MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 10, 2011
Room A211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 pm of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; or assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/board of trustees/.

1. GENERAL FUNCTIONS

1.1 ROLL CALL

Board members present:
Marty Blum
Marsha Croninger
Peter Haslund, President
Joan Livingston
Morris Jurkowitz
Lisa Macker
Luis Villegas, Vice President
Scott Ammon, Student Trustee

Management present:
Dr. Jack Friedlander, Acting Superintendent/President and Secretary of the Board of Trustees
Ms. Marilyn Spaventa, Acting Executive Vice President
Dr. Ofelia Arellano, Vice President Continuing Education
Dr. Paul Bishop, Vice President Information Technology
Ms. Sue Ehrlich, Vice President Human Resources and Legal Affairs
Mr. Joe Sullivan, Vice President Business Services

1.2 WELCOME

President Haslund extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

The speakers at this meeting were:
Cathie McCammon
Marianne Kugler
Eleanor Larson
Dr. Cornelia Alsheimer
Linda Nelson
Sally Saenger
Yolanda Medina-Garcia
Carlos Martinez
Poornima Wagh

1.5 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

1. REPORT BY ACADEMIC SENATE - Dr. Dean Nevins

Dr. Dean Nevins reported on the following: Continuing Education (CE) faculty will be appointed to the CE Task Force at the November 23, 2011 Academic Senate meeting. Thanked Dr. Ofelia Arellano for her assistance in getting the message out to faculty. Provided an update on the TLU reallocations, thanked Marilynn Spaventa, Acting Executive Vice President, for her assistance. Packets are being prepared to go out to the chairs and the deadline is the end of instruction. The last item is a sad item; yesterday the Academic Senate met and ranked requests for replacement of faculty positions. The Academic Senate did not fill six faculty positions and that is damage to the college. This is the first real strong manifestation of the budget issues the college will face from now on, and this is an easy year. The budget situation for next year will be much worse.

2. REPORT BY ASSOCIATED STUDENTS - Scott Ammon

Student Trustee Ammon reported on the following: Noted that he had acted upon the skateboarding issue that was brought to his attention during the last board meeting. He placed it on the next Student Senate agenda for discussion. Last weekend, all 16 members of the Student Senate attended the General Assembly hosted by the Student Senate for California Community Colleges (SSCCC) in San Jose. They attended workshops on various topics. In addition, student senators from SBCC drafted a statewide resolution with the hopes that it would be put into effect on campuses throughout California and especially at their own institutions. Thanked the Student Senators that participated on the ad-hoc committee that developed this resolution. The resolution was entitled, "Effective Use of Technology in Teaching and Learning", and was drafted with the intent to increase student success by insuring effective utilization of technology by faculty. Student Senate President Englert will be providing the Board with a copy of this resolution. The resolution passed and was supported by the Student Senate for California Community Colleges, which represents 2.6 million students across the state. They hope to see all the colleges within SSCCC implement these steps and improvements that the resolution clearly outlines and for SBCC to embrace this resolution as well. Reported on the survey that was launched regarding the students' preference on how time should be distributed between intercession and spring break. Although only 175 students responded, the Student Senate felt that this topic should be researched further. Thanked the Board for its support and said that the Student Senate looks forward to working with the college to overcome these difficult financial times.
3. **REPORT ON CLASSIFIED EMPLOYEES**
   - Liz Auchincloss

Ms. Auchincloss reported on the following: Their consultation group did not meet due to a conflict with the scheduled general meeting of the accreditation team. Thanked the accreditation team for having the general meeting that anyone could attend. The college is in for some hard times and hopes that all the issues on the table can be resolved. Reducing $4 million dollars from operations is going to be very damaging to the college. It’s damaging to the college having to reduce instructors. Taking $4 million out of operations when we’re mostly people is going to change the scope of the college. CSEA’s proposal for negotiations is on the agenda for public hearing. Hopes they can use the interest-based negotiations method that has been used in the past since a lot of these issues may come to the table and we have to work together in order to solve them.

4. **REPORT FROM SUPERINTENDENT/PRESIDENT**
   - Dr. Jack Friedlander
     Acting Superintendent/President

Acting Superintendent/President Friedlander reported on the following:

1. Received an email from the Chancellor’s Office just before the start of today’s board meeting informing us that the revenue at the state level is coming in far less than was projected. This morning the State Controller’s office reported that for the month of October alone the cash receipts were $810 million dollars below expectations, bringing the cumulative cash deficit to $1.5 billion dollars for the first four months of the year. Next week the Office of the Legislative Analyst will release its state budget forecast and the Legislature either has to act on that forecast or on the one presented in December for projected revenues and expenses for the year. In December they will need to decide whether or not to pull trigger for the budget reductions called for in Trigger One or in Trigger Two. In our budget planning process, we’ve based everything on the worst case scenario and unfortunately it looks like that was a smart thing to do given the state’s revenue situation.

2. Attended a Foundation reception for the donors who supported the Adopt-a-Student program. Dr. Friedlander noted that the donors were all there for one common good to invest in the future of this country by investing in future generations. It was a great event, got to meet the students, and learn about the achievements they are able to accomplish with the support received through this program.

3. Dr. Friedlander will be proposing to the College Planning Council that given the magnitude of budget cuts that need to be made, it create an ad hoc budget planning work group. This ad hoc work group would discuss strategies that could be presented to CPC on different areas that could be cut to reach that $4 million cut in operations.

4. On November 16, 2011, there will be a press conference held in the Luria Conference and Press Center to announce a new guaranteed articulation agreement with Antioch University. The program will be called Bridge Plus which is designed to enable students to complete three years of Antioch University at SBCC and complete their baccalaureate degree requirements in one year at Antioch University. This transfer guarantee articulation agreement is one of many that will be announced this year. We’re working on providing our students with more transfer options than in past years. This is because UC’s and CSU’s are either reducing or keeping constant the number of transfer students they are admitting at a time when the number of qualified applicants applying to attend these institutions is increasing. Thanked Dean Keith McLellan, Laura Castro, and members of the Transfer Center staff for providing leadership in developing these transfer guarantee agreements.

5. Our Transfer Academy has been nominated for the statewide exemplary programs of the
year award. Will put this on a future Board agenda for an update on the great work taking place in this program.

6. Thanked Ben Partee and Cindy Salazar for their work in organizing the Dorantes Lecture and thanked Trustee Villegas for his introductory remarks. This was the 21st Dorantes Lecture; the speaker was Paul Saltzman.

7. On November 4, 2011 the college held its Day of the Dead event. Thanked Sonia Zuniga-Lomeli, Dina Castillo and others for organizing this successful event that was attended by about 300 people.

8. Magdalena Torres organized the 3rd Annual Veteran’s Recognition Awareness Day. There were 21 community-based organizations and 16 college programs that participated. Thanked Ms. Torres for all of her hard work in putting this together.

9. Received correspondence from Constance Carroll, the Chancellor for the San Diego Community College District, who is a member of the state-wide Student Success Task Force. A request was made to the Task Force to remove the recommendation that states, “to amend the statute to limit the scope of allowable non-credit classes to only those identified as career development or college preparation”. The Task Force agreed to remove the recommendation but asked Ms. Carroll to take the lead in developing a recommendation to replace it. Ms. Carroll has requested input to help write a substitute recommendation that would preserving the range of authorized non-credit courses and programs but does so in a way that incorporates assessing student learning, course and program completion across the range of non-credit programs. Will follow this to see what recommendation is developed.

5. REPORT FROM BOARD OF TRUSTEES

Trustee Macker reported that she was able to attend three different city college events. One was the Atkinson Gallery exhibition, El Dia de los Muertos, which was a very moving event, and a Foundations lunch event. Vanessa Patterson brings together members of the community and has a guest faculty member make a presentation. The group gets to talk and brainstorm and it’s amazing what can come out of these small lunches.

Trustee Macker noted that she wanted to reassure the members of the public who brought their concerns to the Board that she has a lot of faith that they are addressing these issues and that we’re going to be able to get through them. The fact that people can share their ideas about Continuing Education is a good thing and that there needs to be a task force assembled to plan for the bigger future. Trustee Macker’s son attends City College and so she knows first-hand what it’s like and is bringing empathy into her role as a trustee. Wanted the general members of the community to know that the Board gets it, they understand the seriousness of what is going on, and the cuts that need to be dealt with within the college.

Trustee Marty Blum reported from the Facilities Committee meeting. Thanked the people who arranged the tour of the Drama/Music building. Was impressed with how quickly it’s now coming together, it’s going to be an amazing building and looks forward to the opening. Also reported that at the Facilities Committee meeting Joe Sullivan stated that he’s working on the skateboarding issue. He heard today that the Student Senate is working on this issue as well, so there should be a policy in place soon.

Trustee Blum also noted that there are town houses being built behind Shiftco and it was noted that City College had an agreement with the developer a few years back and the agreement went by the wayside because that developer went bankrupt. The townhouses are now being built and if you go over there you’ll see they’re coming along very well. They still have the
income covenants on them. Someone from the college could go over and look at the units. While we no longer have an agreement with the developer, anyone can go over and look at them and see if they can afford them. The seven units are supposed to be for those with medium to low incomes.

2. GOVERNING BOARD

2.1 ADOPTION OF RESOLUTION NO 21 (2011-12) THE BOARD OF TRUSTEES OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT ESTABLISHING TRUSTEE AREAS FROM WHICH DISTRICT GOVERNING BOARD MEMBERS WILL BE ELECTED AND APPROVING THE ELECTION OF SUCH BOARD MEMBERS IN A BY-TRUSTEE AREA ELECTION PROCESS.

After discussion by the Board this item was pulled and will be placed on the December 15, 2011 agenda.

2.2 PRESENTATION OF DISTRICT'S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 186

Upon motion by Trustee Livingston, seconded by Trustee Croninger, the Board approved the following:

1. Made the proposal a matter for public record for public pickup in the Superintendent-President's Office and the Human Resources & Legal Affairs Office, and

2. Gave notice to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself-regarding the District's initial proposal.

2.3 PUBLIC HEARING ON CSEA AND ITS CHAPTER 289 INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL TO THE DISTRICT

Upon motion by Trustee Livingston, seconded by Trustee Macker the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Trustee Livingston, seconded by Trustee Macker the Board approved closing the public hearing.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich, Vice President Human Resources & Legal Affairs

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Trustee Macker, seconded by Trustee Croninger, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

NOTIFICATION OF CERTIFICATED FACULTY APPOINTMENTS BY ACTING SUPERINTENDENT/PRESIDENT

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3.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF RECLASSIFICATION AND DESTRUCTION OF CLASS 1 PERMANENT RECORDS, PURSUANT TO BP 3310 AND AP 3310

Upon motion by Trustee Livingston, seconded by Trustee Blum, the Board approved reclassification and destruction of Class 1 permanent records, as contained in the agenda.

4. EDUCATIONAL PROGRAMS – Ms. Marilynn Spaventa, Acting Executive Vice President

4.1 RECOMMEND APPROVAL OF THE SANTA BARARA CITY COLLEGE CO-CURRICULAR BUDGET FOR 2011-2012.

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the co-curricular budget for 2011-2012, as contained in the agenda and attachment.

4.2 RECOMMEND APPROVAL OF THE ACADEMIC CALENDAR FOR 2012-2013

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved the calendar for the 2012-2013 academic year, as contained in the agenda and attachment.

4.3 PRESENTATION BY STUDENTS AND FACULTY ON THE ACTIVITIES OF SEVERAL OF THE CO-CURRICULAR SCIENCE CLUBS

Marilynn Spaventa introduced the clubs that would be speaking at this meeting. It was noted that there are over 60 student clubs and thanked Dr. Ben Partee and Amy Collins for their work with the clubs. Out of the 60 clubs, 11 of them focus on the sciences and today’s presentation will be given by three clubs who will provide information on the types of activities they’re undertaking. The first club was the SHPE, the Society of Hispanic Engineering Professionals, Adrian Diestado, Michael Gonzales and Isidro Cauldron. The second group was W.I.S.E., the Women in Science and Engineering, Joy (Lané or Elaine) and the third group was the Biology Club with a presentation by Theresa Payne.

5. CONTINUING EDUCATION – NONE

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Upon motion by Trustee Blum, seconded by Trustee Croninger, the Board approved the Business consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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* This includes the ACH payments (including direct deposit payments)

c. APPROVAL OF AGREEMENT WITH ACCENT INTERNATIONAL FOR FOREIGN STUDY: ROME, ITALY, SPRING SEMESTER 2012, 1/30/12-5/1/12, attachment 6.1-c
d. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: KNITTING CLASS: VETERANS' MEMORIAL BUILDING, CITY OF CARPINTERIA, attachment 6.1-d

e. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: ORCHESTRA CLASS: GOLETA VALLEY JUNIOR HIGH SCHOOL, SB UNIFIED SCHOOL DISTRICT, attachment 6.1-e

f. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: ESL: EL CAMINO, GOLETA UNION SCHOOL DISTRICT, attachment 6.1-f

g. AUTHORIZATION TO ESTABLISH NEW CLUB ACCOUNT FUND 79: #799008, #799009, AND NEW CONTINUING EDUCATION TRUST ACCOUNT FUND 77: #770309, attachment 6.1-g

h. AUTHORIZATION TO "PIGGYBACK" ON U.S. COMMUNITIES PURCHASING AND FINANCE AGENCY CONTRACT NO. # RQ07-878957-20A TO PURCHASE VARIOUS FURNITURE, SEATING AND FILING SYSTEMS FROM HERMAN MILLER INC (AND AUTHORIZED DISTRIBUTORS) UNDER THE PROVISIONS OF CALIFORNIA PUBLIC CONTRACT CODE 20652 (COMMUNITY COLLEGE DISTRICTS) ALLOWING SCHOOL DISTRICTS, COMMUNITY COLLEGE DISTRICTS, COLLEGE AND UNIVERSITIES, AND COUNTY OFFICES OF EDUCATION TO PROCE RE ITEMS PER THE PCC CODE REFERENCED ABOVE. THE CONTRACT TERM IS 12/31/2008-12/31/2012.

i. AUTHORIZATION TO "PIGGYBACK" ON KINGS CANYON UNIFIED SCHOOL DISTRICT CONTRACT NO. CML-6423(004) DIESEL HYBRID ELECTRIC SCHOOL BUSES UNDER THE PROVISIONS OF CALIFORNIA PUBLIC CONTRACT CODE 20652 (COMMUNITY COLLEGE DISTRICTS) ALLOWING SCHOOL DISTRICTS, COMMUNITY COLLEGE DISTRICTS, COLLEGE AND UNIVERSITIES, AND COUNTY OFFICES OF EDUCATION TO PROCURE ITEMS PER THE PCC CODE REFERENCED ABOVE.

j. APPROVAL OF AMENDMENT TO DESIGN SERVICES AGREEMENT, INTERIOR UPGRADE OF THE LEARNING RESOURCE CENTER, KBZ ARCHITECTS, $11,225.00, (discussed at 11/7/11 Facilities Committee meeting), attachment 6.1-j

k. APPROVAL OF CHANGE ORDER NO. 21, DRAMA/MUSIC MODERNIZATION – BID PACKAGE 1 (CORE AND SHELL), DIANI BUILDING CORP., $32,946.00, (discussed at 11/7/11 Facilities Committee meeting), attachment 6.1-k

6.2 BUSINESS ACTION ITEMS - NONE

7. INFORMATION TECHNOLOGY - NONE

8. CLOSED SESSION - NONE

9. ADJOURNMENT

Upon motion by Trustee Livingston, seconded by Trustee Blum, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, December 15, 2011 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON January 26, 2012

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board