CE Task Force (Draft)

Mandate: SBCC is facing significant budget cuts and reduced resources for all programs. Continuing Education is a longstanding program in the District with deep roots in the community. Long range planning is needed to consider how best to maintain and shape the CE program in the future to meet the needs of its students and the community. Therefore this Task Force is charged with preparing a report that plans for the future of Continuing Education in our community with recommendations to the Board by ___[February 1, 2012]__. The report should identify options and one or more financial models for sustaining and enhancing Continuing Education programs in the District in conjunction with SBCC in a manner that utilizes, but does not rely on, available state funding. The Task Force should make use of the following outline:

I. Brief History: Review the history of Continuing Education/Adult Education in Santa Barbara including reference to the cultural values being fostered, the numbers of students who have been served, the diversity of courses/teaching approaches employed, and the ongoing need for CE in Santa Barbara.

II. Discussion Elements: Develop proposals for the future of CE over the next 5 to 10 years. The Task Force report should include consideration of the following questions. Additional questions may be added.

A. Mission

- Reflect on the mission of CE in Santa Barbara. What has this mission been? What should it be looking forward? What is a good and realistic balance of diverse programs and funding support? You are urged to seek input and ideas from community, faculty and students.

B. Structure

- What are some alternative models by which CE is provided in other communities?

- Which of these models might be applied to our community, and can we mix these alternatives to enhance the overall delivery of CE classes?

C. Course Delivery & Faculty

- What are the advantages/disadvantages with each approach?

- How would new courses be approved at CE using alternative models?
  How are obsolete courses deleted from our inventory?
• What should be the criteria for evaluating a member of the faculty under different models?

D. Funding

• What are the alternative approaches by which funds may be raised to support CE classes?

• What approaches are available to assist in making classes with fees affordable for those who cannot afford them?

• Are there different models of faculty compensation that we should consider? Can we mix these models and how?

E. Facilities

• Are our existing facilities in need of scheduled improvement? What additional facilities are available at the college or in the community for these classes?

• What are the options for maintaining facilities at sustainable cost?

III. Conclusion: A report to the Board with findings, options, recommendations, supporting information and a discussion of advantages and disadvantages of the different approaches considered.

Task Force Structure: This Task Force will be appointed by the President of the Board of Trustees who will invite suggestions from other Trustees, the Administration and the community. The Task Force will seek the kind of diversity and confidence that will provide credibility to the final report. Three to five people will be invited to join as Task Force members from each of the following areas of activity.

• Students: We will want input from long term students who care about CE for themselves as well as for others.

• Faculty: A diversity of long-term and experienced faculty members who teach at CE.

• Community Members: Non-students and non-faculty who have a stake in the future of CE in Santa Barbara.
• Administrators: A selection of Administrators, past and present, whose experience would be useful in crafting any of the component parts of this report.

**Timeline:**

• The Task Force will be appointed no later than: July 30, 2011.

• The Task Force Report will be due no later than: __Feb 1, 2012.

• The report will be circulated to the Board and all interested parties for review. This process will include a feedback loop.

• The Board will review and discuss the report and next steps no later than one month after the final report is received.