Agenda

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 10, 2011
Room A211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

The meeting room is wheelchair accessible. The following services are available when requests are made by 4:00 pm of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; or assistive listening devices. Please contact the Office of the Superintendent/President at (805) 730-4011, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. The Office of the Superintendent/President, Room A110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/board of trustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on any item of interest to the public that is within the jurisdiction of the Board whether or not it is an item noticed on this agenda. A member of the public may also speak before or during the Board’s consideration of any item listed on this agenda. Unless otherwise determined by the Board each person is limited to five minutes (20 minutes per issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting (Govt. Code Sec 54954.3).
1.5 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent agenda.

1. REPORT BY ACADEMIC SENATE - Dr. Dean Nevins
2. REPORT BY ASSOCIATED STUDENTS - JJ Englert
3. REPORT ON CLASSIFIED EMPLOYEES - Liz Auchincloss
4. REPORT FROM SUPERINTENDENT/PRESIDENT - Dr. Jack Friedlander
   Acting Superintendent/President
5. REPORT FROM BOARD OF TRUSTEES

Members of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff and no action will be taken unless the item becomes part of the subsequent agenda.

2. GOVERNING BOARD

2.1 ADOPTION OF RESOLUTION NO 21 (2011-12) THE BOARD OF TRUSTEES OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT ESTABLISHING TRUSTEE AREAS FROM WHICH DISTRICT GOVERNING BOARD MEMBERS WILL BE ELECTED AND APPROVING THE ELECTION OF SUCH BOARD MEMBERS IN A BY-TRUSTEE AREA ELECTION PROCESS.

Acting Superintendent/President recommends approval of Resolution No. 21 (2011-12).

Attachment 2.1

2.2 PRESENTATION OF DISTRICT'S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 186

In accordance with the provisions of the Government Code, the Board is required to have officially presented its initial proposals to recognized employee organizations, which relate to matters within the scope of meeting and negotiating. The Government Code also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.

The District’s initial proposal to the International Brotherhood of Teamsters, Local 186 will be presented and described to the Board by the District negotiators.

As required by law, it is recommended that the Board:

1. Make the proposal a matter for public record for public pickup in the Superintendent-President’s Office and the Human Resources & Legal Affairs Office, and
2. Give notice by District to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express it-self-regarding the District's initial proposal.

Attachment 2.2

2.3 PUBLIC HEARING ON CSEA AND ITS CHAPTER 289 INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSALS TO THE DISTRICT
On October 27, 2011, The Classified School Employees Association (CSEA) and its Chapter 289 officially presented its initial contract proposals to the District. As required by the Rodda Act, the Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the CSEA to District proposal. It is recommended that this hearing be held.

Attachment 2.3

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich, Vice President Human Resources & Legal Affairs

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If board members or a member of the public ask to have an item acted upon separately; a request can be made to remove the item from the Consent list.

Acting Superintendent/President recommends that the following items be approved:

NOTIFICATION OF CERTIFICATED FACULTY APPOINTMENTS BY ACTING SUPERINTENDENT/PRESIDENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA</td>
<td>Dir. of Student Health Services</td>
<td>TBD</td>
<td>TBD</td>
<td>FT, Tenure Track</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Probationary-1</td>
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<td>Re: S. Broderick</td>
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CERTIFICATED FACULTY HOURLY APPOINTMENTS* Fall 2011

WERNER, Wendy
PUAILOA, Michelle

*Not to exceed 67% credit and non-credit assignments

CERTIFICATED HOURLY FACULTY APPOINTMENTS* FALL 2011 – CONTINUING EDUCATION*

GONZALEZ, Alfredo

*Not to exceed 67% including any Credit Division assignments

CERTIFICATED HOURLY FACULTY APPOINTMENTS* WINTER 2012 – CONTINUING EDUCATION*

PEAVYHOUSE, Thomas

*Not to exceed 67% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCIES – Attachment 3.1-a

The following listed new Educational Administrators’/Faculty members’ minimum qualification equivalencies have been approved by the Department Head, Dean, Vice President and the Executive Vice President, as appropriate, and are now presented for approval by the Board of Trustees, in accordance with Board Policy for Faculty:

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUAILOA, Michelle</td>
<td>Cosmetology</td>
</tr>
</tbody>
</table>
CLASSIFIED APPOINTMENTS

Name                     Assignment                  Rate  Date     Comments
STEARNS, Sharon          Wellness Program Nurse    39/6   11/14/11  Repl. Kathy Olmstead, FT/11 mo.

CLASSIFIED LONGEVITY CAREER INCREMENTS

LOMELI, Gaspar           Custodial Supervisor          132/9+ 11/1/11  25 years of service Add’l 2.5% (12.5% total)
SARAGOSA, Mary           Student Program Advisor – 31/9  11/1/11  10 years of service Add’l 2.5%
Fin Aid

SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION – Not to exceed 19.5 hours per week, all assignments included.

Name                     Position                   Begin/End Date
VERA, Juana I.            Hourly Staff IV           10/14/11 – 6/30/12

SHORT-TERM HOURLY EMPLOYEES – Not to exceed 19.5 hours per week all assignments included. Attachment 3.1-b

SHORT TERM HOURLY POSITIONS – Not to exceed 19.5 hours per week all assignments included.

PLACEHOLDERS DEPARTMENT/POSITIONS BEGIN/END DATE
5 Earth Science 7/1/11-6/30/12
Hourly Staff V

STUDENT EMPLOYEE APPOINTMENTS – Attachment 3.1-c

PROFESSIONAL CONSULTANTS/SPEAKERS

APPLEBAY, Tammy          Umpire Softball games during non-  $500 (not to exceed) 10/15/11-5/30/12  R Byrne
                        traditional softball games                    Auxiliary fund
BUNCH, Tina              Sign language interpreting for students $14,500 (not to exceed) 8/22/11-6/30/12  J Garnett
                        who are deaf or hard of hearing.              Categorical fund
DORFMAN, Blake           Announcer for SBCC games           $500 (not to exceed) 10/1/11-5/15/12  R Byrne
                        Auxiliary fund
EGLIN, Michael           Contract vocalist in ensemble      $4,500 (not to exceed) 7/1/11-6/30/12  J Clark
                        Auxiliary fund
KORISHELI, Temmo         Research & program annotations for $1,500 (not to exceed) 7/1/11-6/30/12  J Clark
                        concerts  Auxiliary fund
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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>STONE, Frank</td>
<td>Umpire Softball games during non-traditional softball games</td>
<td>$500 (not to exceed)</td>
<td>10/15/11-5/30/12</td>
<td>R Byrne</td>
</tr>
<tr>
<td>VARON, Keith</td>
<td>Master Class for SBCC songwriters</td>
<td>$500</td>
<td>10/12/11</td>
<td>J Clark</td>
</tr>
<tr>
<td>YOSHIDA, Rochelle</td>
<td>Graphic design, layout &amp; marketing for choir</td>
<td>$2,000 (not to exceed)</td>
<td>7/1/11-6/30/12</td>
<td>J Clark</td>
</tr>
<tr>
<td>Contract Musicians: Suzanne Dufy, Lynne Garrett, Elizabeth Hedman, Alita Rhodes</td>
<td>Fall Chamber Concert; rehearsals &amp; performance</td>
<td>$1,100 (not to exceed)</td>
<td>10/30/11</td>
<td>J Clark</td>
</tr>
<tr>
<td>PAYMENT BY STIPEND OR MEMO</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>BINDER, Alyssa</td>
<td>Present two workshops/evening lab experiences for ECE 103</td>
<td>$200</td>
<td>8/24/11-12/2/11</td>
<td>B Pazich</td>
</tr>
<tr>
<td>CORNEJO, Gerardo</td>
<td>Presenter in the Dual Enrollment Mini-Conference; share information about the courses offered on the Carpinteria High School campus; sit on a panel discussion regarding administrator perceptions of dual enrollment.</td>
<td>$500</td>
<td>12/1/11-1/6/12</td>
<td>D Hollems</td>
</tr>
<tr>
<td>GUENTHER, Pam</td>
<td>Leadership for math learning communities: recruit faculty; assist chair in scheduling math LCs; lead math recruitment activities; communicate with ESP math faculty, ESP counselors &amp; Project Director on issues involving math participation in ESP</td>
<td>$5,000</td>
<td>9/21/11-6/30/11</td>
<td>K Molloy</td>
</tr>
<tr>
<td>HAWS, Holly</td>
<td>Present two workshops/evening lab experiences for ECE 103</td>
<td>$200</td>
<td>8/24/11-12/2/11</td>
<td>B Pazich</td>
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<tr>
<td>MARTINEZ, DIANE</td>
<td>Present two workshops/evening lab experiences for ECE 103</td>
<td>$200</td>
<td>8/24/11-12/2/11</td>
<td>B Pazich</td>
</tr>
<tr>
<td>MONTEATH, Christine</td>
<td>Present two workshops/evening lab experiences for ECE 103</td>
<td>$200</td>
<td>8/24/11-12/2/11</td>
<td>B Pazich</td>
</tr>
<tr>
<td>SOLTYSIK-WEBB, Anne</td>
<td>Present two workshops/evening lab experiences for ECE 103</td>
<td>$200</td>
<td>8/24/11-12/2/11</td>
<td>B Pazich</td>
</tr>
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PAYMENTS BY STIPEND OR MEMO - CONTINUING EDUCATION DIVISION
KOOP, Cassie  Create illustrations to be used in third edition of Continuing Education (CE) English as a Second Language (ESL) Student Orientation Guide; create illustrations to be used in third edition of CE ESL Teachers Guide used in conjunction with Student Orientation Guide.

Rate: $600  Date: 11/14/11 – 12/31/11  Comments: Not to exceed

J. Bailey

PROFESSIONAL VOLUNTEERS

CASILLAS, Bruno  Assist with Self Defense class

Rate: NA  Date: 11/1/11-5/30/12  Comments: NA

K O'Connor

DUFOUR, James  Logistics & crew for 2/wk, multi-state field class for Geology

Rate: NA  Date: 10/1/11-6/30/12  Comments: NA

J Meyer

HILLARD, William D  Assigned duties under the direct supervision on Women’s Softball Coach – game strategy travel, practice and other aspect involved in coaching softball.

Rate: NA  Date: 10/20/11-6/30/12  Comments: NA

R Byrne

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

McCONNELL, Kat  Provide conversation opportunities for ESL learners.

Rate: N/A  Date: 11/14/11 – 11/17/11  Comments: N/A

J. Bailey

3.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF RECLASSIFICATION AND DESTRUCTION OF CLASS 1 PERMANENT RECORDS, PURSUANT TO BP 3310 AND AP 3310

These employee evaluations are classified as Class 1- Permanent records. The Superintendent/President requests that these records be reclassified as Class 3-disposable records. According to Title 5 section 59022 part E, whenever an original Class 1-Permanent record is photographed, microphotographed, or otherwise reproduced on film or electronically, the copy thus made is hereby classified as Class 1- Permanent. The evaluations, now scanned into the College xythos system, are certified to be correct and complete copies of the originals as required by Title 5.

4. EDUCATIONAL PROGRAMS – Ms. Marilynn Spaventa, Acting Executive Vice President


Acting Superintendent/President recommends approval of the Co-Curricular budget for 2011-2012.

Attachment 4.1
4.2 RECOMMEND APPROVAL OF THE ACADEMIC CALENDAR FOR 2012-2013

Acting Superintendent/President recommends approval of the calendar for the 2012-2013 academic year.

Attachment 4.2

4.3 PRESENTATION BY STUDENTS AND FACULTY ON THE ACTIVITIES OF SEVERAL OF THE CO-CURRICULAR SCIENCE CLUBS

5. CONTINUING EDUCATION – NONE

6. BUSINESS SERVICES – Mr. Joe Sullivan, Vice President Business Services

6.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

Acting Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Food Service</td>
<td>329355-9400</td>
</tr>
<tr>
<td>County Treasury*</td>
<td>1194623-5630, 7089-7903</td>
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</tbody>
</table>

* This includes the ACH payments (including direct deposit payments)

c. APPROVAL OF AGREEMENT WITH ACCENT INTERNATIONAL FOR FOREIGN STUDY: ROME, ITALY, SPRING SEMESTER 2012, 1/30/12-5/1/12, attachment 6.1-c

d. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: KNITTING CLASS: VETERANS’ MEMORIAL BUILDING, CITY OF CARPINTERIA, attachment 6.1-d

e. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: ORCHESTRA CLASS: GOLETA VALLEY JUNIOR HIGH SCHOOL, SB UNIFIED SCHOOL DISTRICT, attachment 6.1-e

f. APPROVAL OF FACILITY USE CONTRACT, CONTINUING EDUCATION: ESL: EL CAMINO, GOLETA UNION SCHOOL DISTRICT, attachment 6.1-f

g. AUTHORIZATION TO ESTABLISH NEW CLUB ACCOUNT FUND 79: #799008, #799009, AND NEW CONTINUING EDUCATION TRUST ACCOUNT FUND 77: #770309, attachment 6.1-g

h. AUTHORIZATION TO "PIGGYBACK" ON U.S. COMMUNITIES PURCHASING AND FINANCE AGENCY CONTRACT NO. # RQ07-878957-20A TO PURCHASE VARIOUS FURNITURE, SEATING AND FILING SYSTEMS FROM HERMAN MILLER INC (AND AUTHORIZED DISTRIBUTORS) UNDER THE PROVISIONS OF CALIFORNIA PUBLIC CONTRACT CODE 20652 (COMMUNITY COLLEGE DISTRICTS) ALLOWING SCHOOL DISTRICTS, COMMUNITY COLLEGE DISTRICTS, COLLEGE AND UNIVERSITIES, AND COUNTY OFFICES OF EDUCATION TO PROCURE ITEMS PER THE PCC CODE REFERENCED ABOVE. THE CONTRACT TERM IS 12/31/2008-12/31/2012.
i. AUTHORIZATION TO "PIGGYBACK" ON KINGS CANYON UNIFIED SCHOOL DISTRICT CONTRACT NO. CML-6423(004) DIESEL HYBRID ELECTRIC SCHOOL BUSES UNDER THE PROVISIONS OF CALIFORNIA PUBLIC CONTRACT CODE 20652 (COMMUNITY COLLEGE DISTRICTS) ALLOWING SCHOOL DISTRICTS, COMMUNITY COLLEGE DISTRICTS, COLLEGE AND UNIVERSITIES, AND COUNTY OFFICES OF EDUCATION TO PROCURE ITEMS PER THE PCC CODE REFERENCED ABOVE.

j. APPROVAL OF AMENDMENT TO DESIGN SERVICES AGREEMENT, INTERIOR UPGRADE OF THE LEARNING RESOURCE CENTER, KBZ ARCHITECTS, $11,225.00, (discussed at 11/7/11 Facilities Committee meeting), attachment 6.1-j

k. APPROVAL OF CHANGE ORDER NO. 21, DRAMA/MUSIC MODERNIZATION – BID PACKAGE 1 (CORE AND SHELL), DIANI BUILDING CORP., $32,946.00, (discussed at 11/7/11 Facilities Committee meeting), attachment 6.1-k

6.2 BUSINESS ACTION ITEMS - NONE

7. INFORMATION TECHNOLOGY – NONE

8. CLOSED SESSION - NONE

10. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, December 15, 2011 at 4:00 p.m. in A211.