chancellor's office.

4. Acknowledged that the Health Information Technology Program was named one of two programs of the year by the California Health Information Association. And Janet Robertson, who is an HIT Online Instructor, was named Educator of the Year by the same association.

5. Congratulated The Channels, who recently picked up a number of awards at the Journalism Association of Community Colleges conference held in Sacramento. The Channels shared the prestigious Pacemaker Award with three other community colleges in the State for earning the high scores in mail-in and on-the-spot competition.

6. Reported that the Vaqueros Softball team recently won its first Western State Conference Gold Division title in its 14-year history. Congratulated Coach Paula Congleton and her fine team of players.

7. Congratulated Olga Gonzales and the four finalists for the Classified Employee of the Year. All of them are outstanding employees, and all five employees are truly remarkable. And this is what makes SBCC one of the most successful community colleges in the state, the great employees that we have.

8. Reported that the Academic Senate and the Faculty Recognition Committee announced the 2011-2012 Faculty Excellence Award winners: Blake Barron, Biological Sciences; Cindy Bower, Associate Degree in Nursing; Dr. Dixie Budke, School of Culinary Arts and Hospitality Management; Dr. Paula Congleton, Physical Education, Dance & Athletics; Steve Conti, Disabled Students Programs and Services, and Pam Guenther, Mathematics. Congratulated this outstanding group of faculty on this prestigious honor.

9. Reported that the Faculty Recognition Committee announced that the Academic Senate had selected the Veteran Support program under the direction of Magdelena Torres and the American Sign Language Program under Ignacio Ponce as the SBCC nominees for the California Community College Chancellor’s Office’s John W. Rice Diversity and Equity Award.

10. Congratulated Arman Zakarian who was honored as the Western State Conference men's volleyball Co-Coach of the Year.

11. Congratulated the Marketing Department, Public Information Office and Foundation for SBCC for winning seven awards at this year’s Community College Public Relations Organization competition. Congratulated our creative team: Stefanie Davis from the Foundation; Joan Galvan, Public Information Officer; Alex Girard, Designer; Karen Sophiea, Director of Marketing; our students Will Conlin and Simon Freeman, and philanthropist and member of the Foundation Board Claudia Lapin.

12. Acknowledged Alex Girard, Jennifer Hock and Karen Sophiea, for their work on the new college website for compatible mobile devices such as iPhones and Blackberries. The new website was launched last week.

13. Recognized SBCC International Students Hanna Stromgren and Patience Ncube who were named to the 2011 Phi Theta Kappa All-California Academic third team for 2011. This is a truly outstanding recognition for high academic achievement and the two of them represent the best and the brightest of students at Santa Barbara City College.

14. Recognized Joanne and Laura Cannon, twin sisters, outstanding players on the Vaqueros softball team, who were selected as SBCC Scholar-Athletes of the Year by the Santa Barbara Athletic Roundtable.

15. Reported that on May 9 and 11 she and Joe Sullivan would conduct two budget forums to update the college employees and students on the status of our fiscal situation, current and future. At this time we are expecting a cut of at least $6.8 million in our unrestricted general budget starting in '11-'12, but the cuts could be as high as $10.5 million or higher. We are also awaiting, the May 16 revised to see what Governor Jerry Brown has to say, given that the tax ballot for June will not happen.

16. Reported on a couple of event: On April 14 our Dual Enrollment Program sponsored our Annual Principals’ Breakfast. "Hands Across California," we had a contingent of about 50 people in front of SBCC. Acknowledged President Peter Haslund who was part of the group
here, and thanked the other trustees who participated at other sites. It is all about what the mission of California community colleges is about and that is everybody should have an opportunity for higher education, and we are that opportunity for all.

17. Congratulated Trustee Jurkowitz who was honored at the 19th Annual SBCC Golf Classic on April 25 and there is no one more deserving than Trustee Jurkowitz. Thanked him for all he does for the college. Thanked Trustee Villegas who played in the tournament and also thanked Interim Athletic Director Ellen O’Connor for coordinating this great fundraising event. It is a lot of work for a very good cause and also thanked all college staff and volunteers who contributed to make this event a great success.

18. Reported that we hosted the 26th Lancaster Public Speaking Showcase, on April 25, and the theme this year was "Playing the Devil's Advocate." Thanked the individuals from the community who served as judges this year: Sam Alfano, Madeleine Jacobson, Eric Onnen, Randy Weiss and Janet Wolf. The five student finalists were terrific. For the first time in the history of this event, all judges chose the same student as their first choice and winner of this tournament, who was Quinn Buniel. Acknowledged Cameron Sublett, faculty in our Communications Department, who once again did a great job in organizing this event, and thanked our entire faculty in the Communications Department who are truly outstanding.

f. REPORT FROM BOARD MEMBERS

Trustee Livingston noted that they didn't get through the whole packet during the last study session. There was a huge amount of material that Vice President Arellano put together about adult education and, of course, documentation. It is a very important issue, and she wanted the opportunity to continue with that discussion and to go over the material that was presented, so they can all understand what the process is and what some of the issues are about course authorization. Would like to continue that discussion and continue it until it is completed.

2. GOVERNING BOARD

2.1 DR. BRIAN SARVIS RECOGNITION RESOLUTION NO. 34

Upon motion by Trustee Croninger, and seconded by Trustee Macker, the Board approved Resolution No. 34 (2010-11) recognizing Dr. Brian Sarvis for his work and contribution to the Santa Barbara School Districts, as contained in the agenda and attachments. The vote follows:

Ayes: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker

Noes: None

Absent: Trustee Villegas

Concur: Ms. Ridgell, Student Trustee

2.2 RESOLUTION NO. 35 (2010-11) DECLARING THE WEEK OF MAY 15, 2011 AS CLASSIFIED SCHOOL EMPLOYEES WEEK IN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT.

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the adoption of Resolution No. 35 (2010-11) declaring May 15-21, 2011 as Classified School Employees Week, as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker

Noes: None
Absent: Trustee Villegas
Concur: Ms. Ridgell, Student Trustee

2.3 CHARTER FOR COMPASSION

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the adoption of the Charter for Compassion for SBCC, as contained in the agenda and attachment. Trustee Livingston abstained from this item.

2.4 BOARD POLICY 2745 BOARD SELF-EVALUATION

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the adoption of the revised BP 2745 Board Self-Evaluation, as contained in the agenda and attachment.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich, Vice President Human Resources & Legal Affairs

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved the Human Resources & Legal Affairs consent items, as contained in the agenda and attachments.

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3.1-a NOTIFICATION OF CERTIFICATED FACULTY APPOINTMENTS BY SUPERINTENDENT/PRESIDENT

3.1-m CLASSIFIED LONGEVITY CAREER INCREMENTS

Kathy O'Connor, PE/Athletics, spoke on the 20 years of service of Ingrid Schmidt, Student Program Advisor. Ms. Schmidt received a certificate of appreciation on behalf of the Board and the college community.

Tom Garey, Professor Theater, spoke on the 15 years of service of Jason Flynn, Theatre Lighting & Sound Specialist. Mr. Flynn received a certificate of appreciation on behalf of the Board and the college community.

Tom Garey, Professor Theater, spoke on the 10 years of service of Christopher Turner, Theatre Stage & Props Technician. Mr. Turner received a certificate of appreciation on behalf of the Board and the college community.

3.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOGNITION OF 2011 OUTSTANDING CLASSIFIED EMPLOYEE AND THE HONORABLE MENTION CLASSIFIED EMPLOYEES.

Upon motion by Trustee Croninger, seconded by Trustee Macker, the Board approved the award of a special Certificate of Recognition and an honorarium to each of the Honorable Mention Classified Employees and to the Outstanding Classified Employee, as contained in the agenda and attachment.
4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander, Executive Vice President, Educational Programs

4.1 OVERVIEW OF THE SBCC DUAL ENROLLMENT PROGRAM

Dr. Jack Friedlander, Executive Vice President, provided an overview of the history of the SBCC Dual Enrollment program from the time it was revitalized in 1996 to the present, the increase in the number of local high school students that enroll in dual enrollment courses, the local, state and national recognition received by this program, and its major new areas of focus. Dr. Brian Sarvis spoke on how the south coast schools have enjoyed their relationship with the college and that the Dual Enrollment Program is outstanding. There are hundreds of high school students who are attending college courses while they’re still in high school. Thanked the college for providing this program.

4.2 PRESENTATION OF FACULTY LECTURER CERTIFICATE AND HONORARIUM

Upon motion by Trustee Croninger, seconded by Trustee Livingston, the Board approved the $1,000 honorarium that was presented to Dr. Michael Young, Professor of Physics, along with a Certificate of Recognition for his selection as the 2010-2011 faculty lecturer. Dr. Young presented his lecture, “Molecular Motion Mania = M3” on March 17, 2011.

4.3 RECOMMEND APPROVAL OF NEW COURSES AND COURSE AND PROGRAM MODIFICATIONS

Upon motion by Trustee Jurkowitz, seconded by Trustee Livingston, the Board approved the Curriculum Advisory Committee recommendations.

4.4 REQUEST RECLASSIFICATION OF STUDENT RECORDS TO “CLASS 3 – DISPOSABLE RECORDS” AND DESTRUCTION OF SAID RECORDS PURSUANT TO ARTICLE 2, SECTIONS 59023 THROUGH 59026, TITLE 5, CALIFORNIA ADMINISTRATIVE CODE.

Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board approved the reclassification and destruction of the documents, contained in the agenda and attachment.

5. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President Continuing Education

5.1 RECOMMEND APPROVAL OF NEW COURSES AND/OR COURSE MODIFICATIONS, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved the new Continuing Education courses and/or course modifications, as contained in the agenda and attachment.

5.2 RECOMMEND APPROVAL OF CONTINUING EDUCATION CALENDAR 2011 – 2012.

Upon motion by Trustee Jurkowitz, seconded by Trustee Livingston, the Board approved the Continuing Education Calendar 2011 – 2012, as contained in the agenda and attachment.

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved the Business Services consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a
b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service 329068-9099, 10053795-3815</td>
<td>$340,543.72</td>
</tr>
<tr>
<td>County Treasury* 1126350-8508, 9500-1914</td>
<td>$10,422,635.48</td>
</tr>
</tbody>
</table>

* This includes the ACH payments (including direct deposit payments)

c. AUTHORIZATION TO ESTABLISH NEW SPECIAL FUND 79 TRUST ACCOUNTS: #819842, #819843, #759630, attachment 6.1-c

d. APPROVAL OF CHANGE ORDER NO. 003, SBCC ENERGY MANAGEMENT SYSTEM (EMS), PROJECT #6697, COMPASS ENERGY SOLUTIONS, $12,900.00, (discussed at 4/20/11 Facilities Committee meeting), attachment 6.1-d

e. APPROVAL OF PROFESSIONAL SERVICE AGREEMENT (FORM AIA B151-1997), CHARLES WOODBURN ARCHITECT, REMODEL OF MODULAR BUILDING ECC 6, 3/8/11, $5,925.00, (discussed at 4/20/11 Facilities Committee meeting), attachment 6.1-e

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT, ROOF REPLACEMENT (BOOKSTORE), RESTORATION (BUSINESS COMMUNICATIONS) AND REPAIRS (VARIOUS LOCATIONS), BID #671, BEST CONTRACTING, $325,595.00, (discussed at 4/20/11 Facilities Committee meeting), attachment 6.1-f

g. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT, PHYSICAL SCIENCES – ROOM 130 COOLING, BID #672, ART GROSSMAN & SONS, $27,545.00 (discussed at 4/20/11 Facilities Committee meeting), attachment 6.1-g

h. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT, FACILITIES & STUDENT SERVICES GAS LINE REPLACEMENT, BID #673, HANLY GENERAL ENGINEERING CORPORATION, $48,000 (discussed at 4/20/11 Facilities Committee meeting), attachment 6.1-h

i. AUTHORIZATION TO APPROVE CHANGE ORDER No. 1: NETWORKING INFRASTRUCTURE MODERNIZATION, StarNet Data Design, Inc., $28,577.65, (discussed at 4/20/11 Facilities Committee meeting)

j. APPROVAL OF LICENSE AND SERVICE AGREEMENT, EASYMEDIX, PYRAMED HEALTH SYSTEMS, 3/22/11-3/22/12, $1,500.00, attachment 6.1-j

k. APPROVAL OF CO-SPONSOR AGREEMENT, SANTA CLARITA COMMUNITY COLLEGE DISTRICT, TECNIFICATE EVENT, 6/4/11, attachment 6.1-k

l. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: BUSINESS COMMUNICATION BUILDING EXTERIOR, Pacific Painting Company, Inc., $83,000 (discussed at 4/20/11 Facilities Committee meeting)

m. AUTHORIZATION TO APPROVE CHANGE ORDER No. 16, DRAMA MUSIC/MODERNIZATION: Bid Package 1 (Core and Shell), Diani Building Corp, $140,831, (discussed at 4/20/11 Facilities Committee meeting), 6.1-m

n. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS-WIDE REPLACEMENT OF TOILETS, Santa Barbara Plumbing Company, $45,020 (discussed at 4/20/11 Facilities Committee meeting)
o. APPROVAL OF CONTRACT RENEWAL, BLACKBOARD COLLABORATIVE INC., WIMBA SOFTWARE AND ASP SERVICE, 5/8/11-5/7/12, $5,500.00, attachment 6.1-o

p. AUTHORIZATION TO DECLARE SURPLUS/DISPOSE OF SURPLUS EQUIPMENT:
   19 each American Optical 150 microscopes - Biology

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 36 (2010-11) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Trustee Macker, seconded by Trustee Livingston, the Board approved Resolution No. 36 (2010-11) authorizing 2010-11 routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker

Noes: None

Absent: Trustee Villegas

Concur: Ms. Ridgell, Student Trustee

b. ADOPTION OF RESOLUTION NO. 37 (2010-11) PROVIDING FOR 2010-11 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Trustee Macker, seconded by Trustee Livingston, the Board approved Resolution No. 37 (2010-11) authorizing 2010-11 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Croninger, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker

Noes: None

Absent: Trustee Villegas

Concur: Ms. Ridgell, Student Trustee

7. INFORMATION TECHNOLOGY – NONE

8. CLOSED SESSION - NONE

9. ADJOURNMENT

Upon motion by Trustee Macker, seconded by Trustee Livingston, the Board approved adjourning this meeting at 6:11 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, May 26, 2011 at 4:00 p.m. in A211. A Study Session will be held on May 12, 2011 and May 16, 2011 at 4:00 pm in A218C.