MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 22, 2011
Room A211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 pm of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; or assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/board-of-trustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Haslund called the meeting to order.

1.2 ROLL CALL

Board members present:
Marty Blum
Peter Haslund, President
Joan Livingston
Morris Jurkowitz
Lisa Macker
Luis Villegas, Vice President
Scott Ammon, Student Trustee

Board members absent:
Marsha Croninger

Management present:
Dr. Jack Friedlander, Acting Superintendent/President and Secretary of the Board of Trustees
Dr. Alice Scharper, Dean Educational Programs (Acting Executive Vice President Educational Prgms)
Dr. Ofelia Arellano, Vice President Continuing Education  
Dr. Paul Bishop, Vice President Information Technology  
Ms. Sue Ehrlich, Vice President Human Resources and Legal Affairs  
Mr. Joe Sullivan, Vice President Business Services

1.3 WELCOME

President Haslund extended a cordial welcome to all.

AGENDA ITEMS TAKEN OUT OF ORDER

2.1 PRESENTATION BY COMMUNITY COLLEGE LEAGUE AND REDISTRICTING PARTNERS  
3.1 HUMAN RESOURCES AND LEGAL AFFAIRS CONSENT ITEMS;  
   • CERTIFICATED ADMINISTRATOR RECOGNITION OF CAREER LONGEVITY  
   • CLASSIFIED LONGEVITY CAREER RECOGNITION

1.4 HEARING OF CITIZENS

Speakers at this meeting were:  
Anne Sprecher and Cathie McCammon

1.5 MINUTES OF THE REGULAR MEETING OF AUGUST 1, 2011 AND AUGUST 25, 2011 AND  
THE SPECIAL MEETING OF AUGUST 25, 2011.

Upon motion by Trustee Villegas, seconded by Trustee Livingston, the Board approved the minutes of the regular meeting of August 1, 2011. Trustee Macker, Trustee Jurkowitz and Student Trustee Ammon abstained.

Upon motion by Trustee Macker, seconded by Trustee Villegas the Board approved the minutes of the Regular Meeting of August 25, 2011 with correction. Trustee Blum abstained.

Upon motion by Trustee Livingston, seconded by Trustee Jurkowitz, the Board approved the minutes of the Special Meeting of August 25, 2011.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE  
   - Dr. Dean Nevins

Dr. Nevins provided highlights from the year end Academic Senate report. The Academic Senate and the ad hoc committees have done great work and will continue to do great work. Dr. Nevins always looks forward to sharing information on the Academic Senate with Board.

b. REPORT BY ASSOCIATED STUDENTS  
   - JJ Englert

ASB President Englert reported on the following: The Student Senate took on numerous projects this semester, and he presented their successes to date. Participated in the following: Day of Remembrance for the 10th Anniversary of 9/11 at the Santa Barbara Sunken Garden; The United Way National Day of Caring and was thrilled that so many others joined the Student Senate that day, SBCC teachers, administrators, staff and students; and a well-a-bration fundraiser for a village in Kenya. Senator Sonya Soltani has been actively participating within their region’s student governance that is also known as Region VI. Senator Smith serves as Treasurer and Senator Soltani serves as Secretary. Region VI and the Student Senate for California Community Colleges (SSCCC) are
endorsing Rescue Education California, also known as Prop 1481. Prop 1481 advocates for a California crude oil extraction tax and revenues received will be directed towards higher education. The Student Senate is working on hosting a debate on campus, where, Peter Matthews, the lead proponent and author of proposition will debate the merits of Prop 1481 with oil company representatives. The Student Senate this year is stronger than ever. Currently there are 16 senators with two senate positions vacant. The Student Senate acknowledged Acting Superintendent President Jack Friedlander, Acting Executive Vice President Marilyn Spaventa, the Science, Technology, Engineering, and Math faculty, academic counselors and everyone else who worked on the grants that were recently awarded to SBCC. This was wonderful news and our students are proud that administrative faculty and staff are working diligently on grants of this nature that provide additional educational opportunities during these times of fiscal uncertainty.

c. REPORT ON CLASSIFIED EMPLOYEES - Liz Auchincloss

Ms. Auchincloss reported on the following: The Classified Consultation Group met and talked about the budget. The spreadsheets being provided are very complicated for some people and they look forward to the budget forum where they’ve been told that the presentation would be simplified. Acting Superintendent/President Friedlander is going to attend their next meeting and they will be discussing their ongoing role with him. Reported that with the cooperation between the District and CSEA and one of the unit managers a proposal that was presented would be implemented until the end of the school year. The proposal was to merge two positions into one, the CARE position and the CalWORKS position. The employee is willing to try it and a report will be given to the Board at the end of the school semester of the outcome. Acknowledged the support of Marsha Wright who is the supervisor and Dr. Ben Partee who is the Dean

d. REPORT FROM SUPERINTENDENT/PRESIDENT - Dr. Jack Friedlander

Acting Superintendent/President

Dr. Friedlander reported on the following:

1. SBCC was named as one of the 10 Community College Finalist Nationwide by Aspen and on September 13, 2011 we celebrated with a reception on the West Campus in front of the Luria Library. It was extremely well organized and he thanked Joan Galvan and Karen Sophiea who helped plan this event. It was a wonderful celebration and it was covered very well in the media.

2. Dr. Friedlander was invited to participate in a White House sponsored event called Champions of Change. The event took place in Washington, D.C. on September 21, 2011 and Dr. Friedlander provided information on what took place at the event and how the data was gathered and used for this competition.

3. Announced the great news received from Congresswoman Capp’s office regarding the award of a grant totaling over four million dollars to increase the number of students in general, but Hispanic low income students in particular, who enter and complete majors in Science, Engineering, Mathematics, and Technology, continue to a four year institution, and successfully complete a bachelor’s degree or higher in one of these majors. Also noted that SBCC partnered with CSU Channel Islands on a separate grant that they wrote for the same funding source, and we were advised that they were funded, so we would be receiving some additional funds and extra support from CSU Channel Islands for the work on this grant.

4. The Instructor’s Association, voted to ratify their contract with the District and it will be placed on the October agenda for formal Board approval.

5. A proposal was submitted from the Foundation requesting they be allowed to move forward on naming opportunities for the new Garvin Theater. They want to launch a fundraising drive that would include sponsorships for different areas of the Garvin. There is a Board policy in place that needs to be adhered to that calls for the Superintendent/President to convene an ad hoc committee to review the proposal before submission to the Board. The Committee would have to make a decision as to whether it is comfortable with what is being proposed. The policy calls for one or two Board
members to be appointed to be part of this committee. Trustee Peter Haslund and Trustee Morris Jurkowitz volunteered to be on this committee.

e. REPORT FROM BOARD OF TRUSTEES

Trustee Livingston asked for some clarification on the accreditation response. She was not clear on what's confidential and what's not. Acting Superintendent/President Friedlander explained the process he used and noted that he would be contacting Dr. Beno to clarify some questions he had and would get back to the Board on her response. Trustee Livingston noted that she considered her letter to be public for anyone; she had no intention of it being included as a confidential document.

Trustee Villegas was glad that Dr. Friedlander spoke about the Foundation, because they are doing some good things, such as trying to raise additional funds with the naming opportunity and they just also had a successful fundraising campaign. However, there is some concern in reference to the Foundation and because of some of the negative impact and or repercussions that are being felt by the Foundation due to some of the actions of this Board, he felt that they need to discuss the Foundation at a future meeting. Would like to get an update about the Foundation, what they're doing, and how they're being impacted. Dr. Friedlander explained that Vanessa Patterson, Executive Director of the Foundation will give a report at the October board meeting to bring the Board up to date on the Foundation's accomplishments and priorities. President Haslund noted that he will speak to Ms. Patterson regarding having someone from the Foundation attend our board meetings on a regular basis because there needs to be closer networking with the Foundation

2. GOVERNING BOARD

2.1 PRESENTATION BY COMMUNITY COLLEGE LEAGUE AND REDISTRICTING PARTNERS

Paul Mitchell from the Redistricting Partners provided the Board with three maps for their consideration on the redistricting options.

2.2 PUBLIC HEARING ON INITIAL BARGAINING CONTRACT PROPOSAL OF TEAMSTERS LOCAL UNION NO. 186-SUPERVISOR'S BARGAINING UNIT

Upon motion by Trustee Villegas, seconded by Trustee Livingston, the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the proposal.

No one expressed the wish to address this item.

Upon motion by Trustee Livingston, seconded by Trustee Villegas the Board approved closing the public hearing.

2.3 APPROVAL FOR LUIS VILLEGAS TO BE THE VOTING DELEGATE FOR THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES AT THE ACCT ANNUAL COMMUNITY COLLEGE LEADERSHIP CONGRESS, OCTOBER 12-15, 2011.

Upon motion by Trustee Macker, seconded by Trustee Blum the Board approved Luis Villegas to be the voting delegate for the Santa Barbara Community College District Board of Trustees at the ACCT Annual Community College Leadership Congress.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich, Vice President Human Resources & Legal Affairs

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS
Upon motion by Trustee Jurkowitz, seconded by Trustee Livingston, the Board approved the Human Resources and Legal Affairs consent items as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER RECOGNITION

Jim Clark, Director of IT Users Support Services spoke on the 25 years of service of Tom Zeiher, Tech Services Specialist I. Mr. Zeiher was presented with a plaque and a gift certificate on behalf of the Board and the college community.

4. EDUCATIONAL PROGRAMS – Dr. Alice Scharper, Dean Educational Programs

4.1 RECOMMEND APPROVAL OF COURSE AND PROGRAM MODIFICATIONS

Upon motion by Trustee Jurkowitz, seconded by Trustee Blum, the Board approved the Curriculum Advisory Committee recommendations of course and program modifications, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – Dr. Ofelia Arellano, Vice President Continuing Education

5.1 RECOMMEND APPROVAL OF NEW COURSES AND/OR COURSE MODIFICATIONS TO BE SUBMITTED FOR STATE APPROVAL, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Macker, seconded by Trustee Livingston, the Board approved the new courses and/or course modifications to be submitted for state approval as contained in the agenda and attachment.

5.2 RECOMMEND APPROVAL OF NEW OR MODIFIED COMMUNITY SERVICE COURSES, CONTINUING EDUCATION DIVISION

Upon motion by Trustee Villegas, seconded by Trustee Jurkowitz, the Board approved the new or modified community service courses, as contained in the agenda and attachment.

INFORMATIONAL ITEMS ONLY:

5.3 FEE STRUCTURE FOR COMMUNITY SERVICE COURSES

Vice President Arellano reported that this was a summary of the fee structure in terms of how fees, are being calculated. It was agreed that they would look at an average pay rate in calculating the fee which is not the same as the pay rate for the faculty and teaching the courses. The calculation provided by fiscal services in terms of the average hourly rate is $57.78 and this is what they will use in calculating all the fees related to the instructional salaries. They will also be including the direct cost and the indirect cost using the 14% (that was agreed to by the Board) in terms of calculating the operational cost. So the three items noted above will be used in calculating all of the fees.

5.4 FEES FOR COMMUNITY SERVICE COURSES APPROVED BY BOARD OF TRUSTEES ON AUGUST 25, 2011

Dr. Arellano noted that this was just an informational item the board requested. The attachment lists the courses and the type of fees to be charged. No action was necessary.

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS
Upon motion by Trustee Blum, seconded by Trustee Macker, the Board approved the Business consent items as contained in the agenda and attachment.

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
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<td>Food Service 329264-9283</td>
<td>$134,972.10</td>
</tr>
<tr>
<td>1133376-4983, 1192104-2604, 3537-5558</td>
<td>$7,454,014.05 $7,588,986.15</td>
</tr>
</tbody>
</table>

* This includes the ACH payments (including direct deposit payments)

c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 06/30/11, attachment 6.1-c

d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS ITEMS:

**Continuing Education:**
1 ea Pacifica wheel, glide torc, 1/3 h.p (marked with a bar code number 007267)
1 ea Pacifica wheel, glide torc, 1/3 h.p. (no motor) continuing education tag 6028
1 ea Pacifica wheel, glide torc, 11/3 h.p. no markings
1 ea Brent wheel, model C, 1/3 h.p. SBCC tag 1381
1 ea Brent wheel, model C 1/3 h.p. SBCC tag 1392 (? tag is almost illegible
1 ea Brent wheel, model C 1/3 h.p. SBCC tag illegible, no foot pedal
1 ea Brent wheel, model C 1/3 h.p. SBCC tag illegible
1 ea Pacifica wheel, model GT 400, no markings
1 ea Brent wheel, model C, 1/3 h.p. illegible markings
1 ea Brent wheel, model C 1/3 h.p. SBCC tag 1387
1 ea Brent wheel, model C 1/3 h.p. SBCC tag 1383 (no motor)
1 ea Skutt automatic kiln, model KM-1231PK, serial number 004642

**Biology:**
47 ea Olympus CH microscopes

**Geology:**
11 ea Baush & Lomb compound microscopes, serial numbers 007168, 007164, 001761, 007162, 007169, 007165, 007160, 007172, 007171, 007199, 007173
1 ea Kyowa compound microscope, s/n 700733
3 ea AO microscopes

**Earth Science:**
2 each - Cave- Astrola (Cave Optical Co. 8" telescopes - s/n 0546 & 0547, Cave s/n 212933 & 212903
2 each - Celestron tripods used for the above telescope - SBCC s/n 013160 & 013161
1 each - Cave-Astrola telescope tripod with motor drive mount - SBCC s/n 008709

e. ACKNOWLEDGMENT OF 2008-2010 TOTAL CRIME STATISTICS REPORT, SBCC/CONTINUING EDUCATION CAMPUS AND ADJACENT TO THE CAMPUS, attachment 6.1-e

f. RETROACTIVE APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION:
FOREIGN LANGUAGES, BRAILLE INSTITUTE OF AMERICA (BIA), BSI FALL PERMIT 2011, attachment 6.1-f

g. APPROVAL OF AGREEMENT, ST. VINCENT'S VERLE POZZO AQUATIC CENTER, CONTINUING EDUCATION SWIM CLASSES, 9/1/11-8/31/12, attachment 6.1-g
h. APPROVAL OF INSTITUTIONAL MEMBERSHIP: CALIFORNIA ASSOCIATION OF MARRIAGE AND FAMILY THERAPISTS (CAMFT), EDUCATIONAL PROGRAMS, $150.00

i. APPROVAL OF CHANGE ORDER NO. 19, DRAMA/MUSIC MODERNIZATION – BID PACKAGE 1 (CORE AND SHELL), DIANI BUILDING CORP., $134,368.00, (discussed at 9/19/11 Facilities Committee meeting), attachment 6.1-i

j. APPROVAL OF CHANGE ORDER NO. 1, CAMPUS-WIDE TOILET REPLACEMENT, SANTA BARBARA PLUMBING, $10,900.14 (discussed at 9/19/11 Facilities Committee meeting), attachment 6.1-j

k. APPROVAL OF CHANGE ORDER NO. 2, GOURMET DINING ROOM INTERIOR UPGRADES, SBS CORPORATION, $1577.05, (discussed at 9/19/11 Facilities Committee meeting), attachment 6.1-k

l. APPROVAL OF DESIGN SERVICES AGREEMENT, COSMETOLOGY RELOCATION PROJECT, KRUGER BENSEN ZEIMER (KBZ) ARCHITECTS, INC., $59,650.00, (discussed at 9/19/11 Facilities Committee meeting) attachment 6.1-l

m. APPROVAL OF JOINT USE OF VEHICLES AGREEMENT NO. 21,419, SUPPLEMENT TO JOINT USE AGREEMENT NO. 12,427, CITY OF SANTA BARBARA, attachment 6.1-m

n. APPROVAL OF AGREEMENT, CHILD DEVELOPMENT TRAINING CONSORTIUM, 2011-12 INSTRUCTIONAL AGREEMENT # 11-12-4893, attachment 6.1-n

o. APPROVAL OF AGREEMENT FOR USE OF CLINICAL FACILITIES, SBCC HEALTH TECHNOLOGIES PROGRAM, THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, 7/1/10-7/31/15, attachment 6.1-o

6.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF THE 2011-12 BUDGET

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved to convene as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 2011-12 Budget.

Upon motion by Trustee Livingston, seconded by Trustee Blum, the Board approved to reconvene to regular session.

Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board approved the adoption of the 2011-12 Budget and authorized its transmittal to the Santa Barbara County Education Office, as contained in the agenda and attachment.

b. ADOPTION OF RESOLUTION NO. 9 (2011-12) ESTABLISHING THE APPROPRIATION (GANN) LIMIT

Upon motion by Trustee Macker, seconded by Trustee Blum, the Board approved Resolution No. 9 (2011-12) establishing the appropriation limit for the 2011-12 fiscal year, as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None
c. ADOPTION OF RESOLUTION NO. 10 (2011-12) AUTHORIZING 2011-12 ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved Resolution No. 10 (2011-12) authorizing 2011-12 routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None

Absent: Trustee Croninger

Concern: Student Trustee Ammon

d. ADOPTION OF RESOLUTION NO. 11 (2011-12) PROVIDING FOR 2011-12 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved Resolution No. 11 (2011-12) authorizing 2011-12 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None

Absent: Trustee Croninger

Concern: Student Trustee Ammon

e. ADOPTION OF RESOLUTION NO. 12 (2011-12) AUTHORIZING 2010-11 ROUTINE INTERNAL BUDGET TRANSFER ADJUSTMENTS

Upon motion by Trustee Jurkowitz, seconded by Trustee Macker, the Board approved Resolution No. 12 (2011-12) authorizing 2010-11 routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None

Absent: Trustee Croninger

Concern: Student Trustee Ammon

f. ADOPTION OF RESOLUTION NO. 13 (2011-12) PROVIDING FOR 2010-11 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE ADJUSTMENTS
Upon motion by Trustee Jurkowitz, seconded by Trustee Macker, the Board approved Resolution No. 13 (2011-12) authorizing 2010-11 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None

Absent: Trustee Croninger

Concern: Student Trustee Ammon

g. ADOPTION OF RESOLUTION NO. 14 (2011-12) FOR AMENDMENT 01 TO AGREEMENT CSPP-1557, AUTHORIZED SIGNATURE

Upon motion by Trustee Livingston, seconded by Trustee Macker, the Board approved Resolution No. 14 (2011-12) authorizing the Vice President, Business Services to sign Amendment 01 for Agreement CSPP-1557 on behalf of the District. CSPP-1557 Contract, as contained in the agenda and attachment. The vote follows:

Ayes: Trustee Blum, Trustee Haslund, Trustee Jurkowitz, Trustee Livingston, Trustee Macker, Trustee Villegas.

Noes: None

Absent: Trustee Croninger

Concern: Student Trustee Ammon

h. MILEAGE ALLOWANCE AND CELL PHONE FOR ACTING SUPERINTENDENT/PRESIDENT

Upon motion by Trustee Blum, seconded by Trustee Jurkowitz, the Board approved the mileage allowance and cell phone for Dr. Jack Friedlander for the duration of his service as Acting Superintendent/President.

7. INFORMATION TECHNOLOGY – NONE

8. CLOSED SESSION

a. ADJOURN TO CLOSED SESSION – THIS ITEM WAS POSTPONED

1.a Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (one case).

b. RECONVENE TO OPEN SESSION

9. ADJOURNMENT

Upon motion by Trustee Macker, seconded by Trustee Jurkowitz, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, October 27, 2011 at 4:00 p.m. in A211.
APPROVED BY THE BOARD OF TRUSTEES ON OCTOBER 27, 2011

[Signatures]

President, Board of Trustees

[Signatures]

Acting Superintendent/President
Secretary/Clerk of the Board