MINUTES

SPECIAL MEETING AND STUDY SESSION OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Room A218C
Thursday, December 1, 2011
4:00pm

MacDougall Administration Center
SBCC East Campus
Santa Barbara City College
721 Cliff Drive

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ESTIMATED TIME AND DURATION ARE LISTED BELOW. THESE ARE ESTIMATED TIMES AND AN ITEM COULD BE TAKEN UP SOONER OR LATER DEPENDING ON DISCUSSION.

1. GENERAL FUNCTIONS AND ACTION ITEMS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Morris Jurkowitz
Lisa Macker
Luis Villegas, Vice President
Scott Ammon, Student Trustee
Members absent:
Joan Livingston

1.3 WELCOME (Item 1.1 to 1.3, 5 minutes)

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS (20 minutes)

Speakers at this meeting were:
Enoc Cortez
Cathie McCammon

1.5 MINUTES OF THE SPECIAL MEETING OF OCTOBER 13, 2011 (5 minutes)

The minutes of the special meeting of October 13, 2011 will be placed on the board agenda of December 15, 2011.

Trustee Macker noted that she had done some research on minute taking and had noted that common practice was that when board members arrive late or leave early, it’s noted in the minutes. Trustee Macker recommended that this protocol be followed at their meetings, so that everyone knows which Trustees is there at the meeting when items are being discussed. The Board concurred with this recommendation. Trustee Macker did agreed to have this protocol go into effect going forward and these minutes would not be changed to reflect this new protocol.

2. STUDY SESSION

THE FOLLOWING ITEMS ARE FOR DISCUSSION ONLY AND NO ACTION WILL BE TAKEN ON THEM AT THIS MEETING:

2.1 CONTINUING EDUCATION STUDENT GOVERNMENT TASK FORCE AND ACES MINORITY REPORT (Attachment 1) (15 minutes)

Acting Superintendent/President Friedlander reported that Sue Ehrlich, Vice President Human Resources and Legal Affairs and Dr. Ofelia Arellano, Vice President Continuing Education, provided the leadership for this task force. Vice President Ehrlich reported what was before the Board is the recommendations regarding the formation of the proposed Continuing Education Student Government Task Force. VP Ehrlich stated that the proposed approach for forming a CE student government committee is an appropriate model for students to participate in governance and it allows use of district resources to promote and encourage it. This model provides a level playing field among the distinct CE programs and is a very inclusive model. If the Board can support this model, it would provide a place to which the Board can direct questions and receive information back on items that pertain to Continuing Education students. This is a flexible and adaptable model and it was intentionally put together as something that might evolve as some areas become more sophisticated, as there is a change in numbers of participation in various areas, and possibly increased reduction of funds in certain areas. The Board was reminded that a reduction of programs is one of those areas about which Title 5 says that students have a right to participate.

The Trustee’s discussed the proposal, several raised concerns about the proposed structure, feedback and suggestions were made, to staff. No decision was made, nor consensus reached.
Acting Superintendent/President Friedlander noted that in listening to the comments today, fluidity is what is needed; however, we can’t have that unless we begin somewhere. There is a key item missing and that is one mentioned by Trustee Macker and that is that there should be consistency in the information that people are reacting to and everyone should be getting the same documents and the same information.

2.2 CONTINUING EDUCATION UPDATE: (15 minutes)
A. PROCESS OF CONVERTING 60 CONTINUING EDUCATION COURSES THIS SPRING QUARTER FROM STATE SUPPORTED TO FEE BASED. (Attachment 2)
B. DISCUSSIONS AT THE STATE LEVEL REGARDING CONTINUING FUNDING OF CERTAIN CATEGORIES OF NON CREDIT CLASSES.

In the attachment Dr. Ofelia Arellano provided a summary of the criteria that was established for the conversion. As part of the follow through on Scenario Five for budget reductions, their task was to convert 60 sections to fee based, initially 30 in winter and 30 in spring. In an effort to do more of the consultation process with the various groups at Continuing Education, they postponed the selection of the 60 sections until spring of 2012. A handout of the converted classes was provided and Ken Harris provided an update on the process. Dr. Arellano provided information on the fee-structure for courses in non-credit.

2.3 CONTINUED DISCUSSION OF OPTIONS FOR REDISTRICTING. (30 minutes)

Paul Mitchell joined this meeting by phone. Acting Superintendent/President Friedlander handed out two documents that Mr. Mitchell would be addressing. Mr. Mitchell reviewed the document on the proposed options for Board numbering with the Board. The numbering system would provide for anyone who was elected in 2008 to have their seat come up for election in 2012 and anyone who was elected in 2010 have their seat come up for election in 2014.

Acting Superintendent/President Friedlander noted that this item would be on the December 15 board agenda for approval. Trustee Macker asked that this information be posted on the website for the public to review. Dr. Friedlander will work with Joan Galvan to put together a media release to let the public know of the website location and asking for their input.

2.4 REVIEW OF BOARD POLICIES (minor modifications): (Attachment 3) (10 minutes)
BP 2210 OFFICERS
BP 2220 COMMITTEES OF THE BOARD
BP 2305 ANNUAL ORGANIZATIONAL MEETING

This item was put on the agenda for review by the Board. President Haslund had asked Vice President Ehrlich if there was a job description for each of the Committees of the Board and he had not yet received a response. Board Policy 2220 states that the Board President shall state the general function of each committee. Would like the Board to think about a Board decided job description or mission statement for each of the committees, and the suggestion was made that perhaps the committee members could draft the statement/mission and have them brought back to the Board for comment and review. Trustee Croninger noted that a number of board policies probably need to be updated and discussed. Acting Superintendent/President Friedlander reported what the current process is and how this is handled through the BPAP Committee. The suggestion made was that this item be placed on a future study session agenda, so that the Board can review and discuss how they would be able to provide input on board policies.

2.5 REVIEW OF DISTRICT'S AUDIT REPORT FOR 2010-11. (Attachment 4) (10 minutes)

Trustee Macker, Chair of the Fiscal Committee reported on the review of the district’s audit report. Al Eschenbach, a representative from the auditing firm, Joe Sullivan and Leslie Griffin reviewed the
audit with the committee. Trustee Macker provided highlights from the report and noted that the district was given a clean opinion. The Fiscal committee concurred that this item could go forward as a consent item for Board approval. Trustee Macker thanked Joe Sullivan, Leslie Griffin and all of the accounting staff for their work on this clean audit report.

2.6 STATUS UPDATE OF COLLEGE PLAN: 2012-14 (5 minutes)

Acting Superintendent/President Friedlander reported that the College Planning Council was going to take a final look at the goals and objectives in the college plan going forward for three years and then it was going to come to the Board. Feedback received from Educational Programs, Academic Senate and the Deans was that the plan had too many objectives, especially in the area of student success and most of those objectives corresponded to outcome measures in the institutional effectiveness report. They wanted time to go back and review the plan and reduce the number of objectives. The results will come back to the Board during the spring semester.

2.7 REVIEW OF CHANGES TO BP 6251 PRINCIPLES OF BUDGET DEVELOPMENT PROPOSED BY CPC. (Attachment 5) (45 minutes)

This item was removed from the agenda.

2.8 DISCUSSION OF PROPOSED ITEMS FOR FUTURE BOARD MEETING AGENDAS (REGULAR MEETINGS, SPECIAL/STUDY SESSION, OR COMMITTEE MEETINGS). THIS AGENDA ITEM IS FOR THE MEMBERS OF THE BOARD TO DISCUSS PROPOSED OR POTENTIAL ITEMS FOR FUTURE BOARD MEETINGS.

1. Chancellor’s Task Force on Student Success. Dr. Friedlander noted that this item would need to be on the January study session, because by that time the report would have been submitted to the Board of Governors. The Board would have to submit the responses directly to the Board of Governors.
2. President Haslund provided a handout of the 2011-12 Presidential Search Timeline that was discussed at the November 28 study session.
3. Board Policy 2716 – Political Activity would like to review this before next year’s elections.
4. Update on the DSA approval on the bridge.
5. Process for policy revisions.
6. Update on the CE Task Force, progression, the process and participation.
7. Out of District classes for CE (Ventura jail).
8. Inmate education in general.
9. How are we doing with our enhanced funding programs in general?

3. ADJOURNMENT

Upon motion by Trustee Blum, seconded by Trustee Macker, the Board approved adjourning this meeting. The next Regular Meeting of the Board of Trustees will be held on Thursday, December 15, 2011 at 4:00 p.m. in Room A211.

APPROVED BY THE BOARD OF TRUSTEES ON February 9, 2012

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board