SUBMITTED BY Joan Livingston, Member SBCC Board of Trustees

REQUEST FOR AGENDA ITEM PLACEMENT FOR BOARD DISCUSSION
(SBCC AP 2342-2 a.) RE: AMENDMENT TO BOARD POLICY AND ADMINISTRATIVE
PROCEDURE (SBCC BP 2410)

AGENDA ITEM: SBCC Study Session Agenda for discussion of proposed board policy language
change intended to clarify existing SBCC board policy and a found in SBCC BP 2715:

PROPOSED SBCC Board Policy # CEO Relationship with the Board

The CEO shall take direction from the Trustees only when sitting in a duly held meeting of
the Board. No individual Trustee shall give any directions to the CEO. However, the provisions of
this policy shall not be construed to prevent any Trustee from discussing matters of the District
with the CEO.

Neither the Board or its Trustees shall give direction or instructions to any subordinate of the
District CEO.

(Model language from VENTURA COMMUNITY COLLEGE DISTRICT BP 2424)

SANTA BARBARA COMMUNITY COLLEGE DISTRICT POLICY NO. 2715 GOVERNING
BOARD (ABBREVIATED)

BP 2715 CODE OF ETHICS/STANDARDS OF PRACTICE

2. Standards of Conduct

Each member of the Board of Trustees will:

• Uphold, implement, and enforce all laws and codes applying to the District.

• Act as an instigator and promoter of change through legal and ethical procedures.

• Recognize and actively communicate that authority rests with the Board in its legally
constituted meetings and not with individual members or committees.

• Conduct all business of the Board in open public meetings, unless, in the
judgment of the Board and for purposes permitted by law, it is more
appropriate to hold a closed session.

• Use appropriate channels of communication.

♦ Supporting District personnel in the appropriate performance of their duties and assuring that
they have the needed responsibility, authority and, within fiscal limitations, the resources to
perform effectively.

♦ Referring complaints, criticisms, and grievances through appropriate channels as previously
agreed upon and reflected in Board policies.

The functions of the Board of Trustees shall be legislative, and it shall act as a policy-
forming body. It shall consider questions of general educational policy and shall place the
responsibility for the implementation of Board-adopted policies directly in the hands of the
District Superintendent as executive officer of the Board.